PROVINCIAL ADMINISTRATION: KWAZULU-NATAL
DEPARTMENT OF COMMUNITY SAFETY AND LIAISON

APPLICATIONS: All applications should be forwarded to, Department of Community Safety and Liaison, Private Bag X 9143, Pietermaritzburg, 3200 or hand-delivered to, 179 Jabu Ndlovu Street, Pietermaritzburg.

FOR ATTENTION: Ms K.S Mthembu

CLOSING DATE: 01 February 2019

NOTE: Applications must be submitted on the form Z83 and should be accompanied by certified copies of qualifications, drivers’ license, Identity Document together with comprehensive curriculum vitae. Faxed applications will not be considered. Candidates must not send their applications through registered mail as the Department will not take responsibility for non-collection of these applications. Applications that do not comply with the above instruction shall be disqualified. Candidates must submit separate applications for each post applied for quoting the applicable reference number. Due to the large number of applications, only short-listed candidates will be contacted and if you have not heard from this Department within 3 months of this advertisement, please regard your application as being unsuccessful. Applicants with disabilities are encouraged to apply.

OTHER POSTS

POST 02/85: DISTRICT COORDINATOR REF NO: CSL01/2019

SALARY: R826 053 per annum is payable to the successful candidate (An all-inclusive remuneration package). The package includes a basic salary (70 % of package) and a flexible portion (30% of package) that may be structured in terms of the applicable rules. The successful candidate will be subject to security clearance and the signing of a performance agreement within three months of appointment.

CENTRE: Umkhanyakude District Office


DUTIES: To monitor and evaluate the performance of police stations and promote community partnerships within the districts. Develop an integrated, effective and efficient policing system for the District. Develop monitoring and evaluation mechanism of police performance in the district. Coordinate functional initiatives to allow for integrated police service delivery. Monitor indicators which measure the impact of policing in order to positively impact on police practices in the District. Coordinate the management of crime prevention in the District. Ensure effective management of resources for the District.

ENQUIRIES: Mr I Nxumalo Tel No: (033) 341 9300

POST 02/86: DEPUTY DIRECTOR: INTEGRATED PLANNING AND REPORTING REF NO: CSL02/2019

SALARY: R697 011 per annum is payable to the successful candidate (An all-inclusive remuneration package). The package includes a basic salary (70 % of package) and a flexible portion (30% of package) that may be structured in terms of the
applicable rules. The successful candidate will be subject to security clearance and the signing of a performance agreement within three months of appointment.

**CENTRE**: Pietermaritzburg

**REQUIREMENTS**: A Degree or National Diploma in Human / Social Science or equivalent qualification - NQF Level 6, (major in strategic management / planning / development or strategy implementation will be an added advantage), together with 3-5 years Junior Management experience in the Integrated Planning and Reporting environment. Valid driver’s license Code B. Applicants must be prepared to work extended hours. Knowledge of public service regulations, PFMA, Public service regulations, Knowledge of Project Management, Communication skills, Computer skills (Ms Word, Excel and Power point), Project management skills, Report writing skills, Financial Management skills, Presentation skills.

**DUTIES**: To render integrated planning and reporting services for the Department. Maintain strategic planning and reporting guidelines in the Department. Coordinate and facilitate strategic and operational planning processes. Monitor and facilitate reporting on departmental programmes and activities against government’s POA Cluster projects and Inter-governmental working groups. Coordinate the submission of and analysis of quarterly reports, annual reports and budget votes documents. Analyse the organisational performance and provide strategic inputs.

**ENQUIRIES**: Dr M.J Maseko Tel No: (033) 341 9300

**POST 02/87**: COMMUNICATION LIAISON OFFICER REF NO: CSL03/2019

**SALARY**: R356 289 per annum (Level 09)

**CENTRE**: Pietermaritzburg

**REQUIREMENTS**: Applicants must have an appropriate Degree or National Diploma or equivalent (NQF Level 6) and 3 years post qualification experience in a Communication/ Public Relations/ Media Relations/ Journalism environment. Applicants must have a valid Driver’s License (Code B) and be prepared to work extended hours. Knowledge of public service act and regulations, PFMA, Knowledge of drafting media statements, Public Relations, Communication and protocol, Communication skills, Project management skills, Report writing skills.

**DUTIES**: To ensure effective Media Liaison, Public Relations, Marketing and Advertising for the Department. Provide professional support to the divisional units regarding media questions. Liaise with media on behalf of the department on matters affecting the public. Advise the department on media related matters. Facilitate and coordinate the design of publications and production material for the department. Facilitate the marketing of the department and corporate identity. Review and analyse policies.

**ENQUIRIES**: Ms S.N Zikhali Tel No: (033) 341 9300

**POST 02/88**: PERSONNEL OFFICER: HUMAN RESOURCE ADMINISTRATION REF NO: CSL04/2019

**SALARY**: R163 563 per annum (Level 05)

**CENTRE**: Pietermaritzburg

**REQUIREMENTS**: Senior Certificate or equivalent qualification. A valid Code B Driver’s License will be an advantage. Knowledge of the Public Service Act, Regulations and Basic conditions of employment. Computer literacy is essential (PERSAL, Microsoft Word, Excel, e-mail and Power Point), Knowledge of Public Service Act and Regulations, PFMA, Communication skills, Computer skills. Excellent organisational skills, effective communication and interpersonal skills, be innovative, proactive, analytical and reliable.

**DUTIES**: Implement conditions of service. Process the remuneration of all the employees in department. Provide administrative support to the selection process. Process appointments of employees in the department. Administer the placement, exit and transfer process.

**ENQUIRIES**: Ms D.P Chalmers Tel No: (033) 341 9300

**POST 02/89**: ADMINISTRATION CLERK: DISTRICT SUPPORT REF NO: CSL05/2019

**SALARY**: R163 563 per annum (Level 05)
CENTRE: Ilembe District Office

REQUIREMENTS: Senior Certificate or equivalent. A valid Driver’s License (Code B) will be an advantage. The Constitution, Knowledge of Public Service Act and Regulations, PFMA, Communication skills, Computer skills.

DUTIES: To render administrative support. Maintain filing systems and general office services functions for the facility. (General clerical support services). Implement supply chain services. Implement corporate services. Carry out efficient, effective and economical procedures and processes in the utilisation of resources allocated to the sub component.

ENQUIRIES: Ms F Buthelezi Tel No: (032) 437 4200

POST 02/90: ADMINISTRATION CLERK: DISTRICT SUPPORT REF NO: CSL06/2019

SALARY: R163 563 per annum (Level 05)

CENTRE: Uthukela District Office

REQUIREMENTS: Senior Certificate or equivalent. A valid Driver’s License (Code B) will be an advantage. The Constitution, Knowledge of Public Service Act and Regulations, PFMA, Communication skills, Computer skills.

DUTIES: To render administrative support. Maintain filing systems and general office services functions for the facility. (General clerical support services). Implement supply chain services. Implement corporate services. Carry out efficient, effective and economical procedures and processes in the utilisation of resources allocated to the sub component.

ENQUIRIES: Mr D.A Mazibuko Tel No: (036) 342 9040

POST 02/91: SECRETARY TO DIRECTOR: COASTAL REGION REF NO: CSL07/2019

SALARY: R163 563 per annum (Level 05)

CENTRE: Pietermaritzburg

REQUIREMENTS: Senior Certificate or equivalent and a one year Secretarial Diploma. A valid Driver’s License (Code B) will be an advantage. Knowledge: Public Service Act / Regulations, Departmental Policies, Understanding SCM practices in the Public Service, Public Service, reporting procedures and work environment, Computer based SCM Control systems, understanding of all prescripts, practices and procedures, Application of policies/legislation, Problem solving and analytical thinking, Planning and co-ordination, Computer skills. (MS Word, Ms Excel, Ms PowerPoint, Ms Access), SCM practices, Team building, Communication (verbal, written and networking).

DUTIES: To render a secretarial and related support to the Director. Provide secretarial/receptionist support service to the Manager. Provide clerical support service to the Director. Keep abreast with new developments and prescripts/policies. Manage the assets and maintenance of equipment.

ENQUIRIES: Ms F Buthelezi Tel No: (033) 341 9300

DEPARTMENT OF HEALTH

This Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all occupational categories in the department.

OTHER POSTS

POST 02/92: HEAD CLINICAL UNIT GRADE 1 REF NO: MED 01/2019 (X1 POST) (Ophthalmology Department)

SALARY: Grade 1: R1 643 352 – R1 744 191 package, PLUS 18% Inhospitable Area Allowance, Commuted Overtime, Medical Aid (Optional), Housing Allowance (Employee must meet prescribed requirements)

CENTRE: Edendale Hospital

REQUIREMENTS: Grade 12 Certificate, Specialist qualification in Ophthalmology or equivalent specialist qualifications. Current registration with the Health Professions Council South Africa as a specialist in Ophthalmology. Three (3) years’ experience as a specialist in Ophthalmology after registration with the HPCSA as a Medical Specialist. A certificate of service endorsed by Human Resource Department must...
be attached. Advanced knowledge of ophthalmology care. Ability to work as a part of a team. Knowledge of relevant Health and Labour legislation. Proven leadership skills. Epidemiological skills and aptitude. Strong interpersonal and communication skills. Ability to prioritize issues and work related matters. Proven ability to perform ophthalmic surgery in order to provide a comprehensive eye care service to the local community. Engage in own research and supervise research of registrars.

Recommendations: At least 1 year management and administration experience.

DUTIES:
Provision of quality cost effective and efficient 24 hour Ophthalmology service in keeping with Batho Pele Principles. Assist with training and guidance of medical Officers, Registrars, consultants, optometrists and other staff categories, including the running of an academic / in service programme for the doctors and optometrists in the Department. Maintain accurate and appropriate health records in accordance with legal and ethical principles and ensure that junior staff complies with the above. Assist the Senior Manager, Medical Service at EDH in ensuring that the Operational Plan of the hospital is implemented. Will be under the supervision of the Senior Manager, Medical Services at EDH for administrative matters. Co-ordinate and attend to medico-legal issues pertaining Ophthalmology Department. Manage performance of doctors and optometrists in the Department of Ophthalmology. Participate in processes of recruitment of doctors and optometrists in the Department of Ophthalmology. Oversee clinical audits. Oversee an Ophthalmology and optometry outreach programme for the clinics and district hospitals referring to Edendale Hospital. Liaise with the District Office, HCU of the Department of Ophthalmology at Grey’s hospital, HOD of the Department of Ophthalmology at the medical school and other stakeholders in order to contribute to providing a high quality Ophthalmology service throughout the District.

ENQUIRIES:
Dr. E.K. Mthembu Tel No: (033) 395 4005

APPLICATIONS:
All applications to be posted to: The Chief Executive Officer, Edendale Hospital, Private Bag X 509, Plessislaer, 3216

FOR ATTENTION:
Mr. L. Makhayat

CLOSING DATE:
01 February 2019

POST 02/93:
HEAD CLINICAL UNIT (MEDICAL) GRADE 1 REF NO: NGWE 01/2019
Otorhinolaryngology (ENT)

SALARY:
R1 643 352 All inclusive salary packages per annum (this inclusive package consist of 70% basics and 30% flexible portion that can be structured in terms of applicable rules) Plus 18% Inhospitable Allowance plus Commuted Overtime which is determined by service delivery needs of the department.

CENTRE:
Ngwelezana Tertiary Hospital

REQUIREMENTS:
Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as a Medical Specialist in otorhinolaryngology. Appropriate Tertiary qualification in the Health Science (MBChB), Current registration with the Health Professions Council of South Africa as a Medical Specialist in otorhinolaryngology. A minimum of 3 years’ appropriate experience as a Medical Specialist in otorhinolaryngology after registration with the HPCSA as a Medical Specialist in otorhinolaryngology, Proof of working experience endorsed by Human Resource Department or relevant Employer, Understanding of basic HR matters including Labour Relations, Control of budget, monitoring expenditure and project management; Knowledge of legislative prescripts governing the public service, Managerial and computer skills.

DUTIES:
Responsible for the management of ENT unit including day to day running of services, administration and support services as to achieve optimal patient care within defined levels of institutional responsibility. Be part of a team that ensures efficient management and equitable distribution of all resources in King Cetshwayo District ENT Complex and Drainage areas. Effective utilisation and training of staff; maintenance of discipline, promotion of sound labour relations and the appropriate use and care of equipment in the facility. Provide leadership to ensure the achievement of priorities and output of the strategic plan and health transformation including development and implementation of continuous quality assurance programmes, implementing and coordinating community care and outreach programmes. Ensure procedures for safe keeping of sound records, documents, assets and information. Will also be responsible for academic and/or creative
teaching and leadership; circulation and development of undergraduate and postgraduate courses, managing academic and support staff and developing/supervising research and/or creative projects. Strengthen clinical governance. Manage the performance of allocated human resources. Ensure that the environment complies with Health and Safety Act, staff adheres to the safety precautions and that staff is maintained to attain optimal productivity. Formulate and manage protocols in accordance with Department of Health policies that will have a positive impact on staff and ensure that staff is aware of these. Provide measures and guidance on quality assurance to comply with set quality standards.

ENQUIRIES: Dr BS Madlala Tel No: 035 901 7105
APPLICATIONS: Please forward application quoting the reference number to The Human Resource Department, Ngwelezana Hospital, Private Bag X20021, Empangeni, 3880 or hand delivered to Ngwelezana Hospital, Human Resource Department, 1st Floor Admin Block
FOR ATTENTION: Mr MTR Nzuza
NOTE: Application must be submitted on the Application for Employment Form (Form Z.83), which is obtainable at any Government Department or from the website – www.kznhealth.gov.za must accurately completed and signed. Reference Number must be indicated in the column provided on the form Z.83, Comprehensive Curriculum Vitae, certified copies of identity document, educational qualifications and professional registration certificates - not copies of certified copies. Persons with disabilities should feel free to apply for the post. Applicants in possession of a foreign qualification must attach an evaluation/verification certificate from the South African Qualifications Authority (SAQA) or other regulating bodies to their applications. Non-RSA Citizens/Permanent Resident/ Work Permit holders must submit a documentary proof together with their applications. This Department is an equal opportunity, affirmative action employer, whose aim is to promote representatively in all levels of all occupational categories in the Department. The appointment is subject to positive outcome obtained from the NIA to the following checks: security clearance, credit records, qualification, citizenship and previous experience verifications. Failure to comply with the aforementioned instructions will results to your application being disqualified. Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful.

CLOSING DATE: 01 February 2019 (Late applications will not be accepted)
POST 02/94: HEAD CLINICAL UNIT REF NO: HCUPUL/1/2019
Department: Pulmonology

SALARY: R1 643 352 per annum All-inclusive salary package (excluding commuted overtime)
CENTRE: Inkosi Albert Luthuli Central Hospital
REQUIREMENTS: An appropriate qualification in Internal Medicine and Pulmonology. Current Registration as a Medical sub-Specialist: Pulmonology. Three years post registration experience as a sub-Specialist: Pulmonologist. Three years’ experience in undergraduate teaching and undergraduate teaching administration in Internal Medicine. Knowledge, Skills, Training and Competencies Required: Ability to teach undergraduate, postgraduate medical students and supervise junior staff. Management Skills. Good communication, leadership, decision making and communication skills.
DUTIES: Control and management of clinical services as delegated by the Head of Department. Maintain satisfactory clinical, professional and ethical standards related to these Services. Maintain necessary discipline over staff under his/her control. Attend to administrative matters as pertains to the unit and department. Conduct, assist and stimulate research. If not already holding a Master’s or PhD degree, study towards Master’s or PhD. Training of undergraduate and postgraduate medical students in Internal Medicine at any hospital where teaching takes place and Allied Health Personnel in the field of Pulmonology and participation in formal teaching and teaching administration as required by the department of Pulmonology and Internal Medicine. Promote community-Orientated services and participate in outreach programmes. Conduct specialised
outpatient clinics and provide expert opinion where required. After hours consultant cover for both Pulmonology and Critical Care departments at Inkosi Albert Luthuli Hospital. Provide leadership in development of protocols for the management of Adult Pulmonology and Critical Care. Provide leadership in the development of clinical audit programmes in the hospitals in the province. Develop measures to ensure quality assurance for the Adult Pulmonology Unit. Participate actively in outreach activities to hospitals in the Province of KwaZulu-Natal. Active involvement in CME to health professionals. Compile medium and long term expenditure frameworks and implement fiscal control measures on an ongoing basis. Lead and supervise departmental research activities. Participate in training of Registrar’s, Medical Officer’s and Nurses. Work as part of a multi-disciplinary team when deemed necessary.

ENQUIRIES
Dr LP Mtshali Tel No: 031 2401105

APPLICATIONS
All applications must be addressed to the Human Resources Manager, and should be placed in the application box situated at Security at the entrance to the Management Building at IALCH or posted to Private Bag X03 Mayville 4058.

NOTE
An Application for Employment Form (Z83) must be completed and forwarded. This is obtainable from any Public Service Department or from the website www.kznhealth.gov.za. Certified copies of ID documents, Std 10, educational qualifications, certificates of service and professional registration certificates (not copies of certified copies) and proof of current registration must be submitted together with your CV. Original signed letter from your current employer, confirming current and appropriate work experience related to the requirements and recommendations of the advert. People with disabilities should feel free to apply for the posts. The reference number must be indicated in the column provided on the form Z83, e.g. ref APRO/1/2006. Please note that failure to comply with the above instructions will disqualify applicants. Please note that the selected candidate will be subjected to a pre-employment screening and verification process including a CIPC (Companies Intellectual Property Commission) screening. Due to the large number of applications we receive, receipt of applications will not be acknowledged. Should you not be advised within 60 days of the closing date, kindly consider your application as unsuccessful. Please note that due to financial constraints, there will be no payment of S&T claims.

CLOSING DATE
01 February 2019

POST 02/95
HEAD CLINICAL UNIT (MEDICAL) GRADE 1 REF NO: NGWE 02/2019

Urology

SALARY
R1 643 352 All inclusive salary packages per annum (this inclusive package consist of 70% basics and 30% flexible portion that can be structured in terms of applicable rules) Plus 18% Inhospitable Allowance plus Commuted Overtime which is determined by service delivery needs of the department.

CENTRE
Ngwelezana Tertiary Hospital

REQUIREMENTS
Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as a Medical Specialist in urology, Appropriate Tertiary qualification in the Health Science (MBChB), Current registration with the Health Professions Council of South Africa as a Medical Specialist in urology, A minimum of 3 years’ appropriate experience as a Medical Specialist in urology after registration with the HPCSA as a Medical Specialist in urology, Proof of working experience endorsed by Human Resource Department or relevant Employer, Understanding of basic HR matters including Labour Relations, Control of budget, monitoring expenditure and project management; Knowledge of legislative prescripts governing the public service, Managerial and computer skills.

DUTIES
Responsible for the management of the urology unit including day to day running of services, administration and support services as to achieve optimal patient care within defined levels of institutional responsibility. Be part of a team that ensures efficient management and equitable distribution of all resources in King Cetshwayo District Urology Complex and drainage areas. Effective utilisation and training of staff; maintenance of discipline, promotion of sound labour relations and the appropriate use and care of equipment in the facility. Provide leadership to ensure the achievement of priorities and output of the strategic plan and health transformation including development and implementation of continuous quality
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DUTIES
guidelines. Manage Clinical risks provide clinical governance and ensure hospital efficiency. Maintain discipline and deal with grievances and labour relations issues in terms of the laid down policies and procedures in Medical and Allied Health sections. Participate in the Human resource strategies in the institution and in the unit to ensure that development, training and continued education of staff is achieved. Management of financial resources and ensuring cost effective service delivery. Formulate strategic plans in keeping with the requirements of the institution. Deputise the Chief Executive officer as required. Monitor and implement quality improvement plan. Monitor and evaluate patients care delivery. Monitor and manage staff performance. Monitor and implement medical equipment management plan. Performing clinical duties as the institution demands.

ENQUIRIES

APPLICATIONS

NOTE

The following documents must be submitted: Application for Employment Form (Z83), which is obtainable at any Government Department or from the Website - www.kznhealth.gov.za. Certified copies of highest educational qualification – not copies of certified copies and certified copies must not be older than 3 months Curriculum Vitae and Identity document. Faxed applications will not be accepted. The reference number must be indicated in the column provided on the form Z83 e.g. MURCH/ Izingolweni 3/2018. NB: Failure to comply with the above instructions will disqualify applicants. The appointments are subject to a positive outcome obtained from the State Security Agency (SSA) to the following checks (criminal clearance, credit records, and citizenship), verification of Educational qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants in possession of a foreign qualification must attach an evaluation certificate from the South African Qualifications Authority (SAQA) to their applications. Non-RSA / Permanent Residents / Work permit holders must submit documentary proof together with their applications. Please note that due to large number of applications received, applications will not be acknowledged. However, every applicant will be advised of the outcome of his or her applications in due course. (This Department is an equal opportunity, affirmative active employer, whose aim is to promote representivity in all occupational categories in the Institution). If you have not heard from us within two months from the closing date, Please accept that your application has been unsuccessful. Employment Equity target for the post is African Male and people with disabilities are encouraged to apply.

CLOSING DATE

POST 02/97

SALARY

CENTRE

QUALIFICATIONS

Grade 1: R1 051 368 per annum
Grade 2: R1 202 112 per annum
Grade 3: R1 395 105 per annum
All inclusive salary packages per annum (this inclusive package consist of 70% basics and 30% flexible portion that can be structured in terms of applicable rules) Plus 18% Inhospitable Allowance Plus Commuted Overtime which is determined by service delivery needs of the department.

Ngwelezana Tertiary Hospital

Qualification that allows registration with the Health Profession, Council of South Africa (HPCSA) as Medical Specialist in Anaesthetics. Tertiary qualification in the Health Science (MBChB), Current registration with the Health Professions Council of South Africa as a Medical Specialist in Anaesthesitics, Grade 1: No working experience, Grade 2: A minimum of 5 years appropriate experience as a Medical Specialist in Anaesthesia after registration with the HPCSA as Medical Specialist in Anaesthesitics and proof of working experience endorsed by Human Resource Department, Grade 3: A minimum of 10 years appropriate experience as a Medical Specialist in Anaesthesia after registration with the HPCSA as Medical Specialist in Anaesthesitics and proof of working experience endorsed by Human Resource Department, Supervisory abilities, Ability to work in a multi-disciplinary team,
Knowledge of Public Service Legislation, Policies and Procedures, Medical Ethics, Epidemiology and statistics.

**DUTIES**

Provide specialist care to patients requiring services within your specific domain as allocated by Head Clinical Department (between Ngwelezana Hospital and Queen Nandi Regional Hospital). Provide after-hours coverage in Anaesthetics and ensure continuous clinical support to junior staff. Undertake training of undergraduate and post graduate medical students and also support relevant clinical research, clinical trials and CPD activities. Provide expert advice and clinical support to district/regional level hospitals referring to Ngwelezana Hospital. Provide outreach to surrounding District Hospitals that refers patients to Ngwelezana Hospital. Adhere to all legal prescript Acts, Legislatives, Policies, Circular, Procedure, Guidelines and code of conduct for public service.

**ENQUIRIES**

Dr S Sewpersad @084 418 3496

**APPLICATIONS**

Please forward application quoting the reference number to The Human Resource Department, Ngwelezana Hospital, Private Bag X20021, Empangeni, 3880 or hand delivered to Ngwelezana Hospital, Human Resource Department, 1st Floor Admin Block

**FOR ATTENTION**

Mr MTR Nzuza

**NOTE**

Application must be submitted on the Application for Employment Form (Form Z.83), which is obtainable at any Government Department or from the website – www.kznhealth.gov.za must accurately completed and signed . Reference Number must be indicated in the column provided on the form Z.83, Comprehensive Curriculum Vitae, certified copies of identity document, educational qualifications and professional registration certificates - not copies of certified copies. Persons with disabilities should feel free to apply for the post. Applicants in possession of a foreign qualification must attach an evaluation/verification certificate from the South African Qualifications Authority (SAQA) or other regulating bodies to their applications. Non- RSA Citizens/Permanent Resident/ Work Permit holders must submit a documentary proof together with their applications. This Department is an equal opportunity, affirmative action employer, whose aim is to promote representatively in all levels of all occupational categories in the Department. The appointment is subject to positive outcome obtained from the NIA to the following checks: security clearance, credit records, qualification, citizenship and previous experience verifications. Failure to comply with the aforementioned instructions will results to your application being disqualified. Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful.

**CLOSING DATE**

01 February 2019 (Late applications will not be accepted)

**POST 02/98**

MEDICAL SPECIALIST GRADE 1, 2, 3 REF NO: NGWE 04/2019 Psychiatry

**SALARY**

Grade 1: R1 051 368 per annum
Grade 2: R1 202 112 per annum
Grade 3: R1 395 105 per annum

All inclusive salary packages per annum (this inclusive package consist of 70% basics and 30% flexible portion that can be structured in terms of applicable rules) Plus 18% Inhospitable Allowance Plus Commuted Overtime which is determined by service delivery needs of the department.

**CENTRE**

Ngwelezana Tertiary Hospital

**REQUIREMENTS**

Qualification that allows registration with the Health Profession, Council of South Africa (HPCSA) as Medical Specialist in Psychiatry. Tertiary qualification in the Health Science (MBChB). Current registration with the Health Professions Council of South Africa as a Medical Specialist in Psychiatry. **Grade 1:** No working experience, **Grade 2:** A minimum of 5 years appropriate experience as a Medical Specialist in Psychiatry after registration with the HPCSA as Medical Specialist in Psychiatry and proof of working experience endorsed by Human Resource Department, **Grade 3:** A minimum of 10 years appropriate experience as a Medical Specialist in Psychiatry after registration with the HPCSA as Medical Specialist in Psychiatry and proof of working experience endorsed by Human Resource Department, Supervisory abilities, Ability to work in a multi-disciplinary team,
Knowledge of Public Service Legislation, Policies and Procedures, Medical Ethics, Epidemiology and statistics.

**DUTIES**

Provide specialist care to patients requiring services within your specific domain. Provide after-hours coverage in Psychiatry and ensure continuous clinical support to junior staff. Undertake training of undergraduate and post graduate medical students and also support relevant clinical research, clinical trials and CPD activities. Provide expert advice and clinical support to district/regional level hospitals referring to Ngwelezana Hospital. Provide outreach to surrounding District Hospitals that refers patients to Ngwelezana Hospital. Adhere to all legal prescript Acts, Legislatives, Policies, Circular, Procedure, Guidelines and code of conduct for public service.

**ENQUIRIES**

Dr PD Milligan @ 072 235 6480

**APPLICATIONS**

Please forward application quoting the reference number to The Human Resource Department, Ngwelezana Hospital, Private Bag X20021, Empangeni, 3880 or hand delivered to Ngwelezana Hospital, Human Resource Department, 1st Floor Admin Block

**FOR ATTENTION**

Mr MTR Nzuza

**NOTE**

Application must be submitted on the Application for Employment Form (Form Z.83), which is obtainable at any Government Department or from the website – www.kznhealth.gov.za must accurately completed and signed. Reference Number must be indicated in the column provided on the form Z.83, Comprehensive Curriculum Vitae, certified copies of identity document, educational qualifications and professional registration certificates - not copies of certified copies. Persons with disabilities should feel free to apply for the post. Applicants in possession of a foreign qualification must attach an evaluation/verification certificate from the South African Qualifications Authority (SAQA) or other regulating bodies to their applications. Non- RSA Citizens/Permanent Resident/ Work Permit holders must submit a documentary proof together with their applications. This Department is an equal opportunity, affirmative action employer, whose aim is to promote representatively in all levels of all occupational categories in the Department. The appointment is subject to positive outcome obtained from the NIA to the following checks: security clearance, credit records, qualification, citizenship and previous experience verifications. Failure to comply with the aforementioned instructions will result to your application being disqualified. Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful.

**CLOSING DATE**

01 February 2019 (Late applications will not be accepted)

**POST 02/99**

MEDICAL SPECIALIST GRADE 1, 2, 3 REF NO: NGWE 05/2019

Radiology Department

**SALARY**

Grade 1: R1 051 368 per annum
Grade 2: R1 202 112 per annum
Grade 3: R1 395 105 per annum

All inclusive salary packages per annum (this inclusive package consist of 70% basics and 30% flexible portion that can be structured in terms of applicable rules) Plus 18% Inhospitable Allowance Plus Commuted Overtime which is determined by service delivery needs of the department

**CENTRE**

Ngwelezana Tertiary Hospital

**REQUIREMENTS**

Qualification that allows registration with the Health Profession, Council of South Africa (HPCSA) as Medical Specialist in Radiology. Tertiary qualification in the Health Science (MBChB), Current registration with the Health Professions Council of South Africa as a Medical Specialist in Radiology, Grade 1: No working experience, Grade 2: A minimum of 5 years appropriate experience as a Medical Specialist in Radiology after registration with the HPCSA as Medical Specialist in Radiology and proof of working experience endorsed by Human Resource Department, Grade 3: A minimum of 10 years appropriate experience as a Medical Specialist in Radiology after registration with the HPCSA as Medical Specialist in Radiology, proof of working experience endorsed by Human Resource Department, Supervisory abilities, Ability to work in a multi-disciplinary team,
Knowledge of Public Service Legislation, Policies and Procedures, Medical Ethics, epidemiology and statistics.

**DUTIES**: Provide specialist care to patients requiring services within Radiology Department, provide after-hours coverage in Radiology and ensure continuous clinical support to junior staff. Undertake training of undergraduate and post graduate medical students and also support relevant clinical research, clinical trials and CPD activities. Provide expert advice and clinical support to district/regional level hospitals referring to Ngwelezana Hospital. Provide outreach to surrounding District Hospitals that refers patients to Ngwelezana Hospital. Active participation in quality improvement programmes including clinical audits and continuous professional development activities in Ngwelezana Hospital and Region 4. Assist with the setting of protocols for management of patients, equipment and other relevant procedures. Ensure equipment is maintained and functional at all times. Attend to administrative matters as pertains to the unit. Manage/supervise allocated human resources. Attend to meetings and workshops as directed. Comply with all legal prescript Acts, Legislates, Policies, Circular, Procedure, Guidelines and code of conduct for public service. Adhere to correct channels of communication as per the hospital organogram. Maintain clinical, professional and ethical standards.

**ENQUIRIES**: Dr N.A. Shabalala @ 082 498 9635

**APPLICATIONS**: Please forward application quoting the reference number to The Human Resource Department, Ngwelezana Hospital, Private Bag X20021, Empangeni, 3880 or hand delivered to Ngwelezana Hospital, Human Resource Department, 1st Floor Admin Block

**FOR ATTENTION**: Mr MTR Nzuza

**NOTE**: Application must be submitted on the Application for Employment Form (Form Z.83), which is obtainable at any Government Department or from the website – www.kznhealth.gov.za must accurately completed and signed. Reference Number must be indicated in the column provided on the form Z.83, Comprehensive Curriculum Vitae, certified copies of identity document, educational qualifications and professional registration certificates - not copies of certified copies. Persons with disabilities should feel free to apply for the post. Applicants in possession of a foreign qualification must attach an evaluation/verification certificate from the South African Qualifications Authority (SAQA) or other regulating bodies to their applications. Non-RSA Citizens/Permanent Resident/ Work Permit holders must submit a documentary proof together with their applications. This Department is an equal opportunity, affirmative action employer, whose aim is to promote representatively in all levels of all occupational categories in the Department. The appointment is subject to positive outcome obtained from the NIA to the following checks: security clearance, credit records, qualification, citizenship and previous experience verifications. Failure to comply with the aforementioned instructions will results to your application being disqualified. Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful.

**CLOSING DATE**: 01 February 2019 (Late applications will not be accepted)

**POST 02/100**: MEDICAL SPECIALIST GRADE 1, 2, 3 REF NO: NGWE 06/2019

**Maxillo Facial**

**SALARY**: Grade 1: R1 051 368 per annum
Grade 2: R1 202 112 per annum
Grade 3: R1 395 105 per annum

All inclusive salary packages per annum (this inclusive package consist of 70% basics and 30% flexible portion that can be structured in terms of applicable rules) Plus 18% Inhospitable Allowance Plus Commuted Overtime which is determined by service delivery needs of the department.

**CENTRE**: Ngwelezana Tertiary Hospital

**REQUIREMENTS**: Qualification that allows registration with the Health Profession, Council of South Africa (HPCSA) as Medical Specialist in Maxillo Facial. Tertiary qualification in the Health Science (MBChB), Current registration with the Health Professions Council of South Africa as a Medical Specialist in Maxillo Facial, Grade 1: No working
experience, **Grade 2**: A minimum of 5 years appropriate experience as a Medical Specialist in Maxillo Facial after registration with the HPCSA as Medical Specialist in Maxillo Facial and proof of working experience endorsed by Human Resource Department, **Grade 3**: A minimum of 10 years appropriate experience as a Medical Specialist in Maxillo Facial after registration with the HPCSA as Medical Specialist in Maxillo Facial and proof of working experience endorsed by Human Resource Department, Supervisory abilities, Ability to work in a multi-disciplinary team, Knowledge of Public Service Legislation, Policies and Procedures, Medical Ethics, Epidemiology and statistics.

**DUTIES**

Provide specialist care to patients requiring services within your specific domain
Provide specialist care in the outpatient clinics and inpatient wards. Provide after-hours coverage in Maxillo Facial. Undertake training of undergraduate and post graduate medical students and also support relevant clinical research, clinical trials and CPD activities. Conduct specialist regular ward rounds and administer expert interventions that will expedite the management of patient care. Provide expert advice and clinical support to district/regional level hospitals referring to Ngwelezana Hospital. Provide outreach to surrounding District and Regional Hospitals that refers patients to Ngwelezana Hospital. Active participation in quality improvement programmes including clinical audits and continuous professional development activities in Ngwelezana Hospital and Region 4. Assist with the setting of protocols for management of patients, equipment and other relevant procedures. Ensure equipment is maintained and functional at all times. Attend to administrative matters as pertains to the unit. Manage/supervise allocated human resources. Attend to meetings and workshops as directed. Comply with all legal prescript Acts, Legislatives, Policies, Circular, Procedure, Guidelines and code of conduct for public service. Adhere to correct channels of communication as per the hospital organogram. Maintain clinical, professional and ethical standards.

**ENQUIRIES**

Dr RS Moeketsi Tel No: 035 901 7260 / 7273

**APPLICATIONS**

Please forward application quoting the reference number to The Human Resource Department, Ngwelezana Hospital, Private Bag X20021, Empangeni, 3880 or hand delivered to Ngwelezana Hospital, Human Resource Department, 1st Floor Admin Block

**FOR ATTENTION**

Mr MTR Nzuza

**NOTE**

Application must be submitted on the Application for Employment Form (Form Z.83), which is obtainable at any Government Department or from the website – www.kznhealth.gov.za must accurately completed and signed . Reference Number must be indicated in the column provided on the form Z.83, Comprehensive Curriculum Vitae, certified copies of identity document, educational qualifications and professional registration certificates - not copies of certified copies. Persons with disabilities should feel free to apply for the post. Applicants in possession of a foreign qualification must attach an evaluation/verification certificate from the South African Qualifications Authority (SAQA) or other regulating bodies to their applications. Non- RSA Citizens/Permanent Resident/ Work Permit holders must submit a documentary proof together with their applications. This Department is an equal opportunity, affirmative action employer, whose aim is to promote representatively in all levels of all occupational categories in the Department. The appointment is subject to positive outcome obtained from the NIA to the following checks: security clearance, credit records, qualification, citizenship and previous experience verifications. Failure to comply with the aforementioned instructions will results to your application being disqualified. Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful.

**CLOSING DATE**

01 February 2019 (Late applications will not be accepted)

**POST 02/101**

MEDICAL SPECIALIST – INTERNAL MEDICINE (GRADE 1, 2, 3) REF NO: GS 61/18
Component- Internal Medicine
Re- Advertisement

**SALARY**

Grade 1: R1 051 368 per annum (all inclusive package) consists of 70% basic salary and 30% flexible portion that may be structured in terms of the applicable
rules Plus Commuted overtime which is subject to the needs of the department. Incumbents will have to sign the commuted overtime contract form.

Grade 2: R1 202 112 per annum, (all inclusive package) consists of 70% basic salary and 30% flexible portion that may be structured in terms of the applicable rules Plus Commuted overtime which is subject to the needs of the department. Incumbents will have to sign the commuted overtime contract form.

Grade 3: R1 395 105 per annum (all inclusive package) consists of 70% basic salary and 30% flexible portion that may be structured in terms of the applicable rules Plus Commuted overtime which is subject to the needs of the department. Incumbents will have to sign the commuted overtime contract form.

CENTRE: Greys Hospital, PMB Metropolitan Hospitals Complex

REQUIREMENTS:
- MBChB or equivalent, FCP (SA) or equivalent. Current Registration with HPCSA as a Specialist in Internal Medicine by the time of appointment.

Grade 1: Experience: Not applicable; Registration with the HPCSA as a Medical Specialist.

Grade 2: Experience: 5 Years appropriate experience as Medical Specialist after registration with HPCSA as a Medical Specialist.

Grade 3: Experience: 10 Years appropriate experience as a Medical Specialist after registration with the HPCSA as a Medical Specialist. Recommendations: MMed or MMed (Sci). Experience or interest in a medical subspecialty.

Required: Competent general medicals skills, appropriate for the level of a specialist in Internal Medicine; Ability and willingness to develop skills in various Internal Medicine subspecialties based on operational need and where possible, based on vocational interest. Ability and willingness to supervise and train junior staff, undergraduates, postgraduates, ancillary and nursing staff. Ability to apply public sector and health sector legislation, medical ethics and research ethics. Ability and willingness to participate in information management, quality assurance programmes, human resource management and financial and equipment management of relevant resources as appropriate to the post.

DUTIES:
- Clinical Duties: Manage the Greys Medical Acute Ward and General Medicine patients. Manage internal and external referrals to Greys General Medicine. Supervise the interdisciplinary triage and management of Internal Medicine patients. Assist or manage subspecialty services when required. Where possible, vocational interest will be supported. Participate in the after hours Internal Medicine service as required by operational need. Perform outreach services in Area 2. This may include periods of rotation to Edendale Hospital.
- Academic Duties: Supervision and training of undergraduates, postgraduates, interns, medical officers and allied health care personnel. This includes: Outpatient clinics, ward rounds, clinical bedside and procedural teaching. Formal tutorials, lectures and assessments. Participation in the departmental academic and clinical meeting programs. Assisting with administration related to academic activities. Research supervision. Administrative and managerial responsibilities: Assist with departmental clinical service administration. Assist with departmental junior staff supervision and administration. Assist in development of clinical protocols for the Internal Medicine service. Participate in departmental audits and quality assurance programs. Any other duties as assigned by the Head of Department.

ENQUIRIES: DR K. Rasmussen Tel No: 033 – 897 3289

APPLICATIONS: Applications to be forwarded to: The Human Resources Department, Greys Hospital Private Bag X 9001, Pietermaritzburg, 3200

FOR ATTENTION: Mrs. M. Chandulal

NOTE: Directions To Candidates: The following documents must be submitted: Application for employment form (Z83) which is obtainable at any Government Department OR website, certified copies of highest educational qualifications and professional registration certificate- not copies of certified copies. Curriculum Vitae and certified ID copy NB: Failure to comply with the above instructions will disqualify applicants. The circular minute number / reference must be indicated in the column provided on the form Z83 e.g GS 61/18. Please note due to large numbers of applications we envisage to receive, applicants will not be acknowledged. Communication will only be entered into with candidates that have been short-listed. If you have not heard from us two months after the closing date, please consider your application as being unsuccessful. The appointment is subject to positive outcome obtained from the State security Agency (SSA) to the following checks (security clearance, credit records, qualifications, citizenship and
previous employment verifications and verification from the Company Intellectual Property (CIPC). Note: The incumbent will be primarily based at Greys Hospital but will be expected to provide support and services for Area Two as directed by the Head Clinical Department of Internal Medicine in the following spheres.

**CLOSING DATE**
15 February 2019

**POST 02/102**
MEDICAL OFFICER GRADE 1, 2, 3 REF NO: NGWE 07/2019
Orthopaedics

**SALARY**
Grade 1: R780 612 per annum  
Grade 2: R892 551 per annum  
Grade 3: R1 035 831 per annum  
All inclusive salary packages per annum (this inclusive package consist of 70% basics and 30% flexible portion that can be structured in terms of applicable rules)  
Plus 18% Inhospitable Allowance Plus Commuted Overtime which is determined by service delivery needs of the department

**CENTRE**
Ngwelezana Tertiary Hospital

**REQUIREMENTS**
Tertiary qualification in the Health Science (MBChB), Current registration with the Health Professions Council of South Africa as a Medical Practitioner, Grade 1: No working experience, Grade 2: A minimum of 5 years appropriate experience as a Medical Practitioner after registration with the HPCSA as Medical Practitioner and proof of working experience endorsed by Human Resource Department, Grade 3: A minimum of 10 years appropriate experience as a Medical Practitioner after registration with the HPCSA as Medical Practitioner and proof of working experience endorsed by Human Resource Department, Sound clinical skills, Knowledge of acts, policies and regulations of the department of health and Concern for excellence.

**DUTIES**
Provision of quality patient centred care for all patients within orthopaedics unit. Examine, investigate, diagnose and oversee the treatment of patients in the emergency department. Provision of after-hours services to care for emergencies presenting to the institution. Training and supervision of undergraduate and/or post graduate medical students. Participation in activities within the discipline including case presentations, unit rounds presentations, journal club and other departmental meetings. Render applicable administration functions. Attend to meetings, workshops and training courses as directed by the Head of Department. Perform other duties as assigned by the supervisor. Observe and comply with all departmental policies and guidelines regulating employment relationship and clinical functioning.

**ENQUIRIES**
Dr PD Rollinson @ 082 474 9246

**APPLICATIONS**
Please forward application quoting the reference number to The Human Resource Department, Ngwelezana Hospital, Private Bag X20021, Empangeni, 3880 or hand delivered to Ngwelezana Hospital, Human Resource Department, 1st Floor Admin Block

**FOR ATTENTION**
Mr MTR Nzuza

**NOTE**
Application must be submitted on the Application for Employment Form (Form Z.83), which is obtainable at any Government Department or from the website – www.kznhealth.gov.za must accurately completed and signed. Reference Number must be indicated in the column provided on the form Z.83, Comprehensive Curriculum Vitae, certified copies of identity document, educational qualifications and professional registration certificates - not copies of certified copies. Persons with disabilities should feel free to apply for the post. Applicants in possession of a foreign qualification must attach an evaluation/verification certificate from the South African Qualifications Authority (SAQA) or other regulating bodies to their applications. Non- RSA Citizens/Permanent Resident/ Work Permit holders must submit a documentary proof together with their applications. This Department is an equal opportunity, affirmative action employer, whose aim is to promote representatively in all levels of all occupational categories in the Department. The appointment is subject to positive outcome obtained from the NIA to the following checks: security clearance, credit records, qualification, citizenship and previous experience verifications. Failure to comply with the aforementioned instructions will results to your application being disqualified. Applicants are respectfully informed that, if no
CLOSING DATE : 01 February 2019 (Late applications will not be accepted)

POST 02/103 : MEDICAL OFFICER GRADE 1, 2, 3 REF NO: NGWE 08/2019
Intensive Care Unit

SALARY : Grade 1: R780 612 per annum
Grade 2: R892 551 per annum
Grade 3: R1 035 831 per annum
All inclusive salary packages per annum (this inclusive package consist of 70% basics and 30% flexible portion that can be structured in terms of applicable rules)
Plus 18% Inhospitable Allowance Plus Commuted Overtime which is determined by service delivery needs of the department.

CENTRE : Ngwelezana Tertiary Hospital

REQUIREMENTS : Tertiary qualification in the Health Science (MBChB), Current registration with the Health Professions Council of South Africa as a Medical Practitioner, Grade 1: No working experience, Grade 2: A minimum of 5 years appropriate experience as a Medical Practitioner after registration with the HPCSA as Medical Practitioner and proof of working experience endorsed by Human Resource Department, Grade 3: A minimum of 10 years appropriate experience as a Medical Practitioner after registration with the HPCSA as Medical Practitioner and proof of working experience endorsed by Human Resource Department, Sound clinical skills, Knowledge of acts, policies and regulations of the department of health and Concern for excellence.

DUTIES : Provision of quality patient centred care for all patients. Examine, investigate, diagnose and oversee the treatment of patients in the intensive care unit. Provision of after-hours services to care for intensive care unit in a form of commuted overtime. Observe and comply with all departmental policies and guidelines regulating employment relationship and clinical functioning. Participate in the staff development activities and clinical teachings. Perform other duties as assigned by the supervisor.

ENQUIRIES : Dr S Sewpersad @084 418 3496

APPLICATIONS : Please forward application quoting the reference number to The Human Resource Department, Ngwelezana Hospital, Private Bag X20021, Empangeni, 3880 or hand delivered to Ngwelezana Hospital, Human Resource Department, 1st Floor Admin Block

FOR ATTENTION : Mr MTR Nzuza

NOTE : Application must be submitted on the Application for Employment Form (Form Z.83), which is obtainable at any Government Department or from the website – www.kznhealth.gov.za must accurately completed and signed. Reference Number must be indicated in the column provided on the form Z.83, Comprehensive Curriculum Vitae, certified copies of identity document, educational qualifications and professional registration certificates - not copies of certified copies. Persons with disabilities should feel free to apply for the post. Applicants in possession of a foreign qualification must attach an evaluation/verification certificate from the South African Qualifications Authority (SAQA) or other regulating bodies to their applications. Non-RSA Citizens/Permanent Resident/ Work Permit holders must submit a documentary proof together with their applications. This Department is an equal opportunity, affirmative action employer, whose aim is to promote representatively in all levels of all occupational categories in the Department. The appointment is subject to positive outcome obtained from the NIA to the following checks: security clearance, credit records, qualification, citizenship and previous experience verifications. Failure to comply with the aforementioned instructions will results to your application being disqualified. Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful.

CLOSING DATE : 01 February 2019 (Late applications will not be accepted)
POST 02/104 : MEDICAL OFFICER GRADE 1, 2, 3 REF NO: NGWE 09/2019
Urology

SALARY:
Grade 1: R780 612 per annum
Grade 2: R892 551 per annum
Grade 3: R1 035 831 per annum

All inclusive salary packages per annum (this inclusive package consist of 70% basics and 30% flexible portion that can be structured in terms of applicable rules)

Plus 18% Inhospitable Allowance Plus Commuted Overtime which is determined by service delivery needs of the department.

CENTRE:
Ngwelezana Tertiary Hospital

REQUIREMENTS:
Tertiary qualification in the Health Science (MBChB), Current registration with the Health Professions Council of South Africa as a Medical Practitioner, Grade 1: No working experience, Grade 2: A minimum of 5 years appropriate experience as a Medical Practitioner after registration with the HPCSA as Medical Practitioner and proof of working experience endorsed by Human Resource Department, Grade 3: A minimum of 10 years appropriate experience as a Medical Practitioner after registration with the HPCSA as Medical Practitioner and proof of working experience endorsed by Human Resource Department, Sound clinical skills, Knowledge of acts, policies and regulations of the department of health and Concern for excellence.

DUTIES:
Provide medical services in urology unit. Active participation in quality improvement. Provision of outreach programmes and acceptance of referrals from our catchment areas. Undertake regular ward rounds, clinic and after hours duties as per the rooster. Attend to patients requiring emergency urology procedures. Provide advice to District/Regional Hospitals. Attend to meetings and workshops. Adhere to correct channels of communication.

ENQUIRIES:
Dr AU Uba @083 727 5189

APPLICATIONS:
Please forward application quoting the reference number to The Human Resource Department, Ngwelezana Hospital, Private Bag X20021, Empangeni, 3880 or hand delivered to Ngwelezana Hospital, Human Resource Department, 1st Floor Admin Block

FOR ATTENTION:
Mr MTR Nzuza

NOTE:
Application must be submitted on the Application for Employment Form (Form Z.83), which is obtainable at any Government Department or from the website – www.kznhealth.gov.za must accurately completed and signed. Reference Number must be indicated in the column provided on the form Z.83, Comprehensive Curriculum Vitae, certified copies of identity document, educational qualifications and professional registration certificates - not copies of certified copies. Persons with disabilities should feel free to apply for the post. Applicants in possession of a foreign qualification must attach an evaluation/verification certificate from the South African Qualifications Authority (SAQA) or other regulating bodies to their applications. Non- RSA Citizens/Permanent Resident/ Work Permit holders must submit a documentary proof together with their applications. This Department is an equal opportunity, affirmative action employer, whose aim is to promote representatively in all levels of all occupational categories in the Department. The appointment is subject to positive outcome obtained from the NIA to the following checks: security clearance, credit records, qualification, citizenship and previous experience verifications. Failure to comply with the aforementioned instructions will results to your application being disqualified. Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful.

CLOSING DATE:
01 February 2019 (Late applications will not be accepted)

POST 02/105 : MEDICAL OFFICER GRADE 1, 2 & 3 REF NO: FNH 09/2018 (X1 POST)

SALARY:
Grade 1: R780 612 - R840 942 per annum (All-inclusive package)
Grade 2: R892 551 – R975 945 per annum (All-inclusive package)
Grade 3: R1 035 831 - R1 295 025 per annum (All-inclusive package)

Other Benefits: Commuted Overtime (Commuted overtime only limited to applicable groups)
CENTRE: Fort Napier Hospital – (Psychiatry)

REQUIREMENTS:
- Matric/Grade 12 Certificate. MBChB degree or Equivalent qualification PLUS, Proof of current registration with HPCSA as a Medical Practitioner, Certificate of registration with HPCSA as a Medical Practitioner (Independent Practice), Certificate of service from Current/previous employers stamped by HR must be attached (where applicable).

Grade 1: Experience: No experience required. Foreign qualified candidates require 1 year relevant experience after registration as a Medical Practitioner with a recognized foreign health professional council, of whom it is not required to perform Community Service, as required in South Africa.

Grade 2: Experience: 5 years relevant experience after Registration with the HPCSA as a Medical Practitioner. Foreign candidates require 6 years relevant experience after registration as a Medical Practitioner with a recognized foreign health professional council, of whom it is not required to perform Community Service, as required in South Africa.

Grade 3: Experience: 10 years relevant experience after registration with HPCSA as a Medical Practitioner. Foreign candidates require 11 years relevant experience after registration with a recognized foreign health professional council, whom it is not required to perform Community Service, as required in South Africa.

Knowledge, Skills and Competencies:
- Knowledge of current health legislations and policies at public institutions. Knowledge of national quality standards relating to primary health care. Sound knowledge of national TB programme and ARV programme including STIs and PMTCT. Sound knowledge of Paediatrics would be an added advantage.
- Good research and presentation skills. Information management and quality assurance programmes. Ability to function with a Multidisciplinary team. Sound knowledge and clinical skills. Excellent human, communication and leadership skills. Good team building and problem solver. Good communication and interpersonal skills. Willingness to teach and supervise junior staff.

DUTIES:
- Clinical responsibility including examine, investigate, diagnose, and oversee treatment of patients. Provision of quality patient centred care. Maintain a high quality clinical service by providing regular in-service training for nurses and clinical personnel. Maintain accurate record and appropriate health records in accordance with the legal and ethical considerations and continuity of patient care. Hands over critically ill patients to the doctors on call after hours and on the weekends. Provide preventive health interventions and measures to promote health care. Undertake continuing medical education and professional development and study professional literature to keep abreast with current medical practice.

ENQUIRIES:
Dr AL Mbhele Tel No: (033) 260 4357

APPLICATIONS:
Applications must be forwarded to: The Human Resource Department: Fort Napier Hospital, 1 Devonshire Road, Napierville, Pietermaritzburg, 3201 or PO Box 370, Pietermaritzburg, 3200

FOR ATTENTION:
Ms MB Zungu

CLOSING DATE:
01 February 2019

POST 02/106:
MEDICAL OFFICER (GRADE 1, 2, 3) REF NO: GS 72/18
Component: Dermatology

SALARY:
- Grade 1: R780 612 per annum
- Grade 2: R892 551 per annum
- Grade 3: R1 035 831 per annum

All inclusive package consists of 70% basic salary and 30% flexible portion that may be structured in terms of the applicable rules, Plus Commuted Overtime which is subject to the needs of the department. Incumbents will have to sign the commuted overtime contract form.

CENTRE:
Greys Hospital, PMB Metropolitan Hospitals Complex

REQUIREMENTS:
- MBChB Degree Plus, Current registration with the Health Professions Council of South Africa as a Medical Practitioner by the time of appointment. Grade 1: Experience: Not Applicable. Foreign qualified candidates require 1 year relevant experience after registration as a Medical Practitioner with a recognized Foreign Health Professional Council, of whom it is not required to perform Community Service, as required in South Africa. Grade 2: Experience: 5 years appropriate experience as a Medical Officer after registration with the HPCSA as a Medical Practitioner. Foreign candidates require 6 years relevant experience after
registration with a recognized Foreign Health Professional Council, of whom it is not required to perform Community Service as required in South Africa. **Grade 3:** Experience: 10 years experience after registration with the HPCSA as a Medical Practitioner. Foreign qualified candidates require 11 years relevant experience after registration as Medical Practitioner with a recognized foreign health professional council in respect of foreign qualified employees of whom it is not required performing community service as required in South Africa. Recommendation: Experience in Dermatology. A documented specific interest in Dermatology. ACLS course completed (current valid certificate. Knowledge, Skills, Training and Competence: Sound clinical and patient management skills; human resource management; information management; quality assurance programs. Current health and public service legislation, regulations and policy, and medical ethics.

**DUTIES**

Key Performance Areas: Medical care of patients: Dermatology – This is a post for care of out- and in-patients with dermatological conditions. Rotations through other medical be required, depending on the relative needs of the Departments of Dermatology and Internal Medicine. Level of care required – Medical care appropriate to Grey’s Hospital, a tertiary and referral health facility; Overtime requirements – After-hours work in the Departments of Internal Medicine and/or Dermatology will be required, depending on the needs of the Departments of Dermatology and Internal Medicine. Geographical limits – the post(s) will be based at Grey’s but you will be expected to perform duties at various health facilities, which may include rotations in Dermatology at facilities within the Pietermaritzburg metropole. Outreach Dermatology services to facilities in Area 2 may be required either regularly or from time to time. Administration and management: Supervise junior medical staff, including in clinical work, attendance, time management, conflict management etc; Service logistics – assist in administrative aspects of running the Department of Dermatology and/or Internal Medicine e.g. roster and rotation planning, clinical and operational protocol development; Quality improvement – assist and participate in quality improvement, including audits. Medico-legal matters – assist with medico-legal tasks such as medical reports for insurance claims, mortality and morbidity analysis etc. Academic programme: Training - provide in-service training to staff or be a recipient of in-service training, as appropriate for a medical officer and to meet the needs of the service; Teaching – participate in undergraduate and post-graduate training programmes (teaching, examinations, administration etc) as required by the programmes and appropriate for a medical officer; Academic activities – active participation in academic activities such as journal clubs, academic presentations etc. Research – participate in departmental research. Initiation and performance of research is optional but desirable.

**ENQUIRIES**

DR A.V Chateau Tel No: 033 897 3177

**APPLICATIONS**

Applications to be forwarded to: The Human Resources Department, Greys Hospital Private Bag X 9001, Pietermaritzburg, 3200

**FOR ATTENTION**

Mrs. M. Chandulal

**NOTE**

Directions To Candidates: The following documents must be submitted: Application for employment form (Z83) which is obtainable at any Government Department OR website, certified copies of highest educational qualifications and professional registration certificate- not copies of certified copies. Curriculum Vitae and certified ID copy NB: Failure to comply with the above instructions will disqualify applicants. The circular minute number / reference must be indicated in the column provided on the form Z83 e.g GS 61/18. Please note due to large numbers of applications we envisage to receive, applicants will not be acknowledged. Communication will only be entered into with candidates that have been short-listed. If you have not heard from us two months after the closing date, please consider your application as being unsuccessful. The appointment is subject to positive outcome obtained from the State security Agency (SSA) to the following checks (security clearance, credit records, qualifications, citizenship and previous employment verifications and verification from the Company Intellectual Property (CIPC). African Males are encouraged to apply.

**CLOSING DATE**

01 February 2019
POST 02/107 : MEDICAL OFFICER (GRADE 1, 2, 3) REF NO: GS 2/19
Component: Oncology Department

SALARY : Grade 1: R780 612 per annum
Grade 2: R892 551 per annum
Grade 3: R1 035 831 per annum
All inclusive package consists of 70% basic salary and 30% flexible portion that may be structured in terms of the applicable rules, Plus Commuted Overtime which is subject to the needs of the department. Incumbents will have to sign the commuted overtime contract form.

CENTRE : Greys Hospital, PMB Metropolitan Hospitals Complex

REQUIREMENTS : MBCHB Degree Plus, Current registration with the HPCSA as a Medical Practitioner. **Grade 1**: Experience: Not Applicable. Foreign qualified candidates require 1 year relevant experience after registration as a Medical Practitioner with a recognized Foreign Health Professional Council, of whom it is not required to perform Community Service, as required in South Africa. **Grade 2**: Experience: 5 years appropriate experience as a Medical Officer after registration with the HPCSA as a Medical Practitioner. Foreign candidates require 6 years relevant experience after registration with a recognized Foreign Health Professional Council, of whom it is not required to perform Community Service as required in South Africa. **Grade 3**: Experience: 10 years experience after registration with the HPCSA as a Medical Practitioner. Foreign qualified candidates require 11 years relevant experience after registration as Medical Practitioner with a recognized foreign health professional council in respect of foreign qualified employees of whom it is not required performing community service as required in South Africa.
Recommendation: I Year oncology experience is an advantage added advantage.
Knowledge, Skills, Training and Competence: Sound clinical knowledge and patient management skills. Ability to deal with all medical emergencies. Knowledge of ethical medical practice. Willingness to assess, diagnose and manage cancer patients. Good interpersonal and communication skills.

DUTIES : Key Performance Areas: Conduct out-patient oncology clinics (both new and follow-u patients). Management of oncology in-patients as well as all oncological emergencies. Participation in prescribing and managing chemotherapy as indicated with specialist supervision. Involvement in the provision of radiotherapy, including brachytherapy with specialist supervision. Provision of palliative care. Participation in overtime services. Maintain satisfactory clinical, professional and ethical standards related to the abovementioned services. Assist with departmental research and data capture. Participate in the academic programme and undertake teaching of staff where appropriate. Attend multi-disciplinary team meetings. Deal with emotional, social and physical aspects of disease for patients’ and their relatives in an empathetic manner. Maintain meticulous and thorough medical records in accordance with legal and ethical guidelines.

ENQUIRIES : Dr L Stopforth Tel No: 033 897 3222, laura.stopforth@kznhealth.gov.za

APPLICATIONS : Applications to be forwarded to: The Human Resources Department, Greys Hospital Private Bag X 9001, Pietermaritzburg, 3200

FOR ATTENTION : Mrs. M. Chandulal

NOTE : Directions To Candidates: The following documents must be submitted: Application for employment form (Z83) which is obtainable at any Government Department OR website, certified copies of highest educational qualifications and professional registration certificate- not copies of certified copies. Curriculum Vitae and certified ID copy NB: Failure to comply with the above instructions will disqualify applicants. The circular minute number / reference must be indicated in the column provided on the form Z83 e.g GS 61/18. Please note due to large numbers of applications we envisage to receive, applicants will not be acknowledged. Communication will only be entered into with candidates that have been short-listed. If you have not heard from us two months after the closing date, please consider your application as being unsuccessful. The appointment is subject to positive outcome obtained from the State security Agency (SSA) to the following checks (security clearance, credit records, qualifications, citizenship and previous employment verifications and verification from the Company Intellectual Property (CIPC). African Males are encouraged to apply.

CLOSING DATE : 01 February 2019
POST 02/108  :  MEDICAL OFFICER (GRADE 1, 2, 3) REF NO: GS 1/19 (X2 POSTS)
Component: Obstetrics and Gynaecology

SALARY  :  
Grade 1: R780 612 per annum
Grade 2: R892 551 per annum
Grade 3: R1 035 831 per annum
All inclusive package consists of 70% basic salary and 30% flexible portion that may be structured in terms of the applicable rules, Plus Commuted Overtime which is subject to the needs of the department. Incumbents will have to sign the commuted overtime contract form.

CENTRE  :  Greys Hospital, PMB Metropolitan Hospitals Complex

REQUIREMENTS  :  
MBCHB Degree Plus, Current registration with the Health Professions Council of South Africa as a Medical Practitioner. Appropriate clinical experience depending on the grade for which you are applying. **Grade 1**: Experience: Not Applicable. Foreign qualified candidates require 1 year relevant experience after registration as a Medical Practitioner with a recognized Foreign Health Professional Council, of whom it is not required to perform Community Service, as required in South Africa. **Grade 2**: Experience: 5 years appropriate experience as a Medical Officer after registration with the HPCSA as a Medical Practitioner. Foreign candidates require 6 years relevant experience after registration with a recognized Foreign Health Professional Council, of whom it is not required to perform Community Service as required in South Africa. **Grade 3**: Experience: 10 years experience after registration with the HPCSA as a Medical Practitioner. Foreign qualified candidates require 11 years relevant experience after registration as Medical Practitioner with a recognized foreign health professional council in respect of foreign qualified employees of whom it is not required performing community service as required in South Africa. Recommendation: Post community service experience in Obstetrics and Gynaecology will be an added advantage.

Knowledge, Skills, Training and Competence: Sound knowledge of general medicine and in the discipline of Obstetrics and Gynaecology. Ability to deal with medical and obstetrical/gynaecology emergencies. Sound knowledge of the PMTCT programme as determined by national guidelines and policies. Sound knowledge of medical ethics. Sound knowledge of legislation relating to the practice of Obstetrics and Gynaecology in South African, such as the Health Act, the Choice of Termination of Pregnancy Act, the Children’s Act etc. Ability to perform termination of pregnancy will be an added advantage. Good communication, team building and motivation skills. Basic computer literacy.

DUTIES  :  
Key Performance Areas: The incumbent will be required to rotate between the Grey’s / Northdale Hospitals Woman’s Health Complex for a stipulated period e.g. three (3) months at a time. To provide holistic medical care to patients seeking medical attention at the institutions. To be able to assess, manage and follow up patients according to departmental policies. To ensure the provision of safe, ethical and high quality medical care. To be able to contribute to the realization of the departmental strategic goals. Manage medical and obstetrical/gynaecological emergencies. To participate in after-hours medical service as per call roster, this is essential. To participate in Monitoring & Evaluation programme with relation to patient care delivery. Assist with the supervision and support of Junior medical officers, CSOs and interns in the department. Provide Outreach assistance as may be required under the supervision of the Metropolitan Head of Obstetrics and Gynaecology. Impart surgical skills to Medical Officers and interns in the Department. Accept responsibility for continuous professional development to keep up to date with new developments in the field of Obstetrics and Gynaecology. Participate in the departmental academic programmes and meetings

ENQUIRIES  :  Dr TD Naidoo Tel No: 033 – 8973292
APPLICATIONS  :  Applications to be forwarded to: The Human Resources Department, Greys Hospital Private Bag X 9001, Pietermaritzburg, 3200
FOR ATTENTION  :  Mrs. M. Chandulal
NOTE  :  Directions To Candidates: The following documents must be submitted: Application for employment form (Z83) which is obtainable at any Government Department OR website, certified copies of highest educational qualifications and professional registration certificate- not copies of certified copies. Curriculum Vitae
and certified ID copy NB: Failure to comply with the above instructions will disqualify applicants. The circular minute number / reference must be indicated in the column provided on the form Z83 e.g GS 61/18. Please note due to large numbers of applications we envisage to receive, applicants will not be acknowledged. Communication will only be entered into with candidates that have been short-listed. If you have not heard from us two months after the closing date, please consider your application as being unsuccessful. The appointment is subject to positive outcome obtained from the State security Agency (SSA) to the following checks (security clearance, credit records, qualifications, citizenship and previous employment verifications and verification from the Company Intellectual Property (CIPC). African Males are encouraged to apply.

**CLOSING DATE**: 01 February 2019

**POST 02/109**: MEDICAL OFFICER REF NO: SAH 19/2018 (X2 POSTS)

**SALARY**
Grade 1: R780 612 per annum (All inclusive package)
Grade 2: R892 551 per annum (All inclusive package)
Grade 3: R1 035 831 per annum (All inclusive package)

**CENTRE**
ST Andrews Hospital

**REQUIREMENTS**

**Grade 1**: Senior Certificate PLUS Appropriate qualification in Health Science-MBCHB PLUS Current registration with HPCSA as a Medical Practitioner OR 1 year relevant experience after registration as a Medical Practitioner with a recognised foreign health professional council in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa.

**Grade 2**: Senior Certificate PLUS Appropriate qualification in Health Science-MBCHB PLUS Current registration with HPCSA as a Medical Practitioner plus 5 years experience after registration with the HPCSA as a Medical Practitioner with a recognised foreign health professional council in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa.

**Grade 3**: Senior Certificate PLUS Appropriate qualification in Health Science-MBCHB PLUS Current registration with HPCSA as a Medical Practitioner plus 10 years experience after registration with the HPCSA as a Medical Practitioner OR 11 years experience after registration as a Medical Practitioner with a recognised foreign health professional council in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa.

Skills: Ability to diagnose and manage common medical and surgical problems including emergencies in the major clinical disciplines. Surgical and Anesthetic skills. Sound knowledge and experience in the respective medical discipline. Sound knowledge of Human Resource Management, Information Management and Quality Assurance Programme. Knowledge of current health and public service legislation, regulations and policies. Sound Medical ethics and emphasis on budget control, epidemiology and statistics. Sound teaching and supervisory skills. Good communication and interpersonal skills.

**DUTIES**
Providing a holistic patient care, inclusive of preventive measures, treatment and rehabilitation. Assist with human resource development for medical staff. Conduct orientation and induction for new staff. Conduct continuous professional development by organizing information seminars. Ensuring correct patient management through the implementation of quality standards and practice and treatment protocols. Ensuring the development, maintenance and updating of clinical procedures. Ensuring effective utilization of all resources in the clinical field within the sphere of functioning. Provide Medical Services at the department appointed to. Clinical responsibilities including examine, investigate, diagnose and oversee that treatment of patients in the relevant department. Provide guidance, training, evaluation and mentorship of junior medical staff. Participate in community health programmes. Monitor the cost effectiveness of medical examinations with due regard of effective patient care, and ethical decision making. Assist the evaluation of existing standards and effectiveness of health care. Assist with application of sound labour relations policy in accordance with relevant legislation and guidelines.

**ENQUIRIES**
Dr SK Lumeya Tel No: 039-4331955 EXT 214
APPLICATIONS: All Applications Should Be Forwarded: The Chief Executive Officer. St Andrews Hospital, Private Bag X1010 Harding, 4680 or Hand Delivery: 14 Moodie Street, Harding 4680.

FOR ATTENTION: Human Resource Manager

NOTE: African Male and people with disability may feel free to apply.

CLOSING DATE: 01 February 2019

POST 02/110: DEPUTY DIRECTOR: SYSTEMS REF NO: DD: SYSTEMS/1/2019 (X1 POST)

SALARY: R697 011 per annum (Level 11) (an all-inclusive remuneration package)

CENTRE: Inkosi Albert Luthuli Central Hospital

REQUIREMENTS: An appropriate 3 year National Diploma / Bachelor’s Degree in Administration / Management or equivalent PLUS at least 3 year’s appropriate managerial experience in the Management of Hospital services Valid code B Driver’s Licence. Knowledge, Skills, Training and Competencies Required: Knowledge and experience in General administration, Patient Administration and Information Systems. Knowledge of relevant acts and regulations. Sound management, negotiation, inter-personal, decision making and problem solving skills. Good verbal, written, communication and leadership skills. Computer literacy in MS Word and Excel. Working knowledge of the Basic Accounting System (BAS). Understanding of Information Technology and IT systems. Ability to handle sensitive financial information in strictest confidence. Experience in budgeting, financial planning and analysis.

DUTIES: Monitor the provision of all hospital services and facilities by contractors in order to ensure contract adherence and highest level of quality. Manage and control support services, namely: Information Technology, Cleaning Services, Housekeeping, Security Services, Equipment and Transport Services, working with private partners to ensure efficient services are rendered in all of the above. Manage the health and safety component of the hospital. Ensure that safety program requirements are adhered to by all staff. Ensure that all Hospital Information Systems (patient related and other) are maintained so as to provide reliable, valid and timeous processing of information. Implement and monitor effectiveness of Hospital policies and practices to ensure day to day operational efficiencies. Ensure compliance with all statutory regulations and bylaws. Provide technical advice to the management team in respect to operations. Ensure that standby and emergency facilities are properly maintained. Contribute as a member of a multidisciplinary management team towards the effective management of the hospital. Analyse alternatives for performing needed work including contracting out services and evaluate and recommends procedures / practices to improve operational efficiency. Oversee the provisioning of all hospital services provided by private companies to ensure compliance with service level agreement. Ability to work under pressure and meet demands of short timelines.

ENQUIRIES: Dr LP Mtshali Tel No: 031 2401124

APPLICATIONS: All applications must be addressed to the Human Resources Manager, and should be placed in the application box situated at Security at the entrance to the Management Building at IALCH or posted to Private Bag X03 Mayville 4058.

NOTE: An Application for Employment Form (Z83) must be completed and forwarded. This is obtainable from any Public Service Department or from the website www.kznhealth.gov.za. Certified copies of ID documents, Std 10, educational qualifications, certificates of service and professional registration certificates (not copies of certified copies) and proof of current registration must be submitted together with your CV. Original signed letter from your current employer, confirming current and appropriate work experience related to the requirements and recommendations of the advert. People with disabilities should feel free to apply for the posts. The reference number must be indicated in the column provided on the form Z83, e.g. ref APR1/2006. Please note that failure to comply with the above instructions will disqualify applicants. Please note that the selected candidate will be subjected to a pre-employment screening and verification process including a CIPC (Companies Intellectual Property Commission) screening. Due to the large number of applications we receive, receipt of applications will not be acknowledged. Should you not be advised within 60 days...
of the closing date, kindly consider your application as unsuccessful. Please note that due to financial constraints, there will be no payment of S&T claims.

CLOSING DATE : 01 February 2019

POST 02/111 : OPERATIONAL MANAGER OBSTETRICS REF NO: SAH 18/2018 (X1 POST)
Branch: St Andrews Hospital – Maternity Ward

SALARY : R532 449 per annum. Other Benefits: 13th cheque, 12% rural allowance, home owners allowance (employee must meet prescribed requirements)

CENTRE REQUIREMENTS : Diploma / Degree in Nursing. Current registration with SANC as a General Nurse and Midwife PLUS Diploma in Advanced Midwifery and Neonatal Nursing Science. A minimum of 9 years appropriate / recognizable experience in nursing after registration as a Professional Nurse with SANC in general nursing of which at least 5 years must be appropriate / recognizable experience after obtaining the one year post basic qualification in the relevant specialty. Knowledge, Skills and Competencies: Knowledge of Nursing care processes and procedures, nursing statutes, and other relevant legal frameworks. Leadership, organizational, decision making and problem solving abilities within the limit of the public sector and institutional policy framework. Interpersonal skills including public relations, negotiating, conflict handling and counseling skills. Financial and budgetary knowledge pertaining to the relevant resources under management. Insight into procedures and policies pertaining to nursing care. Computer skills in basic programs.

DUTIES : To plan, organize and monitor the objectives of the specialized unit in the consultation with subordinates. Provision of Quality Nursing Care through the implementation of standards, policies and procedures coupled with supervision and monitoring the implementation thereof. To provide a therapeutic environment to staff, patients and the public. To effectively manage the utilization and supervision of resources. Coordination of the provision of effective training and research. Maintain professional growth / ethical standards and self development. Coordinate optimal, hostile, specialised nursing care with set standards and within a professional / legal framework. To implement and sustain kangaroo mother care practices. To implement and sustain baby friendly practices. To implement PMTCT as per National guidelines. Implementation and management of Infection Control and Prevention Protocols. Maintain accurate and complete patient records according to legal requirements. To participate in Quality improvement programmes and Clinical Audits. Participate in staff, student and patient training. Monitor the implementation of EPMD. Exercise control over discipline, grievance and labour relation issues according to the laid down policies and procedures. Identify, develop and control Risk Management systems within the unit. Uphold the Batho Pele and Patients Rights Principles.

ENQUIRIES : Mrs MR Singh Tel No: 039-4331955 EXT 211
APPLICATIONS : All Applications Should Be Forwarded To: The Chief Executive Officer. St Andrews Hospital, Private Bag X1010 Harding, 4680 or Hand Delivered To: 14 Moodie Street, Harding 4680.
FOR ATTENTION NOTE : African Male and people with disability may feel free to apply.
CLOSING DATE : 01 February 2019

POST 02/112 : OPERATIONAL MANAGER NURSING (PHC) REF NO: GAM CHC 01/2019

SALARY : R532 449 – R599 274. Other Benefit(s): 13th Cheque, Medical Aid (Optional), GEHS (employee must meet prescribed requirements), 12% rural allowance

CENTRE REQUIREMENTS : Diploma / Degree in Nursing. Current registration with SANC as a General Nurse and Midwife PLUS Diploma in Advanced Midwifery and Neonatal Nursing Science. A minimum of 9 years appropriate / recognizable experience in nursing after registration as a Professional Nurse with SANC in general nursing of which at least 5 years must be appropriate / recognizable experience after obtaining the one year post basic qualification in the relevant specialty. Knowledge, Skills and Competencies: Knowledge of Nursing care processes and procedures, nursing statutes, and other relevant legal frameworks. Leadership, organizational, decision making and problem solving abilities within the limit of the public sector and institutional policy framework. Interpersonal skills including public relations, negotiating, conflict handling and counseling skills. Financial and budgetary knowledge pertaining to the relevant resources under management. Insight into procedures and policies pertaining to nursing care. Computer skills in basic programs.

DUTIES : To plan, organize and monitor the objectives of the specialized unit in the consultation with subordinates. Provision of Quality Nursing Care through the implementation of standards, policies and procedures coupled with supervision and monitoring the implementation thereof. To provide a therapeutic environment to staff, patients and the public. To effectively manage the utilization and supervision of resources. Coordination of the provision of effective training and research. Maintain professional growth / ethical standards and self development. Coordinate optimal, hostile, specialised nursing care with set standards and within a professional / legal framework. To implement and sustain kangaroo mother care practices. To implement and sustain baby friendly practices. To implement PMTCT as per National guidelines. Implementation and management of Infection Control and Prevention Protocols. Maintain accurate and complete patient records according to legal requirements. To participate in Quality improvement programmes and Clinical Audits. Participate in staff, student and patient training. Monitor the implementation of EPMD. Exercise control over discipline, grievance and labour relation issues according to the laid down policies and procedures. Identify, develop and control Risk Management systems within the unit. Uphold the Batho Pele and Patients Rights Principles.

ENQUIRIES : Mrs MR Singh Tel No: 039-4331955 EXT 211
APPLICATIONS : All Applications Should Be Forwarded To: The Chief Executive Officer. St Andrews Hospital, Private Bag X1010 Harding, 4680 or Hand Delivered To: 14 Moodie Street, Harding 4680.
FOR ATTENTION NOTE : African Male and people with disability may feel free to apply.
CLOSING DATE : 01 February 2019

**DUTIES**

Assist in planning, organising and monitoring of objectives of the specialised unit. Manage all resources within the unit effectively and efficiently to ensure optimum service delivery. Ability to plan and organise own work and that of support personnel to ensure proper nursing care. Display a concern for patients, promoting and advocating proper treatment and care including. Monitor Provision of quality comprehensive service delivery at emergency unit. Participate actively in Operation Sukuma Sakhe programme. Work as part of the multidisciplinary team to ensure good nursing care. Demonstrate effective communication with patients, community and multidisciplinary team. Monitor safe patient service and improve client satisfaction. Participate in the attainment of National Core Standards. Contribute to the realization of Ideal Clinic (ICRM) status. Participate in the analysis and formulation of nursing policies and procedures. Provide direct and indirect supervision of all staff within the unit and give guidance. Demonstrate an understanding of Human Resource and Financial Management Policies and procedures. Monitor and evaluate the care and management of all patients through clinical audits. Ability to supervise Medical and Surgical emergencies and refer appropriately. Monitor implementation of PHC Re-Engineering. Monitor implementation and performance on indicators on daily, weekly and monthly basis; provide feedback to management, analyse data and draw up quality improvement plan and implementation plan. Exercise control of discipline and any other Labour Related issues in terms of laid down procedures. Ensure compliant management is functional in the Clinic. Ensure functionality of the Clinic committee programme so that community involvement and participation is achieved.

ENQUIRIES: Mrs. N.O Ndwendwe Tel No: 039 318 1113
APPLICATIONS: all applications should be forwarded to: The CHC Manager, Gamalakhe Community Health Centre, Private Bag X 709, Gamalakhe, 4249
FOR ATTENTION: Human Resource Department
CLOSING DATE: 01 February 2019

POST 02/113: OPERATIONAL MANAGER NURSING (SPECIALTY) REF NO: NGWE 10/2019 Orthopaedics

**SALARY**

Grade 1: R532 449 – R599 274 per annum. Plus 8% Rural Allowance, 13th Cheque, Housing Allowance and Medical Aid Subsidy (Employee must meet the prescribed requirements)

**CENTRE REQUIREMENTS**

Ngwelezana Tertiary Hospital

Diploma/Degree in General Nursing that allows registration with South African Nursing Council as a Profession Nurse in General Nursing. One year post basic qualification in Orthopaedics Nursing. Current registration with the SANC as a Professional Nurse. A minimum of 9 years appropriate or recognizable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. At least 5 years of the period referred above must be appropriate/recognizable experience in Orthopaedics Unit after obtaining post basic qualification in Orthopaedics Nursing. Proof of working experience (certificate of service) endorsed by Human Resource. Managerial skills Advanced knowledge and skills of nursing care processes and procedures, nursing statutes and other relevant legal framework. Ability to prioritize issues and other work related matters and to comply with time frames. High level of accuracy. Insight into the public health sector strategies and priorities including nursing strategy, standard procedure and policies pertaining to nursing care. Basic computer skills.
DUTIES:
Provide effective and professional leadership within orthopedic unit. Provide a safe therapeutic environment that allows for the practice of safe nursing care as laid by the Nursing Act, Occupational Health and Safety Act and all other applicable prescriptions. Demonstrate effective communication with patients and other health professionals and junior colleagues including complex report writing as required. Display a concern for patients, promoting, advocating and facilitating proper treatment and care and ensuring that the unit adheres to the principles of Batho Pele. Develop and implement quality assurance programs, policies, operational plan, standard operating procedures and guidelines for the unit. Improve quality care through reduction of patient complaints. Promote quality of nursing care as directed by the professional scope of practice and standards as determined by the institution and other regulating bodies. Develop/establish and maintain constructive working relationship with nursing and other stakeholders. Ensure that infection control and prevention policies are implemented in the unit. Manage and supervise effective utilization of all the resources e.g. human, financial material. Develop, monitor and evaluate staff in terms of EPMDS. Exercise control over discipline, grievance and all labour relations issues. Perform both clinical and administrative duties as required. Attend to meetings and workshops as directed. Serve as a paymaster for unit pay point. Adhere to correct channels of communication as per the hospital organogram. Perform other duties as assigned by the supervisor and hospital management. Ensure implementation of NCS, Make Me Look Like a Hospital and other departmental initiatives including provincial priorities. Provision of effective support to Nursing Service i.e.; assist with relief of the supervisors and partake overall specialized unit function in team building. Maintain professional growth/ethical standard & self-development i.e.; maintain the code of conduct.

ENQUIRIES:
Ms RM Sithole Tel No: 035 901 7258 / 7047

APPLICATIONS:
Please forward application quoting the reference number to The Human Resource Department, Ngwelezana Hospital, Private Bag X20021, Empangeni, 3880 or hand delivered to Ngwelezana Hospital, Human Resource Department, 1st Floor Admin Block

FOR ATTENTION:
Mr MTR Nzuza

NOTE:
Application must be submitted on the Application for Employment Form (Form Z.83), which is obtainable at any Government Department or from the website – www.kznhealth.gov.za must accurately completed and signed . Reference Number must be indicated in the column provided on the form Z.83, Comprehensive Curriculum Vitae, certified copies of identity document, educational qualifications and professional registration certificates - not copies of certified copies. Persons with disabilities should feel free to apply for the post. Applicants in possession of a foreign qualification must attach an evaluation/verification certificate from the South African Qualifications Authority (SAQA) or other regulating bodies to their applications. Non-RSA Citizens/Permanent Resident/ Work Permit holders must submit a documentary proof together with their applications. This Department is an equal opportunity, affirmative action employer, whose aim is to promote representatively in all levels of all occupational categories in the Department. The appointment is subject to positive outcome obtained from the NIA to the following checks; security clearance, credit records, qualification, citizenship and previous experience verifications. Failure to comply with the aforementioned instructions will results to your application being disqualified. Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful.

CLOSING DATE:
01 February 2019 (Late applications will not be accepted)

POST 02/114:
OPERATIONAL MANAGER NURSING (SPECIALTY) MATERNITY REF NO: ITSH 01/2019

SALARY:
R532 449 per annum

CENTRE:
Itshelejuba Hospital

REQUIREMENTS:
Matric senior certificate (Grade 12), Degree/Diploma in General Nursing plus Midwifery plus one (1) year post basic qualification in Advance Midwifery accredited with SANC, Registration with SANC as General Nurse and an Advance
Midwife, A minimum of nine (9) years appropriate/recognizable experience in nursing after registration as Professional Nurse with the SANC in General Nursing, at least 5 years of the period referred above must be appropriate/recognizable experience in specific Maternity after obtaining the one(1) year post basic qualification in Advance Midwifery, Proof of experience must be attached and verified by HR, SANC receipt for 2019 to be attached. Recommendation: Proof of computer literacy and Degree /Diploma in Nursing Management and valid driver’s license. Knowledge of nursing care processes and procedures, nursing status and relevant legal framework such nursing Act Health, Patients Right etc. Knowledge and understanding of legislative framework governing the Public Service e.g Human Resource, Financial Management, Skills Development and Labour Relations policies, Leadership. Organization, decision making and problem solving skills. Good interpersonal including public relation, negotiating. Conflict handling and counselling skills, Financial and budgetary knowledge. Information management skills. Computer literacy and understanding and applicable of Batho Pele Principle and Patients right.

DUTIES

Coordination of optimal, holistic specialized nursing care provided within the set standard and a professional/ legal framework: Plan/organize and monitor the objective of the specialized unit in consultation with subordinates. Provide a therapeutic environment for staff, patients and the public. Provide a comprehensive, quality nursing care as a member of the multi-disciplinary team according to the identified needs of the patient, based on scientific principles. Delegate duties and support staff in the execution of patient care delivery. Provide direct and indirect supervision of all nursing staff/housekeeping staff and give guidance. Ensure continuity of patient care on all levels. Liaise and communicate with multi-disciplinary team as well as other departments within the hospital i.e. during operational meetings with nursing supervisor and subordinates. Manage effectively the utilization and supervision of resources: Human Resource: Planning of the allocation/change list, day and night duty roster and inputs for leave. Do readjustments as required on the shift to provide adequate nursing care. Provide accurate record keeping and statistical information for the unit. The evaluation of staff on work performance according to performance management system. Execute disciplinary code and grievance procedure up to a certain level then refer to the nurse manager. Implement Employee Assistance Programme. Ensure that the units comply with National Core Standards, Batho Pele principles to meet needs and demands of the clients. Financial Resources: Monitoring of financial resources with emphasis on cost containment and keeping of all records within the financial policies. Order and monitor appropriate level of consumables i.e. according to norms. Check all equipment to ensure working order and refer for repairs. Assess the suitability of equipment and consumables for specialized areas. Give budget inputs regarding consumables and equipment budget for financial year. Exercise the control functions to meet medical/legal obligations. i.e. weekly schedule drugs control of medication used. Check wards dispensary Daily emergency equipment checking, control and functionality. Services: Monitor telephone use and keep records Coordination of provision of effective training and research: Plan for the provision, orientation, induction and mentoring of all nursing staff and orientation of other staff. Plan and coordinate training and promote learning opportunities for all nursing categories i.e. on the job training complete patient related data. Contribute to evidence base research. Provision of effective support to Nursing Services: Assist with relief duties of the supervisors. Partake on overall specialized unit functions, i.e. team building. Maintain professional growth/ethical standards and self-development: Maintain the Code of Conduct: Public Service, Professional Body, Seeking learning opportunities, In-service training.

ENQUIRIES

Should be directed to TG Msibi Tel No: 034 4134000

APPLICATIONS

All applications must be addressed to Itshelejuba Hospital, Private Bag X0047 Pongola 3170 or Hand delivered to the Human resources Office at Itshelejuba Hospital.

NOTE

An application for Employment Form (z83) must be completed and forwarded. This is obtainable from any Public Department or from the website www.kznhealth.gov.za Certified copies of ID documents, Std 10, educational
qualification, certificates of services and professional registration certificates (not copies of certified copies) and proof of current registration must be submitted together with your CV. Original signed letter from your current employer, confirming current and appropriate work experience related to the requirements and recommendations for the advert. People with disabilities should feel free to apply for the posts. The reference number must be indicated in the column provided on the z83. Please note that the selected candidate will be subjected to pre-employment screening and verification process. Due to large number of application we receive, receipt of applications will not be acknowledged. Should you not be advised within 60 days of the closing date, kindly consider your application as unsuccessful. Please note that due to financial constraints, there will be no payments of S&T claims.

CLOSING DATE : 01 February 2019

POST 02/115 : CHIEF DIAGNOSTIC RADIOGRAPHER GR 1 REF NO: GS 3/19
Component – Radiography

SALARY : Grade 1: R440 982 - R489 429 per annum. Other Benefits: 13th cheque, medical aid (optional), home owner allowance, employee must meet prescribed requirements

CENTRE : Greys Hospital, PMB Metropolitan Hospitals Complex

REQUIREMENTS : National Diploma / Degree in Diagnostic Radiography. Certified copy of original registration with the Health Professions Council of South Africa (HPCSA) as a radiographer. Certified copy of current registration as a Radiographer (independent Practice) with Health Professions Council of South Africa (HPCSA) for 2018/2019. Minimum of three years experience working in a computerized radiography department (working in a PACS/RIS environment) after registration with HPCSA as a diagnostic Radiographer (Independent Practice). Certificates of Service to be attached as proof of experience. Recommendations: Work experience in a specialized field eg Mammography, CT, MRI, Cath Lab. Knowledge, Skills and Experience: Expert knowledge of specialized equipment and radiography procedures, including multi slice CT and PACS/RIS applications. Good communication, interpersonal relations and problem solving skills. Sound knowledge of radiation control regulations and health and safety policies. Basic supervisory skills. Computer Literacy.

DUTIES : Key Performance Areas: Provide high quality diagnostic radiography service. Observe safe radiation protection standards and ensure health and safety rules and regulations are adhered to. Be actively involved in the Radiation Control Directorate Quality Assurance programme. Participate in a 24 hour roster system which includes nights, weekends, Public Holidays and standby duties. Working knowledge and experience of EPMDS and be responsible for the EPMDS of staff members as allocated. Provide assistance, supervision and training to junior staff and student radiographers. Promote good health practices and ensure optimal care of the patient.

ENQUIRIES : Mrs Wood Tel No: 033-897 3208
APPLICATIONS : Applications to be forwarded to: The Human Resources Department, Greys Hospital Private Bag X 9001, Pietermaritzburg, 3200
FOR ATTENTION : Mrs. M. Chandulal
NOTE : Directions To Candidates: The following documents must be submitted: Application for employment form (Z83) which is obtainable at any Government Department OR website, certified copies of highest educational qualifications and professional registration certificate- not copies of certified copies. Curriculum Vitae and certified ID copy NB: Failure to comply with the above instructions will disqualify applicants. The circular minute number / reference must be indicated in the column provided on the form Z83 e.g GS 61/18. Please note due to large numbers of applications we envisage to receive, applicants will not be acknowledged. Communication will only be entered into with candidates that have been short-listed. If you have not heard from us two months after the closing date, please consider your application as being unsuccessful. The appointment is subject to positive outcome obtained from the State security Agency (SSA) to the following checks (security clearance, credit records, qualifications, citizenship and
previous employment verifications and verification from the Company Intellectual Property (CIPC).

CLOSING DATE: 01 February 2019

POST 02/116: OPERATIONAL MANAGER NURSING: GENERAL STREAM (CARDIOTHORACIC INPATIENT UNIT) REF NO: OPMAN (GEN NURS) CARDIOTHOR/1/2019

SALARY: Grade 1: R420 318 per annum plus 13th Cheque, Housing Allowance: employee to meet prescribed requirements and Medical Aid: Options

CENTRE: Inkosi Albert Luthuli Central Hospital

REQUIREMENTS: Degree / Diploma in General Nursing (R425 qualification or equivalent). Current registration with SANC as General Nurse and Midwife. A minimum of 7 years appropriate/recognisable experience in nursing after registration as a Professional Nurse with the SANC in General nursing is required. Knowledge, Skills, Training and Competencies Required: Demonstrate an in depth understanding of nursing legislation and related legal and ethical nursing practices Possess communication skills for dealing with patients, supervisors and other members of the multi-disciplinary team including the writing of reports when required. Good human relations displaying a concern for patients, promoting and advocating proper treatment and care including a willingness and awareness to respond to patients' needs, requirements and expectations. Demonstrate ability to provide support and guidance within the unit. Demonstrate a basic understanding of HR and Financial policies and practices. Demonstrate working knowledge of the hospital information system to enhance quality in the service delivery. Demonstrate basic computer literacy as a support tool to enhance service delivery. Ability to plan and organise own work, time and that of support personnel to ensure proper nursing care in the unit.

DUTIES: Work as part of a multi disciplinary team to ensure good nursing care that is cost effective, equitable and efficient. Perform a quality comprehensive clinical nursing practice in accordance with the scope of practice and nursing standards as determined legislative framework and national Core Standards and Office of Health Standard Compliance. Perform duties within the ambit of legal framework as required. Ensure compliance to professional and ethical practice. Work effectively and amicably at a supervisory level with persons of diverse intellectual, cultural, racial or religious differences. Perform duties as delegated by the supervisor and relief duties of the assistant nurse manager's office as required. Ensures implementation of programs relevant to the area of specialty. Serves in quality improvement, IPC and Health and Safety committees.

ENQUIRIES: Miss NO Mkhize Tel No: 031-241063

APPLICATIONS: All applications must be addressed to the Human Resources Manager, and should be placed in the application box situated at Security at the entrance to the Management Building at IALCH or posted to Private Bag X03 Mayville 4058. An Application for Employment Form (Z83) must be completed and forwarded. This is obtainable from any Public Service Department or from the website www.kznhealth.gov.za. Certified copies of ID documents, Std 10, educational qualifications, certificates of service and professional registration certificates (not copies of certified copies) and proof of current registration must be submitted together with your CV. Original signed letter from your current employer, confirming current and appropriate work experience related to the requirements and recommendations of the advert. People with disabilities should feel free to apply for the posts. The reference number must be indicated in the column provided on the form Z83, e.g. ref APRO/1/2006. Please note that failure to comply with the above instructions will disqualify applicants. Please note that the selected candidate will be subjected to a pre-employment screening and verification process including a CIPC (Companies Intellectual Property Commission) screening. Due to the large number of applications we receive, receipt of applications will not be acknowledged. Should you not be advised within 60 days of the closing date, kindly consider your application as unsuccessful. Please note that due to financial constraints, there will be no payment of S&T claims.

CLOSING DATE: 01 February 2019
POST 02/117: OPERATIONAL MANAGER NURSING: GENERAL STREAM (SPECIALISED-SURGERY INPATIENT UNIT) REF NO: OPMAN (GEN NURS) SPEC SURG /1/2019

SALARY: Grade 1: R420 318 per annum plus 13th Cheque, Housing Allowance: employee to meet prescribed requirements and Medical Aid: Options

CENTRE: Inkosi Albert Luthuli Central Hospital

REQUIREMENTS: Degree / Diploma in General Nursing (R425 qualification or equivalent). Current registration with SANC as General Nurse and Midwife. A minimum of 7 years appropriate/recognisable experience in nursing after registration as a Professional Nurse with the SANC in General nursing is required. Knowledge, Skills, Training and Competencies Required: Demonstrate an in depth understanding of nursing legislation and related legal and ethical nursing practices Possess communication skills for dealing with patients, supervisors and other members of the multi-disciplinary team including the writing of reports when required. Good human relations displaying a concern for patients, promoting and advocating proper treatment and care including a willingness and awareness to respond to patients’ needs, requirements and expectations. Demonstrate ability to provide support and guidance within the unit. Demonstrate a basic understanding of HR and Financial policies and practices. Demonstrate working knowledge of the hospital information system to enhance quality in the service delivery. Demonstrate basic computer literacy as a support tool to enhance service delivery. Ability to plan and organise own work, time and that of support personnel to ensure proper nursing care in the unit.

DUTIES: Work as part of a multi disciplinary team to ensure good nursing care that is cost effective, equitable and efficient. Perform a quality comprehensive clinical nursing practice in accordance with the scope of practice and nursing standards as determined legislative framework and national Core Standards and Office of Health Standard Compliance. Perform duties within the ambit of legal framework as required. Ensure compliance to professional and ethical practice. Work effectively and amicably at a supervisory level with persons of diverse intellectual, cultural, racial or religious differences. Perform duties as delegated by the supervisor and relief duties of the assistant nurse manager’s office as required .Ensures implementation of programs relevant to the area of specialty. Serves in quality improvement, IPC and Health and Safety committees.

ENQUIRIES: Miss NO Mkhize Tel No: 031-241063

APPLICATIONS: All applications must be addressed to the Human Resources Manager, and should be placed in the application box situated at Security at the entrance to the Management Building at IALCH or posted to Private Bag X03 Mayville 4058.

NOTE: An Application for Employment Form (Z83) must be completed and forwarded. This is obtainable from any Public Service Department or from the website www.kznhealth.gov.za. Certified copies of ID documents, Std 10, educational qualifications, certificates of service and professional registration certificates (not copies of certified copies) and proof of current registration must be submitted together with your CV. Original signed letter from your current employer, confirming current and appropriate work experience related to the requirements and recommendations of the advert. People with disabilities should feel free to apply for the posts. The reference number must be indicated in the column provided on the form Z83, e.g. ref APRO/1/2006. Please note that failure to comply with the above instructions will disqualify applicants. Please note that the selected candidate will be subjected to a pre-employment screening and verification process including a CIPC (Companies Intellectual Property Commission) screening. Due to the large number of applications we receive, receipt of applications will not be acknowledged. Should you not be advised within 60 days of the closing date, kindly consider your application as unsuccessful. Please note that due to financial constraints, there will be no payment of S&T claims.

CLOSING DATE: 01 February 2019
POST 02/118 : OPERATIONAL MANAGER NURSING (GENERAL) REF NO: NGWE 11/2019
General Surgery

SALARY : Grade 1: R420 318 – R473 067 per annum. Plus 8% Rural Allowance, 13th Cheque, Housing Allowance and Medical Aid Subsidy (Employee must meet the prescribed requirements)

CENTRE : Ngwelezana Tertiary Hospital

REQUIREMENTS : Diploma/Degree in General Nursing that allows registration with South African Nursing Council as a Profession Nurse. Current registration with the SANC as a Professional Nurse. A minimum of 7 years appropriate or recognizable working experience in nursing after registration as Professional Nurse with the SANC in General Nursing. Advanced knowledge and skills of nursing care processes and procedures, nursing statutes and other relevant legal framework. Ability to prioritize issues and other work related matters and to comply with time frames. High level of accuracy. Insight into the public health sector strategies and priorities including nursing strategy, standard procedure and policies pertaining to nursing care. Basic computer skills.

DUTIES : Provide a safe therapeutic environment that allows for the practice of safe nursing care as laid by the Nursing Act, Occupational Health and Safety Act and all other applicable prescripts. Demonstrate effective communication with patients and other health professionals and junior colleagues including complex report writing as required. Display a concern for patients, promoting, advocating and facilitating proper treatment and care and ensuring that the unit adheres to the principles of Batho Pele. Develop and implement quality assurance programs, policies, operational plan, standard operating procedures and guidelines for the unit. Improve quality care through reduction of patient complaints. Promote quality of nursing care as directed by the professional scope of practice and standards as determined by the institution and other regulating bodies. Develop/establish and maintain constructive working relationship with nursing and other stakeholders. Ensure that infection control and prevention policies are implemented in the unit. Manage and supervise effective utilization of all the resources e.g. human, financial material. Develop, monitor and evaluate staff in terms of EPMDS. Exercise control over discipline, grievance and all labour relations issues. Perform both clinical and administrative duties as required. Attend to meetings and workshops as directed. Serve as a paymaster for unit pay point. Adhere to correct channels of communication as per the hospital organogram. Perform other duties as assigned by the supervisor and hospital management. Ensure implementation of NCS, Make Me Look Like a Hospital and other departmental initiatives including provincial priorities. Provision of effective support to Nursing Service i.e.; assist with relief of the supervisors and partake overall specialized unit function in team building. Maintain professional growth/ethical standard & self-development i.e.; maintain the code of conduct.

ENQUIRIES : Ms RM Sithole Tel No: 035 901 7258 / 7047

APPLICATIONS : Please forward application quoting the reference number to The Human Resource Department, Ngwelezana Hospital, Private Bag X20021, Empangeni, 3880 or hand delivered to Ngwelezana Hospital, Human Resource Department, 1st Floor Admin Block

FOR ATTENTION : Mr MTR Nzuza

NOTE : Application must be submitted on the Application for Employment Form (Form Z.83), which is obtainable at any Government Department or from the website – www.kznhealth.gov.za must accurately completed and signed . Reference Number must be indicated in the column provided on the form Z.83, Comprehensive Curriculum Vitae, certified copies of identity document, educational qualifications and professional registration certificates - not copies of certified copies. Persons with disabilities should feel free to apply for the post. Applicants in possession of a foreign qualification must attach an evaluation/verification certificate from the South African Qualifications Authority (SAQA) or other regulating bodies to their applications. Non- RSA Citizens/Permanent Resident/ Work Permit holders must submit a documentary proof together with their applications. This Department is an equal opportunity, affirmative action employer, whose aim is to promote representatively in all levels of all occupational categories in the Department. The appointment is subject to
A positive outcome obtained from the NIA to the following checks: security clearance, credit records, qualification, citizenship and previous experience verifications. Failure to comply with the aforementioned instructions will result in your application being disqualified. Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful.

**CLOSING DATE:** 01 February 2019 (Late applications will not be accepted)

**POST 02/119:** PROFESSIONAL NURSE- SPECIALTY NURSING (TRAUMA) REF NO: GS 77/18 (X1 POST)
Component – Nursing

**SALARY:**
- Grade 1: R362 559 per annum, PLUS 13th cheque, medical-aid (optional), Housing Allowance (employees must meet the prescribed requirements)
- Grade 2: R445 917 per annum, PLUS 13th cheque, Housing Allowance (employees must meet the prescribed requirements), medical Aid Optional

**CENTRE:** Greys Hospital, PMB Metropolitan Hospitals Complex

**REQUIREMENTS:**
Minimum Requirements: Senior Certificate or equivalent Degree/Diploma in General Nursing plus One (1) year post basic qualification in Trauma and Emergency Nursing. Current registration with SANC as General Nurse and relevant specialty (2019 receipt) Minimum of 4 years appropriate/recognizable registration experience as General Nurse and 1 year in the Specialty. **Grade 1:** Experience: A minimum of 4 years appropriate/recognizable experience as a General Nurse and 1 year in the Specialty. **Grade 2:** Experience: A minimum of 14 years appropriate/recognizable experience in nursing after registration as Professional Nurse with SANC in General Nursing. At least 10 years of the period referred to above must be appropriate/recognizable experience in the specialty after obtaining the one year post basic qualification in the relevant Specialty. Knowledge, Skills, Training and Competency Required: Knowledge of nursing care processes & procedures. Sound knowledge of scope of practice. Problem solving skills. Knowledge of Batho Pele & Patients Right Charter principles. Good communication skills – verbal & written. Knowledge of SANC Rules and Regulation and other relevant public service legislations, prescripts and policies.

**DUTIES:** Key Performance Areas: Internal rotation of the staff within the relevant Specialty will be exercised according to patient need. Execute duties and function with proficiency and within prescripts of applicable legislations. Render quality nursing care in Emergency Department. To develop and ensure implementation of nursing care plans. To participate in clinical audits. Ensure proper utilization of human, material and financial resources and maintain updated records thereof. Supervision of patients records to ensure accurate and complete patient records. Support the operational manager in ensuring the implementation of infection control & prevention policies in the unit. Supervise the performance of junior staff so as to enhance/ promote quality patient care. Rotation of staff will be done to provide uniformity of patient care amongst the various Critical Care Units. Assist with performance reviews (EPMDS). Teach and supervise student nurses allocated in the unit. Implementation of Infection Control Policies and procedures.

**ENQUIRIES:** Mrs. K T McKenzie Tel No: 033-8973331

**APPLICATIONS:** Applications to be forwarded to: The Human Resources Department, Greys Hospital Private Bag X 9001, Pietermaritzburg, 3200

**FOR ATTENTION:** Mrs. M. Chandulal

**NOTE:** Directions To Candidates: The following documents must be submitted: Application for employment form (Z83) which is obtainable at any Government Department OR website, certified copies of highest educational qualifications and professional registration certificate- not copies of certified copies. Curriculum Vitae and certified ID copy NB: Failure to comply with the above instructions will disqualify applicants. The circular minute number / reference must be indicated in the column provided on the form Z83 e.g GS 61/18. Please note due to large numbers of applications we envisage to receive, applicants will not be acknowledged. Communication will only be entered into with candidates that have been short-listed. If you have not heard from us two months after the closing date, please consider your application as being unsuccessful. The appointment is subject to positive outcome obtained from the State security Agency (SSA) to the
following checks (security clearance, credit records, qualifications, citizenship and previous employment verifications and verification from the Company Intellectual Property (CIPC). African Males are encouraged to apply.

CLOSING DATE: 01 February 2019

POST 02/120: CLINICAL NURSE PRACTITIONER: PRIMARY HEALTH CARE STREAM REF NO: MURCHIZING 01/2019 (X1 POST)

SALARY: Grade 1: R362 559 per annum
Grade 2: R445 917 per annum
Other Benefits: 13th Cheque, Home owners allowance (employee must meet prescribed Requirements), Medical Aid (Optional) and 12% Rural Allowance

CENTRE: Murchison Hospital – Izingolweni PHC

REQUIREMENTS:
Senior Certificate, Degree / Diploma in General Nursing, Midwifery plus 1 year post basic qualification in Primary Health Care, Registration with SANC as General Nurse, Midwife and Primary Health Care Nurse. Current SANC receipt, previous work experience / Certificate of service endorsed by your Human Resource Department on an official letterhead (to be attached to application). 

Grade 1: Experience: A minimum of 4 years appropriate/ recognizable experience in nursing after registration as Professional with SANC in general nursing.

Grade 2: Experience: A minimum of 14 years appropriate / recognizable experience in nursing after registration as a Professional Nurse with SANC in general nursing, of which at least 10 years must be appropriate / recognizable experience after obtaining the one year post basic qualification in Primary Health Care. Knowledge, Skills and Competencies: Knowledge of all applicable legislation and guidelines, including scientific nursing and nursing principles. Good interpersonal relationship skills and good listening skills. Good communication and problem solving skills. Co-ordination and planning skills. Ability to relieve in the service areas. Team building and supervisory skills. Ability to formulate patient care related policies

DUTIES:
Demonstrate effective communication with patients, supervisors and other clinicians, including report writing. Assist the unit manager with overall management and necessary support for effective functioning in the clinic. Work as part of a multidisciplinary team to ensure good Nursing Care in the clinic. Promote preventive and promotive health for clients and the community in the clinic. Ensure proper utilization of human, material and financial resources and maintain updated records of resources in the clinic. Must be able to handle obstetric and emergencies and high risk conditions. Ability to plan and organise own work and that of support personnel to ensure proper nursing care in the clinic. To provide nursing care that leads to improve service delivery by upholding Batho Pele principles. Maintain clinical competencies by ensuring that scientific principles of nursing are implemented in the clinic. Supervision of patients and provision of basis patient needs e.g. oxygen, nutrition, elimination, fluids and electrolyte balance, safe and therapeutical environment in the clinic using EDL guidelines. Ensure clinical intervention to clients including administering of prescribed medication and ongoing observation of patients in the clinic. Motivate staff regarding development in order to increase level of expertise and assist patients to develop a sense of self care. Ensure proper utilization and safe keeping of basic medical, surgical pharmaceutical and stock.

ENQUIRIES: Mr TM Mkhize Tel No: 039-6877311 ext 130
APPLICATIONS: All Applications should be forwarded to: Chief Executive Officer P/Bag X701 Portshepstone 4240 Or Hand Delivered To: Human Resources Department Murchison Hospital

NOTE: The following documents must be submitted: Application for Employment Form (Z83), which is obtainable at any Government Department or from the Website - www.kznhealth.gov.za. Certified copies of highest educational qualification – not copies of certified copies and certified copies must not be older than 3 months Curriculum Vitae and Identity document. Faxed applications will not be accepted. The reference number must be indicated in the column provided on the form Z83 e.g. MURCH/VAC/GTWAY 9/2018. NB: Failure to comply with the above instructions will disqualify applicants. The appointments are subject to a positive outcome obtained from the State Security Agency (SSA) to the following checks (criminal clearance, credit records, and citizenship), verification of Educational
qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants in possession of a foreign qualification must attach an evaluation certificate from the South African Qualifications Authority (SAQA) to their applications. Non-RSA / Permanent Residents / Work permit holders must submit documentary proof together with their applications. Please note that due to large number of applications received, applications will not be acknowledged. However, every applicant will be advised of the outcome of his or her applications in due course. (This Department is an equal opportunity, affirmative active employer, whose aim is to promote representivity in all occupational categories in the Institution). If you have not heard from us within two months from the closing date, Please accept that your application has been unsuccessful. Employment Equity target for the post is African Male and people with disabilities are encouraged to apply.

**CLOSING DATE**: 01 February 2019

**POST 02/121**: PROFESSIONAL NURSE (SPECIALTY) GRADE 1, 2 REF NO: NGWE 12/2018

**Occupational Health**

**SALARY**: 
Grade 1: R362 559 – R420 318 per annum  
Grade 2: R445 917 – R548 436 per annum  
Plus 8% Rural Allowance, 13th Cheque, Housing Allowance and Medical Aid Subsidy (Employee must meet the prescribed requirements)

**CENTRE**: Ngwelezana Tertiary Hospital

**REQUIREMENTS**: 
Diploma/Degree in General Nursing that allows registration with South African Nursing Council as a Profession Nurse. One year post basic qualification in Occupational Health Nursing. Current registration with the SANC as a Professional Nurse. A minimum of 4 years appropriate or recognizable working experience in nursing after registration as Professional Nurse with the SANC in General Nursing.  
**Grade 2**: A minimum of 14 years appropriate or recognizable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing and at least 10 years of this period must be appropriate/recognizable experience in Occupational Health. Attach proof of working experience endorsed by Human Resource Department/Employer. Ability to prioritize issues and other work related matters in order to comply with regulations and guidelines and high level of accuracy. Adherence to scope of practice as defined by SANC.

**DUTIES**: 
Render an optimal holistic specialized nursing care to patients in the occupational health clinic. Ensure a daily effective functioning of the occupational health clinic Undertake risk assessment for Occupational diseases. Conduct mandatory medical assessments as per the provision of Occupational Health Act. Facilitate health Education and awareness. Compile and manage Occupational Health statistics and maintain good record keeping. Maintain accreditation standards by ensuring compliance with National Norma and Standards, Co-ordinate clinical activities, Participate in the formulation, analysis, implementation and monitoring of unit objectives, policies, and procedures. Ensure the unit complies with Infection Prevention and Control as well as Occupational Health and Safety policies. Strengthen ethics and professionalism. Advocate for quality care of patients. Participate in staff development using EPMDS System and other work related programmes and training. Ensure that equipment and machinery is available and functional at all time. Report patients’ safety incidents, challenges and deficiencies within the unit. Attend to meetings, workshops and training programs as assigned by the supervisor.

**ENQUIRIES**: Mr MTR Nzuza Tel No: 035 901 7042

**APPLICATIONS**: 
Please forward application quoting the reference number to The Human Resource Department, Ngwelezana Hospital, Private Bag X20021, Empangeni, 3880 or hand delivered to Ngwelezana Hospital, Human Resource Department, 1st Floor Admin Block

**FOR ATTENTION**: Mr MTR Nzuza

**NOTE**: Application must be submitted on the Application for Employment Form (Form Z.83), which is obtainable at any Government Department or from the website – www.kznhealth.gov.za must accurately completed and signed. Reference Number must be indicated in the column provided on the form Z.83,
Comprehensive Curriculum Vitae, certified copies of identity document, educational qualifications and professional registration certificates - not copies of certified copies. Persons with disabilities should feel free to apply for the post. Applicants in possession of a foreign qualification must attach an evaluation/verification certificate from the South African Qualifications Authority (SAQA) or other regulating bodies to their applications. Non-RSA Citizens/Permanent Resident/ Work Permit holders must submit a documentary proof together with their applications. This Department is an equal opportunity, affirmative action employer, whose aim is to promote representatively in all levels of all occupational categories in the Department. The appointment is subject to positive outcome obtained from the NIA to the following checks: security clearance, credit records, qualification, citizenship and previous experience verifications. Failure to comply with the aforementioned instructions will result to your application being disqualified. Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful.

CLOSING DATE: 01 February 2019 (Late applications will not be accepted)

POST 02/122: CLINICAL NURSE PRACTITIONER (PHC TRAINER) REF NO: ITSH 04/2019

SALARY:
- Grade 1: R362 559 per annum
- Grade 2: R445 917 per annum

CENTRE: Itshelejuba Hospital

REQUIREMENTS:
- **Grade 1**: Matric senior certificate (Grade 12), Degree/Diploma in Nursing plus one year post Basic qualification in Primary health care. 3-5 years’ experience in Nursing after registration as a Professional Nurse. Current registration with SANC as General Nurse. 2years experience in Training of which one year must be at PHC environment. 
- **Grade 2**: Matric Senior Certificate, Diploma/Degree in Nursing plus one year post Basic qualification in Primary Health Care. Current registration with SANC as General Nurse. A minimum of 14 years appropriate/recognizable experience in nursing after registration with SANC in General Nursing and Midwife. At least 10 years of the period mentioned above must be recognizable experience in the specific Specialty after obtaining the relevant one (1) year post-basic qualification required for the relevant Specialty. Computer literacy-Proof must be provided. Valid driver’s license. NB: Proof of work experience signed by Human Resource section must be attached. Recommendations: NIMART training plus one year experience after obtaining the certificate. Experience in PHC training. Experience on HAST Program MCWH, NCD, EPI. Report writing skills, financial management skills. Empathy and counselling skills and knowledge. Strong interpersonal, communication and Presentation skills. Project management skills. Ability to make independent decisions. An understanding of the challenges facing the public health sectors. Ability to translate information objectives in to practical plans. Ability to prioritize issues and other work related matters and to comply with the time frames. Proven initiatives, decisiveness and to acquire new knowledge swiftly. Batho Pele Principle.

DUTIES:
- Assess Sub-District Training needs and co-ordinate the development of integrated training plan involving all the stakeholders. Co-ordinate, manage and monitor the implementation of Training programmes in the sub-district. Ensure the effective and efficient utilization of resources allocated to the section. Adapt and modify training material to keep it current and interest in the health care massage being delivered thereby ensuring buy-in by audience. Assist programme managers to train community members at outreach, to further health practices to the community at large. Translate health care policies as stipulated by provincial programme management into Training initiatives. Work closely with program manager, PHC Supervisors, Sub district trainers and other external service providers in addressing the implementation of Training Programmes. Ensure maintenance of quality PHC training in the district.

ENQUIRIES: Should be directed to TG Msibi Tel No: 034 4134000

APPLICATIONS: All applications must be addressed to Itshelejuba Hospital, Private Bag X0047 Pongola 3170 or Hand delivered to the Human resources Office at Itshelejuba Hospital.
NOTE: An application for Employment Form (z83) must be completed and forwarded. This is obtainable from any Public Department or from the website www.kznhealth.gov.za certified copies of ID documents, Std 10, educational qualification, certificates of services and professional registration certificates (not copies of certified copies) and proof of current registration must be submitted together with your CV. Original signed letter from your current employer, confirming current and appropriate work experience related to the requirements and recommendations for the advert. People with disabilities should feel free to apply for the posts. The reference number must be indicated in the column provided on the z83. Please note that the selected will to pre-employment screening and verification process. Due to large number of candidate be subjected to application we receive, receipt of applications will not be acknowledged. Should you not be advised within 60 days of the closing date, kindly consider your application as unsuccessful. Please note that due to financial constrains there will be no payments of S&T claims.

CLOSING DATE: 01 February 2019

POST 02/123: PROFESSIONAL NURSE SPECIALTY GRADE 1 (TRAUMA & RESUS) REF NO: ITSH 02/2019

SALARY: R362 559 per annum
CENTRE: Itshelejuba Hospital

REQUIREMENTS: Grade1: Matric Senior Certificate 12. Diploma/ Degree in General Nursing or equivalent qualification that allows registration with SANC as Professional Nurse. A post- Basic qualification with duration of at least 1 year Accredited with the SANC in Speciality, Trauma & Emergency Nursing Science or Critical Care Nursing Science Trauma or General. Registration certificate with SANC - Post Basic Trauma & Emergency or Critical Care Nursing Trauma or General. A minimum of four years appropriate/recognizable experience in nursing after registration as Professional Nurse with SANC in General Nursing. SANC receipt for 2019 to be attached. Grade 2: A minimum of 14 years appropriate / recognizable experience after registration with SANC in General Nursing and Midwife. At least 10 years of the period mentioned above must be recognizable experience in the specific Specialty after obtaining the relevant one (1) year post basic qualification required for the relevant Specialty.

DUTIES: Provide comprehensive, quality nursing care to patients/clients in a Specialty unit in a cost effective, efficient manner. Assist in planning, organizing and monitoring of objectives of the specialized unit. Manage all resources within the unit effectively and efficiently to ensure optimum service delivery. Able to plan and recognize own work and that of support personnel to ensure proper nursing care. Display a concern for patients, promoting and advocating proper treatment and care, including awareness and willingness to respond to patient’s needs, requirements and expectation (Batho Pele principles). Work as part of the multidisciplinary team to ensure good nursing care. Demonstrate effective communication with patients, supervisors and other clinicians, including report writing when required. Ensure compliance with all national, provincial and professional prescripts in order to render a safe patient service and improve client satisfaction. Participate in the analysis and formulation of nursing policies and procedures. Assist in EPMDS evaluation of staff within the unit and participate in monitoring the training need of staff. Provide direct and indirect supervision of all staff within the unit and give guidance. Order and monitor appropriate level of consumables. Ensure that equipment in the unit is adequate and is checked and in working order. Provide for a safe, therapeutic and hygienic environment. Work effective and amicably at supervisory level, with persons of diverse intellectual, cultural, racial or religious differences. Demonstrate and understanding of human resource and financial management policies and procedures. Monitor and evaluate the care and management of all patients and ensure the maintenance of accurate and complete patients records.

ENQUIRIES: Should be directed to TG Msibi Tel No: 034 4134000
APPLICATIONS: All applications must be addressed to Itshelejuba Hospital. Private Bag x0047 Pongola 3170 or hand delivered to the Human resource Office at Itshelejuba Hospital.
NOTE: An application for Employment Form (z83) must be completed and forwarded. This is obtainable from any Public Department or from the website www.kznhealth.gov.za. Certified copies of ID documents, Std 10, educational qualification, certificates of services and professional registration certificates (not copies of certified copies) and proof of current registration must be submitted together with your CV. Original signed letter from your current employer, confirming current and appropriate work experience related to the requirements and recommendations for the advert. People with disabilities should feel free to apply for the posts. The reference number must be indicated in the column provided on the z83. Please note that the selected candidate will be subjected to pre-employment screening and verification process. Due to large number of application we receive, receipt of applications will not be acknowledged. Should you not be advised within 60 days of the closing date, kindly consider your application as unsuccessful. Please note that due to financial constrains there will be no payments of S&T claims.

CLOSING DATE: 01 February 2019

POST 02/124: PROFESSIONAL NURSE – (SPECIALTY) THEATRE REF NO: ITSH 03/2019

SALARY: Grade 1: R362 559 per annum
         Grade 2: R445 917 per annum

CENTRE: Itshelejuba Hospital

REQUIREMENTS:

Grade 1: Matric senior certificate (Grade 12). Degree/Diploma in General Nursing or equivalent qualification that allows registration with the SANC as Professional Nurse and Midwife plus one (1) year post basic qualification in Specialty (Diploma in Operating Theatre Technique). A minimum of four (4) years appropriate/recognizable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. Proof of experience must be attached and verified by HR. SANC receipt for 2019 to be attached. Grade 2: Matric senior certificate (Grade12). Degree/ Diploma in General Nursing or equivalent qualification that allows registration with SANC as Professional Nurse and Midwife. One year post basic qualification in Specialty (Diploma in Operating Theatre Technique). A minimum of 14 years appropriate / recognizable experience in nursing after registration with SANC in General Nursing and Midwifery. At least 10 years of the period mentioned above must be recognizable experience in the specific Speciality after obtaining the relevant one (01) year post- basic qualification required for the relevant Speciality. Current registration with SANC as General Nurse, Midwife and Operating Theatre.

DUTIES:

Provision of optimal, holistic specialize nursing care provided within set standards and professional/ legal standards. Maintain accurate and complete Patients records according to legal requirements. Compilation and analysis of statistics. Participate in auditing of clinical charts and QIPs. Participate in the implementation of National Core Standards, guidelines, protocols. Effective, efficient and economical use of allocate resources. Provision of effective support to nursing services. Assist in supervision and development of staff. Participate in training and research and programmes e.g. IPC, Quality assurance. Scrubbing for minor and major operations. Provide a safe, therapeutic and hygienic environment for patients, visitors and staff. To participate in the care of swabs and instruments in Theatre. To provide immediate care to all patients those have been operated. To prepare for the operations ensuring smooth running of theatre. Maintain professional growth / ethical standards and self- development. Promote good working relationship with multidisciplinary team. Ensuring the availability of the necessary basic equipment and stock.

ENQUIRIES: Should be directed to TG Msibi Tel No: 034 4134000

APPLICATIONS: All applications must be addressed to Itshelejuba Hospital Private Bag x0047 Pongola 3170 or hand delivered to the Human Resource Office at Itshelejuba Hospital.

NOTE: An application for Employment Form (z83) must be completed and forwarded. This is obtainable from any Public Department or from the website www.kznhealth.gov.za. Certified copies of ID documents, Std 10, educational qualification, certificates of services and professional registration certificates (not copies) submitted together with your CV. Original signed letter from your current employer, confirming current and appropriate work experience related to the
requirements and recommendations for the advert. People with disabilities should feel free to apply for the posts. The reference number must be indicated in the column provided on the Z83. Please note that the selected candidate will be subjected to pre-employment screening and verification process. Due to large number of application we receive, receipt of applications will not be acknowledged. Should you not be advised within 60 days of the closing date, kindly consider your application as unsuccessful. Please note that due to financial constraints there will be no payments of S&T claims.

CLOSING DATE : 01 February 2019

POST 02/125 : CLINICAL NURSE PRACTITIONER REF NO: CNP 01/2018 (X1 POST)
Re-Advertisement

SALARY : R362 559 - R420 318 plus benefits: 12% Inhospitable Allowance, 13th Cheque, Medical Aid (Optional) and housing allowance (employee must meet prescribed requirements)

CENTRE : Dundee Primary Health Care (Elandskraal Clinic)

REQUIREMENTS : Grade 12 (senior certificate), Standard 10, Degree/ Diploma in General Nursing and Midwifery Plus One year post basic qualification in Clinical Nursing Science, Health assessment, Treatment and Care. Minimum of 4 years appropriate recognizable nursing experience after registration as a professional nurse with SANC in General Nursing. Proof of current registration with SANC (2018). Proof of work experience /Certificate of Service endorsed by Human Resource Department. Leadership, organizational, decision-making and problem solving abilities within the limit of public sector and institutional policy framework. Knowledge on nursing care processes and procedures, nursing statutes and other relevant legal framework. Interpersonal skills including public relations, negotiating, conflict handling and counseling skills. Knowledge of Labour relations and disciplinary procedures. Insight into procedures and policies pertaining nursing care, computer skills in basic programmes. Recommendation: Valid Driver’s License code 8 or 10.

DUTIES : Provision of an integrated quality and comprehensive primary health care services by promoting health, prevention of diseases, curative and rehabilitative services to the clients and community. Maintain intersectoral collaboration with other government structures. Provide PICT and adherence counselling to all clients. Provide primary prevention strategies and management of communicable and non-communicable diseases. Assist and identify training needs of the staff to increase level of expertise and assist patients and families to develop sense of self care. Provision of good quality care according to Ideal Clinic Realization and Maintenance (ICRM) and National Core Standards (NCS) Manage and monitor proper utilization of human, financial, physical and material resources. Ensure the availability of medication, essential equipment and supplies and proper utilization thereof. Monitor and evaluate HR performance EPMDS for all relevant staff. Ensure data management is implemented and monitored.

ENQUIRIES : Mrs. ID Khumalo Tel No: 034 212 1112 Ext 352

APPLICATIONS : The Human Resource Manager, National Department of Health, Private Bag X 2011, Dundee, 3000. Hand delivered applications may be submitted to Dundee Provincial Hospital, 121 McKenzie Street, Dundee, 3000.

FOR ATTENTION : Human Resource Manager

NOTE : Applications should be submitted on form Z83 obtainable from any Public Service Department and should be accompanied by a CV (previous experience must be comprehensively detailed) and certified copies of qualification certificates, service certificates, including ID and driver’s licence. Certification must be within 3 months. No faxed or e-mailed applications will be considered. Applications received after the closing date and those that do not comply with the requirements will not be considered. It is the applicant’s responsibility to have foreign qualifications and national certificates (where applicable) evaluated by the South African Qualification Authority (SAQA). The department reserves the right not to fill the post. The successful candidate will be subjected to personnel suitability checks and other vetting procedures. Applicants are respectfully informed that correspondence will be limited to short-listed candidates only. If notification of an interview is not received within three (3) months after the closing date, candidates
may regard their application as unsuccessful. The Department will not be liable where applicants use incorrect/no reference number(s) on their applications. NB: Employment Equity Target is an African Male.

**CLOSING DATE**
08 February 2019 16:00 afternoon

**POST 02/126**
PROFESSIONAL NURSE SPECIALTY (PSYCHIATRY) GRADE 1, 2 REF NO: ST 55/2018 (X4 POSTS)
Component: 029823
Re-Advertisement

**SALARY**
Grade 1: R362 559 per annum
Grade 2: R445 917 per annum

**CENTRE**
Stanger Hospital

**REQUIREMENTS**
A Diploma in General Nursing and Diploma in Midwifery plus Advanced Midwifery. Proof of registration with SANC (2018 receipt). Grade 1: A minimum of 4 years appropriate/recognizable experience after registration as a Professional Nurse with SANC in General Nursing. Grade 2: A minimum of 14 years appropriate recognizable experience in Nursing after registration as a professional nurse with SANC in General Nursing. At least 10 years of the period referred to the above must be appropriate/recognisable experience in the specific specialty after obtaining the one year Post – Basic qualification in Maternity. Attach proof of working experience endorsed by HR Department. Knowledge, Skills and Competencies Required: Knowledge of Nursing Care, Processes and Procedures, Nursing statutes, and other relevant Legal frameworks, such as Nursing Acts, Health Act, Patient Right Charter, Batho Pele Principles, Public Service Regulations, Disciplinary Code and Procedures in the Public Service. Leadership, Organizational, Decision Making, Problem Solving and Interpersonal Skills within the limits of the Public Sector Personal Attitudes, Responsiveness, Professionalism, Supportive, Assertive and must be a Team player.

**DUTIES**
Provision of optimal, holistic specialised nursing care with set standards and within a Professional / legal framework. Provide holistic approach to patients’ care according to the nursing process. Delegate duties and support staff in the execution of patients care. Participate in the nursing audits to evaluate nursing care given to patients. Effective utilisation of Human and material resources. Assist with relief duties of the supervisor and act as a junior shift – leader on both day and night shift. To assist Unit Manager / charge Nurse with the overall management of the ward. To promote team approach to patient care for the effective functioning of the unit. To promote good interpersonal relationships with patients, their relatives and visitors. To be accountable for nursing care in the ward in the absence of the Charge Nurse. Provide a safe, therapeutic and hygienic environment for the patient, visitors and staff. Maintain accurate & complete patients’ records according to legal requirements. Participate in all hospital programs e.g. IPC, Quality Assurance etc. Participate in the implementation of clinical guidelines and protocols. Data management.

**ENQUIRIES**
Ms M. Stevens (Assistant Manager Nursing) Tel No: 032 437 6072

**APPLICATIONS**
Applications to be forwarded to: Postal Address: Human Resources Department, The Human Resource Manager, Stanger Hospital, Private Bag X 10609, Stanger 4450, Physical address: The Human Resource Department, Corner of Patterson & King Shaka Street

**FOR ATTENTION**
Mr S. Govender

**NOTE**
Directions to Candidates: The following documents must be submitted, Application for employment form (Z83), which is obtainable at any Government Department or form website-www.kznhealth.gov.za. Originally signed Z83 must be accompanied by a detailed CV and originally recently certified copies of highest educational qualification/s (not copies of certified copies) of required educational qualifications set out in the advertisement plus certified I.D Copy, Updated Curriculum Vitae. Applications must be submitted on or before the closing date. The reference number must be indicated in the column provided on the form Z83 e.g. St/17/2018. NB: Failure to comply with the above instruction will disqualify applicants. Please note that due to the number of applications anticipated, applications will not be acknowledged. Correspondence will be limited to short listed candidates only. If you have not been contacted within two months after the closing date of the
advertisement, please accept that your application was unsuccessful. The
appointment is subject to positive outcome obtained from NIA to the following
checks (security clearance, credit records, qualification, citizenship and previous
experience employment verifications and verification from the company Intellectual
Property (CIPC). The Department reserves the right not to fill the post(s). This
Department is an equal opportunity, affirmative employer, whose aim is to promote
representivity in all levels of all occupational categories in the Department. Persons
with disabilities should feel free to apply for the post. Note: Due to the severe
budget constraints, the department is experiencing, S&T will not be paid to any
candidate that is attending the interview process.

**CLOSING DATE**
01 February 2019

**POST 02/127**
PROFESSIONAL NURSE SPECIALTY (CSSD) GRADE 1, 2 REF NO: ST
02/2019 (X1 POST)
Component: 029500

**SALARY**
Grade 1: R362 559 per annum
Grade 2: R445 917 per annum

**CENTRE**
Stanger Hospital

**REQUIREMENTS**
Degree /Diploma in General nursing and Midwifery or equivalent qualification that
allows registration with the SANC as a Professional Nurse PLUS Registration with
SANC as a Professional Nurse PLUS Post basic Diploma Nursing Qualification in
Relevant Speciality (Operating Theatre Technique) with duration of One Year
Accredited with SANC. Proof of current registration (2019 receipt) A minimum of
four (4) years appropriate recognizable experience in Nursing after registration as
a professional nurse. Proof of current/previous work experience endorsed and
stamped by HR must be attached. **Grade 2**: A minimum of 14 years appropriate
recognizable experience in Nursing after registration as a professional nurse with
SANC in General Nursing. At least 10 years of the period referred to the above
must be appropriate/recognisable experience in the specific specialty after
obtaining the one year Post – Basic qualification in relevant specialty. Knowledge,
Skills and Competencies Required: Knowledge of Nursing Care, Processes and
Procedures, Nursing statutes, and other relevant Legal frameworks, such as
Nursing Acts, Health Act, Patient Right Charter, Batho Pele Principles, Public
Service Regulations, Disciplinary Code and Procedures in the Public Service.
Leadership, Organizational, Decision Making, Problem Solving and Interpersonal
Skills within the limits of the Public Sector. Personal Attitudes, Responsiveness,
Professionalism, Supportive, Assertive and must be a Team player.

**DUTIES**
Assist in planning or organizing and monitoring of the objectives of the specialized
unit in consultation with subordinates. Provide a therapeutic environment for staff
patients and public. Provide comprehensive quality nursing care as a member of
multidisciplinary team according to the identified needs of the patient based on
scientific principles. Delegate duties and support staff in the execution of patient
care delivery. Provide direct and indirect supervision of all nursing staff /
housekeeping staff and give guidance. Ensure continuity of patient care on all
levels e.g work book handover rounds. Liaise and communicate with the
multidisciplinary team as well other departments within the hospital e.g during
operational meetings with Nursing supervision and subordinates. Assist with the
allocation change list day and night duty rosters and inputs for leave. Do
readjustment as required on the shift to provide adequate nursing cover. Assist in
record keeping and providing statistical information on training and staffing as
requested including agency staff. Assist in evaluation of staff on work performance
according to staff management system. Execute disciplinary code and grievance
procedure executed up to a certain level then referred to the nurse to the nurse
manager. Assist in orientation, induction and mentoring of all nursing staff and
orientation of the other staff. Assist in the planning coordination of training and
promote learning opportunities for all nursing categories i.e on the job training
complete patients related data and partake in research

**ENQUIRIES**
Mrs M.P Dladla (Assistant Manager Nursing) Tel No: 032 437 6136

**APPLICATIONS**
Applications to be forwarded to: Postal Address: Human Resources Department,
The Human Resource Manager, Stanger Hospital, Private Bag X 10609, Stanger

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FOR ATTENTION: Mr S. Govender

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NB: Failure to comply with the above instruction will disqualify applicants. Please note that due to the number of applications anticipated, applications will not be acknowledged. Correspondence will be limited to short listed candidates only. If you have not been contacted within two months after the closing date of the advertisement, please accept that your application was unsuccessful. The appointment is subject to positive outcome obtained from NIA to the following checks (security clearance, credit records, qualification, citizenship and previous experience employment verifications and verification from the company Intellectual Property (CIPC). The Department reserves the right not to fill the post (s). This Department is an equal opportunity, affirmative employer, whose aim is to promote representivity in all levels of all occupational categories in the Department. Persons with disabilities should feel free to apply for the post. Note: Due to the severe budget constraints, the department is experiencing, S&T will not be paid to any candidate that is attending the interview process.

CLOSING DATE: 01 February 2019

POST 02/128: PROFESSIONAL NURSE SPECIALTY (TRAUMA & RESUSCITATION) – GRADE 1, 2 REF NO: ST 01/2019 (X1 POST)

Component: 029499

SALARY:
Grade 1: R362 559 per annum
Grade 2: R445 917 per annum

CENTRE:
Stanger Hospital

REQUIREMENTS:
Grade 1: Degree/Diploma in General Nursing and Midwifery or equivalent qualification that allows registration with the SANC as a Professional Nurse PLUS Nursing Qualification in Relevant Specialty (Trauma & Emergency / Critical Care Nursing Science) with duration of One Year Accredited with SANC. Proof of current registration (2019 receipt) A minimum of four (4) years appropriate recognizable experience in Nursing after registration as a professional nurse. Proof of current/previous work experience endorsed and stamped by HR must be attached.

Grade 2: A minimum of 14 years appropriate recognizable experience in Nursing after registration as a professional nurse with SANC in General Nursing. At least 10 years of the period referred to the above must be appropriate/recognisable experience in the specific specialty after obtaining the one year Post – Basic qualification in relevant specialty. Knowledge, Skills and Competencies Required: Knowledge of Nursing Care, Processes and Procedures, Nursing statutes, and other relevant Legal frameworks, such as Nursing Acts, Health Act, Patient Right Charter, Batho Pele Principles, Public Service Regulations, Disciplinary Code and Procedures in the Public Service. Leadership, Organizational, Decision Making, Problem Solving and Interpersonal Skills within the limits of the Public Sector. Personal Attitudes, Responsiveness, Professionalism, Supportive, Assertive and must be a Team player.

DUTIES:
Provide comprehensive, quality nursing care to patients/clients in a specialty unit in a cost effective and efficient manner. Demonstrate an in depth understanding of legislation and related ethical nursing practices and how this impact on service delivery. Ensuring clinical nursing practice by the nursing team in accordance with the Scope of Practice and nursing standard as determined by the relevant health facility. Ensure accurate record keeping for continuity of patient care and statistical purposes. Manage the unit in the absence of the supervisor. Manage the utilization of all the resources within the unit efficiently and effectively. Ensure that all
equipment is available, checked and functional. Assist in the evaluation of EPMDS of staff within the unit. Order and monitor the appropriate levels of consumables. Promote a safe, healthy and therapeutic environment for patients, staff and public. Maintain competence in the execution of her /his duties while managing high standards of performance including for others. Work as part of the multidisciplinary team to ensure good nursing care. Assist in the implementation of priority programmes such as National Core Standards, IPC & Ideal Hospital and all other programmes related to quality assurance. Able to plan and organize own work and that of other staff based on the objectives of the unit. Complete patient related data and partake in research. Do readjustment of staff as required on the shift to provide adequate nursing cover. Ensure that patients receive quality nursing care through effective communication, coordination of services and liaison with all disciplines. Provide direct and indirect supervision of all staff in the unit and give guidance. Identify and participate in the analysis and formulation of nursing policies and procedures.

ENQUIRIES
Ms QJ Cebekhulu (Assistant Manager Nursing) Tel No: 032-437 6151

APPLICATIONS
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FOR ATTENTION
Mr S. Govender

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CLOSING DATE
01 February 2019