

**PROVINCIAL ADMINISTRATION: FREE STATE  
DEPARTMENT OF HEALTH**

**CLOSING DATE** : 21 December 2018  
**NOTE** : Applications must be submitted on form Z83, obtainable from any Public Service Department or on the internet at www.gov.za/documents. The fully completed and signed form Z83 should be accompanied by a recently updated, comprehensive CV as well as recently certified copies of all qualification(s), academic records including a Senior certificate and ID-document [Driver's license where applicable]. The certification must be within three (3) months as at the advert closing date. Non-RSA Citizens/Permanent Resident Permit Holders must attach a copy of their Permanent Residence Permits to their applications. Should you be in possession of a foreign qualification, it must be accompanied by an evaluation certificate from the South African Qualification Authority (SAQA). Applicants who do not comply with the above-mentioned requirements, as well as applications received late, will not be considered. The Department does not accept applications via fax or email. Failure to submit all the requested documents will result in the application not being considered. Correspondence will be limited to short-listed candidates only. If you have not been contacted within eight (8) weeks after the closing date of this advertisement, please accept that your application was unsuccessful. Suitable candidates will be subjected to a personnel suitability check (criminal record, qualification verification and employment verification). Where applicable, candidates will be subjected to a skills/knowledge test. Successful candidates will be appointed on a probation period of 12 months. The Department reserves the right not to make any appointment(s) to the above post. The successful candidate will be expected to sign a performance agreement. The Department of Health is an equal opportunity affirmative action employer. The employment decision shall be informed by the Employment Equity Plan of the Department.

**OTHER POSTS**

**POST 49/64** : **HEAD: CLINICAL DEPARTMENT: FAMILY MEDICINE REF NO: H/H/106**

**SALARY** : R2 054 577 per annum OSD. (Applicants might be required to enter into a commuted overtime contract.)

**CENTRE** : Universitas Hospital, Bloemfontein

**REQUIREMENTS** : Registration with the HPCSA as a Medical Specialist in Family Medicine. A minimum of 3 years' appropriate experience after registration with HPCSA as Medical Specialist. Experience in teaching and training. Demonstrate experience in research. South African Citizen with valid driver's license (Code 8). Preferably SA citizen. Recommendations: Evidence of professional standing, e.g. membership of professional organizations. Management qualifications eg. MBA, diploma in business or equivalent qualification. Experience in Management. A good research track record.

**DUTIES** : All activities related to the management of the Department of Family Medicine. Function as a Head of cost centre. Teaching, training and research of undergraduates and post-graduates. Maintaining accreditation with HPCSA & OHSC. Management of Outreach & support. Perform all functions as directed by the Head of Clinical Services.

**ENQUIRIES** : Dr R Nathan Tel No: (051) 405 3496

**APPLICATIONS** : The Chief Executive Officer, Universitas Hospital, Private Bag X20660, Bloemfontein, 9300 or hand delivered @ Room 1115, First Floor, Universitas Hospital, 1 Logeman Street, Universitas, Bloemfontein, 9301

**FOR ATTENTION** : Ms A Lombard

**POST 49/65** : **HEAD: CLINICAL UNIT: ANAESTHESIOLOGY REF NO: H/H/108**  
(Applicants might be required to enter into a commuted overtime contract.)

**SALARY** : R1 643 352 per annum OSD

**CENTRE** : Universitas Hospital, Bloemfontein

**REQUIREMENTS** : Registration with the HPCSA as a Medical Specialist in Anaesthesiology. A minimum of 3 years' appropriate experience after registration with HPCSA as Medical Specialist. Must be registered with HPCSA for 2017/18. Experience in teaching and training. Demonstrate experience in research. South African Citizen with valid driver's license (Code 8). Recommendations: Provide evidence of leadership qualities and management experience. Research qualifications in the field of Anaesthesiology either MMed or PhD. Evidence of professional standing, e.g. membership of professional organizations and their management committees. Qualifications in human resource and financial management.

**DUTIES** : To be responsible for service delivery within the department of Anaesthesiology at Universitas Academic Hospital. To fulfil the administrative, academic and research requirements of an appointment to the Joint Staff Establishment. To supervise pre- and post-graduate training and examinations in Anaesthesiology at the Universitas Academic Hospital. Render outreach and support services to other levels of care in our drainage areas (Free State Province). Undertake all tasks as directed by the Head of Clinical Department and Head of Clinical Services at Universitas Academic Hospital.

**ENQUIRIES** : Dr Edwin Turton Tel No: (051) 405 3307 or 082 8046839

**APPLICATIONS** : The Chief Executive Officer, Universitas Hospital, Private Bag X20660, Bloemfontein, 9300 or hand delivered @ Room 1115, First Floor, Universitas Hospital, 1 Logeman Street, Universitas, Bloemfontein, 9301

**FOR ATTENTION** : Ms A Lombard

**POST 49/66** : **CLINICAL MANAGER (DENTAL) GRADE 1 REF NO: H/C/38**

**SALARY** : R1 115 874 per annum (OSD)

**CENTRE** : Lejweleputswa District Office

**REQUIREMENTS** : Bachelor of Dental Science. Registration with the HPCSA as Dentist. Proof of HPCSA receipt for the 2018 year. Plus, experience (according to OSD). A minimum of 3 years' appropriate experience as Dentist. Recommendations: Excellent communication skills. Computer proficiency. Accredited post graduate / diploma / degree in Health Management. A valid driver's license.

**DUTIES** : Provisioning of strategic leadership and governance: Responsible for developing a shared vision, effective strategies and operational plans for the district. Able to implement the vision in dental and oral care. Give oversight and ensuring the monitoring of compliance to all relevant dental and oral Acts, Policies, Procedures and guidelines guiding the provision of dental and oral health services within the district; Responsible for the management of the efficient use of all resources in provision of quality dental and oral health care. Dental and oral healthcare service delivery: Respond to the burden of disease within the district for dental and oral healthcare. Promotive, preventive and treatment. Quality improvement: improving quality of services through compliance with all domains of the National Core Standards for dental and oral healthcare. Resource Management: Human Resource Management: Responsible for managing all dental human resource components. Finance Management: Comply with the financial management for dental and oral health care for mobilization, accumulation and allocation of money for dental and oral health service as per DHP template; Ensuring implementation and compliance to minimum standards for dental health. Manage policies and guidelines (asset registers) for optimizing the value of assets. Responsible for management and maintenance of infrastructure for dental and oral healthcare (including fixed and mobile clinics) ensuring availability of functional technology (including telecommunication systems) and dental equipment, as well as maintenance and engineering thereof. Supply chain Management: Ensuring effective procurement and provisioning of goods and service for dental care according to the Public Finance Management Act and National Treasury Regulations.

**ENQUIRIES** : Mr. DM Nkala Tel No: (057) 910 3223

**APPLICATIONS** : District Manager, Lejweleputswa District, Private Bag X15, Welkom, 9460. HR Office Kopano Building, Meulen Street, hand delivered at HR Office Kopano Building, Welkom

**FOR ATTENTION** : Me. L Bester

**POST 49/67** : **CLINICAL MANAGER: MEDICAL: GRADE 1 REF NO: H/C/117**

**SALARY** : R1 115 874 per annum OSD

**CENTRE** : Parys Hospital, Parys

**REQUIREMENTS** : A minimum of 3 years' appropriate experience as Medical Practitioner after registration with HPCSA. Proof of registration for 2018/2019. Recommendations: Ability to work independently and in a multi-disciplinary team context. Analytical thinking, independent decision making and problem solving skills. Responsive and pro-active with flexible approach. Good co-ordination and planning skills. Experience in root cause analysis process or medical legal processes. Time management. Communication and interpersonal skills. Computer literacy. Creative and innovative. Professionalism. Confidentiality.

**DUTIES** : To manage the hospital's Clinical Service and clinical support service to ensure its effective and efficient delivery of quality service. Ensure integration of clinical services, clinical support service and nursing service. Develop, implement, monitor and evaluate operational plans for clinical services and clinical support service. Co-operation, liaison and communication with all stakeholders. Manage outreach programs from level II and III institutions and outreach to primary Health Care Clinics. Responsible for managing medico legal risk and ethical dilemmas. To ensure the implementation of policies and protocols. To carry out tasks as delegated by the CEO. Manage Finance and Human Resources of Clinical services.

**ENQUIRIES** : Me M V Ramoliki Tel No: (056) 816 2114

**APPLICATIONS** : The Chief Executive Officer, Parys Hospital, Private Bag X5, Parys, 9585

**FOR ATTENTION** : Me M V Ramoliki

**POST 49/68** : **CLINICAL MANAGER: MEDICAL GRADE 1 REF NO: H/C/116**

**SALARY** : R1 115 874 per annum OSD

**CENTRE** : Thebe Hospital, Harrismith

**REQUIREMENTS** : A minimum of 3 years' appropriate experience as Medical Practitioner after registration with HPCSA. Valid driver's license and willingness to travel within and outside the province. Presentation skills. Computer literacy. MBChB or Health Science Degree. Recommendations: Good communication skills and ability to work with a team

**DUTIES** : To manage the hospital's Clinical Service and clinical support service to ensure its effective and efficient delivery of quality service. Ensure integration of clinical services, clinical support service and nursing service. Develop, implement, monitor and evaluate operational plans for clinical services and clinical support service. Co-operation, liaison and communication with all stakeholders. Manage outreach programs from level II and III institutions and outreach to primary Health Care Clinics. Responsible for managing medico legal risk and ethical dilemmas. To ensure the implementation of policies and protocols. To carry out tasks as delegated by the CEO. Manage Finance and Human Resources of Clinical services.

**ENQUIRIES** : S S Mofokeng, Tel No: (058) 624 1800

**APPLICATIONS** : The Chief Executive Officer, Thebe Hospital, Private Bag X871, Harrismith, 9880

**FOR ATTENTION** : Mr F C Moloi

**POST 49/69** : **MEDICAL SPECIALIST: GRADE 1 (X6 POSTS)**

**SALARY** : R1 051 368 per annum (OSD. (Applicants might be required to enter into a commuted overtime contract.)

**CENTRE** : Department: Universitas Hospital, Bloemfontein  
Diagnostic Radiology Ref No: H/M/104 (X1 Post)  
Otorhinolaryngology Ref No: H/M/105 (X1 Post)  
Plastic & Reconstructive Surgery Ref No: H/M/106 (X1 Post)  
Nuclear Medicine Ref No: H/M/107 (X1 Post)  
Obstetrics & Gynaecology Ref No: H/M/108 (X2 Posts)

**REQUIREMENTS** : Registration with HPCSA as Medical Specialist in specific discipline. Experience: Grade 1: none. Recommendations: ACLS, ATLS, APLS, relevant experience.

**DUTIES** : Clinical service delivery, medical administration and management, teaching, training and research. It is compulsory that the candidate participates in outreach activities and commuted overtime. Maintain quality assurance standards.

**ENQUIRIES** : Dr R Nathan: Tel No: (051) 405 3496

**APPLICATIONS** : The Chief Executive Officer, Universitas Hospital, Private Bag X20660, Bloemfontein, 9300 or hand delivered @ Room 1115, First Floor, Universitas Hospital, 1 Logeman Street, Universitas, Bloemfontein, 9301

**FOR ATTENTION** : Ms A Lombard

**POST 49/70** : **MEDICAL SPECIALIST GRADE 1: (X5 POSTS)**

**SALARY** : R1 051 368 per annum (OSD. (Applicants might be required to enter into a commuted overtime contract.)

**CENTRE** : Universitas Hospital, Bloemfontein:  
Anaesthesiology Ref No: H/M/110 (X4 Posts)  
Oncology Ref No: H/M/111 (X1 Post)

**REQUIREMENTS** : Anaesthesiology posts: Registration with the HPCSA as a Medical Specialist in Anaesthesiology and Oncology post: Registration with the HPCSA as a Medical Specialist in Radiation Oncology. Recommendations: ACLS, ATLS, APLS, relevant experience.

**DUTIES** : Clinical service delivery, medical administration and management, teaching, training and research. It is compulsory that the candidate participate in outreach activities and commuted overtime. Maintain quality assurance standards.

**ENQUIRIES** : Dr R Nathan Tel No: (051) 405 3496

**APPLICATIONS** : Dr Edwin Turton Tel No: (051) 405 3307  
The Chief Executive Officer, Universitas Hospital, Private Bag X20660, Bloemfontein, 9300 or hand delivered @ Room 1115, First Floor, Universitas Hospital, 1 Logeman Street, Universitas, Bloemfontein, 9301

**FOR ATTENTION** : Ms A Lombard

**POST 49/71** : **MEDICAL SPECIALIST: GRADE 1: REF NO: H/M/112**

**SALARY** : R1 051 368 per annum (OSD. (Applicants might be required to enter into a commuted overtime contract.)

**CENTRE** : Department Community Health: Universitas Hospital, Bloemfontein

**REQUIREMENTS** : Registered as Independent Practice Medical Practitioner as well as a Community Health Specialist in the appropriate category with Health Professions Council of South Africa (HPCSA). In possession of MBChB degree or an equivalent qualification as well as a MMED post graduate qualification in Community or Public Health. Valid driver's license and own private transport. Recommendations: Appropriate experience in the field of Public Health.

**DUTIES** : Community Health related service rendering in various institutions, communities and organizations as determine by Head of Department and relevant policies, standard operating procedures (SOP) and regulations. Responsible for pre-and post-graduate as well as in-service training programs including supporting the department with departmental academic activities. Promote, initiate and participate in appropriate research activities and projects.

**ENQUIRIES** : Prof W H Kruger Tel No: (051) 405 3136

**APPLICATIONS** : The Chief Executive Officer, Universitas Hospital, Private Bag X20660, Bloemfontein, 9300 or hand delivered @ Room 1115, First Floor, Universitas Hospital, 1 Logeman Street, Universitas, Bloemfontein, 9301

**FOR ATTENTION** : Ms A Lombard

**POST 49/72** : **MEDICAL SPECIALIST GRADE 1: REF NO: H/M/102**

**SALARY** : R1 051 368 per annum (OSD)

**CENTRE** : Department of Cardiology, Universitas Academic Hospital

**REQUIREMENTS** : Registered with the HPCSA as Specialist Internist (Physician). Recommendations: Experience in evaluating and treating cardiac patients.

**DUTIES** : Clinically evaluate patients with cardiac disease. Evaluate cardiac patients, both with invasive and non-invasive modalities. Treat patients with cardiac disease. Participate in training. Research in appropriate field.

**ENQUIRIES** : Prof Makotoko Tel No: 051-4053390  
**APPLICATIONS** : The Chief Executive Officer, Universitas Hospital, Private Bag X20660, Bloemfontein, 9300 or hand delivered @ Room 1115, First Floor, Universitas Hospital, 1 Logeman Street, Universitas, Bloemfontein, 9301

**FOR ATTENTION** : Ms A Lombard

**POST 49/73** : **DEPUTY MANAGER: PHARMACEUTICAL SERVICES: RATIONALE USE AND ACCESS REF NO: H/D/103**

**SALARY** : R975 945 per annum OSD  
**CENTRE** : Medpharm: Bloemfontein  
**REQUIREMENTS** : B Pharm degree or equivalent qualification. Registration with the South African Pharmacy Council as Pharmacist. At least 5 years as Assistant Manager as pharmacist in line with the Occupation Specific Dispensation. Computer proficient. Driver's license. Recommendations: Knowledge of legislation relating to the provision of pharmaceutical services. Human Resource Management. Leadership skill. Financial Management. Analytical skills. Management and supervisory skills. Project and communication skill. Interpersonal and negotiation skills.

**DUTIES** : Ensure Rational medicine use, Provincial representative on NEMLC, ensure implementation of the EML, ensure functional PTC's throughout the Province, Manage and update the FS formulary; Enhance Pharmacovigilance in the province; Advocate Antimicrobial stewardship, Oversee Cold chain and EPI management. Ensure Access to medication, Facilitate Down referral strategies; Ensure implementation of the CCMDD program and roll out of e-pharmacy; Adherence clubs; and other models of delivery.

**ENQUIRIES** : Me H Marais, Tel No: (051) 40110578  
**APPLICATIONS** : The Chief Executive Officer, Medpharm, P O Box 7622, Bloemfontein, 9300  
**FOR ATTENTION** : Mr T April

**POST 49/74** : **DEPUTY MANAGER: PHARMACEUTICAL SERVICES: RESOURCES MANAGEMENT DIVISION REF NO: H/D/104**

**SALARY** : R975 945 per annum OSD  
**CENTRE** : Medpharm: Bloemfontein  
**REQUIREMENTS** : B Pharm degree or equivalent qualification. Registration with the South African Pharmacy Council as Pharmacist. At least 5 yrs as Assistant Manager pharmacist in line with the Occupation Specific Dispensation. Computer proficient. Driver's license. Recommendations: Knowledge of Pharmaceutical Inventory Systems. Training Knowledge of legislation relating to the provision of pharmaceutical services. Human Resource Management. Leadership skills. Financial Management. Analytical skills. Management and supervisory skills. Project and communication skills. Interpersonal and negotiation skills.

**DUTIES** : Monitor Pharmaceutical Inventory systems in the province, Rx Solution; Meditech, MEDSAS, SVS. Monitor registration with SAPC; Coordinate CSP's; Arrange CPD trainings, Facilitate OSD translations; Arrange Pharmacist Forum Meeting; Arrange Pharmacy week events, Update and distribute Pharmacy Manual.

**ENQUIRIES** : Me H Marais Tel No: (051) 40110578  
**APPLICATIONS** : The Chief Executive Officer, Medpharm, P O Box 7622, Bloemfontein, 9300  
**FOR ATTENTION** : Mr T April

**POST 49/75** : **DEPUTY MANAGER: NURSING: PNA-8: (PHC MANAGER) REF NO: H/D/106**

**SALARY** : R801 918 per annum OSD  
**CENTRE** : Lejweleputswa District  
**REQUIREMENTS** : Registration with the SANC as Professional Nurse. A minimum of 9 years appropriate/ recognizable experience in nursing after registration with the SANC as Professional Nurse. At least 4 years of the period referred to above must be appropriate/recognizable experience at management level. Proof of SANC registration for the 2018 year. Valid driver's license. Post basic PHC qualification. National diploma/Degree in Nursing. Accredited post-graduate qualification in management will be an advantage. Recommendations: Strategic thinking, planning and organizing, problem solving and analytical skills. Change

**DUTIES**

management, people management, writing skills, presentation skills, Effective time management, Conflict management, Professional ethics, listening and communication skills, interpersonal skills, teamwork, mentoring and coaching skills, Knowledge of Public Service Act, DHS, Health Act and PFMA. Accredited post graduate qualification in management will be an advantage.

Strategic leadership and governance of PHC at District level. Service delivery: Respond to burden of disease at PHC level within the district by providing holistic comprehensive, preventative, promotive, curative, rehabilitative service through an integrated clinical services management approach (ICSM), ward-based outreach team (WBOT's), the integrated school health program (ISHP) and with the appropriate support of the District Clinical Specialist Teams (DCST's). This includes ensuring efficient patient follow-up, referrals and transport systems as well as promoting inter-sectoral coordination and collaboration with stakeholders within the district in order to address the upstream social determinants of health. Quality improvement: Improving quality of services through compliance with all domains of National Core standards. This includes ensuring health and safety of clients and staff, monitoring and evaluating of services and use of health information for effective planning and decision making at PHC level. Resource management: Human Resource Management, Finance Management: Asset Management: Supply Chain Management: Time Management: Ensuring all staff at PHC level apply time management. Risk Management: Administration function directed towards the identification, evaluation and correction of potential risks that could lead to loss or damage of human (patients and staff), assets and financial loss within the health district.

**ENQUIRIES  
APPLICATIONS  
FOR ATTENTION**

Mr Nkala Tel No: (057) 9103223  
The District Manager, Lejweleputswa District, Private Bag X15, Welkom, 9460  
Me L Bester

**POST 49/76**

**MEDICAL OFFICER: GR1-3 REF NO: H/M/103**

**SALARY**

Grade 1: R780 612  
Grade 2: R892 551  
Grade 3: R1 035 831 per annum OSD  
(Applicants might be required to enter into a commuted overtime contract.)

**CENTRE  
REQUIREMENTS**

Thebe Hospital, Harrismith  
Registration as Medical Practitioner with the Health Professions Council of South Africa (HPCSA) in respect of South African qualified employees: MBChB. Registration with the HPCSA as Medical Practitioner. Experience: **Grade 1:** None after registration as Medical Practitioner with the Health Professions Council of South Africa (HPCSA) in respect of South African qualified employees. One-year relevant experience after registration as Medical Practitioner with recognized a foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. **Grade 2:** Minimum of 5 years after registration as Medical Practitioner with the Health Professions Council of South Africa (HPCSA) in respect of South African qualified employees. Minimum of 6 years' relevant experience after registration as Medical Practitioner with a recognized foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Registration with the HPCSA as Medical Practitioner. **Grade 3:** Minimum of 10 years after registration as Medical Practitioner with the Health Professions Council of South Africa (HPCSA) in respect of South African qualified employees. Minimum of 11 years' relevant experience after registration as Medical Practitioner with a recognized foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Recommendations: Knowledge of basic surgery and administration of anaesthesia. Knowledge of primary health care. Driver's license.

**DUTIES**

Rendering of clinical services, which includes examination and treatment of patients, emergencies, ward rounds and operation procedures. Patient administration. Provide training and leadership to medical interns, nurses and medical officers doing community service.

**ENQUIRIES**

Mr. FC Moloi Tel No: (058) 624 1802

**APPLICATIONS FOR ATTENTION** : The Chief Executive Officer, Thebe Hospital, Private Bag X 871, Harrismith, 9830  
Mr. FC Moloi

**POST 49/77** : **MEDICAL OFFICER: GRADE 1-3 REF NO: H/M/100**

**SALARY** : Grade 1: R780 612 per annum  
Grade 2: R892 551 per annum  
Grade 3: R1 035 831 per annum OSD  
(Applicants might be required to enter into a commuted overtime contract.)

**CENTRE REQUIREMENTS** : DR J S Moroka Hospital, Selosesha  
Registration as Medical Practitioner with the Health Professions Council of South Africa (HPCSA) in respect of South African qualified employees. Experience: None after registration as Medical Practitioner with the Health Professions Council of South Africa (HPCSA) in respect of South African qualified employees. Experience: **Grade 1:** One-year relevant experience after registration as Medical Practitioner with recognized a foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Registration with the HPCSA as Medical Practitioner. **Grade 2:** Minimum of 5 years after registration as Medical Practitioner with the Health Professions Council of South Africa (HPCSA) in respect of South African qualified employees. Minimum of 6 years' relevant experience after registration as Medical Practitioner with a recognized foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Registration with the HPCSA as Medical Practitioner. **Grade 3:** Minimum of 10 years after registration as Medical Practitioner with the Health Professions Council of South Africa (HPCSA) in respect of South African qualified employees. Minimum of 11 years' relevant experience after registration as Medical Practitioner with a recognized foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Recommendations: Good communication and interpersonal skills.

**DUTIES** : To render comprehensive, curative, preventative and promotive Health Care Service at the hospital and catchment clinics during normal working hours. Rendering of clinical services, which includes examination and treatment of patients, emergencies, ward rounds and operation procedures. Patient administration. Provide training and leadership to medical interns, nurses and medical officers doing community service. Be on call at the hospital after hours. Assist with administrative and other duties when required. Take an active role in the development of high quality services in line with Batho – Pele principles.

**ENQUIRIES APPLICATIONS** : Dr C Lesenyeho-Lejakane Tel No: (051) 8739800

**FOR ATTENTION** : The Chief Executive Officer, J S Moroka Hospital, Private Bag 707, Selosesha 9783  
Mr G J Molokoane

**POST 49/78** : **PSYCHOLOGIST GRADE 1 REF NO: H/P/106**

**SALARY** : R674 892 per annum OSD

**CENTRE REQUIREMENTS** : Boitumelo Hospital, Kroonstad  
Registration with the Health Professions Council of South Africa (HPCSA) as a Psychologist in any of the identified categories. Experience: None after registration with the HPCSA in the relevant profession (where applicable) in respect of South African qualified employees who performed Community Service, as required in South Africa. One-year relevant experience after registration with the HPCSA in the relevant profession (where applicable) in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Recommendations: Good communication skills. Computer literacy. Valid SA Driver's license. Ability under pressure.

**DUTIES** : Ensure provision of compassionate and quality clinical service in the Clinical Psychology division on both inpatients and out patients. Participate in a holistic multidisciplinary treatment programme within the relevant legislative ethical prescripts. To conduct administrative functions of psychological services. Ensure effective training of Community Service Psychologists. To do outreach applicable

to the health institution. Promote and maintain multi-disciplinary team work. Assist with Employee Assistant Programme and health promotion.

**ENQUIRIES** : Me S Els Tel No: (056) 2165 389

**APPLICATIONS** : The Chief Executive Officer, Boitumelo Hospital, Private Bag X47, Kroonstad, 9500 or hand delivered @ Admin Building, Room B26, Boitumelo Hospital, Smaldeel Road, Kroonstad

**FOR ATTENTION** : Me M November

**POST 49/79** : **PHARMACIST: GRADE 1-3 REF NO: H/P/113 (X3 POSTS)**

**SALARY** : Grade 1: R655 980 per annum OSD  
Grade 2: R713 904 per annum OSD  
Grade 3: R780 612 per annum OSD

**CENTRE** : Mangaung Metro District

**REQUIREMENTS** : Registration with the SAPC as a Pharmacist. Proof of current registration. Appropriate bachelor of Pharmacy Degree. Experience: **Grade 1:** None after registration with the SAPC as a Pharmacist in respect of South African qualified employees. One-year relevant experience after registration as Pharmacist with recognized a foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. **Grade 2:** Minimum of 5 years after registration a Pharmacist with the SAPC as a Pharmacist of South Africa (HPCSA) in respect of South African qualified employees. Minimum of 6 years' relevant experience after registration as Pharmacist with a recognized foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. **Grade 3:** Minimum of 13 years after registration as a Pharmacist with the Health Professions Council of South Africa (HPCSA) in respect of South African qualified employees. Minimum of 14 years' relevant experience after registration as a Pharmacist with a recognized foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Recommendations: Valid driver's license. Computer literacy, 2 year's pharmacy experience post community Service.

**DUTIES** : Render comprehensive. Professional and quality pharmaceutical service in the form of support, assistance, execution of duties and performing of acts, in line with the relevant policies, standard operational procedures and legislation. Reading and preparation of prescriptions, the selection, manipulation or compounding of the medicine, the labeling and supply of the medicine in an appropriate container. Dispensing medicine: Giving medicine information and patient counselling in order to supply patients with their prescribed medicines to ensure better health and patient outcomes. Deliver emergency services and do after call service. Management and control of medicine stock: Issuing ward stock and scheduled medication, calculating stock levels, conduct ward rounds, check emergency trolleys/rooms, visit clinics, control expired medication, maintain drug registers (schedule 5,6, and donation). Ensure adherence to the supply chain management and procedures and to the statutory regulations (Pharmacy Act, Medicine control Act) and Quality Standards. Supervision of Pharmacist Assistants. Register Pharmacy facility to comply with the Pharmacy Act.

**ENQUIRIES** : Mr T V Mokhothu Tel No: (051) 447 2194

**APPLICATIONS** : The District Manager, Mangaung Metro, PO Box 441, Bloemfontein, 9300 or hand deliver @ FSPC Complex, No 4 President Brand Street, Bloemfontein

**FOR ATTENTION** : Mr T A Mokoqo

**POST 49/80** : **PHARMACIST: GRADE 1 REF NO: H/P/118**

**SALARY** : R655 980 per annum OSD

**CENTRE** : Bophelong Clinic, Xhariep District

**REQUIREMENTS** : Registration with the SAPC as a Pharmacist. Experience: Grade 1. None after registration with the SAPC as a Pharmacist in respect of South African qualified employees. One-year relevant experience after registration as Pharmacist with recognized a foreign Health Professional Council in respect of foreign qualified



employees, of whom it is not required to perform Community Service, as required in South Africa. Recommendations: Valid Driver's license.

**DUTIES** : Render a comprehensive, professional and quality pharmaceutical service in the form of support, assistance, execution of duties and performing of acts, in line with relevant policies, standard operational procedures and legislation. Management and control of medicine stock: calculating stock levels, visit clinics, control expired medication. Ensure adherence to the Supply Chain Management procedures and to the Statutory Regulations (Pharmacy act, Medicines control act) regarding: Stock taking procedures, Ordering and receiving of stock, Storage of stock, maintain stock cards, record keeping, Distribution and redistribution of stock. Ensure adherence to Good Pharmacy Practice rules and regulations. Implementation and maintaining of a referral system. Training of staff: Pharmacist assistants, Interns and other pharmacy support personnel.

**ENQUIRIES** : Me M Henning Tel No: (053) 574 0198

**APPLICATIONS** : The District Manager, Xhariep District, Private Bag X2, Trompsburg, 9913 or hand delivered @ Albert Nzula Hospital, 2 Louw Street, Trompsburg

**FOR ATTENTION** : Mr M P Ndondlo

**POST 49/81** : **PHARMACIST: GRADE 1-3: REF NO: H/P/108 (X2 POSTS)**

**SALARY** :  
Grade 1: R655 980 per annum OSD  
Grade 2: R713 904 per annum OSD  
Grade 3: R780 612 per annum OSD

**CENTRE** : Universitas Hospital, Bloemfontein

**REQUIREMENTS** : Registration with the SAPC as a Pharmacist. Experience: **Grade 1:** None after registration with the SAPC as a Pharmacist in respect of South African qualified employees. One-year relevant experience after registration as Pharmacist with recognized a foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. **Grade 2:** Minimum of 5 years after registration a Pharmacist with the SAPC as a Pharmacist of South Africa (HPCSA) in respect of South African qualified employees. Minimum of 6 years' relevant experience after registration as Pharmacist with a recognized foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. **Grade 3:** Minimum of 13 years after registration as a Pharmacist with the Health Professions Council of South Africa (HPCSA) in respect of South African qualified employees. Minimum of 14 years' relevant experience after registration as a Pharmacist with a recognized foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Recommendations: Good interpersonal skills. Good communication skills. Supervisory skills. Valid driver's license.

**DUTIES** : Render a comprehensive, professional and quality pharmaceutical services in the form of support, assistance, execution of duties and performing of act, in line with relevant policies standard operational procedures and legislation. Assist facilities with adherence to the Supply Chain Management procedures and to the statutory regulations (pharmacy act, Medicines control act) regarding: Stock taking procedures, Ordering and receiving of stock; Storage of stock, maintain stock cards; record keeping; distribution and redistribution of stock; Ensure adherence of good pharmacy practices rules and regulations; ensure maintenance of referral system. Attending all Pharmacy meetings. Train and supervise Pharmacy Assistants; Pharmacy Interns and junior officials. Participating in Quality Assurance programs. Ensuring availability of medications. Taking care of Assets responsibly. Educate patients how to take medication. Implement policies accordingly. Assist in ensuring the dispensing of medication to patients. Assist in ensuring availability of drugs and pre-packing of medicine in pharmacy. Receiving of stock, distribution and proper storage of drugs. Capturing of requisitions and issues on the RX Solutions store management system. Ensure implementation of standard operating procedures, good pharmacy practice, norms and standards. Counseling of patients to ensure optimal compliance with the use of medication. Maintain necessary record and statistics to ensure pharmaceutical care. Management and control of Pharmacy and Ward stock. Supervise work of

subordinates. Perform other related tasks as delegated. Be on call and work overtime.

**ENQUIRIES** : Me Z Lots Tel No: (051) 4053 949

**APPLICATIONS** : The Chief Executive Officer, Universitas Hospital, Private Bag X20660, Bloemfontein, 9300

**FOR ATTENTION** : Me A Lombard

**POST 49/82** : **ASSISTANT MANAGER: NURSING: PNB-4 REF NO: H/A/105 (X2 POSTS)**

**SALARY** : R581 826 per annum OSD

**CENTRE** : Free State Psychiatric Complex, Bloemfontein

**REQUIREMENTS** : Registration with the South African Nursing Council (SANC) as Professional Nurse plus a post-basic nursing qualification with a duration of at least 1 year, accredited with SANC. A minimum of 10 years appropriate/recognizable experience in nursing after registration with SANC as a Prof Nurse. At least 6 years of the period referred to above must be appropriate / recognizable experience after obtaining the 1-year post – basic qualification. At least 3 years of the period referred to above must be appropriate / recognizable experience at Management Level. Recommendations: Knowledge of Public Services Act and Regulation, Public Finance Management Act (PFMA) and Mental Health Care Act of 2002. Demonstrate an in-depth understanding of nursing legislation and related legal and ethical nursing practices and how this impacts on service delivery. Ensure clinical nursing practice by nursing team (unit) in accordance with the scope of practice and nursing standards as determined by the relevant health facility. Demonstrate a basic understanding of HR and Financial Policies and practices. Knowledge of OSD for nurse. Computer literacy, drivers 'license. Experience in management will serve as an advantage. Promote quality of nursing care as directed by professional scope of practice and standards as determined by the relevant health facility.

**DUTIES** : Delegate, supervise and coordinate the provision of effective and efficient patient care through adequate nursing care. Initiate and participate in health promotion to ensure consistent communication of relevant, accurate and comprehensive information on healthcare. Develop/establish and maintain constructive working relationships with Nursing and other stakeholders (i.e. inter professional, inter sectoral and multi-disciplinary teamwork.). Participate in the analysis, formulation and interpretation of Nursing guidelines, practices, standards and procedures. Manage Human Resources. Monitoring and ensure proper utilization of financial and physical resources.

**ENQUIRIES** : Me M J Mafereka Tel No: (051) 407 9331 /236/207

**APPLICATIONS** : The Chief Executive Officer, FSPC, Private Bag X20607, Bloemfontein, 9300

**FOR ATTENTION** : Me N V Mokopanele

**POST 49/83** : **ASSISTANT MANAGER: NURSING: PNA-7 REF NO: H/A/108**

**SALARY** : R532 449 per annum OSD

**CENTRE** : Information, Research & Knowledge Management: Corporate Office

**REQUIREMENTS** : Registration with the SANC as Professional Nurse. A minimum of 8 years appropriate/ recognizable experience in nursing after registration with the SANC as Professional Nurse in General Nursing. At least 3 years of the period referred to above must be appropriate/recognizable experience at management level. Baccalaureus Degree in Nursing and a Degree in Public Administration as an advantage. Valid driver's license (5 years old). Computer literate. Working knowledge of Hospital and PHC Information Management, District Health Information System Web based, TB/HIV INTEGRATION (Tier.net.) HPRS, IDEAL CLINIC REALISATION MAINTENANCE, Monitoring & Evaluation, use of pivots, dashboards and reports. Extensive relevant experience in management of health information within a large organization, District health information, Non facility data and data. Recommendations: Knowledge of all health programs e.g. HIV/ ADIS, TB, EP and MCWH and a full understanding of key indicators within these programs. E. Health strategy. Knowledge and understanding of the legislative framework governing the Public Service. Knowledge of data use, data triangulation and target setting as well as understanding measurements of routine data accuracy are essential. Ability to work under pressure, and should be able to

deliver under tight deadlines together with willingness to work extra hours. Prepared to travel within the Free State Province. A self-starter with the ability to work under minimum/or no supervision, pay attention to detail and should have experience at managerial level. A demonstrable understanding of accountability and ability to engage at all levels of authority, be able to think analytically and contextually and have experience in conducting research and managing. Tanning skills and report writing are fundamental Good communication & interpersonal skills including patience as well as highly enthusiastic attitude. Good understanding of how the public health service functions. Collecting and recording of data. Knowledge of data security/confidentiality as well as being able to understand the Health Information policy. Excellent leadership ability, time management, conflict management, stress management, motivational skills. Knowledge Management and Research in the Public Sector is important.

**DUTIES**

: Improve quality of health information in the Free State Province. Manage and utilization of resources in accordance with relevant directives and Legislations. Support the training of the new clinical records and HPRSN of the PHC, Co-ordinate and monitor data quality assessment Co- ordinate, conducting and capturing of Patient experience survey by institutions/ facilities. Provide in-service training, mentoring and support subordinates to execute their functions effectively and efficient. Support creation of audited trail in facilities to meet recommendation from AG. Review PIDS and NIDS for the department, Participate in data quality and data alignment workshops on behalf of the Department and implement resolution thereof. Ability to analyse data and dissemination of information. Supervisory role for human resources and project related concerns in the unit to ensure that good quality data is provided to the provincial department as well as giving feedback to all stake holders. Provide leadership and guidance to information management directorate on performance information reliability, accuracy and completeness as well as the development of data quality monitoring tools and implementation thereafter. Conduct support visit on quarterly basis to the district and facilities on aspects such as data quality and implementation of policies DHIMS and guideline and SOPs'. Lead the development and implementation of data elements and training them after. Identify and provide support to district and program managers. Design and implement training program that will improve data quality and use for the departmental staff members at all levels of care as well as performance tracking indicators. Support the directorate with planning and implementation of TB/HIV Integration (SMARTER) and DHIS 2 systems in the facilities as well as supporting preparations of district health plans in relation to information management. Analyse changes and patterns in key indicators, information management performance reports in order to make recommendations and strategies to close the gap. Implement capacity building activities to provincial, district and facility information offices in terms of data manipulation, data quality issues, records management and data element definitions and meta data. Conduct the ANC Survey for the Free State Province. Support DDC at the hospital/PHC set up and Rationalization of registers for PHC. Management together with the daily data capturing processes in institutions. Implement data sign off processes in the institutions and Reconciliation of data.

**ENQUIRIES**

: Dr Chikobvu Tel No: (051) 408 1738/ 1704

**APPLICATIONS**

: The Chief Executive Officer, Medpharm, P O Box 227, Bloemfontein, 9300 or hand delivered @ entrance, Bophelo House, Cnr Charlotte Maxeke and Harvey Roads, Bloemfontein

**FOR ATTENTION**

: P Mpu

**POST 49/84**

: **OPERATIONAL MANAGER: PNB-3 (MIDWIFERY) REF NO: H/O/103**

**SALARY**

: R532 449 per annum OSD

**CENTRE**

: Itemoheng Hospital, Senekal

**REQUIREMENTS**

: Registration with the SANC as Professional Nurse plus a post-basic nursing qualification with a duration of at least 1 year, accredited with SANC. Qualification in Advance Midwifery and Neonatology. A minimum of 9 years appropriate/recognizable experience in nursing after registration with SANC as a Prof Nurse. At least 5 years of the period referred to above must be appropriate / recognizable experience (in specific specialty) after obtaining the 1-year post –

basic qualification. Recommendations: Good interpersonal and communication skills. Computer literacy. To practice nursing in an Ethical and Legal manner. Valid driver's license. Experience in Neonatal Core Standard and Management of information.

**DUTIES** : Provision of optimal specialized nursing care with set standard and within a professional/legal framework. Effective utilization of resources (human and material). Participation with training and research. Provision of support to general nursing care. Overall man agent of Maternity within the hospital set-up, upholding the National Core Standard and Scope of Practice within the Unit. Formulate and develop operational policies, guidelines and standard operational plans. Work as part of a multi-disciplinary team at unit level to ensure good nursing care by nursing team. Work effectively and amicably, at a supervisory level, with persons of diverse intellectual, cultural, racial or religious differences. Able to manage own work, time and that of junior colleagues, to ensure proper nursing services in the unit. Display a concern for patients, promoting, advocating and facilitating proper treatment and care and ensuring that the unit adheres to the principles of Batho Pele. Able to develop contacts, build and maintain a network of professional relations in order to enhance service delivery. Demonstrate a basic understanding of HR and Financial Policies and Practices.

**ENQUIRIES** : Me L M Lepamo / Dr. L S Mofokeng Tel No: (058) 481 2114  
**APPLICATIONS** : The Chief Executive Officer, Itemoheng Hospital, Private Bag X9, Senekal, 9600  
**FOR ATTENTION** : Dr. L S Mofokeng

**POST 49/85** : **OPERATIONAL MANAGER: PNB-3: (MATERNITY UNIT) REF NO: H/O/105**

**SALARY** : R532 449 per annum OSD  
**CENTRE** : Botshabelo Hospital, Botshabelo  
**REQUIREMENTS** : Registration with the SANC as Professional Nurse plus a post-basic nursing qualification with a duration of at least 1 year, accredited with SANC in Advance Midwifery and Neonatology. A minimum of 9 years appropriate/recognizable experience in nursing after registration with SANC as a Prof Nurse. At least 5 years of the period referred to above must be appropriate / recognizable experience after obtaining the 1-year post – basic qualification. Recommendations: Valid driver's license. Experience in National Core Standards and Management of information. Good interpersonal and communication skills. Computer literacy.

**DUTIES** : Provision of optimal, holistic specialized nursing care with set standards and within a professional/ legal framework. Effective utilization of resources (Human and material). Participation with training and research. Provision of support to nursing services, Maintain professional growth/ethical standards and self-development. Overall management of Maternity Unit within the hospital setup. Manage patients according to National Core Standards and Scope of Nursing Practice. Formulate and develop operational policies and guidelines and operational plans. Cooperate, liaise and communicate with all stakeholders.

**ENQUIRIES** : Me H H Mofokeng Tel No: (051) 5330211  
**APPLICATIONS** : The Chief Executive Officer, Botshabelo Hospital, Private Bag X527, Botshabelo, 9781  
**FOR ATTENTION** : Mr K J Molise

**POST 49/86** : **OPERATIONAL MANAGER: PNB-3: POST NATAL UNIT REF NO: H/O/107**

**SALARY** : R532 449 per annum OSD  
**CENTRE** : Botshabelo Hospital, Botshabelo  
**REQUIREMENTS** : Registration with the SANC as Professional Nurse plus a post-basic nursing qualification with a duration of at least 1 year, accredited with SANC in Advance Midwifery and Neonatology. A minimum of 9 years appropriate/recognizable experience in nursing after registration with SANC as a Prof Nurse. At least 5 years of the period referred to above must be appropriate / recognizable experience in the specific specialty after obtaining the 1-year post – basic. Recommendations: Valid driver's license. Experience in National Core Standards and Management of information. Good interpersonal and communication skills. Computer literacy.

**DUTIES** : Provision of optimal, holistic specialized nursing care with set standards and within a professional/ legal framework. Effective utilization of resources (Human and

material). Participation with training and research. Provision of support to nursing services, Maintain professional growth/ethical standards and self-development. Overall management of Maternity Unit within the hospital setup. Manage patients according to National Core Standards and Scope of Nursing Practice. Formulate and develop operational policies and guidelines and operational plans. Cooperate and liaise and communicate with all stakeholders. Information management. Clinical governance. Stock control and assets management. Risk management.

**ENQUIRIES** : Me H H Mofokeng Tel No: (051) 5330211  
**APPLICATIONS** : The Chief Executive Officer, Botshabelo Hospital, Private Bag X527, Botshabelo, 9781  
**FOR ATTENTION** : Mr K J Molise

**POST 49/87** : **OPERATIONAL MANAGER: PNB-3: THEATRE: REF NO: H/O/106**

**SALARY** : R532 449 per annum OSD  
**CENTRE** : Botshabelo Hospital, Botshabelo  
**REQUIREMENTS** : Registration with the SANC as Professional Nurse plus a post-basic nursing qualification with a duration of at least 1 year, accredited with SANC in Theatre Nursing Science. A minimum of 9 years appropriate/recognizable experience in nursing after registration with SANC as a Prof Nurse. At least 5 years of the period referred to above must be appropriate / recognizable experience after obtaining the 1-year post – basic qualification. Proof of service record. Recommendations: A post basic qualification in Health Care Management will be an added advantage. At least 3 years at management level will serve as an added advantage. Ability to function as an effective member of the nursing team. Ability to communicate effectively with all stakeholders. Ability to implement and manage change. Competencies/ knowledge, skills, leadership/ theatre. Management /theatre/administration/ planning/organizing coordination and communication skills. Ability to take charge and make appropriate independent decisions.

**DUTIES** : Supervise and ensure the provision of an effective and efficient peri-operative patient care through adequate nursing care and risk management. Coordinate and monitor the implementation of Nursing Care Plan and evaluation thereof. Provide relevant health information to health care users to assist in achieving optimal health care and rehabilitation of patients. Maintain constructive working relationships with nursing and other stakeholders. Participate in the analysis, formulation and implementation of nursing guidelines, practices, standards and procedures. Manage and monitor proper utilization of human, financial and physical resources.

**ENQUIRIES** : Me H H Mofokeng Tel No: (051) 5330211  
**APPLICATIONS** : The Chief Executive Officer, Botshabelo Hospital, Private Bag X527, Botshabelo, 9781  
**FOR ATTENTION** : Mr K J Molise

**POST 49/88** : **OPERATIONAL MANAGER: SPECIALTY: PNB-3: REF NO: H/O/108**

**SALARY** : R532 449 per annum OSD  
**CENTRE** : Fezi Ngubentombi Hospital, Sasolburg  
**REQUIREMENTS** : Registration with the SANC as Professional Nurse plus a post-basic nursing qualification with a duration of at least 1 year in Advance Paediatric Nursing Science, accredited with SANC. A minimum of 9 years appropriate/recognizable experience in nursing after registration with SANC as a Prof Nurse. At least 5 years of the period referred to above must be appropriate / recognizable experience after obtaining the 1-year post – basic qualification in Advance Paediatric Nursing Science. Recommendations: Knowledge of the Public Service Act and regulations and Public Finance Management Act (PFMA). Knowledge of OSD for nursing. Computer literacy. Compliance with the educational qualification, statutory requirements and competencies for the job level.

**DUTIES** : Ensure that comprehensive nursing treatment and care is delivered to patients in a cost effective, efficient and equitable manner by the Specialty Units. Ensure compliance to professional and ethical practice. Coordination of optimal holistic specialized nursing care provided within the set standard and professional /legal framework. Provision of effective support Nursing Services. Coordination of

provision of effective training and research. Maintain professional growth/ethical standard and self-development. Manage effectively the utilization and supervision of human resources. Ensure the implementation of Child Health Programs. Provide holistic nursing care to National Core Standard and Ten Point Plan. Management of assets. Identify, manage and control risks. Skills of report writing and data management. Provide relevant health information to health care users to assist in achieving optimal health care rehabilitation.

**ENQUIRIES** : Me N M Mokoena Tel No: (016) 970 9420  
**APPLICATIONS** : The Chief Executive Officer, Fezi Ngubentombi Hospital, Private Bag X2017, Sasolburg, 1947  
**FOR ATTENTION** : Me S M Mokadi

**POST 49/89** : **OPERATIONAL MANAGER: SPECIALTY: PNB-3: (PHC) REF NO: H/O/109**

**SALARY** : R532 449 per annum OSD  
**CENTRE** : Mangaung Metro District  
**REQUIREMENTS** : Registration with the SANC as Professional Nurse plus a post-basic Clinical Health Science Speciality nursing qualification with a duration of at least 1 year, accredited with SANC. A minimum of 9 years appropriate/recognizable experience in nursing after registration with SANC as a Prof Nurse. At least 5 years of the period referred to above must be appropriate / recognizable experience after obtaining the 1-year post – basic qualification. Valid driver's license. Recommendations: Good communication and interpersonal skills. Knowledge of key priority health programs. Knowledge and understanding of National Core Standards and Ideal clinic realization program. Strong management and leadership skills. Computer literacy.

**DUTIES** : Provide holistic nursing care to patients at a cost effective, efficient and equitable manner. Provide and monitor clinical health science practices and mentoring. Manage and implement quality assurance program and attainment of quality standards of the facility for service delivery. Monitor data and manage information to improve on performance indicators. Apply knowledge of human, finance and information resources and related policies.

**ENQUIRIES** : Me N J Ramarou-Makhoali, Tel No: (051) 447 2197  
**APPLICATIONS** : The District Manager, Mangaung Metro, PO Box 441, Bloemfontein, 9300 or hand deliver @ FSPC Complex, No 4 President Brand Street, Bloemfontein  
**FOR ATTENTION** : Mr T A Mokoqo

**POST 49/90** : **OPERATIONAL MANAGER: SPECIALTY: PNB-3: REF NO: H/O/110**

**SALARY** : R532 449 per annum OSD  
**CENTRE** : Parys Hospital, Parys  
**REQUIREMENTS** : Registration with the SANC as Professional Nurse plus a post-basic nursing qualification with a duration of at least 1 year, accredited with SANC in Advanced Midwifery and Neonatal Science. A minimum of 9 years appropriate/recognizable experience in nursing after registration with SANC as a Prof Nurse. At least 5 years of the period referred to above must be appropriate / recognizable experience after obtaining the 1-year post – basic qualification. Proof of SANC registration for 2018/2019. Recommendations: Knowledge of Public Service Act and Regulations and Public Finance Management Act (PFMA). Knowledge of OSD for Nurses. Computer literacy. Compliance with the educational qualification, statutory requirements and competencies for the job level.

**DUTIES** : To ensure that a comprehensive nursing treatment and care service is delivered to patients in a cost effective, efficient and equitable manner by the specialty Unit. Ensure compliance to professional and ethical practice. Coordination of optimal holistic specialized nursing care provided within set standard and professional/legal framework. Provision of effective support to Nursing Services. Coordination of the provision of effective training and research. Maintain professional growth/ethical standards and self-development. Manage effectively the utilization and supervision of human resources. Coordinate mother and child program. Provide holistic nursing care to patients in an effective, efficient and cost equitable manner. Ensure compliance to National Core Standards and Ten Point Plan. Management of assets. Identify, manage and control risks. Skills of report

writing and data management. Provide relevant health information to health care users to assist in achieving optimal health care and rehabilitation.

**ENQUIRIES** : Me M V Ramoliki, Tel No: (056) 816 2114  
**APPLICATIONS** : The Chief Executive Officer, Parys Hospital, Private Bag X5, Parys, 9585  
**FOR ATTENTION** : Me M V Ramoliki

**POST 49/91** : **OPERATIONAL MANAGER: CHC SPECIALTY: PNB-3 REF NO: H/O/111**

**SALARY** : R532 449 per annum OSD  
**CENTRE** : Xhariep District: Ethembeni Clinic (Koffiefontein)  
**REQUIREMENTS** : Registration with the SANC as Professional Nurse plus a Post-Basic Clinical Health Science Specialty (PHC) with a duration of at least one year, accredited with SANC. A minimum of 9 years appropriate/recognizable experience in nursing after registration with SANC as a Prof Nurse. At least 5 years of the period referred to above must be appropriate / recognizable experience after obtaining the 1-year post – basic qualification. Recommendation: Good communication and interpersonal skills. Knowledge of key priority health programs. Knowledge and understanding of the National Core Standards and Ideal clinic realization program. Strong management and leadership skills. Computer literacy. A valid driver's license

**DUTIES** : Provide holistic nursing care to patients at a cost effective, efficient and equitable manner. Provide and monitor clinical health science practices and mentoring. Manage and implement quality assurance program and attainment of quality standards of the facility for service delivery. Monitor data and manage information to improve on performance indicators. Apply knowledge of human, finance and information resources and related policies. Detailed Job Description can be obtained to Contact Person.

**APPLICATIONS** : The District Manager, Xhariep District, Private Bag X2, Trompsburg, 9913 or hand delivered @ Albert Nzula Hospital, 2 Louw Street, Trompsburg  
**FOR ATTENTION** : Mr M P Ndondlo

**POST 49/92** : **OPERATIONAL MANAGER: PHC SPECIALTY: PNB3: (X2 POSTS)**

**SALARY** : R532 449 per annum OSD  
**CENTRE** : Xhariep Health District:  
Edenburg Mobile Clinic Ref No: H/O/112  
Koffiefontein Mobile Clinic Ref No: H/O/113

**REQUIREMENTS** : Registration with the South African Nursing Council (SANC) as Professional Nurse in General Nursing. A Post-Basic Clinical Health Science Specialty (PHC) with a duration of at least one year, accredited with SANC. A minimum of 9 years appropriate / recognizable experience in Nursing after registration with the SANC as Professional Nurse in General Nursing. At least 5 years of the above period must be appropriate/recognizable experience in the Specialty area (PHC) after obtaining the 1-year post-basic qualification. Valid Driver's License. Recommendations: Good communication and interpersonal skills. Knowledge of key priority health programs. Knowledge and understanding of the National Core Standards and Ideal clinic realization program. Strong management and leadership skills. Computer literacy. A valid driver's license. Knowledge of Rural Health.

**DUTIES** : Provide holistic nursing care to patients at a cost effective, efficient and equitable manner. Provide and monitor clinical health science practices and mentoring. Manage and implement quality assurance program and attainment of quality standards of the facility / rural health for service delivery. Monitor data and manage information to improve on performance indicators. Apply knowledge of human, finance and information resources and related policies. Detailed Job Description can be obtained to Contact Person.

**ENQUIRIES** : Mr I L Moisi Tel No: (051) 492 2420  
**APPLICATIONS** : The District Manager, Xhariep District, Private Bag X2, Trompsburg, 9913 or hand delivered @ Albert Nzula Hospital, 2 Louw Street, Trompsburg  
**FOR ATTENTION** : Mr M P Ndondlo

**POST 49/93** : **CHIEF RADIOGRAPHER: CATHETERIZATION LABORATORY REF NO: H/R/101**

**SALARY** : R440 982 per annum (OSD)  
**CENTRE** : Universitas Hospital, Bloemfontein  
**REQUIREMENTS** : Registration with the Health Professions Council of South Africa (HPCSA) as a Radiographer. A minimum of 3 year's appropriate experience in the relevant profession after registration with HPCSA National Diploma in Radiography. Recommendations: 2 Years' experience and skilled in Cath lab procedures.

**DUTIES** : Exercise clinical responsibility to ensure optimal service delivery in Catheterization lab. Develop and implement quality system in line with national and international standards. Management of resources to ensure optimal service delivery at institutional level. Maintain and up keeping of X-ray equipment. Radiation control. Administrative task. Patient care.

**ENQUIRIES** : EF van den Heever Tel No: (051)-4053390/4053363  
**APPLICATIONS** : The Chief Executive Officer, Universitas Hospital, Private Bag X20660, Bloemfontein, 9300 or hand delivered @ HR Office, 1<sup>st</sup> Floor Universitas Hospital, Logeman Street, Universitas, Bloemfontein

**FOR ATTENTION** : Me C Cloete

**POST 49/94** : **CHIEF PHYSIOTHERAPIST REF NO: H/P/111**

**SALARY** : R440 982 per annum (OSD)  
**CENTRE** : Albert Nzula Hospital, Trompsburg  
**REQUIREMENTS** : Registration with the HPCSA as a Physiotherapist. A minimum of 3 year's appropriate experience in the relevant profession after registration with HPCSA as a Physiotherapist. Formal tertiary qualification in Physiotherapy that allows registration with HPCSA. Recommendations: Ability to communicate effectively with all stakeholders. Leadership skills.

**DUTIES** : Exercise clinical responsibility to ensure optimal service delivery and ensure the provisioning of quality Physiotherapy service of specific clinical levels. Develop and implement quality systems in line with National and International standards. Management of resources to ensure optimal service delivery at institutional level. Supervision of Physiotherapists/students/assistants/support staff. Liaise with the multidisciplinary team. Health promotion. Management and administration of more complex or advanced Physiotherapy services and implementation of quality control measures.

**ENQUIRIES** : Dr M A Thejane, Tel No: (051) 4922193  
**APPLICATIONS** : The Chief Executive Officer, Albert Nzula Hospital, Private Bag X2, Trompsburg, 9913

**FOR ATTENTION** : Mr T G E Finger

**POST 49/95** : **CHIEF RIADOGRAPHER: GRADE 1: REF NO: H/C/39**

**SALARY** : R440 982 per annum (OSD)  
**CENTRE** : Universitas Hospital, Cardiology  
**REQUIREMENTS** : National diploma Radiographer. 3 years' experience. 2 years' experience and skilled in Cath lab procedures. Recommendations: Knowledge of human anatomy. Specialized X-ray equipment, radiation control and quality control.

**DUTIES** : To render a comprehensive radiographic service to the Catheterization laboratory. Maintain and up keeping of X- ray equipment. Radiation control. Administrative tasks. Patient care.

**ENQUIRIES** : Me. E F v d Heever; Tel No: (051) 405 3390 / 3363  
**APPLICATIONS** : The Chief Executive Officer, Universitas Academic Hospital, Private Bag X20660, Bloemfontein, 9300 Hand delivered at: Room 1115, First Floor Universitas Hospital, Logeman Street, Universitas, Bloemfontein

**FOR ATTENTION** : Me C H Cloete

**POST 49/96** : **CLINICAL PROGRAM COORDINATOR: PNA-5: QUALITY ASSURANCE REF NO: H/C/103**

**SALARY** : R420 318 per annum (OSD)



**CENTRE REQUIREMENTS** : Free State Psychiatrist Complex, Bloemfontein  
: Registration with the SANC as Professional Nurse. A minimum of 7 years appropriate/ recognizable experience in nursing after registration with the SANC as Professional Nurse in General Nursing. Recommendations: Knowledge of patient safety processes. Knowledge of National Insurance (NHI) processes. Knowledge of National Core Standards (NCS). Leadership, change and general management, teaching and training skills. Ability to work independently, under pressure, co-operatively with colleagues and stakeholders at all levels. Computer skills with working knowledge of MS.

**DUTIES** : Coordinate and promote implementation of Quality Assurance. Continuous monitoring and evaluation of National Core Standards (NCS). Conducting of Annual Self Assessments, development and monitoring of Quality Assurance improvements. Maintain standards and norms of Nursing practices to promote the health care status of healthcare users. Conducting of patient's experience of care surveys and analysis of data. Ensuring the conducting of regular clinical Audits. Ensuring the implementation and monitoring of the Patient Safety Programme. Manage and utilize resources in accordance with relevant directives and legislations.

**ENQUIRIES APPLICATIONS FOR ATTENTION** : Me M J Mafereka Tel No: (051) 407 9331/236/207  
: The Chief Executive Officer, FSPC, Private Bag X20607, Bloemfontein, 9300  
: Me N V Mokopanele

**POST 49/97** : **CLINICAL PROGRAM COORDINATOR: PNA-5: REF NO: H/C/113**

**SALARY CENTRE REQUIREMENTS** : R420 318 per annum (OSD)  
: Botshabelo Hospital, Botshabelo  
: Registration with the SANC as Professional Nurse. A minimum of 7 years appropriate/ recognizable experience in nursing after registration with the SANC as Professional Nurse in General Nursing. Diploma/Degree in Nursing (OHS) or equivalent qualification that allows registration with SANC as Prof Nurse. A Post Basic Diploma in Occupational Health and Safety. 1 Years' experience within the Occupational Health and Safety setting. Recommendations: Good verbal communication skills. Compliance with the educational qualification, statutory requirements and competencies for the job level. Ability to work under pressure.

**DUTIES** : Provides a comprehensive occupational health and safety nursing service to staff in cost effective, efficient and equitable manner in Unit. Ensure compliance to professional and ethical practice. Promote quality of nursing care as directed by professional scope of practice and standards as determined by relevant health facility. Demonstrate an in-depth understanding of Occupational Health and Safety Act, Regulations, Disaster Management and COIDA Act. Demonstrate a deep understanding of TB and HIV management. Ensure that the hospital is prepared for any disaster.

**ENQUIRIES APPLICATIONS FOR ATTENTION** : Me H H Mofokeng Tel No: (051) 5330211 / 200  
: The Chief Executive Officer, Botshabelo Hospital, Private Bag X527 Botshabelo, 9781  
: Me Z A Yawathe

**POST 49/98** : **RADIOGRAPHER: GRADE 1: MAMMOGRAPHY REF NO: H/R/103**

**SALARY CENTRE REQUIREMENTS** : R374 364 per annum (OSD)  
: Boitumelo Hospital, Kroonstad  
: Registration with HPCSA as Mammographer. A minimum of 4 year's appropriate experience after registration with HPCSA as Diagnostic Radiographer. Recommendations: Good communications skills. Computer literacy. Valid SA driver's license. Ability to work under pressure

**DUTIES** : Ensure patient care during imaging for optimal Mammographic purpose. Explain procedures to patients. Prepare patients for imaging. Perform imaging. Implement quality assurance programs for quality service delivery, equipment and report faults. Adhere to policies and protocols.

**ENQUIRIES** : Me S Els Tel No: (056) 2165389

**APPLICATIONS** : The Chief Executive Officer, Boitumelo Hospital, Private Bag X47, Kroonstad, 9500 or hand delivered @ Admin Building, room B26, Boitumelo Hospital, Smaldeel road, Kroonstad

**FOR ATTENTION** : Me M November

**POST 49/99** : **RADIOGRAPHER; GRADE 1: ULTRASOUND: REF NO: H/R/102**

**SALARY** : R374 364 per annum (OSD)

**CENTRE** : Boitumelo Hospital, Kroonstad

**REQUIREMENTS** : Registration with HPCSA as Ultrasound Radiographer. 4 Years appropriate experience as an Ultrasound Radiographer of which 2 years must be at Supervisory level. Recommendations: Experience in Sonography. Computer literacy. Ability to work under pressure. Ability to work with Various imaging modalities.

**DUTIES** : Ensure patient care during imaging for optimal Mammographic purpose. Explain procedures to patients. Prepare patients for imaging. Perform imaging. Implement quality assurance programs for quality service delivery, equipment and report faults. Adhere to policies and protocols.

**ENQUIRIES** : Me S Els Tel No: (056) 2165389

**APPLICATIONS** : The Chief Executive Officer, Boitumelo Hospital, Private Bag X47, Kroonstad, 9500 or hand delivered @ Admin Building, room B26, Boitumelo Hospital, Smaldeel road, Kroonstad

**FOR ATTENTION** : Me M November

**POST 49/100** : **CLINICAL NURSE PRACTITIONER GR1: PHC SPECIALTY: PNB-1 REF NO: H/C/121 (X4 POSTS)**

**SALARY** : R362 559 per annum (OSD)

**CENTRE** : Xhariep District

**REQUIREMENTS** : Registration with the South African Nursing Council (SANC) as Professional Nurse plus a post-basic nursing qualification (PHC) with a duration of at least 1 year, accredited with SANC. A minimum of 4 years appropriate/recognizable experience in nursing after registration with SANC as a Prof Nurse. Recommendations: ACLS, ATLS, APLS, relevant experience.

**DUTIES** : Provision of optimal, holistic specialized nursing care with standards and within a professional/ legal framework (to ensure that a comprehensive nursing treatment and care service is delivered to patients in a cost effective, efficient and equitable manner). Effective utilization of resources. Participation in training and research. Provision of Support to Nursing Services. Maintain a professional growth / ethical standards and self-development. Detailed key responsibility areas can be obtained from the contact person.

**ENQUIRIES** : Mr I L Moisi Tel No: (051) 492 2420

**APPLICATIONS** : The District Manager, Xhariep District, Private Bag X2, Trompsburg, 9913 or hand delivered @ Albert Nzula Hospital, 2 Louw Street, Trompsburg

**FOR ATTENTION** : Mr M P Ndondo

**POST 49/101** : **CLINICAL PROGRAM COORDINATOR: PNB 1 (SPECIALTY) REF NO: H/C/122**

**SALARY** : R362 559 per annum (OSD)

**CENTRE** : Thebe Hospital, Harrismith

**REQUIREMENTS** : Registration with the South African Nursing Council (SANC) as Professional Nurse plus a post-basic nursing qualification with a duration of at least 1 year, accredited with SANC. A minimum of 4 years appropriate/recognizable experience in nursing after registration with SANC as a Prof Nurse. Recommendations: None

**DUTIES** : Provision of optimal, holistic specialized nursing care with standards and within a professional/ legal framework. Effective utilization of resources. Participation in training and research. Provision of Support to Nursing Services. Maintain a professional growth / ethical standards and self-development.

**ENQUIRIES** : Sr P P Twala Tel No: (058) 624 1800/1829

**APPLICATIONS** : The Chief Executive Officer, Thebe Hospital, Private Bag X871, Harrismith, 9880

**FOR ATTENTION** : Mr R J Rakatsinyana

**POST 49/102** : **PROFESSIONAL NURSE: PNB-1: SPECIALTY REF NO: H/P/114**

**SALARY** : R362 559 per annum (OSD)  
**CENTRE** : Nala Hospital, Bothaville  
**REQUIREMENTS** : Registration with the South African Nursing Council (SANC) as Professional Nurse plus a post-basic nursing qualification with a duration of at least 1 year, accredited with SANC. A minimum of 4 years appropriate/recognizable experience in nursing after registration with SANC as a Prof Nurse. Recommendations: Ability to work under pressure and being able to give relief for trauma patients during the emergency. Reliable, good communication and interpersonal skills. Candidates whose appointment/promotion/transfer will promote representative will receive the preference.

**DUTIES** : Provision of optimal, holistic specialized nursing care with standards and within a professional/ legal framework in a cost effective, efficient and equitable manner. Effective utilization of resources. Participation in training and research. Provision of Support to Nursing Services. Maintain a professional growth / ethical standards and self-development. Support and monitor implementation of trauma and emergency policies. Detailed key performance area can be obtained from the contact person.

**ENQUIRIES** : Me M Ruiters Tel No: (056) 5152071  
**APPLICATIONS** : The Chief Executive Officer, Nala Hospital, Private Bag X7, Bothaville, 9660 or hand delivered @ 35 Van Riebeeck Street, Bothaville  
**FOR ATTENTION** : Mr M P Mahlangu

**POST 49/103** : **PROFESSIONAL NURSE: PNB-1: (EMERGENCY AND ACCIDENTS) REF NO: H/P107**

**SALARY** : R362 559 per annum (OSD)  
**CENTRE** : Tokollo Hospital, Heilbron  
**REQUIREMENTS** : Registration with the South African Nursing Council (SANC) as Professional Nurse plus a post-basic nursing qualification with a duration of at least 1 year, accredited with SANC. A minimum of 4 years appropriate/recognizable experience in nursing after registration with SANC as a Prof Nurse. Proof of receipt for the current year. Recommendations: Good written and verbal communication skills. Good interpersonal relations. Confidentiality. Applicant must be willing to work shifts e.g. night duty, Sundays and public holidays. Ability to work under pressure and perform overtime and standby. Computer literacy. Ability to resolve issues e.g. conflict management.

**DUTIES** : Responsible to facilitate resuscitation activities within the hospital. Responsible to conduct resuscitation drills. Provision of support to nursing personnel services e.g. to assist with relief of duties of supervisor and act as shift leader on both day and night shifts. Effective utilization of resources. In depth knowledge and understanding of Health related Acts, Regulations Guidelines and other related policies. To ensure provision of strategic leadership for provision of quality care in nursing component. Coordinate and monitor the implementation of nursing care plan and evaluation thereof. Ensure that a holistic nursing care service is delivered to patients in cost effective, efficient and equitable manner by Nursing Units. Ensure compliance to professional and ethical practice. Detailed key performance areas can be obtained from the contact person.

**ENQUIRIES** : Mr S J Mofumane Tel No: (058) 8535424  
**APPLICATIONS** : The Chief Executive Officer, Tokollo Hospital, Private Bag X8, Heilbron, 9650  
**FOR ATTENTION** : Me E M Makutso

**POST 49/104** : **PROFESSIONAL NURSE: PNB-1: ADVANCED MIDWIFERY REF NO: H/P/110 (X2 POSTS)**

**SALARY** : R362 559 per annum (OSD)  
**CENTRE** : Botshabelo Hospital, Botshabelo  
**REQUIREMENTS** : Registration with the South African Nursing Council (SANC) as Professional Nurse plus a post-basic nursing qualification with a duration of at least 1 year, accredited with SANC. A minimum of 4 years appropriate/recognizable experience in nursing after registration with SANC as a Prof Nurse. Must be willing to work shifts.

Recommendations: An additional post basic qualification of one-year duration. Knowledge of the management of people, financial and conflict management. Computer literacy. Ability to provide holistic care.

**DUTIES** : Provision of optimal, holistic specialized nursing care with set standards and within a professional / legal/ framework. Effective utilization of resources (Human and material). Participation with training and research. Provision of support to nursing services. Maintain professional growth, ethical standards and self-development.

**ENQUIRIES** : Me H H Mofokeng, Tel No: (051) 5330211

**APPLICATIONS** : The Chief Executive Officer, Botshabelo Hospital, Private Bag X527, Botshabelo, 9781

**FOR ATTENTION** : Mr K J Molise

**POST 49/105** : **SPEECH THERAPIST: GRADE 1 REF NO: H/S/116**

**SALARY** : R300 828 per annum (OSD)

**CENTRE** : Albert Nzula Hospital: Bloemfontein

**REQUIREMENTS** : Registration with the Health Professions Council of South Africa (HPCSA as a Speech Therapist. Experience: None after registration with the HPCSA in the relevant profession (where applicable) in respect of South African qualified employees who performed Community Service, as required in South Africa. One-year relevant experience after registration with the HPCSA in the relevant profession (where applicable) in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Recommendations: Good communication skills. Ability to work under pressure. Good interpersonal relations.

**DUTIES** : Registration with the Health Professions Council of South Africa (HPCSA) in the relevant profession (where applicable). Experience: None after registration with the HPCSA in the relevant profession (where applicable) in respect of South African qualified employees who performed Community Service, as required in South Africa. One-year relevant experience after registration with the HPCSA in the relevant profession (where applicable) in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa.

**ENQUIRIES** : Mr I S Shai, Tel No: (051) 492 2186

**APPLICATIONS** : The Chief Executive Officer, Albert Nzula Hospital, Private Bag X2 Trompsburg, 9913 or hand delivered @ 22 Louw Street, Albert Nzula Hospital, Trompsburg.

**FOR ATTENTION** : Mr T G E Finger

**POST 49/106** : **OCCUPATIONAL THERAPIST: GRADE 1 REF NO: H/O/104**

**SALARY** : R300 828 per annum (OSD)

**CENTRE** : Senorita Ntlabathi Hospital, Ladybrand

**REQUIREMENTS** : Registration with the Health Professions Council of South Africa (HPCSA) in the relevant profession (where applicable). Experience: None after registration with the HPCSA in the relevant profession (where applicable) in respect of South African qualified employees who performed Community Service, as required in South Africa. One-year relevant experience after registration with the HPCSA in the relevant profession (where applicable) in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Baccalaureus Degree in Occupational Therapy. Must be willing to work under the supervision of a Chief Occupational Therapist. Must be willing to rotate between service areas to ensure service delivery in priority service areas. Recommendations: Computer literacy. Valid driver's license.

**DUTIES** : Participate in Inter-professional and multi-disciplinary teamwork that promotes efficient and effective patient care in the relevant service areas. Management of the Acute Psychosis ward including the following: manage referrals, completing relevant evaluations, plan and execute treatments and do overviews when needed. Plan, organize and execute recreation programmes. Plan, organize and execute fund raising events. Participate I UFS Occupational Therapy student training. Participate in risk management in the hospital. Take responsibility for allocated assets. Utilize information and communicate technology for the enhancement of effective and efficient quality service delivery.

**ENQUIRIES** : Mr P R Phuroe, Tel No: (051) 923 2014  
**APPLICATIONS** : The Chief Executive Officer, Senorita Ntlabathi Hospital, Private Bag X9, Ladybrand, 9745  
**FOR ATTENTION** : Me P R Phuroe

**POST 49/107** : **DIETICIAN: GRADE 1 REF NO: H/D/105**

**SALARY** : R300 828 per annum (OSD)  
**CENTRE** : Free State Psychiatric Complex: Boemfontein  
**REQUIREMENTS** : Registration with the Health Professions Council of South Africa (HPCSA) in the relevant profession (where applicable). Experience: None after registration with the HPCSA in the relevant profession (where applicable) in respect of South African qualified employees who performed Community Service, as required in South Africa. One-year relevant experience after registration with the HPCSA in the relevant profession (where applicable) in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Recommendations: None.

**DUTIES** : Rendering of nutritional counseling services. Prescription and authorization of special diet products. Implementation of guidelines for the maintenance of healthy nutritional practices. Compilation and implementation of information pamphlets on nutrition. Plan and implement a suitable programme for an individual of group.

**ENQUIRIES** : Mr M P Pitso Tel No: (051) 4079 226  
Me T Mokopanele Tel No: (051) 4079 479

**APPLICATIONS** : The Chief Executive Officer, FSPC, Private Bag X20607, Bloemfontein, 9300  
**FOR ATTENTION** : Mr M P Pitso

**POST 49/108** : **DIETICIAN: GRADE 1 REF NO: H/D/109**

**SALARY** : R300 828 per annum (OSD)  
**CENTRE** : Xhariep District  
**REQUIREMENTS** : Registration with the HPCSA as Dietician. Experience: Grade 1: None after registration with the HPCSA as Dietician in respect of South African qualified employees who performed Community Service, as required in South Africa. One-year relevant experience after registration with the HPCSA as Dietician in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Valid South African Driver's License. Recommendations: Previous experience with Community Nutrition and working with communities. Good communication skills. Ability to work under pressure. Computer literacy.

**DUTIES** : Ensure the rendering of nutritional counseling services. Prescription and authorization of special diet products. Development and Implementation of guidelines for the maintenance of healthy nutritional practices. Compilation and implementation of information pamphlets on nutrition. Render preventative Nutrition Services (including growth monitoring, education etc) in the hospital and the surrounding clinics. Help with food Service Management of the institution. Participation in Quality Improvement Programs.

**ENQUIRIES** : Mr. LP Lekoro Tel No: (051) 492 2420  
**APPLICATIONS** : The District Manager, Xhariep District, Private Bag X2, Trompsburg, 9913 or hand delivered @ Albert Nzula Hospital, 2 Louw Street, Trompsburg  
**FOR ATTENTION** : Mr M P Ndondlo

**POST 49/109** : **ARTISAN FOREMAN: GRADE A (X4 POSTS)**

**SALARY** : R286 500 per annum (OSD)  
**CENTRE** : Pelonomi Hospital, Bloemfontein:  
Mechanical Ref No: H/A/114  
Building Ref No: H/A/116  
Air conditioning Ref No: H/A/115  
Electrical Ref No: H/A/117

**REQUIREMENTS** : A complete apprenticeship and proof of passing a trade test in terms of the provisions of section 13(2)(h) of the Manpower Training Act, 1981 as amended or a certificate issued under provisions of section 28 or 30 of the Manpower Training

Act, 1981 as amended or a certificate issued under the repealed section 27 of the Act referred to. Five years' post- qualification experience as an Artisan. Valid driver's license. N3 Certificate. Grade 12. Electrician must have medium voltage (11 000 volt) switching experience. Recommendations: Must be able/willing to perform standby and after hour duties.

**DUTIES** : To manage all aspects of technical services, technical design, production, operation and maintenance activities in field, workshop and technical offices. Plan work to be performed. Execute inspections of buildings/equipment according to plan. Ensure that work is executed according to set standards and policies. Attend, supervise and monitor job requests in respect of physical repair and maintenance, including preventative maintenance of medical and operational equipment and the complete of job requests. Manage administrative and related functions: Record, supervise and monitor job request ((H24's). Obtain quotations in respect of stock and materials. Complete PA1 Logis forms for request of equipment, tools and materials. PDMS. Implement equipment maintenance program. Financial Management: People management. Maintain and advance Expertise. Supervise and mentor subordinates. Perform administrative functions. Detailed key performance areas can be obtained from the contact person.

**ENQUIRIES** : Mr M R Shilling, Tel No: (051) 405 1227  
**APPLICATIONS** : The Chief Executive Officer, Pelonomi Hospital, Private Bag X 20581, Bloemfontein, 9300  
**FOR ATTENTION** : Mr L B Aaron

**POST 49/110** : **ARTISAN FOREMAN REF NO: H/A/119**

**SALARY** : R286 500 per annum (OSD)  
**CENTRE** : Embekweni Hospital, Zastron  
**REQUIREMENTS** : A complete apprenticeship and proof of passing a trade test in terms of the provisions of section 13(2) (h) of the Manpower Training Act, 1981 as amended or a certificate issued under provisions of section 28 or 30 of the Manpower Training Act, 1981 as amended or a certificate issued under the repealed section 27 of the Act referred to. Five years' post- qualification experience as an Artisan. Valid driver's license. N3 Certificate. Grade 12. Must be able/willing to perform standby and after hour duties. Recommendations: Previous experience in health environment.

**DUTIES** : To perform and/or supervise technical design, production, operation and maintenance services. Supervise and monitor the completion of job requests. Supervise and mentor subordinates: maintenance personnel and maintenance of the garden and maintenance and support to local and surrounding clinics. Perform administrative functions: ordering of maintenance material, Keep statistics in connection with maintenance. Manage maintenance cost centre. Attend meetings, submit monthly reports, (NCS, Risks a.o).

**ENQUIRIES** : P Botha Tel No: (051) 6731211  
**APPLICATIONS** : The Chief Executive Officer, Embekweni Hospital, Private Bag X 5, Zastron, 9958  
**FOR ATTENTION** : Me P Botha

**POST 49/111** : **ARTISAN FOREMAN REF NO: H/A/104**

**SALARY** : R286 500 per annum (OSD)  
**CENTRE** : Senorita Ntlabathi Hospital, Ladybrand  
**REQUIREMENTS** : Appropriate Trade Test Certificate. Five years' post- qualification experience as an Artisan. Valid driver's license. N3 Certificate. Grade 12. Knowledge of technical analysis, technical report writing, production process knowledge and skills. Recommendations: Building safety programs and protocols. Knowledge of applicable machinery regulations. Master of trade.

**DUTIES** : To perform and/or supervise technical design, production, operation and maintenance services (physical repair and maintenance of medical and operational equipment) Supervise and monitor the completion of job requests. (H24). Perform administrative functions. Attend to job requests in respect of Supervise and mentor subordinates. Detailed key performance areas can be obtained from the contact person.

**ENQUIRIES** : Me P R Phuroe Tel No: (051) 823 2014

**APPLICATIONS** : The Chief Executive Officer, Senorita Ntlabathi Hospital, Private Bag X9, Ladybrand, 9745

**FOR ATTENTION** : Me P R Phuroe

**POST 49/112** : **ARTISAN FOREMAN GRADE A REF NO: H/A/38**

**SALARY** : R286 500 per annum (OSD)

**CENTRE** : JD Newberry District Hospital, Clocolan

**REQUIREMENTS** : Appropriate Trade Test Certificate and proof of passing trades test. Five years' post- qualification experience as an Artisan. Valid driver's license. N3 Certificate Grade 12. Recommendations: Computer literacy. Shortlisted candidates will be tested on practical work.

**DUTIES** : To render technical design, operation and maintenance service. Maintain repairs, service and quality assure equipment and/ or facilities for technical faults according to schedules, standard and against specification. Perform administrative related functions. Adhere to safe working practices. Supervision of subordinates.

**ENQUIRIES** : Mr. OT Kopane (Head of Institution) Tel No: 051 943 0433

**APPLICATIONS** : MR. Chief Executive Officer, J D Newberry Hospital, Private bag X07, Clocolan, 9735 or hand delivered at JD Newberry District Hospital, Clocolan

**FOR ATTENTION** : OT Kopane

**POST 49/113** : **ARTISAN: GRADE A – GRADE C: REF NO: H/A/39**

**SALARY** : R179 523 – R246 870 per annum (OSD)

**CENTRE** : Phumelela District Hospital

**REQUIREMENTS** : Completed apprenticeship and proof of passing trades test in the provisioning of Section 13(2) (h) Manpower Training Act1981. Driver's license and computer literacy. Valid driver's license. N2 Certificate. Recommendations: Grade 12.

**DUTIES** : Develop and maintain a maintenance plan for building and equipment for the institution. Manage all maintenance contracts and project. Represent institution on all engineering related meetings as well as strategic planning institution. Provide specialist advice and support to the institution and surrounding institution. Supervision of Resource and ensure compliance to Health and Safety Act.

**ENQUIRIES** : Mr. BJ Moloi Tel No: 053 913 1044

**APPLICATIONS** : Chief Executive Officer, Phumelela District Hospital Private Bag X6, Vrede 9835 or hand delivered at Phumelela District Hospital, Vrede

**FOR ATTENTION** : Mr. BJ Moloi

**POST 49/114** : **PHARMACIST ASSISTANT: POST BASIC: GRADE 1 – 3 REF NO: H/P/105**

**SALARY** : Grade 1: R196 218 per annum  
Grade 2: R227 721 per annum  
Grade 3: R246 768 per annum OSD

**CENTRE** : Lejweleputswa Health District

**REQUIREMENTS** : Registration with the SAPC as Pharmacist Assistant (Post-Basic). Experience: **Grade 1:** None after registration with the SAPC as Pharmacist's Assistant (Post-Basic, **Grade 2:** A minimum of 5 years' appropriate experience as Pharmacist Assistant after registration, **Grade 3:** A minimum of 13 years' appropriate experience as Pharmacist Assistant. Recommendations: Successful candidate must be willing to render services to nearby clinics when need Arises.

**DUTIES** : Assist with the delivery of a good pharmaceutical service to patients. The provision of information to individuals in order to promote health. Assist with the compounding, manipulation, preparation and manufacturing of non-sterile and sterile medicine or scheduled substances according to formulas and SOP's approved by the responsible pharmacist. Reading and preparation of prescriptions, the selection, manipulation or compounding of the medicine, the labeling and supply of the medicine in an appropriate container following the interpretation and evaluation of the prescription by the pharmacist. Provision of instructions regarding the correct use of medicine supplied (not counselling). Issuing of pharmaceutical products (ward stock, clinics, old age homes etc.) Pre packing or re-packing of medicines.

**ENQUIRIES** : Me P Molepo, Tel No: (057) 9103269

**APPLICATIONS FOR ATTENTION** : The District Manager, Lejweleputswa District, Private Bag X 15, Welkom, 9460  
 : Me L Bester

**POST 49/115** : **PHARMACIST ASSISTANT: POST BASIC: GRADE 1-3 REF NO: H/P/112**

**SALARY** : Grade 1: R196 218 per annum  
 : Grade 2: R227 721 per annum OSD

**CENTRE** : Thebe Hospital, Harrismith

**REQUIREMENTS** : Registration with the SAPC as Pharmacist Assistant (Post-Basic). **Grade 1:** Experience: None after registration with the SAPC as Pharmacist's Assistant (Post- Basic). **Grade 2:** Experience: A minimum of 5 years' appropriate experience as Pharmacist Assistant after registration with the SAPC as a Pharmacist Assistant (Post- Basic). Recommendations: None.

**DUTIES** : Assist with the delivery of good pharmaceutical services to patients: Written and updated protocols and standard operating procedures must be available that clearly describe the responsibility of the pharmacist assistant and the pharmacist under whose indirect supervision the pharmacist assistant performs the acts and provides the service. The pharmacist under whose indirect supervision the pharmacist assistant work must visit the clinic at least once a month. This visit must be documented. The provision of information to individuals in order to promote health Assist with the compounding, manipulation, preparation and manufacturing of non-sterile and sterile medicine or scheduled substances according to formulas and SOP's approved by the responsible pharmacist Reading and preparation of prescriptions, the selection, manipulation or compounding of the medicine, the labeling and supply of the medicine in an appropriate container under the indirect personal supervision a pharmacist. Provision of instructions regarding the correct use of medicine supplied (not counselling) Issuing of pharmaceutical products Assist with the control of pharmacy stock (Schedule 0-6 medicines) Assist with the control of pharmacy stock (Schedule 0-6 medicines): Checking and cleaning of shelves & stock, monitoring of temperature, maintenance of pharmacy hygiene, checking of expired stock & stock levels, stock taking. Assist with the ordering of medicine and scheduled substances up to schedule 6 according to an instruction of a person authorized in terms of the Medicines Act to purchase and obtain such medicine. Receiving and unpacking of received stock. Other pharmacy related tasks: Statistics, records, registers, stock cards, customer care, answering of phones. Report deficiencies in the department: Keep all storage areas locked. Report broken items. Report lost items to supervisor.

**ENQUIRIES** : Me C I Theron, Tel No: (058) 624 1832

**APPLICATIONS FOR ATTENTION** : The Chief Executive Officer, Thebe Hospital, Private Bag X 871, Harrismith, 9880  
 : Mr F C Moloi)