

## DEPARTMENT OF DEFENCE



**NOTE** : The advertisement(s) contained herein is/are meant for the attention/perusal of all interested job seekers, whether they are serving employees/officials of the DOD/Public Service, unemployed persons or persons employed outside the Public Service. Persons not employed by the DOD/Public Service are encouraged to apply for the vacancies advertised in this circular. Applications must be submitted on the prescribed form Z83 (obtainable from any Public Service department), which must be originally signed and dated by the applicant and which must be accompanied by a detailed CV (with full particulars of the applicants' training, qualifications, competencies, knowledge & experience) and clear certified copies of original educational qualification certificates, ID document and Driver's license (where applicable). Failure to comply with the above instructions will result in applications being disqualified. Applicants applying for more than one post must submit a separate form Z83 (as well as the documentation mentioned above) in respect of each post being applied for. If an applicant wishes to withdraw an application it must be done in writing. Should an application be received where an applicant applies for more than one post on the same applications form, the application will only be considered for the first post indicated on the application and not for any of the other posts. Under no circumstances will photostat copies or faxed copies of application documents be accepted. The successful candidates will be subjected to Personnel Suitability Checks (criminal record-, citizenship- & financial/asset record checks and qualification and employment verification). Successful candidates will also be subjected to security clearance processes. Applicants who do not receive confirmation or feedback within 3 (three) months after the closing date, please consider your application unsuccessful. Due to the large volume of responses anticipated, receipt of applications will not be acknowledged and correspondence will be limited to short-listed candidates only. For more information on the job description(s) please contact the person indicated in the post details. Successful candidates will be appointed on probation for the period of twelve (12) months in terms of the prescribed rules.

## OTHER POSTS

**POST 48/14** : **DEPUTY DIRECTOR: ICT STRATEGIC DIRECTION REF NO: DEISM/32/18/01**  
Directorate Enterprise Information Systems Architecture

**SALARY** : R697 011 per annum (Level 11)  
**CENTRE** : Pretoria  
**REQUIREMENTS** : A National Diploma in Information Technology (IT), Bachelor's degree in Computer Science/Informatics or an equivalent qualification. A minimum of three (3) years management experience in an Information Technology environment. A thorough understanding of the GWEA (Government Wide Enterprise Architecture) framework, strategy and research development. Special requirements (skills needed): The successful candidate must be computer literate (Microsoft Office Suite). Have TOGAF, COBIT 5, and ITIL knowledge. Good communication and interpersonal skills. The successful candidate must also have basic knowledge of government policies and prescripts, time management skills, an ability to work under pressure, and flexibility to work irregular hours. The successful candidate will be required to obtain the appropriate security clearance (Confidential).

**DUTIES** : Develop and maintain Information Communication Technology (ICT) related strategies, and the ICT research database. Develop implement and maintain the Enterprise Architecture (EA) strategy and framework/policy. Participate in the ICT SD and EA related meetings. Compile Annual Performance Plans and reports. Manage the utilisation and procurement of ICT in accordance with relevant plan. Manage the ICT SD section.

**ENQUIRIES APPLICATIONS** : Ms S.D. Maphosa, Tel No: (012) 672 1256  
 : Department of Defence, Directorate Human Resource Career Management, Private Bag X976, Pretoria 0001 or may be hand delivered to Bank of Lisbon Building, Paul Kruger and Visagie Street, Pretoria where it may be placed in a box at the reception.

**CLOSING DATE** : 21 December 2018 (Applications received after the closing date and faxed copies will not be considered).

**POST 48/15** : **DEPUTY DIRECTOR: ICT GOVERNANCE RISK AND COMPLIANCE REF NO: DEISM/32/18/02**  
 Directorate Enterprise Information Systems Architecture

**SALARY CENTRE REQUIREMENTS** : R697 011 per annum (Level 11)  
 : Pretoria  
 : A National Diploma in Information Technology (IT), Bachelor's degree in Computer Science/Informatics or an equivalent qualification. A minimum of three (3) years management experience in an Information Technology environment. A thorough understanding of ICT Governance and Risk management policies, frameworks and methodologies. Special requirements (skills needed): The successful candidate must be computer literate (Microsoft Office Suite). Have COBIT 5, ITIL knowledge, and Corporate Governance of Information Communication and Technology (CGICT) policy framework knowledge. Good communication and interpersonal skills. The successful candidate must also have basic knowledge of government policies and prescripts, time management skills, an ability to work under pressure and flexibility to work irregular hours. The successful candidate will be required to obtain an appropriate security clearance (Confidential).

**DUTIES** : Develop, maintain, and implement the Information Communication Technology Governance Risk and Compliance (ICT GRC) strategy, framework and policies. Develop ICT governance standards/norms and ensure implementation of ICT policies, architectures and plans. Manage the ICT Governance systems for the DOD. Guide the development and compliance to ICT contracts and service level agreements. Oversee the resolution of ICT related audits and provide governance/oversight to projects. Identify, analyse and manage ICT risks in the DOD, including project risks. Guide development, implementation and monitor effective risk mitigation plans. Manage the ICT GRC section resources. Participate in ICT Governance related meetings. Provide inputs on Performance Indicators, Standard Operating Procedure and datasheets. Compile Annual Performance Plans and reports. Manage the utilisation and procurement of ICT in accordance with relevant plan. Manage the HR and budget of the GRC section.

**ENQUIRIES APPLICATIONS** : Ms S.D. Maphosa, Tel No: (012) 672 1256  
 : Department of Defence, Directorate Human Resource Career Management, Private Bag X976, Pretoria 0001 or may be hand delivered to Bank of Lisbon Building, Paul Kruger and Visagie Street, Pretoria where it may be placed in a box at the reception.

**CLOSING DATE** : 21 December 2018 (Applications received after the closing date and faxed copies will not be considered).

**POST 48/16** : **DRIVER REF NO: DFSC/29/18**

**SALARY CENTRE REQUIREMENTS** : R136 800 per annum (Level 04)  
 : DFSC, Wingfield Office, Goodwood, Cape Town  
 : A minimum of Grade 10/N1/N2 or equivalent NQF Level 2 qualification. A valid driver's licence, C1 plus Public Driver's Permit (PDP), Military Driver's licence is an added advantage. Minimum of two to three (2 - 3) years' driving experience. Special requirements (skills needed): Good interpersonal relations skills, Verbal and Communication skills, Analytical skills, problem solving and communication (verbal and written) skills. Time management skills.

**DUTIES** : Render an effective driving service to the DFSC, especially with regard to VIPs. Ensure vehicle security and maintenance. Render general administrative and/or messenger services for the DFSC, including dispatching documents and any other items as directed.

- ENQUIRIES** : Ms M.M. Tema, Tel No: (012) 367 9340
- APPLICATIONS** : Defence Force Service Commission (DFSC), Private Bag X52, Pretoria, 0001 or maybe hand delivered at DFSC Offices, Leerdam Building, SAMHS Head Office, Kasteel Park, Corner Nossob and Jochemus street, Erasmuskloof.
- NOTE** : Shortlisted candidates will undergo a driving and competency test.
- CLOSING DATE** : 14 December 2018 (Applications received after the closing date and faxed copies will not be considered).