

DEPARTMENT OF HOME AFFAIRS

- APPLICATIONS** : Applications must be sent in time to the correct address as indicated at the bottom of each post, to reach the address on or before the closing date. Applications sent to a wrong address and/or received after the closing date or those that do not comply with the requirements, will not be taken into consideration.
- CLOSING DATE** : 23 November 2018
- NOTE** : Applications must be submitted on the Application for Employment Form (Z.83), obtainable from any Public Service department or at www.gov.za and must be accompanied by a comprehensive CV, including the details of at least two contactable referees (should be people who recently worked with the applicant) and certified copies of qualifications and identity document. It is the responsibility of applicants in possession of foreign qualifications to submit evaluated results by the South African Qualifications Authority. Where a valid driver's licence is a requirement, applicants must attach a certified copy of such licence. If no contact is made within three months of the closing date, please accept that the application was unsuccessful. Successful candidates will be required to enter into a performance agreement and will be subjected to security clearance procedures. Successful candidates may be required to undergo competency test /assessments. All shortlisted candidates for SMS posts will be subjected to a technical exercise that intends to test relevant technical elements of the job, the logistics of which will be communicated by the Department. Following the interview and technical exercise, the selection panel will recommend candidates to attend a generic managerial competency assessment (in compliance with the DPSA Directive on the implementation of competency based assessments). The competency assessment will be testing generic managerial competencies using the mandated DPSA SMS competency assessment tools. Kindly note that, for e-mailed applications, should you not receive an acknowledgement of receipt/ confirmation advice, this could mean that your application did not reach us due to the size of the attachments exceeding 2.5MB. Should this occur, we suggest you resend your application in 2 or 3 parts, splitting the attachments accordingly.

MANAGEMENT ECHELON

- POST 45/17** : **DEPUTY DIRECTOR-GENERAL: COUNTER CORRUPTION AND SECURITY SERVICES REF NO: HRMC 66/18/2**
 This role will suit a strong decision maker with keen influencing skills who will provide strategic leadership, direction and executive support in the provision of Counter Corruption and Security Services within the Department of Home Affairs (DHA).
 Branch: Counter Corruption and Security Services
 (This is a re-advertisement. Interested applicants who applied previously are requested to re-apply)
- SALARY** : R1 446 378 - R1 629 348 per annum (Level 15) (All-inclusive salary package), structured as follows: Basic salary – 70% of package, State contribution to the Government Employee Pension Fund 13% of basic salary. The remaining flexible portion may be structured in terms of the applicable remuneration rules.
- CENTRE** : Head Office, Pretoria
- REQUIREMENTS** : An undergraduate qualification (NQF level 7) and a post graduate qualification (NQF level 8) as recognized by SAQA in Business Management or Public Administration. 8 – 10 years' experience at a senior managerial level in the related field. Knowledge of the Constitution of the Republic of South Africa. Knowledge and understanding of the legislative and regulatory frameworks on Public Service, DHA core business Security and Counter Corruption matters. Knowledge and understanding of business needs and business requirements. Strategic capability and leadership skills. Knowledge of service delivery innovation. Client orientation and customer focus. People management and empowerment skills. Financial management. Honesty and integrity. Programme and project management skills. Change management skills. Communication skills. Knowledge and information

management skills. Planning, organising and time management skills. Problem solving and analysis skills. Operations management skills. Business report writing skills. Policy development skills. Knowledge of research methodology and analysis. Strong numerical skills. Ability to deal with pressure and setbacks. Computer literacy. Diplomacy. A valid drivers' licence, willingness to travel extensively and work extended hours is essential.

DUTIES

: The successful candidate will be responsible for, amongst others, the following specific tasks: Develop and prepare the strategic plan for the Department of Home Affairs (DHA). Ensure the development and implementation of the Counter Corruption Strategy, as well as compliance with the legislative and regulatory framework governing Security and Counter Corruption. Provide strategic leadership and expert advice on the interpretation and implementation of the legislation and regulations relating to Counter Corruption and Security. Align and integrate Counter corruption and Security initiatives, processes and policies to achieve improved efficiency and effectiveness in service delivery. Ensure the development of preventative strategy or measures in order to mitigate identified trends and risks. Ensure the successful investigation and analysis of all identified criminal, employee relations and law enforcement cases. Oversee liaison with all relevant law enforcement agencies to enable the successful prosecution of all cases. Ensure effective resource management within the business unit. Be accountable for the duties as sub-programme manager in terms of the Public Finance Management Act (PFMA) of 1999 and Treasury Regulations. Prepare, monitor and control annual budget so that expenditure is in line with financial requirements and strategy.

ENQUIRIES

: Ms C Mocke Tel No: (012) 406 4153 /082 301 8580

APPLICATIONS

: Quoting the relevant reference number, direct your CV, certified copies of qualifications, driver's license and ID together with a completed Z83 application form, which can be downloaded from our website, by the closing date to: E-mail: CCrecruitment@dha.gov.za