

NATIONAL TREASURY

The National Treasury is an equal opportunity employer and encourages applications from women and the persons with disabilities in particular. It is intended to promote representivity through filling of these posts. Our buildings are accessible to people with disabilities.

- APPLICATIONS** : Applications should be accompanied by a comprehensive CV and originally certified copies of Z83 (non-negotiable), qualifications and ID. Please forward your application, quoting the relevant reference number and the name of the publication in which you saw this advertisement, to the Recruitment Administrator: National Treasury, Private Bag X115, Pretoria 0001 or to the e-mail address mentioned below. No late applications will be accepted. Please note: All shortlisted candidates for SMS posts will be subjected to a technical exercise that intends to test relevant technical elements of the job, the logistics of which will be communicated by the Department. Qualifications and SA citizenship checks will be conducted on all short-listed candidates and, where applicable, additional checks will be conducted. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA). If you have not received feedback from the National Treasury within 1 month of the closing date, please regard your application as unsuccessful. NOTE: The National Treasury reserves the right to fill or not fill the below-mentioned posts.
- POST 44/39** : **MANAGEMENT ECHELON**
DIRECTOR: LOCAL GOVERNMENT BUDGET ANALYSIS (X2) (Ref no: S056/2018)
 To advise municipalities and municipal entities in the preparation and implementation of their allocated budgets, and evaluate and assess municipal budgets in the monitoring and implementation of budgetary performances pertaining to the development and maintenance of financial and non-financial information.
 DIVISION: INTERGOVERNMENTAL RELATIONS (IGR)
- SALARY CENTRE REQUIREMENTS** : R1, 005,063.00 per annum (all-inclusive remuneration package)
 : Pretoria
 : A Degree (NQF 7) in Economics or Public finance/Accounting, A minimum of 5 of years' experience obtained at a middle management level in Local Government planning, financing, budgeting, aligned with MFMA, Knowledge and experience of the Local Government sphere operations and publication of information, Knowledge and experience in the manipulation of databases and information systems, Experience in Report writing and Financial analysis.
- DUTIES** : Provide strategic guidance on the budget preparation process of municipalities, Monitor and assess municipal budgets and facilitate alignment with broad national priorities, Participate in annual budget visits and consultative sessions to municipalities, Draft budget assessment reports on municipalities for key internal and external stakeholders, Monitor trends in municipal revenue and expenditure utilisation and devise corrective steps for implementation, Coordinate municipal mid-year budget and performance assessment engagements with clients, Verify information contained in budget statements and reports prior to publication, Coordinate budget and financial data for the annual IGFR, MTBPS, Budget Review and other National Treasury publications, Generate a chapter on the bi-annual municipal budget and expenditure review, Provide inputs to the TCF, Budget Council, Budget Forum, PCC, SCOF in the NCOP and Cabinet and other oversight structures, Advice sector departments pertaining to municipal budgets and finance related matters, e.g. disputes between organs of state, Provide support, guidance and monitor implementation of the MFMA, Provide training to municipalities and provincial treasuries on prudent financial management practices such as conducting funding compliance tests on tabled and adopted budgets, Assist with the maintenance of the financial and non-financial database in line with the budget reform agenda of Government, Assess the validity and integrity of the IDPs, Budgets, SDBIPs, and Annual Reports for inclusion in the AFS of municipalities, Provide inputs to the Division of Revenue Bill drafting process

APPLICATIONS : National Treasury, Private Bag X 115, Pretoria, 0001 or e-mail to recruit.igr@treasury.gov.za. Please state reference number and title of position on the subject line of the email.
ENQUIRIES : Ms Anne Tjale 012 395 6608
CLOSING DATE : 19 November 2018 at 12:00

POST 44/40 : **DIRECTOR: TERTIARY SECTOR (Ref no: S058/2018)**
Monitor and evaluate economic developments in the tertiary sector, in particular services to businesses like transport, electricity and telecommunications. To provide policy advice on these developments to stakeholders and evaluate proposed policies in these sectors.
DIVISION: ECONOMIC POLICY (EP)

SALARY : R1, 005, 063.00 per annum (all-inclusive remuneration package)
CENTRE : Pretoria
REQUIREMENTS : Degree (NQF Level 7) in Economics/ Econometrics, A Post-graduate degree in Economic/Econometrics will be an added advantage as recognised by SAQA, A minimum of 5 years' experience at a middle management level (Deputy Director) in economic policy analysis, Knowledge and experience of applied microeconomics, Knowledge of the different research engines, analysis and the ability to interpret economic policy outcomes.

DUTIES : Provide inputs on developments in the tertiary sector and advise on the potential implications for the economy, Analyse policy proposals and drivers that can stimulate growth within the sector, Provide inputs to speaking notes and speeches, which will be for the sole benefit and utilisation of the Minister and DG, Develop databases of microeconomic and macroeconomic indicators to assist in the estimation of costs and benefits within the tertiary sector, Provide inputs on real economy policy issues developed in conjunction with internal stakeholders, Research and analyse factors that affect growth in the tertiary sector, Benchmark economic developments against international best practices and trends to keep stay relevant pertaining to real issues impact the tertiary sectors • Engage stakeholders on policy and related issues affecting the tertiary sector, Engage stakeholders on policy and related issues affecting the tertiary sector, Prepare briefing notes to the Director General and Minister on policy issues pertaining to the tertiary sector, Provide inputs and advice on various policy proposals and debates, Represent the National Treasury at all relevant for a, Coordinate projects and provide the projected financial impact thereof, Provide inputs in the determination of funding requirement for projects during the MTEF period, Monitor expenditure commitments and trends, Manage the tertiary sector directorate to ensure that it meets its stated objective.

APPLICATIONS : National Treasury, Private Bag X 115, Pretoria, 0001 or e-mail to recruit.ep@treasury.gov.za, Please state reference number and title of position on the subject line of the email

ENQUIRIES : Ms Caroline Modibane Tel No: 012 315 5092
CLOSING DATE : 19 November 2018 at 12:00

POST 44/41 : **DIRECTOR: PUBLIC FINANCE (X2) (Ref no: S060/2018)**
To address qualitative and quantitative public finance arrangements, analyse sector policies and strategies and implementation, provide advice to departments and other stakeholders; participate in National Treasury decision-making and manage staff.
DIVISION: PUBLIC FINANCE (PF)

SALARY : R1, 005, 063.00 per annum (all-inclusive remuneration package)
CENTRE : Pretoria
REQUIREMENTS : A Degree (NQF level 7) in the Economic Sciences, Development Studies or the Social Sciences as recognised by SAQA, A minimum of 5 years' experience at a middle management level in: strategic management, including management of policy processes and project management, In-depth knowledge of policy development and implementation, Detailed knowledge of South African public finance, fiscal relations, government policy processes, budget processes and financial management.

DUTIES : Provide advice and strategic direction in public finance and budget processes, Analyse submissions to the budget process; draft budget documents (Medium-Term Budget Policy Statement, Budget Review, Estimates of National Expenditure: Appropriation Bill etc.), Plan, implement, monitor and evaluate budget matters, Address budget reform and the development of three-year budgets (MTEF) cycle and service delivery indicators, Communicate trends and processes for implementation in annual budget process and engage with stakeholders, Maintain sound relationships with stakeholders in the sectors and pursue a process of modernisation and reform, Develop and maintain reporting systems and verify databases, Advise on compliance with the Public Finance Management Act and National Treasury regulations, Address service delivery performance relating to government plans and strategies, Analyse department and sector policies and strategies and provide advice to stakeholders, Conduct policy research, Draft reports and documents, Initiate areas for policy analysis, institutional reform & implementation, support for strengthening coherence of policy processes, policy analysis and costing

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ENQUIRIES : Ms Caroline Modibane 012 315 5092

CLOSING DATE : 19 November 2018 at 12:00

OTHER POSTS

POST 44/42 : **DEPUTY DIRECTOR: TRANSVERSAL CONTRACTING (Ref no: S061/2018)**
 Coordinate and manage commodity process within Transversal Contracting for the efficient facilitation and processing of transversal term contracts on behalf of government.
 DIVISION: OFFICE OF THE CHIEF PROCUREMENT OFFICER (OCPO)

SALARY : R697, 011.00 – R821, 052.00 per annum (all-inclusive remuneration package)

CENTRE : Pretoria

REQUIREMENTS : A Degree (NQF 7) in Economics/ Business Economics/ Supply Chain or equivalent qualification as recognised by SAQA, 4 years' experience obtained in corporate or public sector Supply Chain Management environment, In-depth knowledge of PFMA, Treasury Regulations, In-depth knowledge of SCM legislation, policies and procedures.

DUTIES : Management of Centralized Contracts, Manage the facilitation and administration of Transversal Term Contracts on behalf of the State, Promote and support strategic procurement, Implement strategic procurement, Compliance and risk management, Improve internal control environment Promote Government Socio-economic objectives, Implement Government policies aimed at improving the socio-economic objectives.

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ENQUIRIES : Ms Caroline Modibane 012 315 5092

CLOSING DATE : 19 November 2018 at 12:00

POST 44/43 : **HUMAN RESOURCES BUSINESS PARTNER (Ref no: S062/2018)**
 Provide a fully Integrated HR Service to the National Treasury, and establish a culture of excellence through value-adding HR offerings and processes.
 DIVISION: CORPORATE SERVICES (CS)

SALARY : R697, 011.00 per annum (all-inclusive remuneration package)

CENTRE : Pretoria

REQUIREMENTS : A Degree / National Diploma in Human Resources Management or any relevant qualification as recognised by SAQA, A minimum of 5 years' experience in the broader HR field, Knowledge and experience in the delivery of HR processes and leading change within business units, Knowledge and experience of the prescribed policy and regulatory framework of government.

- DUTIES** : HR Service Delivery, Establish and maintain strong relationship management and service excellence with stakeholders and uphold the HR Brand equity in line-functionaries, Establish partnerships with line-functionaries to execute relevant HR Processes to the Business (Divisions), Identify understand and translate Line/ Business needs into value-adding HR initiatives, Implement systems and processes to ensure that HR meets its strategic objectives, in line with those of the National Treasury, Establish HR service Delivery as the 1st and single point of contact in the Divisions on related matters/ queries/ requests, Be a custodian of: Line-functionaries HR needs, HR processes in Line (Talent Management Offerings), HR policies procedures & practices in Line (HR Governance), Provide HR support and guidance to both Managers and employees within the Division, HR Communication, Enable the marketing and communication of HR Initiatives within the National Treasury, HR Governance, Ensure compliance to HR Policies and Procedures, HR Operations, Ensure that transactional HR aspects are kept in line with legislative requirements (employee data, information & records) for Divisions are accurate and valid at all times, Implement processes and procedures to measure HR's impact and contribution to the National Treasury's effectiveness, Evaluate HR policies and align services offerings, HR Projects, Manage key strategic HR projects, implementation and their deliverables thereof, Execution and monitoring of progress and compliance on, Policies, procedures, practices & processes in line, Change Management initiatives, Strategic HR initiatives HR Information: Analyse and interpret HR reports, and identify positive and negative trends, with recommendations thereof, Provide relevant HR management information/reports as per business requirements, Achieve HR key performance indicators and objectives in the Divisions (HR Dashboard & Scorecard Indicators, metrics), Relationship Management, Develop and maintain effective relationships with Line (both managers and employees).
- APPLICATIONS** : National Treasury, Private Bag X 115, Pretoria, 0001 or e-mail to Recruit.EXEC@treasury.gov.za Please state reference number and title of position on the subject line of the email
- ENQUIRIES** : Ms Caroline Modibane 012 315 5092
- CLOSING DATE** : 19 November 2018 at 12:00
- POST 44/44** : **MANAGER: HUMAN RESOURCES DEVELOPMENT (Ref no: S063/2018)**
Coordinate, facilitate, conduct and organise training and development programmes for employees in the National Treasury and engage external service providers pertaining to training material and related resources.
DIVISION: CORPORATE SERVICES (CS)
- SALARY** : R697, 011.00 per annum (all-inclusive remuneration package)
- CENTRE** : Pretoria
- REQUIREMENTS** : A Degree / National Diploma in Human Resources Management or any relevant qualification as recognised by SAQA, Minimum of 4 years' learning and development experience at junior management level, Knowledge of the procurement procedures of the public sector, Knowledge and exposure to different training delivery methodologies, Exposure to research and possess strong presentation and facilitation skills.
- DUTIES** : Coordinate Training and Development Initiatives: Coordinate, facilitate and control internal training programmes, Design and develop a strategic operational framework for implementation pertaining to operational training and development, Oversee the compilation of training manuals, Provide career development sessions, induction and orientation, Provide inputs to Research and development in terms of training relevance and appropriateness, Measure training according to ROI model in terms of training programmes, Manage the implementation and coordination of training plans and programmes for business units, Coordinate and manage graduate development programmes including Internship, bursaries and Learnerships, Engage stakeholders on training programmes through internal marketing and branding strategies, Coordinate the ABET and Internal bursary programme Facilitate Training Programmes: Manage the implementation of operational training and development strategy aligned to the Talent Management Programmes, Coordinate the planning, scheduling of all operational training programmes, Oversee the implementation and execution of the orientation and

induction programme for employees and graduates, Coordinate the implementation and execution of the coaching and mentoring programme, Coordinate the liaison of interns and monitor their progress Stakeholders Engagement, Liaise with external training providers pertaining to offerings for business, Manage subject matter experts, mentors and coaches, Initiate the sourcing and management of service providers for training programmes, Recommend the sourcing of donors and sponsors of technical and behavioural training programmes, Manage the customisation of training programmes to accommodate the diversity of stakeholders, Perform research on training programmes and recommend advertisement of the programmes after approval, Recommend and source training provider panel for training requirements, Evaluate the validity of training programmes for implementation, Obtain information external courses justify their sustainability and make recommendations on training requirements, Communicate and market training programmes within the National Treasury Monitoring and Control, Implement and coordinate a quality and measurement framework for training provided, Manage the evaluation of effectiveness of learning programmes presented, Evaluate feedback and statistics from training interventions, Identify on an on-going basis areas of concern and manage gaps for improvement Administration: Manage the overall administration function of operational training, Submit quarterly reports on al operational training activities, Provide statistical information pertaining to training for annual training plans.

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ENQUIRIES : Ms Caroline Modibane 012 315 5092

CLOSING DATE : 19 November 2018 at 12:00