

## DEPARTMENT OF ENERGY

- APPLICATIONS** : The Director-General, Department of Energy, Private Bag X96 Pretoria, 0001 or hand delivered to Department of Energy Building, Corner Paul Kruger and Visagie Street (192 Visagie Street)
- FOR ATTENTION** : Mr. D Mbhokota/ Mr. T Kekana and Mr. P Ndlovu
- CLOSING DATE** : 09 November 2018
- NOTE** : Applications must be on a fully completed Z83 forms, signed and dated accompanied by a Comprehensive CV and certified copies of qualifications as well as ID. References should include present and former supervisors as well as their telephone, fax and e-mail addresses. Suitable candidates will be subjected to Personnel Suitability Checks (criminal record, citizen, credit record checks, qualification and employment verification). Confirmation of final appointment will be subject to a positive security clearance. All non-SA citizens must attach a certified proof of permanent residence in South Africa. Due to the large number of responses anticipated, receipt of applications will not be acknowledged and correspondence will be limited to short listed candidates only. Applicants are advised not to send their applications through registered mail as the Department will not take responsibility for non-collection of these applications. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualification Authority (SAQA) and proof must be attached thereof. It will be expected of candidates to be available for selection interviews on a date, time and place as determined by the Department. All applications must be sent to the address provided above, and not to the specific region(s). The successful candidates will be required to sign a performance agreement within three (3) months of appointment. Should you not be contacted after 60 days of the closing date, please consider your application unsuccessful. N.B email or fax applications will not be accepted.

## OTHER POST

- POST 43/06** : **PROJECT MANAGER**  
(12 Months Contract)
- SALARY** : R697 011 per annum Level 11 (all-inclusive package)
- CENTRE** : Head Office
- REQUIREMENTS** : National Diploma/B Tech in Electrical Engineering (Heavy Current) or Project Management with 3-5 years Project Management and/or related field PLUS the following key competencies Knowledge of Advance Project Management, Deep understanding of the Energy Sector, Legislation. Thinking Demand: Problem solving, Planning, Decision making, Creativity and Organizing, Skills: Numeracy, Literacy Language Skills, Project Management, Financial Management, Economic Statistical analysis and Strategic Planning. Personal Attributes: Analytical, Organize and Logical thinker.
- DUTIES** : Manage the activities of various donor funded projects/programmes as follows: Monitor the submission of project progress, expenditure and quality reports, Monitor compliance with milestones, project costs and technical compliance with specifications, Identify deviations from milestones, projects costs and technical compliance with specifications, Report on deviations milestones, projects costs and technical compliance with specifications, Monitor the implementation of interventions to rectify deviations from milestones, project costs and technical compliance with specifications, Consolidate project information and generate programme reports, Analyse consolidated programme reports and identify trends with regard to deviations from milestones, projects costs and technical compliance with specifications, Investigate and advice on the interventions to rectify deviations from milestones, project costs and technical compliance with specifications, Provide advice on the application of project management and reporting principles, Develop and maintain project information and reporting procedures and guidelines.
- ENQUIRIES** : Mr A Hlungwani ☎012 406 7557