

**PROVINCIAL ADMINISTRATION: LIMPOPO
DEPARTMENT OF AGRICULTURE AND RURAL DEVELOPMENT**

Limpopo Department of Agriculture and Rural Development is an equal opportunity, affirmative action employer with clear employment equity targets. Applications are hereby invited for the filling of the vacant posts, which exist in the Limpopo Department of Agriculture and Rural Development. Women and people with disabilities are encouraged to apply.

- APPLICATIONS** : Applications for Head Office and Mokopane Laboratory should be forwarded to The Head of Department, Department of Agriculture and Rural Development, Private Bag X9487 Polokwane, 0700 or hand delivered at office 48, floor 2 at 67/69 Biccard Street; Temo Towers; Polokwane.
- CLOSING DATE** : 09 November 2018 @16h30
- NOTE** : The successful candidates must be willing to sign an oath of secrecy with the Department. All appointments are subject to personnel suitability checks e.g. the verification of educational qualifications, previous experience, citizenship, reference checks, financial check and security vetting. Applications should be submitted on the prescribed Form Z83 (Obtainable from any Public Service Department or on the Internet at www.gov.za), which must be completed in full, originally signed and dated by the applicant. Application should be accompanied by a recent updated comprehensive CV (previous experience must be comprehensively detailed, i.e. positions held and dates) as well as certified copies of all qualifications, endorsed academic record/transcript, ID document and where it is a requirement, a certified copy of the driver's license must be attached. The employer reserves the right not to fill the posts. Failure to submit the requested documents will result in your application not being considered. NB: You are kindly requested to complete A, B and C of the Z83 in full. Applications received after the closing date, faxed or e-mailed will not be considered. Applicants who apply for more than one position are requested to submit separate applications for each position they wish to apply for. Correspondence will be limited to short-listed candidates only due to the large number of applications we envisage to receive and if you have not heard from us within 90 days of the closing date, please accept that your application has been unsuccessful. However, should there be any dissatisfaction, applicants are hereby advised to, within 90 days, request reasons from the Department for any administrative action which has adversely affected them in terms of section 5, sub-section 1 and 2 of the Promotion of Administrative Justice Act 3 of 2000. Copies of certified copies will be disqualified. All shortlisted candidates will be subjected to security clearance. Candidates with foreign qualifications are advised to attach SAQA accreditation of their qualifications. If you have not heard from us within 60 days of the closing date, please accept that your application has been unsuccessful. The Department reserves the right not to make any appointment to the posts advertised. The employment decision shall be informed by the Employment Equity Plan of the Department. Shortlisted candidates will be subjected to a technical exercise that intends to test technical elements of the job. Following the interview and technical exercise, the selection panel will recommend candidates to attend a generic managerial competency assessment (in compliance with the DPSA Directive on the implementation of competency based assessments). The competency assessment will be testing generic managerial competencies using the mandated DPSA SMS competency Assessment tool.

MANAGEMENT ECHELON

- POST 42/215** : **DIRECTOR: SUPPLY CHAIN MANAGEMENT REF NO: LDARD 01/18 (X1 POST)**
(This post is a re-advert, candidates who applied previously are encouraged to apply)
- SALARY** : R1 005 063 per annum (Level 13) (An all-inclusive remuneration package). The package can be structured according to individual personal needs. The successful

**CENTRE
REQUIREMENTS**

candidate will have to sign an annual performance agreement, annually disclose his/her financial interest and be subjected to Security Vetting.

: Head Office
: Grade 12 certificate plus an undergraduate qualification at (NQF level 7) as recognised by SAQA in Financial Management/Supply Chain Management. A valid driver's license (Attach copy). Minimum Experience: A minimum of five (5) years relevant experience at a middle/senior management level. Knowledge, Competencies and Skills: Extensive knowledge of PPFA, BBBEE and PFMA, ability to apply Treasury Regulations, Computer proficiency will be tested. Core and Process Competencies: Strategic Capability and Leadership, People Management and Empowerment, Programme and Project management, Financial Management, Change Management, Computer Literacy; knowledge management, Services delivery innovation, Problem solving and analysis, Client orientation and customer focus, communication, Public service knowledge, negotiation skills, Policy formulation and analytic thinking and honesty and integrity.

DUTIES

: Manage the supply chain management directorate of the Department. Manage processes leading to the advertisement of bids e.g. market research, specification committees and ensuring that specifications are in line with good practice. Manage the receiving and evaluation of bids. Provide secretarial functions to the bid adjudication committee. Preparing the appointments of suppliers. Managing performance of subordinates. Managing resources which includes human, financial & assets within the budget of the directorate. Participate in Supply Chain Management fora, ensure compliance with the Supply Chain Management prescripts.

ENQUIRIES

: Mr Mabula NJ ☎015 294 3582, Ms Mtswene P ☎015 294 3395 & Mr. Sepale M.F ☎015 294 3528

OTHER POSTS

POST 42/216

: **DEPUTY DIRECTOR: PERFORMANCE AND CONTRACT MANAGEMENT REF NO: LDARD 03/18 (X1 POST)**

**SALARY
CENTRE
REQUIREMENTS**

: R697 011per annum (Level 11) (An all-inclusive remuneration package)
: Head Office
: Grade 12 plus an appropriate NQF Level 6 qualification in Supply Chain Management or relevant qualification as recognized by SAQA. 3-5 years working experience in Performance and Contract Management/Supply Chain Management. Valid driver's license (attach copy). Knowledge, Skills and Competencies: Knowledge of Supply Chain Management Prescripts. Knowledge of Public Service Regulations, Acts, Policies and procedures. Knowledge of Public Finance Management Act (PMFA). Proven management competencies. Competent knowledge in computer applications and writing skills. Leadership skills. Project Management skills. Financial Management skills. Change Management skills. Communication skills. Conflict Management skills. Policy analysing skills. Report writing skills.

DUTIES

: Manage compliance to SCM Practices. Provide technical advice on contracts. Maintain and update contracts and commitments register. Liaise with National and Provincial Treasury on transversal contracts. Manage the upkeeping and maintenance of records of expenditure on capital and current contracts. Manage the drafting and signing of Service Level Agreement. Manage Contracts and Performance of Contractors. Manage Supply Chain Management records. Manage Human Resources/Staff within the component. Generate requisite reports, participate in Supply Chain Management Contract Management Forums.

ENQUIRIES

: Mr Mabula NJ ☎015 294 3582, Ms Mtswene P ☎015 294 3395 & Mr. Sepale M.F ☎015 294 3528

POST 42/217

: **DEPUTY DIRECTOR: BIOLOGICAL ASSET MANAGEMENT REF NO: LDARD 04/18 (X1 POST)**

**SALARY
CENTRE**

: R697 011per annum (Level 11) (An all-inclusive remuneration package)
: Head Office

<u>REQUIREMENTS</u>	:	Grade 12 plus a three year Qualification (NQF level 6) in Financial Accounting / Management Accounting or relevant qualification (Accounting level 3 as a major course) as recognized by SAQA. 3-5 years working experience in Asset/Inventory/Biological asset management. Valid driver's license (attach copy). Knowledge, Skills and Competencies: Sound and in-depth knowledge of relevant prescripts, as well as understanding of the legislative framework governing the public service Public finance Management Act, Public Service Regulations, Asset Management Policy, Modified Cash Standards, Inventory Management Frame Work, Labour Relations Act etc. People Management, Financial Management and Time Management. Proven management competencies. Good Communication, problem solving, planning & organizing, leadership skills. Computer literacy (Excel application). Knowledge on Asset management within the Public Sector.
<u>DUTIES</u>	:	Management of all Biological assets of the Department. Ensure that records of biological assets and inventory details are kept and valued in accordance with the internal asset maintenance policy. Manage the disposal and movement of assets and inventory items. Maintain close quality control over the barcoding and registration of assets and inventory items in the excel register. Make recommendations on slow moving stores items. Manage the Verification of assets and Inventory stock Count on a quarterly basis conducted in the department. Develop and review and ensure compliance to applicable policies and strategies. Generate monthly, quarterly and annual reports. Ensure reconciliation of the trial balance and the ledger account on a monthly basis. Ensure financial statements are compiled correctly and submitted on a quarterly basis. Manage Human Resources/Staff within the unit.
<u>ENQUIRIES</u>	:	Mr Mabula NJ ☎015 294 3582, Ms Mtswene P ☎015 294 3395 & Mr. Sepale M.F ☎015 294 3528
<u>POST 42/218</u>	:	<u>GISC PROFESSIONAL GRADE A REF NO: LDARD 02/18 (X1 POST)</u>
<u>SALARY</u>	:	R585 366 - R630 597 per annum (An all-inclusive remuneration package) (OSD)
<u>CENTRE</u>	:	Head Office
<u>REQUIREMENTS</u>	:	Grade 12 plus a 4-year B degree in GISc (NQF Level 7) as recognized by SAQA. Three years post qualification GISc professional experience required. Valid driver's license (attach copy). Compulsory registration with PLATO or South African Geomatics Council (attach proof). Knowledge, Skills and Competencies: Technical: Programme and project management. GIS, legal and operational compliance and GIS Implementation. Standards development. Policy formulation. GIS operational communication. Process knowledge and skills. Maintenance skills. Mobile equipment operating skills. Systems skills. Spatial modelling design and analysis knowledge. Research and development. GIS applications. Creating high performance culture. Technical consulting. Professional judgment. Accountability. Generic: Strategic management and direction. Problem solving and analysis. Decision making. Team leadership. Analytical skills. Creativity. Financial management. Customer focus and responsiveness. Communication and listening skills. Computer skills. Delegation and development of others. Planning, organising and execution. Ability to manage conflict. Language proficiency. Knowledge management. Negotiation skills and Change management.
<u>DUTIES</u>	:	Research, design, develop and implement innovative GISc technology and applications to address the strategic objective of the department. Provide GISc to support institutional decision making. Provide policy making and institutional strategic guidance. Conduct research. Project and Financial Management. Advise on research viability and feasibility. Undertake environmental scanning to understand the problems in the GISc industry and advise accordingly. Develop a plan to respond to the research problem, Compile reports and make relevant proposals. Participate and liaise with relevant bodies and councils on GISc matters.
<u>ENQUIRIES</u>	:	Mr Mabula NJ ☎015 294 3582, Ms Mtswene P ☎015 294 3395 & Mr. Sepale M.F ☎015 294 3528

POST 42/219 : **ASSISTANT DIRECTOR: FINANCIAL AND MANAGEMENT ACCOUNTING REF NO: LDARD 05/18 (X1 POST)**

SALARY CENTRE REQUIREMENTS : R356 289 per annum (Level 09)
: Capricorn District
: Grade 12 certificate plus NQF level 6 in Financial Management or relevant qualification as recognized by SAQA. 3-5 years' experience in supervision of budget, revenue and expenditure. Persal Literacy (attach copy of results). A Valid driver's licence (attach copy). Knowledge, Skills and Competencies: understanding of BAS, LOGIS and PERSAL. Good understanding of budgeting policies and procedures. Knowledge of Finance policies and practices within applicable GRAP standards, PFMA, Treasury regulations and other various related regulations. Good communication skills, problem skills, report writing, facilitation, coordination, planning and organizational skills. Ability to interact at both strategic and operational level, computer literacy.

DUTIES : Monitor budgeting process within the District. Advice on expenditure trends and coordinate explanations of expenditure variance and provide advice pertaining to financial planning and budgetary allocations as well as on the reporting of financial performance. Facilitate the collection of revenue. Monitoring of salary administration, payroll and third payments. Handling of debts and recover amounts owed to the District. Monitor payments of eligible suppliers. Implement internal control measures and effective management of human and performance within the component.

ENQUIRIES APPLICATIONS : Mr. Gololo PL ☎015 632 8627 and Ms. Sebatjane LD ☎015 632 8609
: Applications for Capricorn District should be forwarded to The Director, Department of Agriculture and Rural Development, Private Bag X 28, Chuenespoort, 0745 or hand delivered at Lebowakgomo Government Offices next to Traffic Station-Block 28

POST 42/220 : **ASSISTANT DIRECTOR: FACILITIES AND LEASES MANAGEMENT REF NO: LDARD 06/18 (X1 POST)**

SALARY CENTRE REQUIREMENTS : R356 289 per annum (Level 09)
: Head Office
: Grade 12 certificate plus NQF level 6 in Logistics or related field as recognized by SAQA. 3 – 5 years' experience in Facilities and Leases Management. Valid driver's license (attach copy). Knowledge, Skills and Competencies: Knowledge of Acts, Procedure Manuals and Policy analysis governing Facilities and Leases Management. Financial Management. Problem Solving Negotiation Skills. Communications skills.

DUTIES : Provide and maintain office equipment/automation in the Department. Facilitate maintenance and acquisition of office equipment and furniture. Compile and submit reports, manage human resources within the component, conduct needs analysis for office equipments and compile the departmental acquisition plan.

ENQUIRIES : Mr Mabula NJ ☎015 294 3582, Ms Mtwene P ☎015 294 3395 & Mr. Sepale M.F ☎015 294 3528

POST 42/221 : **ASSISTANT DIRECTOR: ACCOUNTING REF NO: LDARD 07/18 (X1 POST)**

SALARY CENTRE REQUIREMENTS : R356 289 per annum (Level 09)
: Head Office
: Grade 12 certificate plus NQF level 6 in Financial Accounting or relevant qualification as recognized by SAQA. 3 – 5 years' experience as State Accountant in Bookkeeping / Accounting. Valid driver's license (attach copy). Knowledge, Skills and Competencies: Knowledge of BAS, financial management and basic accounting in the Public Service. Knowledge of the PFMA and Treasury Regulations and MCS guidelines. Good communication skills (verbal and written), problem solving, time management and computer skills (Excel and Word).

DUTIES : Manage and control suspense accounts. Manage daily and monthly bank reconciliations of the PMG account. Prepare annual and quarterly financial statements. Prepare monthly and year-end reports for submission to Provincial Treasury. Monitoring and checking of unpaid transaction in BAS, re-direction or

- cancellation of rejected payments. Approval and processing of journal entries on BAS.
- ENQUIRIES** : Mr Mabula NJ ☎015 294 3582, Ms Mtswene P ☎015 294 3395 & Mr. Sepale M.F ☎015 294 3528
- POST 42/222** : **ASSISTANT DIRECTOR: EXPENDITURE MANAGEMENT REF NO: LDARD 08/18 (X1 POST)**
- SALARY** : R356 289 per annum (Level 09)
CENTRE : Head Office
REQUIREMENTS : Grade 12 certificate plus NQF level 6 in Financial Management or relevant qualification as recognized by SAQA. 3 – 5 years' experience as a State Accountant in Payroll / Salary Management. Valid driver's license (attach copy). Knowledge, Skills and Competencies: Knowledge of BAS. Knowledge of PERSAL. Knowledge of PFMA and Treasury Regulations. Good communication skills (verbal and written), problem solving, time management. Computer skills (Excel and Word).
- DUTIES** : Clearing of suspense accounts. Processing of salary related claims and deductions in PERSAL & BAS. Management of garnishees. Control and maintain user profiles on PERSAL. Prepare monthly PERSAL and BAS reconciliation. Monitor filling of salary related records and distribution of correspondence. Conduct staff audit. Handling of payroll. Handling of salary related queries. Manage and report on all inter-departmental claims. Maintain a system of internal controls in the salary section.
- ENQUIRIES** : Mr Mabula NJ ☎015 294 3582, Ms Mtswene P ☎015 294 3395 & Mr. Sepale M.F ☎015 294 3528
- POST 42/223** : **VETERINARY TECHNOLOGIST REF NO: LDARD 10/18 (X2 POSTS)**
- SALARY** : R299 709 per annum (Level 08)
CENTRE : Mokopane Laboratory
REQUIREMENTS : Grade 12 plus an undergraduate qualification NQF level 6 in Veterinary Technology as recognised by SAQA. 2-3 years working experience in Veterinary Services. Registration with the South African Veterinary Council as Veterinary Technologist valid for the current year. (Please attach certified copy of certificate and receipt). Knowledge, Skills and Competencies: Proven interpersonal, negotiation & communication skills (verbal & written). Time management. Computer proficiency skills will be tested. Quality assurance, Reproduction, Bacteriology, Parasitology, hygiene survey and Serology.
- DUTIES** : Render a technical support service to the laboratory veterinarian, which includes:
- serological, histological, biochemical and toxicological analysis, as well as the identification of microorganisms, internal and external parasites. Information management. Analyse and interpret laboratory diagnostic tests results. Review and verification of laboratory test results. Participate in the compilation of SOP's and implementation of approved SOP's in accordance with the applicable quality management system. Control and maintenance of laboratory equipment, including calibration. Stock control of the relevant diagnostic section.
- ENQUIRIES** : Mr Mabula NJ ☎015 294 3582, Ms Mtswene P ☎015 294 3395 & Mr. Sepale M.F ☎015 294 3528
- POST 42/224** : **ARTISAN PRODUCTION GRADE A REF NO: LDARD 09/18 (X1 POST)**
- SALARY** : R179 523 per annum (OSD)
CENTRE : Head Office
REQUIREMENTS : Grade 12 plus Appropriate Trade Test Certificate. Valid driver's license (attach copy). Knowledge, Skills and Competencies: Technical analysis knowledge. Computer-aided technical applications. Knowledge of legal compliance. Technical report writing. Production, process knowledge and skills. Problem solving and analysis. Decision making. Team work. Analytical skills. Creativity. Self-management. Customer focus and responsiveness. Communication skills. Planning and organizing. Computer Literacy.

- DUTIES** : To render technical design, production, operation and maintenance services. To provide and maintain office buildings in the Department. Inspect equipment and /or facilities for technical faults. Repair equipment and facilities according to standards. Test repair equipment and/or facilities against specifications. Quality assure serviced and maintained equipment and / or facilities. Provide inputs to the operational plan. Perform administrative and related functions. Compile and submit reports. Keep and maintain job record/ register. Continuous individual development to keep up with new technologies and procedures.
- ENQUIRIES** : Mr Mabula NJ ☎015 294 3582, Ms Mtwene P ☎015 294 3395 & Mr. Sepale M.F ☎015 294 3528

DEPARTMENT OF PUBLIC WORKS, ROADS AND INFRASTRUCTURE

Department of Public Works, Roads and Infrastructure is an equal opportunity employer with clear employment equity targets. The department is committed to providing equal opportunities and affirmative action employment practices. It is our intention to promote representation in terms of race, gender and disability. Women and people with disabilities are encouraged to apply.

- APPLICATIONS** : **Head Office:** applications should be submitted to the acting Head of Department of Public Works, Roads and Infrastructure Private Bag X9490 Polokwane 0700 Or hand delivered to Works Towers Building, No. 43 Church Street, Polokwane, 0699.
For Capricorn District: Department of Public Works Roads & Infrastructure, Private Bag 9378, Polokwane,0700 or hand deliver @ Landros Mare Street next to Correctional Services.
For Sekhukhune District: Private Bag X2, Chuenespoort, 0745 or hand deliver to Lebowakgomo Zone A next to Traffic Department.
For Mopani District: Private Bag X9576, Giyani 0826 or hand deliver at former Parliamentary Buildings next to LIMDEV offices.
For Waterberg District: Private Bag X1028, Modimolle, 0510 or hand deliver at Cnr. Thabo Mbeki & Elias Motsoaledi Streets.
For Vhembe District: Private Bag X2248, Sibasa, 0970 or hand deliver to Cnr Traffic and SAPS Street (opposite Raluswielo School)
- CLOSING DATE** : 09 November 2018 at 16:00.
- NOTE** : Applications must be submitted on form Z83 obtainable from any public service department or can be downloaded from www.dpsa.gov.za. Applications must be completed in full, accompanied by certified copies of identity documents, valid driver's License (where applicable), educational qualifications, and a comprehensive Curriculum Vitae or resumé. Applications without attachments will not be considered. A specific reference number for the post applied for must be quoted in the space provided on form Z83. Please note: Applicants with foreign qualifications remain responsible for ensuring that their qualifications are evaluated by the South African Qualifications Authority (SAQA) and therefore must attach certified copies of certificates of evaluation by SAQA. The successful incumbent will be expected to sign a performance agreement within one month after assumption of duty. The successful candidate will also be required to disclose his or her financial interests in accordance with the prescribed regulations. All shortlisted candidates will be subjected to a security clearance and verification of qualifications. The recommended candidate for appointment will be subjected to Personnel Suitability Check for security reasons. Late applications, emailed or faxed applications will not be considered. Failure to comply with the above requirements will result in the disqualification of the application. Communication will only be with shortlisted candidates and if you do not receive any response from us within three (3) months after the closing date, you may regard your application as unsuccessful.

OTHER POSTS

- POST 42/225** : **SENIOR PROJECT MANAGER REF NO: S4/1/17/2018/01**
 Directorate: Roads Maintenance
- SALARY CENTRE** : R826 053 (Level 12) (all-inclusive package)
 : Mopani District.

REQUIREMENTS : An undergraduate qualification (NQF level 6/7) in Civil Engineering. Three to four (3 – 4) years at lower/ middle/ supervisory position in the Roads Maintenance environment. A valid driver's license (Attach a copy)

DUTIES : Manage the re-gravelling of roads and construction of drainage structures. Manage the district road maintenance operations. Manage the implementation of roads maintenance Extended Public Works Programme. Manage resources (human, financial & physical)

ENQUIRIES : Mr. Mzamani Mashiby/ Mr. Rackson Makondo @ 015 811 4000

POST 42/226 : **DEPUTY DIRECTOR: CORPORATE SERVICES REF NO: S4/1/17/2018/03**
Directorate: Human Resource Management

SALARY CENTRE REQUIREMENTS : R697 011 per annum (Level 11) (all-inclusive package)
: Capricorn District
: An undergraduate qualification (NQF Level 6) or equivalent qualification in HR/ Public Administration as recognized by SAQA. At least 3-5 years' experience at lower/ junior management level in a Human Resources and corporate services environment. A valid Driver's license (Attach a copy).

DUTIES : Manage Human Resources services. Manage employee wellness. Manage auxiliary services in the district. Manage records management. Facilitate and oversee the development of operational/ business plan to give strategic guidelines. Manage and utilise resources (human, financial & physical) in accordance with relevant directives and legislation.

ENQUIRIES : Mr. Solomon Netshia/ Welhemina Mohale at 015 287 5600

POST 42/227 : **DEPUTY DIRECTOR: ACQUISITION MANAGEMENT REF NO: S4/1/17/2018/04**
Directorate: Supply Chain Management

SALARY CENTRE REQUIREMENTS : R697 011 per annum (Level 11) (all-inclusive package)
: Head Office
: An undergraduate NQF level 06 qualification as recognized by SAQA. An undergraduate NQF level 6 qualification in Financial Management/ Public Management/ Accounting or Commerce as recognized by SAQA will be an added advantage. Minimum of 3-5 years' experience at lower/ junior management level in supply chain management environment. A valid driver's license (Attach a copy).

DUTIES : Manage acquisition of district plant and equipment's. Manage district repairs and scheduled maintenance of plant and equipment's. Manage mechanical maintenance systems. Manage roads maintenance plant and equipment.

ENQUIRIES : Ms. Magdeline Mokonyane at 015 284 7353 or Mr. Matome Malemela at 015 284 7606 or Mr. Billy Seleka at 015 284 7663.

POST 42/228 : **CONSTRUCTION PROJECT MANAGER GRADE A REF NO: S4/1/17/2018/02**
Directorate: Construction & Maintenance

SALARY CENTRE REQUIREMENTS : R679 338 per annum (all-inclusive), as per OSD
: Mopani District
: An undergraduate qualification (NQF level 7 in Built Environment field) with a minimum of 4 years and six months certified experience as recognized by SAQA. An undergraduate qualification (NQF level 7 in Built Environment field) with a minimum of 4 years certified Managerial experience. A valid driver's license (Attach a copy). An undergraduate qualification (NQF Level 8) in any Built Environment field with a minimum of 3 years' experience. Compulsory registration with the SACPCMP as a Professional Construction Project Manager. A valid driver's license.

DUTIES : Manage and coordinate all aspects of projects under the supervision of the Chief Construction Project Manager. Project Accounting and financial management. Office administration. Research and development.

ENQUIRIES : Mr. Mzamani Mashiby/ Mr. Rackson Makondo @ 015 811 4000

POST 42/229 : **ASSISTANT DIRECTOR: LAND MANAGEMENT REF NO: S4/1/17/2018/05**
Directorate: Property and Facilities

SALARY : R444 693 per annum (Level 10)
CENTRE : Capricorn District
REQUIREMENTS : An undergraduate NQF Level 06 as recognized by SAQA. Minimum of 2 - 3 years' experience in Property and facilities. A valid Driver's licence (attach a copy).
DUTIES : Manage district asset register. Manage disposal and transfer of state properties. Manage land acquisition and vesting. Manage office allocation. Implement operational plan / business plans of the directorate. Provide resources (human, financial, & physical)
ENQUIRIES : Mr. Solomon Netshia/ Welhemina Mohale at 015 287 5600

POST 42/230 : **ASSISTANT DIRECTOR EPWP: PLANNING AND SUPPORT REF NO: S4/1/17/2018/06**
Directorate: Extended Public Works Programme

SALARY : R444 693 per annum (Level 10)
CENTRE : Head Office, Polokwane
REQUIREMENTS : An undergraduate NQF Level 06 qualification as recognized by SAQA. Minimum of 2 – 3 years' experience in Administration. A valid Driver's licence (attach a copy).
DUTIES : Provide sector coordination. Facilitate formation of cooperatives. Monitor and implement internal EPWP projects. Implement operational/ business plan of the directorate. Provide resources (human, financial, & physical).
ENQUIRIES : Ms. Magdeline Mokonyane at 015 284 7353 or Mr. Matome Malemela at 015 284 7606 or Mr. Billy Seleka at 015 284 7663.

POST 42/231 : **DEPUTY PROJECT MANAGER: ROADS MAINTENANCE REF NO: S4/1/17/2018/07**
Directorate: Inspectorate Programme

SALARY : R444 693 per annum (Level 10)
CENTRE : Capricorn District
REQUIREMENTS : An undergraduate NQF level 6 qualification in Civil/ Survey Engineering as recognized by SAQA. 2 - 3 years supervisory experience in the Roads Inspection environment. A valid driver's license (Attach a copy).
DUTIES : Manage visual assessment of roads and drainage structures. Provide maintenance expertise. Monitor and implement the Service Delivery Improvement Programme. Implement operational/ business plan of the directorate. Provide resources (human, financial, & physical).
ENQUIRIES : Ms. Welhemina Mohale/ Mr Solomon Netshia @ 015 287 5600

POST 42/232 : **CONTROL WORKS INSPECTOR: MAINTENANCE INSPECTION REF NO: S4/1/17/2018/08**
Directorate: Inspectorate Programme

SALARY : R444 693 per annum (Level 10)
CENTRE : Waterberg District
REQUIREMENTS : An undergraduate qualification (NQF Level 06) in Building environment as recognized by SAQA and Registration as an Engineering Technician. 2 - 3 years supervisory experience in the maintenance inspection. A valid driver's licence (Attach a copy).
DUTIES : Manage inspectorate. Facilitate, co-ordinate and control the implementation of new work, repair and renovation and maintenance. Ensure that the relevant project documentation for new and existing structures is compiled. Manage the activities of contractors and consultants. Provide extended Public Works Programme. Supervise the performance and conduct of works inspectors.
ENQUIRIES : Mr. Phineas Makomene/ Ms. Palesa Hlaole @ 014 718 3000

POST 42/233 : **ASSISTANT DIRECTOR: EPWP MONITORING REF NO: S4/1/17/2018/09 (X2 POSTS)**
Directorate: Extended Public Works Programme

SALARY : R444 693 per annum (Level 10)
CENTRE : Head Office
REQUIREMENTS : An undergraduate NQF Level 06 qualification as recognized by SAQA. Minimum of 2 - 3 years' experience in Administration. A valid Driver's licence (attach a copy).
DUTIES : Monitor implementation of departmental EPWP projects. Manage EPWP Data Hub. Implement operational business plan of the Directorate. Provide resources (human, financial & physical)
ENQUIRIES : Ms. Magdeline Mokonyane at 015 284 7353 or Mr. Matome Malemela at 015 284 7606 or Mr. Billy Seleka at 015 284 7663.

POST 42/234 : **CHIEF ARTISAN GRADE A REF NO: S4/1/17/2018/11**
Directorate: Construction and Maintenance Management

SALARY : R356 646 – R418 062 per annum (as per OSD)
CENTRE : Vhembe District
REQUIREMENTS : An undergraduate NQF Level 4/5/6 in Construction and Maintenance as recognized by SAQA. Appropriate Trade Test Certificate. Ten years post qualification experience required as an Artisan/Artisan Foreman. A valid driver's license (Attach a copy).
DUTIES : Manage technical services. Manage administrative and related functions. Financial Management, People management. Maintain and advance expertise.
ENQUIRIES : Mr. Frank Mavhungu/ Ms Elisabeth Morovhi @ 015 963 3790

POST 42/235 : **ASSISTANT DIRECTOR: HUMAN RESOURCE MANAGEMENT REF NO: S4/1/17/2018/10 (X2 POSTS)**
Directorate: Corporate Services

SALARY : R356 289 per annum (Level 09)
CENTRE : Waterberg District (X1 Post)
Capricorn District (X1 Post)
REQUIREMENTS : An undergraduate NQF Level 06 qualification as recognized by SAQA. Minimum of 2 - 3 years' experience in HR and corporate services environment. Knowledge of PERSAL system will an added advantage (Attach results). A valid Driver's license (attach a copy).
DUTIES : Manage human resource provisioning services. Manage conditions of services. Manage leave matters. Manage human resources development services. Manage and facilitate Labour Relations. Implement operational business plan of the Directorate. Provide resources (human, financial & physical).
ENQUIRIES : For Waterberg District: Mr. Phineas Makomene/ Ms. Palesa Hlaole @ 014 718 3000
for Capricorn District: Ms. Welhemina Mohale/ Mr Solomon Netshia @ 015 287 5600

POST 42/236 : **HEAD: ROAD MAINTENANCE (COST CENTRE MANAGER) REF NO: S4/1/17/2018/12**
Directorate: Roads Management Programme

SALARY : R356 289 per annum (Level 09)
CENTRE : Capricorn District
REQUIREMENTS : An undergraduate NQF level 5 qualification in Civil Engineering as recognized by SAQA. 2 - 3 years supervisory experience in the Roads Maintenance environment. A valid driver's license (Attach a copy).
DUTIES : Manage roads maintenance operations. Manage heavy roads construction and maintenance plant and equipment. Provide stakeholder relations. Implement roads maintenance Expanded Public Works Programme. Implement operational/ business plan of the directorate. Provide resources (human, financial, & physical).
ENQUIRIES : Ms. Welhemina Mohale/ Mr Solomon Netshia @ 015 287 5600

POST 42/237 : **SENIOR ADMIN OFFICER: LAND MANAGEMENT REF NO: S4/1/17/2018/13**
 Directorate: Property & Facilities Management

SALARY CENTRE REQUIREMENTS : R299 709 per annum (Level 08)
 : Capricorn District
 : An undergraduate NQF Level 06 qualification s recognized by SAQA. Minimum of 1 - 2 years' experience in Property & Facilities Management. A valid Driver's licence (attach a copy).

DUTIES : Provide district asset register. Provide disposal and transfer of state properties. Conduct & facilitate the process of land acquisition. Provision of office accommodation to provincial departments, district and local municipalities. Provide resources (human, financial & physical).

ENQUIRIES : Ms. Welhemina Mohale/ Mr Solomon Netshia @ 015 287 5600

POST 42/238 : **SENIOR ADMINISTRATIVE OFFICER: LEASE & MUNICIPAL MANAGEMENT REF NO: S4/1/17/2018/14**
 Directorate: Property & Facilities Management

SALARY CENTRE REQUIREMENTS : R299 709 per annum (Level 08)
 : Waterberg District
 : An undergraduate qualification NQF Level 06 as recognized by SAQA. Minimum of 1 - 2 years' experience in Property & Facilities Management. Valid Driver's licence (attach a copy).

DUTIES : Provide accommodation (residential). Provide Leases. Provide rentals. Provide refunds and arrears rental recovery. Provide payment of rates, taxes and services. Provide resources (human, financial & physical).

ENQUIRIES : Mr. Phineas Makomene/Ms. Palesa Hlaole @ 014 718 3000

POST 42/239 : **MAINTENANCE OPERATIONS SPECIALIST REF NO: S4/1/17/2018/15**
 Directorate: Roads Maintenance

SALARY CENTRE REQUIREMENTS : R299 709 per annum (Level 08)
 : Sekhukhune District
 : An undergraduate qualification NQF Level 05 in Civil Engineering as recognized by SAQA. 1 year experience in roads construction maintenance environment. A valid Driver's licence (attach a copy).

DUTIES : Coordinate the development of road construction/ maintenance business plan. Provide support and monitor the implementation of the road construction/ maintenance business plan. Conduct capacity building. Provide stakeholder relations.

ENQUIRIES : Ms. Constance Makalela/ Mr. Malema Mathabatha @ 015 632 8300

POST 42/240 : **CHIEF WORKS INSPECTOR REF NO: S4/1/17/2018/16**
 Directorate: Construction & Maintenance Management

SALARY CENTRE REQUIREMENTS : R299 709 per annum (Level 08)
 : Vhembe District
 : An undergraduate NQF Level 06 qualification in Building environment as recognized by SAQA and Registration as an Engineering Technician. N3 certificate and appropriate Trade Test Certificate. A valid driver's license (Attach a copy).

DUTIES : Identify needs and requirements of new works and repairs through the investigation of customer and new services. Render an inspection services of work done on new projects and existing structures. Manage activities of contractors on project sites. Provide extended Public Works Programme. Supervise the performance and conduct of works inspectors.

ENQUIRIES : Mr. Frank Mavhungu/ Mr Elizabeth Murhovhi @ 015 963 3790

POST 42/241 : **ARTISAN FOREMAN GRADE A: PLASTERING SERVICES REF NO: S4/1/17/2018/17 (X2 POSTS)**
 Directorate: Construction & Maintenance Management

SALARY : R286 500 – R326 055 per annum (as per OSD)

CENTRE REQUIREMENTS : Mopani District
 : Undergraduate NQF level 1, AET/ABET level 4 as recognised by SAQA. Appropriate Trade Test Certificate in plastering / Bricklaying. Five (05) years post qualification as an Artisan. A valid driver's license (Attach a copy).

DUTIES : Design. Production. Maintenance. Perform administrative and related function. Human and capital resource management. Maintain expertise.

ENQUIRIES : Mr. Mzamani Mashiby/ Mr. Rackson Makondo @ 015 811 4000

POST 42/242 : **ARTISAN FOREMAN GRADE A: CARPENTRY SERVICES REF NO: S4/1/17/2018/18**
 Directorate: Construction & Maintenance Management

SALARY CENTRE REQUIREMENTS : R286 500 – R326 055 per annum (as per OSD)
 : Vhembe District
 : Undergraduate NQF level 4, AET/ABET level 4 as recognized by SAQA. Appropriate Trade Test Certificate in Carpentry. Five (05) years post qualification as an Artisan. A valid driver's licence (Attach a copy)

DUTIES : Design. Production. Maintenance. Perform administrative and related function. Human and capital resource management. Maintain expertise.

ENQUIRIES : Mr. Frank Mavhungu/ Mr Elizabeth Murhovhi @ 015 963 3790

POST 42/243 : **ARTISAN FOREMAN GRADE A: ROADS MECHANICAL REF NO: S4/1/17/2018/19**
 Directorate: Roads Maintenance

SALARY CENTRE REQUIREMENTS : R286 500 – R326 055 per annum (as per OSD)
 : Vhembe District
 : Undergraduate NQF level 4, AET/ABET level 4 as recognized by SAQA. Appropriate Trade Test Certificate. Five (5) years post qualification as an Artisan. A valid driver's licence (Attach a copy).

DUTIES : Design. Production. Maintenance. Perform administrative and related function.

ENQUIRIES : Mr. Frank Mavhungu/ Mr Elizabeth Murhovhi @ 015 963 3790

POST 42/244 : **ADMINISTRATIVE OFFICER: EPWP & CORPORATE SERVICE REF NO: S4/1/17/2018/20**
 Directorate: Corporate Services

SALARY CENTRE REQUIREMENTS : R242 475 per annum (Level 07)
 : Head Office
 : Undergraduate NQF level 5 as recognized by SAQA. Undergraduate NQF level 5 in Management Assistant or Secretarial Certificate will be an added advantage. Computer literacy.

DUTIES : Provide a secretarial / receptionist support service to the manager. Render administrative support services. Provide support to manager regarding meetings. Support the manager with the administration of the manager's budget. Study the relevant Public Service and departmental prescripts/ policies and other documents and ensure that the application thereof is understood properly.

ENQUIRIES : Ms. Magdeline Mokonyane at 015 284 7353 or Mr. Matome Malemela at 015 284 7606 or Mr. Billy Seleka at 015 284 7663.

POST 42/245 : **ADMINISTRATIVE OFFICER: BIDS MANAGEMENT REF NO: S4/1/17/2018/21**
 Directorate: Supply Chain Management

SALARY CENTRE REQUIREMENTS : R242 475 per annum (Level 07)
 : Mopani District
 : An undergraduate NQF Level 05 as recognized by SAQA. Knowledge / Experience in Supply Chain environment will be an added advantage. Valid Driver's licence (attach a copy).

DUTIES : Render bids evaluation services. Provide and monitor the evaluation process. Present to BAC.

ENQUIRIES : Mr. Mzamani Mashiby/ Mr. Rackson Makondo @ 015 811 4000

POST 42/246 : **LABOUR RELATIONS OFFICER REF NO: S4/1/17/2018/22**
Directorate: Corporate Services

SALARY : R242 475 per annum (Level 07)
CENTRE : Head Office
REQUIREMENTS : An undergraduate NQF Level 06 qualification as recognised by SAQA. Knowledge / experience in Labour Relations will be an added advantage. A valid driver's licence (attach a copy).

DUTIES : Handle Misconduct cases as per Disciplinary Code & Procedures. Handle Grievances and Disputes Resolution. Advice on labour Relations. Administer Strike. Co-ordinate consultative forums and collective bargaining structures in the Department.

ENQUIRIES : Ms. Magdeline Mokonyane at 015 284 7353 or Mr. Matome Malemela at 015 284 7606 or Mr. Billy Seleka at 015 284 7663.

POST 42/247 : **PERSONNEL PRACTITIONER: HUMAN RESOURCES MANAGEMENT REF NO: S4/1/17/2018/23**
Directorate: Corporate Services

SALARY : R242 475 per annum (Level 07)
CENTRE : Capricorn District
REQUIREMENTS : An undergraduate NQF level 06 qualification in Human Resources as recognized by SAQA Knowledge/ experience in Human Resources will be an added advantage. A valid driver's license (attach a copy).

DUTIES : Provide human resource provisioning services. Provide conditions of services. Provide leave matters. Provide human resources development services. Provide and facilitate Labour Relations services. Provide resources (human, financial & physical).

ENQUIRIES : Ms. Welhemina Mohale/ Mr Solomon Netshia @ 015 287 5600

POST 42/248 : **PERSONNEL PRACTITIONER: HUMAN RESOURCES DEVELOPMENT REF NO: S4/1/17/2018/24**
Directorate: Corporate Services

SALARY : R242 475 per annum (Level 07)
CENTRE : Head Office
REQUIREMENTS : An undergraduate NQF Level 06 qualification in HR as recognised by SAQA. Knowledge / experience in Human Resources will be an added advantage. A valid driver's licence (attach a copy).

DUTIES : Provide personnel training services. Provide learnerships and internships. Provide departmental bursary scheme mentorship and scholarship programme.

ENQUIRIES : Ms. Magdeline Mokonyane at 015 284 7353 or Mr. Matome Malemela at 015 284 7606 or Mr. Billy Seleka at 015 284 7663.

POST 42/249 : **ADMINISTRATIVE OFFICER: RECORDS MANAGEMENT REF NO: S4/1/17/2018/25**
Directorate: Corporate Services

SALARY : R242 475 per annum (Level 07)
CENTRE : Head Office
REQUIREMENTS : An undergraduate NQF Level 06 qualification in HR as recognised by SAQA. Knowledge / experience in Records Management will be an added advantage. A valid driver's licence (attach a copy).

DUTIES : Provide Human Resources records. Provide General records. Provide postal and messaging services. Provide resources (human, financial & physical).

ENQUIRIES : Ms. Magdeline Mokonyane at 015 284 7353 or Mr. Matome Malemela at 015 284 7606 or Mr. Billy Seleka at 015 284 7663.

POST 42/250 : **ADMINISTRATIVE OFFICER: RISK MANAGEMENT REF NO: S4/1/17/2018/26**
Directorate: Risk Planning & Management

SALARY : R242 475 per annum (Level 07)

CENTRE REQUIREMENTS : Head Office
: An undergraduate NQF Level 06 qualification in as recognised by SAQA. Knowledge / experience in Risk Management will be an added advantage. A valid driver's licence (attach a copy).

DUTIES : Implement the risk management strategies and plans. Conduct risk assessment on departmental objectives. Conduct risk education and awareness. Provide administrative support services.

ENQUIRIES : Ms. Magdeline Mokonyane at 015 284 7353 or Mr. Matome Malemela at 015 284 7606 or Mr. Billy Seleka at 015 284 7663.

POST 42/251 : **ADMINISTRATIVE OFFICER: OFFICE SERVICES REF NO: S4/1/17/2018/27**
Directorate: Corporate Services

SALARY CENTRE REQUIREMENTS : R242 475 per annum (Level 07)
: Head Office
: An undergraduate NQF Level 06 qualification as recognised by SAQA. An undergraduate NQF level 6 qualification in Public Administration will be an added advantage. A valid driver's licence (attach a copy).

DUTIES : Provide Telecommunications services. Provide and do distribution of Labour Saving Device. Provide office services. Provide resources (human, Financial & physical).

ENQUIRIES : Ms. Magdeline Mokonyane at 015 284 7353 or Mr. Matome Malemela at 015 284 7606 or Mr. Billy Seleka at 015 284 7663.

POST 42/252 : **ARTISAN PRODUCTION GRADE A: PLASTERING SERVICES REF NO: S4/1/17/2018/28 (X3 POSTS)**
Directorate: Construction and Maintenance Management

SALARY CENTRE REQUIREMENTS : R179 523 - R199 242 per annum (as per OSD)
: Mopani District (X1 Post)
: Vhembe District (X2 Posts)

DUTIES : Undergraduate NQF level 4, AET/ABET level 4 as recognized by SAQA. Appropriate Trade Test Certificate in carpentry. A valid driver's licence (Attach a copy).
: Design. Production. Maintenance. Perform administrative and related function.

ENQUIRIES : For Vhembe District: Mr. Frank Mavhungu/ Mr Elizabeth Murhovhi @ 015 963 3790
: For Mopani District: Mr. Mzamani Mashibi/ Mr. Rackson Makondo @ 015 811 4000.

POST 42/253 : **ARTISAN PRODUCTION GRADE A: CARPENTRY SERVICES REF NO: S4/1/17/2018/29 (X3 POSTS)**
Directorate: Construction and Maintenance Management

SALARY CENTRE REQUIREMENTS : R179 523 - R199 242 per annum (as per OSD)
: Vhembe District (X2 Posts)
: Undergraduate NQF level 4, AET/ABET level 4 as recognized by SAQA. Appropriate Trade Test Certificate in carpentry. A valid driver's licence (Attach a copy).

DUTIES : Design. Production. Maintenance. Perform administrative and related functions.

ENQUIRIES : Mr. Frank Mavhungu/ Mr Elizabeth Murhovhi @ 015 963 3790

POST 42/254 : **ARTISAN PRODUCTION GRADE A: PAINTING SERVICES REF NO: S4/1/17/2018/30 (X2 POSTS)**
Directorate: Construction and Maintenance Management

SALARY CENTRE REQUIREMENTS : R179 523 - R199 242 per annum (as per OSD)
: Vhembe District (X2 Posts)
: Undergraduate NQF level 4, AET/ABET level 4 as recognized by SAQA. Appropriate Trade Test Certificate in painting. A valid driver's licence (Attach a copy).

DUTIES : Design. Production. Maintenance. Perform administrative and related functions.

ENQUIRIES : Mr. Frank Mavhungu/ Mr Elizabeth Murhovhi @ 015 963 3790

POST 42/255 : **ARTISAN PRODUCTION GRADE A: PLUMBING SERVICES REF NO: S4/1/17/2018/31 (X3 POSTS)**
 Directorate: Construction and Maintenance Management

SALARY CENTRE : R179 523 - R199 242 per annum (as per OSD)
 : Vhembe District (X1 Post)
 : Sekhukhune District (X1 Post)
 : Waterberg District (X1 Post)

REQUIREMENTS : Undergraduate NQF level 4, AET/ABET level 4 as recognized by SAQA. Appropriate Trade Test Certificate in plumbing. A valid driver's licence (Attach a copy).

DUTIES ENQUIRIES : Design. Production. Maintenance. Perform administrative and related functions.
 : For Vhembe District: Mr. Frank Mavhungu/ Mr Elizabeth Murhovhi @ 015 963 3790
 : For Sekhukhune District: Ms. Constance Makalela/ Mr. Malema Mathabatha @ 015 632 8300
 : For Waterberg District: Mr. Phineas Makomene/ Ms. Palesa Hlaole @ 014 718 3000

POST 42/256 : **ARTISAN PRODUCTION GRADE A: ROADS MECHANICAL REF NO: S4/1/17/2018/32 (X1 POST)**
 Directorate: Construction and Maintenance Management

SALARY CENTRE : R179 523 - R199 242 per annum (as per OSD)
 : Waterberg District

REQUIREMENTS : Undergraduate NQF level 4, AET/ABET level 4 as recognized by SAQA. Appropriate Trade Test Certificate. A valid driver's licence (Attach a copy).
 : Design. Production. Maintenance. Perform administrative and related functions.

DUTIES ENQUIRIES : Mr. Phineas Makomene/ Ms. Palesa Hlaole @ 014 718 3000.

POST 42/257 : **ARTISAN PRODUCTION GRADE A: ELECTRICAL SERVICES REF NO: S4/1/17/2018/33 (X1 POST)**
 Directorate: Construction and Maintenance Management

SALARY CENTRE : R179 523 - R199 242 per annum (as per OSD)
 : Waterberg District

REQUIREMENTS : Undergraduate NQF level 4, AET/ABET level 4 as recognized by SAQA. Appropriate Trade Test Certificate. A valid driver's licence (Attach a copy).
 : Design. Production. Maintenance. Perform administrative and related functions.

DUTIES ENQUIRIES : Mr. Phineas Makomene/ Ms. Palesa Hlaole @ 014 718 3000.

POST 42/258 : **REGISTRY CLERK: RECORDS MANAGEMENT REF NO: S4/1/17/2018/34**
 Directorate: Corporate Services

SALARY CENTRE : R163 563 per annum (Level 05)
 : Head Office

REQUIREMENTS : Undergraduate NQF level 4, AET/ABET level 4 as recognized by SAQA. Computer literacy.

DUTIES : Provide registry counter services. Handling of incoming and outgoing Correspondence. Render an effective filing and record management services. Operate office machines in relation to the registry function. Process documents for archiving and disposal.

ENQUIRIES : Ms. Magdeline Mokonyane at 015 284 7353 or Mr. Matome Malemela at 015 284 7606 or Mr. Billy Seleka at 015 284 7663.

POST 42/259 : **ACCOUNTING CLERK FINANCE MANAGEMENT REF NO: S4/1/17/2018/35 (X3 POSTS)**
 Directorate: Financial Management

SALARY CENTRE : R163 563 per annum (Level 05)
 : Head Office (X1 Post)
 : Vhembe District (X2 Posts)

REQUIREMENTS : Undergraduate NQF level 4, AET/ABET level 4 as recognized by SAQA. Computer literacy.

DUTIES : Render financial Accounting transactions. Perform salary administration support services. Perform bookkeeping support services.

ENQUIRIES : Ms. Magdeline Mokonyane at 015 284 7353 or Mr. Matome Malemela at 015 284 7606 or Mr. Billy Seleka at 015 284 7663, For Vhembe District: Mr. Frank Mavhungu/ Mr Elizabeth Murhovhi @ 015 963 3790

POST 42/260 : **OFFICE ATTENDANT REF NO: S4/1/17/2018/36 (X3 POSTS)**
Directorate: Roads Maintenance

SALARY CENTRE : R163 563 per annum (Level 05)
: Capricorn District (X1 Post)
: Sekhukhune District (X1 Post)
: Vhembe District (X1 Post)

REQUIREMENTS : Undergraduate NQF level 4, AET/ABET level 4 as recognized by SAQA. Computer literacy.

DUTIES : Handle Human resources matters. Perform auxiliary services for the Roads maintenance centre. Handle transport matters.

ENQUIRIES : For Capricorn District: Ms. Welhemina Mohale/ Mr Solomon Netshia @ 015 287 5600
For Sekhukhune District: Ms. Constance Makalela/ Mr. Malema Mathabatha @ 015 632 8300
For Vhembe District: Mr. Frank Mavhungu/ Mr Elizabeth Murhovhi @ 015 963 3790

POST 42/261 : **DRIVER OPERATORS REF NO: S4/1/17/2018/37 (X6 POSTS)**
Directorate: Roads Maintenance

SALARY CENTRE : R163 563 per annum (Level 05)
: Waterberg District (X4 Posts)
: Mopani District (X2 Posts)

REQUIREMENTS : Undergraduate NQF level 1, AET/ABET level 4 as recognized by SAQA. Construction Plant Operator certificate). Undergraduate NQF level 1, AET/ABET level 4 as recognized by SAQA, with a minimum of 2 years' experience in roads maintenance. Undergraduate NQF level 1, AET/ABET level 4 as recognized by SAQA, with a minimum of 5 years' experience in roads maintenance. Valid code 10 (C1) with Public Drivers Permit.

DUTIES : Operating heavy construction plant and equipment. Maintenance of heavy construction plant and equipment. Perform administration duties.

ENQUIRIES : For Waterberg District: Mr. Phineas Makomene/ Ms. Palesa Hlaole @ 014 718 3000
For Mopani District: Mr. Mzamani Mashibi/ Mr. Rackson Makondo @ 015 811 4000.

NOTE : Employees who are on Grader Operator Skills Programme/ qualification are encouraged to apply.

POST 42/262 : **DRIVER REF NO: S4/1/17/2018/38 (X9 POSTS)**
Directorate: Roads Maintenance

SALARY CENTRE : R136 800 per annum (Level 04)
: Sekhukhune District (X4 Posts)
: Vhembe District (X2 Posts)
: Mopani District (X2 Posts)

REQUIREMENTS : Undergraduate NQF level 1, AET/ABET level 4 as recognized by SAQA. Construction Plant Operator certificate). Undergraduate NQF level 1, AET/ABET level 4 as recognized by SAQA, with a minimum of 2 years' experience in roads maintenance. Undergraduate NQF level 1, AET/ABET level 4 as recognized by SAQA, with a minimum of 5 years' experience in roads maintenance. Valid code 10 (C1) with Public Drivers Permit.

DUTIES : Core driver functions. Secondary messenger services.

ENQUIRIES : For Sekhukhune District: Ms. Constance Makalela/ Mr. Malema Mathabatha @ 015 632 8300

For Vhembe District: Mr. Frank Mavhungu/ Mr Elizabeth Murhovhi @ 015 963 3790
Mopani District: Mr. Mzamani Mashibyi/ Mr. Rackson Makondo @ 015 811 4000

POST 42/263 : **SWITCHBOARD OPERATOR: AUXILIARY SERVICES REF NO: S4/1/17/2018/39**
Directorate: Corporate Services

SALARY : R136 800 per annum (Level 04)
CENTRE : Waterberg District
REQUIREMENTS : Undergraduate NQF Level 4 qualification AET/ ABET/ NCV level 4 as recognised by SAQA.
DUTIES : Render switchboard services. Maintain switchboard system.
ENQUIRIES : Mr. Phineas Makomene/ Ms. Palesa Hlaole @ 014 718 3000

POST 42/264 : **TRADESMAN AID II: PLASTERING REF NO: S4/1/17/2018/40 (X9 POSTS)**
Directorate: Maintenance

SALARY : R115 437 per annum (Level 03)
CENTRE : Capricorn District (X5 Posts)
Sekhukhune District (X1 Post)
Mopani District (X1 Post)
Vhembe District (X2 Posts)
REQUIREMENTS : Undergraduate NQF level 1, AET/ABET level 4 as recognized by SAQA. Computer literacy.
DUTIES : Maintenance of office buildings. Maintenance of office equipment and furniture.
ENQUIRIES : For Capricorn District: Ms. Welhemina Mohale/ Mr Solomon Netshia @ 015 287 5600
For Sekhukhune District: Ms. Constance Makalela/ Mr. Malema Mathabatha @ 015 632 8300
For Mopani District: Mr. Mzamani Mashibyi/ Mr. Rackson Makondo @ 015 811 4000
For Vhembe District: Mr. Frank Mavhungu/ Mr Elizabeth Murhovhi @ 015 963 3790

POST 42/265 : **TRADESMAN AID II: PAINTING REF NO: S4/1/17/2018/41 (X2 POSTS)**
Directorate: Construction Maintenance

SALARY : R115 437 per annum (Level 03)
CENTRE : Mopani District
REQUIREMENTS : Undergraduate NQF level 1, AET/ABET level 4 as recognized by SAQA.
DUTIES : Maintenance of office buildings. Maintenance of office equipment and furniture.
ENQUIRIES : Mr. Mzamani Mashibyi/ Mr. Rackson Makondo @ 015 811 4000

POST 42/266 : **TRADESMAN AID II: PLUMBING REF NO: S4/1/17/2018/42 (X4 POSTS)**
Directorate: Maintenance

SALARY : R115 437 per annum (Level 03)
CENTRE : Capricorn District (X2 Posts)
Mopani District (X1 Post)
Vhembe District (X1 Posts)
REQUIREMENTS : AET/ABET level 4 (or NQF level 1) qualification.
DUTIES : Maintenance of office buildings. Maintenance of office equipment and furniture.
ENQUIRIES : For Capricorn District: Ms. Welhemina Mohale/ Mr Solomon Netshia @ 015 287 5600
For Mopani District: Mr. Mzamani Mashibyi/ Mr. Rackson Makondo @ 015 811 4000
For Vhembe District: Mr. Frank Mavhungu/ Mr Elizabeth Murhovhi @ 015 963 3790

POST 42/267 : **TRADESMAN AID II: CARPENTRY SERVICES REF NO: S4/1/17/2018/43 (X4 POSTS)**
Directorate: Maintenance

SALARY : R115 437 per annum (Level 03)

CENTRE : Mopani District (X1 Post)
Vhembe District (X3 Posts)

REQUIREMENTS : Undergraduate NQF level 1, AET/ABET level 4 as recognized by SAQA.

DUTIES : Maintenance of office buildings. Maintenance of office equipment and furniture.

ENQUIRIES : For Mopani District: Mr. Mzamani Mashiby/ Mr. Rackson Makondo @ 015 811 4000
For Vhembe District: Mr. Frank Mavhungu/ Mr Elizabeth Murhovhi @ 015 963 3790

POST 42/268 : **TRADESMAN AID II: PROPERTY AND FACILITIES REF NO: S4/1/17/2018/44**
Directorate: Maintenance

SALARY : R115 437 per annum (Level 03)

CENTRE : Sekhukhune District

REQUIREMENTS : Undergraduate NQF level 1, AET/ABET level 4 as recognized by SAQA.

DUTIES : Maintenance of office buildings. Maintenance of office equipment and furniture.

ENQUIRIES : Ms. Constance Makalela/ Mr. Malema Mathabatha @ 015 632 8300

POST 42/269 : **TRADESMAN AID II: ELECTRICAL SERVICES REF NO: S4/1/17/2018/45 (X2 POSTS)**
Directorate: Construction & Maintenance

SALARY : R115 437 per annum (Level 03)

CENTRE : Capricorn District (X1 Post)
Vhembe District (X1 Post)

REQUIREMENTS : Undergraduate NQF level 1, AET/ABET level 4 as recognized by SAQA.

DUTIES : Maintenance of office buildings. Maintenance of office equipment and furniture.

ENQUIRIES : For Vhembe District: Mr. Frank Mavhungu/ Mr Elizabeth Murhovhi @ 015 963 3790
For Capricorn District: Ms. Welhemina Mohale/ Mr Solomon Netshia @ 015 287 5600

POST 42/270 : **TRADESMAN AID II: MECHANICAL WORKSHOP REF NO: S4/1/17/2018/46 (X3 POSTS)**
Directorate: Roads Maintenance

SALARY : R115 437 per annum (Level 03)

CENTRE : Capricorn District (X1 Post)
Waterberg District (X1 Post)
Vhembe District (X1 Post)

REQUIREMENTS : Undergraduate NQF level 1, AET/ABET level 4 as recognized by SAQA.

DUTIES : Assist Artisans with repairs. Clean workshop bay. Clean vehicles. Assist in auction preparations.

ENQUIRIES : For Vhembe District: Mr. Frank Mavhungu/ Mr Elizabeth Murhovhi @ 015 963 3790
For Capricorn District: Ms. Welhemina Mohale/ Mr Solomon Netshia @ 015 287 5600
For Waterberg District Mr. Phineas Makomene/ Ms. Palesa Hlaole @ 014 718 3000.

POST 42/271 : **TRADESMAN AID II: PHALABORWA ROADS REF NO: S4/1/17/2018/47**
Directorate: Roads Maintenance

SALARY : R115 437 per annum (Level 03)

CENTRE : Mopani District

REQUIREMENTS : Undergraduate NQF level 1, AET/ABET level 4 as recognized by SAQA.

DUTIES : Assist Artisans with repairs. Clean workshop bay. Clean vehicles. Assist in auction preparations.

ENQUIRIES : Mr. Mzamani Mashiby/ Mr. Rackson Makondo @ 015 811 4000

POST 42/272 : **TRADESMAN AID II: CONSTRUCTION TEAM REF NO: S4/1/17/2018/48**
Directorate: Roads Maintenance

SALARY : R115 437 per annum (Level 03)

CENTRE : Vhembe District

REQUIREMENTS : Undergraduate NQF level 1, AET/ABET level 4 as recognized by SAQA.
DUTIES : Maintenance of office buildings. Maintenance of office equipment and furniture.
ENQUIRIES : Mr. Frank Mavhungu/ Mr Elizabeth Murhovhi @ 015 963 3790

POST 42/273 : **TRADESMAN AID II: TZANEEN STORES REF NO: S4/1/17/2018/49**
Directorate: Financial Management

SALARY : R115 437 per annum (Level 03)
CENTRE : Mopani District
REQUIREMENTS : Undergraduate NQF level 1, AET/ABET level 4 as recognized by SAQA.
DUTIES : Keep and issue stores material. Maintenance of office buildings.
ENQUIRIES : Mr. Mzamani Mashibyi/ Mr. Rackson Makondo @ 015 811 4000

POST 42/274 : **GROUNDSMAN REF NO: S4/1/17/2018/50 (X3 POSTS)**
Directorate: Property and Facilities

SALARY : R96 549 per annum (Level 02)
CENTRE : Mopani District (X1 Post)
Sekhukhune District (X1 Post)
Vhembe District (X1 Post)

REQUIREMENTS : Undergraduate NQF level 1, AET/ABET level 4 as recognized by SAQA.
DUTIES : Maintain premises and surroundings. Maintain the garden. Maintain the gardening equipment and tools.
ENQUIRIES : For Mopani: Mr. Mzamani Mashibyi/ Mr. Rackson Makondo @ 015 811 4000
For Vhembe District: Mr. Frank Mavhungu/ Mr Elizabeth Murhovhi @ 015 963 3790
For Sekhukhune District: Ms. Constance Makalela/ Mr. Malema Mathabatha @ 015 632 8300

POST 42/275 : **CLEANER REF NO: S4/1/17/2018/51 (X3 POSTS)**
Directorate: Property and Facilities

SALARY : R96 549 per annum (Level 02)
CENTRE : Mopani District (X1 Post)
Vhembe District (X2 Posts)

REQUIREMENTS : Undergraduate NQF level 1, AET/ABET level 4 as recognized by SAQA.
DUTIES : Provision of cleaning services. Keep and maintain cleaning materials and equipment.
ENQUIRIES : For Mopani: Mr. Mzamani Mashibyi/ Mr. Rackson Makondo @ 015 811 4000
For Vhembe District: Mr. Frank Mavhungu/ Mr Elizabeth Murhovhi @ 015 963 3790

POST 42/276 : **STORES ASSISTANT REF NO: S4/1/17/2018/52 (X6 POSTS)**
Directorate: Finance (Asset Management)

SALARY : R96 549 per annum (Level 02)
CENTRE : Vhembe District (X5 Posts)
Waterberg District (X1 Post)

REQUIREMENTS : Undergraduate NQF level 1, AET/ABET level 4 as recognized by SAQA.
DUTIES : Perform general assistant work.
ENQUIRIES : For Vhembe District: Mr. Frank Mavhungu/ Mr Elizabeth Murhovhi @ 015 963 3790
For Waterberg District: Mr. Phineas Makomene/ Ms. Palesa Hlaole @ 014 718 3000