

DEPARTMENT OF PUBLIC WORKS

The Department of Public Works is an equal opportunity, affirmative action employer. The intention is to promote representativity in the Public Service through the filling of these posts and with persons whose appointment will promote representativity, will receive preference.



- APPLICATIONS** : The Director-General, Department of Public Works Private Bag X65, Pretoria, 0001 or Hand delivered at, Corner Madiba (Vermeulen) and Bosman Street, Central Government Offices Building, Pretoria
- FOR ATTENTION** : Ms N.P Mudau
- CLOSING DATE** : 26 October 2018 at 16h00
- NOTE** : An indication by candidates in this regard will facilitate the processing of applications. If no suitable candidates from the unrepresented groups can be recruited, candidates from the represented groups will be considered. People with disabilities are encouraged to apply. Applications must be submitted on a signed Form Z83, obtainable from any Public Service department and must be accompanied by a comprehensive CV, recently certified copies of qualifications and an Identification Document. Applications not complying with the above will be disqualified. Should you not have heard from us within the next months, please regard your application as unsuccessful. Note: It is the responsibility of all applicants to ensure that foreign and other qualifications are evaluated by SAQA. Recognition of prior learning will only be considered on submission of proof by candidates. Kindly note that appointment will be subject to verification of qualifications and a security clearance. Faxed, e-mailed or late applications will Not be accepted. People with disabilities are encouraged to apply.

MANAGEMENT ECHELON

- POST 41/105** : **CHIEF DIRECTOR: PROPERTY INVESTMENT AND LEASE MANAGEMENT SMALL HARBOURS, STATE COASTAL PROPERTY DEVELOPMENT AND SPECIAL PROJECTS (SHSCPD&SP) REF NO: 2018/101**
- SALARY** : R1 189 338 per annum (All-inclusive salary package) (Total package to be structured in accordance with the rules of the Senior Management service)
- CENTRE** : Head Office: Pretoria
- REQUIREMENTS** : A postgraduate qualification (NQF Level 7) in Property Management or equivalent qualification in built environment of which 7 years should be at Senior Management Services level relevant experience in Built environment or related field. Master degree would be advantageous. Knowledge: Property Financing, Preferential Procurement Policy and Framework, Black Economic Empowerment Act, Supply Chain Management Act, Portfolio Performance and Monitoring, Disposal Policy, Government Immovable Assets Management Act, National Environmental Management Act, Integrated Coastal Management Act. Skills: Strategic capability and leadership, Programme and project management, Asset Management, Property Management, Advanced communication, People Management and empowerment, Problem solving and change management, Policy analysis and development, Service delivery innovation, Financial management, Communication (verbal and written), Stakeholder management, Presentation and facilitation, Quality management. Personal Attributes: Ability to work effectively and efficiently under pressure, ability to meet tight deadline whilst delivering excellent results, Ability to communicate at all levels, participate at an executive level, People orientated, Trustworthy, Hard-working, Highly motivated and ability to work independently. Other: Willing to adapt work schedule in accordance with requirements of the Unit; required to travel extensively; Experience in large commercial developments; Exposure to development of maritime infrastructure will be advantageous.
- DUTIES** : Undertake researches on latest trends; ensure the development and implementation of effective and efficient acts, strategies and policies; determine and develop strategic intervention mechanisms where there are problems/

challenges to implement efficient, effective and uniform procedures and policies; ensure that the SHSCPD&SP budget framework is in line with Medium Term Expenditure Framework; Oversee the analysis of the planned development of small harbours and state coastal properties to ensure continued performance during the development phase; Oversee the monitoring, evaluating and reporting on the development of state coastal assets to ensure compliance and continuous improvement as outlined in the letting out framework; Manage the improvement of infrastructure asset planning, budgeting and implementation that enables sustainable service delivery, increased economic growth and increase access to services for harbours; Improve the utilization of state owned immovable assets in compliance with GIAMA; Oversee the development of the letting out strategy and oversee the implementation across all spheres of government to ensure improved service delivery and continuous improvement of state coastal assets. Conduct benchmarks and best practices for states' coastal assets in line with the property and construction Industry; Ensure sound investment decisions are made which will benefit the state; Ensure all investments are based on current economic market trends. Provide the development of a base for investment and disinvestment decisions; Provide guidance with respect to the integrated approach of developing small harbours; Analyses of options for construction, renovation, leasing and space optimization of small harbours and state coastal properties.

- ENQUIRIES** : Mr Sam Thobakgale Tel No: (012) 406 1882
Mr Riyaadh Kara Tel No: (012) 406 1273
- POST 41/106** : **DIRECTOR: PROPERTY INVESTMENT SMALL HARBOURS, STATE COASTAL PROPERTY DEVELOPMENT AND SPECIAL PROJECTS (SHSCPD&SP) REF NO: 2018/102**
- SALARY** : All-inclusive salary package of R1 005 063 per annum. (Total package to be structured in accordance with the rules of the Senior Management service)
- CENTRE** : Head Office: Pretoria
- REQUIREMENTS** : Post graduate qualification (NQF level 7) in Asset Management/ Commerce and/or Financial/ Business administration or equivalent qualification in built environment 5 years relevant experience in Built environment or related field at MMS / SMS level. Knowledge: Property Financing, Preferential Procurement Policy and Framework, Black Economic Empowerment Act, Supply Chain Management Act, Portfolio Performance and Monitoring, Disposal Policy, Government Immovable Assets Management Act, National Environmental Management Act, Integrated Coastal Management Act. Skills: Strategic capability and leadership, Programme and project management, Asset Management, Property Management, Advanced communication, People Management and empowerment, Problem solving and change management, Policy analysis and development, Service delivery innovation, Financial management, Communication (verbal and written), Stakeholder management, Presentation and facilitation, Quality management. Personal Attributes: Ability to work effectively and efficiently under pressure, ability to meet tight deadline whilst delivering excellent results, Ability to communicate at all levels, participate at an executive level, People orientated, Trustworthy, Hard-working, Highly motivated and ability to work independently. Other: Willing to adapt work schedule in accordance with professional requirement; required to travel extensively; Experience in commercial developments and letting out; Exposure to development of maritime infrastructure will be advantageous.
- DUTIES** : Collate and consolidate all existing information within the investment analyses and immovable asset register of state coastal properties; assess the cost/ benefits for all property investment and options; conduct financial risk, medium and long term liabilities, technical and functionality risk and market risk analyses for portfolios; conduct sensitivity analyses to enable the formulation of proactive strategies for portfolio management; forecast market trends. costs and opportunities related to property assets; audit and evaluate additional investments, capital investments and review performance of portfolio assets related to investment projections; advise and identify innovative alternatives property financing and value enhancing strategies and projections; provide investment related advice to various stakeholders other government departments under Operation Phakisa: Oceans Economy; develop and implement incremental programme to value the State's

properties; provide progress and financial reports to Chief Director: Property Investment and Lease Management. Manage the implementation of the new letting out framework, manage the co-ordination and administration of the letting out component; Manage the monitoring, evaluating and reporting on the development of state coastal assets to ensure compliance and continuous improvement as outlined in the letting out framework; Development of the letting out strategy and oversee the implementation across all spheres of government to ensure improved service delivery and continuous improvement of state coastal assets. Manage the employment related processes of the component; manage the administration and development of staff; ensure capacity and sustainability of staff of the component; manage the budget and expenditures of the component; Provide reports on investment and letting out portfolio.

ENQUIRIES

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