

**DEPARTMENT OF HIGHER EDUCATION AND TRAINING  
(CAPRICORN COLLEGE FOR TVET)**

- APPLICATIONS** : Please forward all applications to: The Principal, Capricorn College for TVET, Private Bag X 9674, Polokwane, 0700 or hand deliver to Central Office at 16 Market Street, Polokwane, Registry Office
- CLOSING DATE** : 31 October 2018, applications received after the closing date or faxed applications will not be considered.
- NOTE** : Applications must be submitted on form Z83 obtainable from any public service department and must be accompanied by recently updated CV; certified copies of qualifications, academic records/transcripts and certified copy of ID (certification must be within three months). Shortlisted candidates will be subjected to screening and security vetting to determine the suitability of a person for employment. Interviewed candidates will be subjected to a competency assessment where necessary. Correspondence will only be entered into with short-listed applicants. The College /department reserves the right to withdraw any of the advertised posts at any time depending on the need. If you did not receive feedback from the college within 90 days of the closing date consider your application unsuccessful. Capricorn College for Technical and Vocational Education and Training (TVET) is inviting applications from suitably qualified candidates to fill the following vacancies:

**OTHER POST**

- POST 41/21** : **PROJECT MANAGER: INFRASTRUCTURE REF NO: CCTVET 01/10/2018**  
3 years Contract  
(Council appointment)
- SALARY** : R356 289 - R419 679 per annum (Level 09) plus 37% in lieu of benefits
- CENTRE** : Central Office
- REQUIREMENTS** : an appropriate Bachelor's degree/ national Diploma (NQF level 6/7) or equivalent qualification specializing in construction. Registration with South African Council for the Project and Construction Management Professions (SACPCMP.). At least 3 years 'working experience in managing construction projects. A valid driver's license is a prerequisite. A post graduate qualification will serve as an added advantage. Certificate in Project Management (if is not part of a full qualification). Experience in Risk management in project management. Knowledge of Construction Regulations of 2014 and Public Service procurement processes. Good communication (written and spoken), human relations and problem solving skills. Strong knowledge and expertise in any of the Construction Project Management software (e.g. advanced Excel, CAD, etc.).
- DUTIES** : the incumbent will be responsible for management of the College's maintenance grant project and related construction projects; fastrack the assessment, determination of bills of quantities and determination of maintenance projects; assist in the development, review and implementation of the College's maintenance plan; run concurrently approved maintenance and construction projects; Responsible for the flow of information from the college level project supervisor (the organizational point where the service/ project is requested) to the team regarding the project in the Department of Higher Education and Training (Department). Administer projects related to the grant in terms of DHET administrative processes and software. To ensure that the requirements of each project are spelt out by the job packaging/ statutory requirements. Adhere to project specification, as well as to the regulatory body guidelines for the project (NIAMMS etc.).
- ENQUIRIES** : OM Maphutha. Tel No: 015 230 1800/1828 /KS Nyambi Tel No: 015 230 1800/1801