

DEPARTMENT OF BASIC EDUCATION

The Department of Basic Education is committed to providing equal opportunities and practising affirmative action employment. It is our intention to promote representivity (race, gender, disability) in the Department through the filling of this post and a candidate whose transfer/promotion/appointment will promote representivity will receive preference. Preference will firstly be given to excess employees and secondly to current Public Service employees. An indication in this regard will facilitate the processing of applications.

- APPLICATIONS** : Submitted via post to: Private Bag X895, Pretoria, 0001 or via hand-delivery to: The Department of Basic Education, 222 Struben Street, Pretoria. Please visit the Department of Education's website at www.education.gov.za or the Department of Public Service and Administration vacancy circulars at www.dpsa.gov.za
- FOR ATTENTION** : Ms J Masipa/Ms N Monyela
- CLOSING DATE** : 02 November 2018
- NOTE** : Applications must be submitted on form Z83 obtainable from any Public Service Department and must be accompanied by a comprehensive CV and certified copies of qualifications. NB as of 1st July 2006, all new appointments in the public service have to be part of the Government Employee Medical Scheme (GEMS) in order to qualify for a Government Medical Subsidy. Correspondence will only be entered into with short-listed applicants. Short-listed candidates will be required to undertake a writing test as part of the interview process. Applications received after the closing date, e-mailed or faxed applications will not be considered.

OTHER POSTS

- POST 41/01** : **DEPUTY DIRECTOR REF NO: DBE/43/2018**
Branch: Social Mobilisation and Support Services
Chief Directorate: Care and Support in Schools
Directorate: Psychosocial Support
- SALARY** : R826 053 per annum (All-inclusive remuneration package)
- CENTRE** : Pretoria
- REQUIREMENTS** : We seek an individual with an appropriate and recognised Bachelor's degree or an equivalent qualification in the social sciences (a relevant postgraduate qualification will be an added advantage). This should be supported by substantial experience in the design and management of programmes and in monitoring and evaluation plus 4 years' experience at a supervisory level is required. An understanding of current education and/or school health policies and trends is essential. Strong communication (verbal and writing), inter-personal and networking skills are essential as well as the ability to liaise with officials at all levels of government and key stakeholders in the field. The successful candidate will be a self-starter who works well independently as well as in a team with demonstrated ability to apply monitoring and evaluation principles to their work. Applications are invited from appropriately qualified persons for this middle management position in the Department of Basic Education in Pretoria. The position requires a proactive person with strong conceptual and strategic leadership skills. The successful candidate will be responsible for the development and maintenance of a strategy, policies, and programmes aimed at ensuring the emotional and social well-being of learners and educators in schools. Applicants must have a valid driver's license and be willing to travel extensively.
- DUTIES** : Develop policies, strategies and programmes to promote and maintain the emotional and social wellbeing of learners and educators in schools. Liaise and co-operate with provincial education departments, national government departments, universities, research organisations as well as NGOs and civic organisations. Monitor, manage and evaluate policies, strategies and programmes to promote and maintain the psychosocial well-being of school communities. Represent the Directorate, both internally and externally as required. Liaise with and report to project funders. Manage internal and external partnerships.
- ENQUIRIES** : Ms J Masipa Tel No: 012 357 3295/Ms N Monyela Tel No: 012 357 3294
- NOTE** : Short-listed candidates will be required to make a presentation to the interview panel as well as to undergo a writing test.

POST 41/02

: **DEPUTY DIRECTOR REF NO: DBE/44/2018**
Branch: Social Mobilisation and Support Services
Chief Directorate: Care and Support in Schools
Directorate: Psychosocial Support

SALARY

: R826 053 per annum (All-inclusive remuneration package)

CENTRE

: Pretoria

REQUIREMENTS

: We seek an individual with an appropriate and recognised Bachelor's degree or an equivalent qualification in psychology. This should be supported by substantial experience in the design and management of programmes plus 4 years' experience at a supervisory level is required. An understanding of current education and/or school health policies and trends is desirable. Strong communication (verbal and writing), inter-personal and networking skills are essential as well as the ability to liaise with officials at all levels of government and key stakeholders in the field. The successful candidate will be a self-starter who works well independently as well as in a team. Experience in clinical diagnosis and/or psychological assessments will be an added advantage. Applications are invited from appropriately qualified persons for this middle management position in the Department of Basic Education in Pretoria. The position requires a proactive person with strong conceptual and strategic leadership skills. The successful candidate will be responsible for the development and maintenance of a strategy, policies, and programmes aimed at ensuring the psychological and emotional well-being of learners and educators in schools. Applicants must have a valid driver's license and be willing to travel extensively.

DUTIES

: Develop policies, strategies and programmes to promote and maintain the psychosocial well-being of learners and educators in schools. Liaise and co-operate with provincial education departments, national government departments, universities, research organisations as well as NGOs and civic organisations. Monitor, manage and evaluate policies, strategies and programmes to promote and maintain the psychological well-being of school communities. Represent the Directorate, both internally and externally as required. Liaise with and report to project funders. Manage internal and external partnerships.

ENQUIRIES

: Ms J Masipa Tel No: 012 357 3295/Ms N Monyela Tel No: 012 357 3294

NOTE

: Short-listed candidates will be required to make a presentation to the interview panel as well as to undergo a writing test.