

DEPARTMENT OF ENERGY

<u>APPLICATIONS</u>	:	The Director-General, Department of Energy, Private Bag X96 Pretoria, 0001 or hand delivered to Department of Energy Building, Corner Paul Kruger and Visagie Street (192 Visagie Street)
<u>FOR ATTENTION</u>	:	Mr. D Mbhokota/ Mr. T Kekana
<u>CLOSING DATE</u>	:	12 October 2018
<u>NOTE</u>	:	Applications must be on a fully completed Z83 forms, signed and dated accompanied by a Comprehensive CV and certified copies of qualifications as well as ID. References should include present and former supervisors as well as their telephone, fax and e-mail addresses. Suitable candidates will be subjected to Personnel Suitability Checks (criminal record, citizen, credit record checks, qualification and employment verification). Confirmation of final appointment will be subject to a positive security clearance. All non SA citizens must attach a certified proof of permanent residence in South Africa. Due to the large number of responses anticipated, receipt of applications will not be acknowledged and correspondence will be limited to short listed candidates only. Applicants are advised not to send their applications through registered mail as the Department will not take responsibility for non-collection of these applications. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualification Authority (SAQA) and proof must be attached thereof. It will be expected of candidates to be available for selection interviews on a date, time and place as determined by the Department. All applications must be sent to the address provided above, and not to the specific region(s). The successful candidates will be required to sign a performance agreement within three (3) months of appointment. Should you not be contacted after 60 days of the closing date, please consider your application unsuccessful. NB email or fax applications will not be accepted.

OTHER POSTS

<u>POST 39/02</u>	:	<u>APPLICATIONS PROGRAMMER</u>
<u>SALARY</u>	:	R356 289 per annum (Level 09)
<u>CENTRE</u>	:	Head Office (Pretoria)
<u>REQUIREMENTS</u>	:	A National Diploma/ Degree in Information Technology (BSc Degree: Computer Science will be an added advantage) with a minimum of (three) 3 years' experience in IT programming environment Plus the following key competencies: Knowledge of prioritisation and complete work under deadlines, Ability to develop and deliver presentations, Ability to create, compose and edit written materials, Intensive knowledge of system analysis principles and practices. Thinking Demand: Proper planning, organisational and paying attention to details, Ability to manipulate and analyse information. Skills: Interpersonal Skills, Training skills, Workshop facilitation, Problem solving skills, Team player, Self-motivator, Strong work ethics, Researching ability, Service delivery, Quality assurance innovative, Creative and analytical. Personal Attributes: Able to assess and evaluate information, Make decision, Ability to work well under pressure. Recommendation: Candidates will have to undergo a practical assessment on programming skills. Java or NET and MCSDs will be an added advantage.
<u>DUTIES</u>	:	Develop, maintain and implement custom-made information system. Procure, maintain and implement off-the-shelf information systems. Develop and maintain the departmental websites. Draft, maintain and implement policies and strategies pertaining to information systems and the departmental websites. Provide information technology functional support and advice. Promote the utilisation of technology as key enablers for service delivery and transformation. Provide managerial activities
<u>ENQUIRIES</u>	:	Zimbini Ndawana ☎012 406 7791
<u>POST 39/03</u>	:	<u>ASSISTANT DIRECTOR: NETWORK ADMINISTRATION</u>
<u>SALARY</u>	:	R356 289 per annum (Level 09)
<u>CENTRE</u>	:	Head Office (Pretoria)

REQUIREMENTS

: A National Diploma or Degree in Information Technology. Certificates in MCSD or MCSE will be an added advantage with a minimum of (three) 3 years' Network Administration and extensive experience in IT software PLUS the following key competencies: Knowledge of infrastructure and application virtualisation technologies and solutions. Working knowledge of networking and server operating system architecture. Reliability in ensuring network security and protection of confidential data. Working knowledge of common encryption technologies. Working knowledge of ITIL. Work cooperatively and productively with the team to achieve results. Skills: Experience with setup and maintenance of internal VMWare based virtual infrastructure using Microsoft Windows server platform. Experience with Windows Server 2016+ including Microsoft Azure, Active Directory, Group Policy, PowerShell, and Internet Information Services10. Experience with SQL Server 2014+. Experience with deploying images and distribution of Windows and third party updates using Windows Server Update Services. Experience in working with systems in a Citrix/Thin Client computing environment. Experience with Backup and Recovery design, implementation, operations, optimisation and disaster recovery. Experience with network device configuration and maintenance, including routers, switches and firewalls. Experience with HP Data Protector. Strong project management skills with focus of delivering under tight timelines. Communication: Ability to communicate technical issues to a non-technical audience. Creativity: Self-motivated and strong problem solving ability. Personal Attributes: Innovative, Creative, Analytical, Able to assess and evaluate information, Make decision, Ability to work well under pressure. Recommendation: Candidates will have to undergo a practical assessment.

DUTIES

: Provide 3rd level support for help desk, transversal systems (BAS, PERSAL and LOGIS) and system development operations. Perform impact analysis with new application systems and databases, and monitor load levelling of servers. Provide inputs and oversee monitoring of information technology policy in respect of networks, servers, internet, email and general server and workstation utilisation. Ensure Local Area Network, server and workstation configurations in accordance with user requirements. Perform network planning and problem solving as per demand. Ensure that systems are operational at all times and that back-ups and restores are performed. Provide managerial activities.

ENQUIRIES

: Philip Leso ☎012 406 7730