

DEPARTMENT OF MINERAL RESOURCES

- APPLICATIONS** : The Director-General, Department of Mineral Resources, Private Bag X59, Arcadia, 0007 or hand delivered to Trevenna Campus, corner Mentjies and Francis Baard Street, former Schoeman.
- FOR ATTENTION** : Ms N Maseko/ Ms T Sibutha
- CLOSING DATE** : 28 September 2018
- NOTE** : All shortlisted candidates for SMS posts will be subjected to a technical exercise that intends to test relevant technical elements of the job, the logistics of which will be communicated by the Department. Following the interviews and technical exercise, the selection panel will recommend candidates to attend a generic managerial Competency Assessment. Applications should be on Z83 form (which should be completed in full, accurately, legibly, signed and dated) and must be accompanied by a comprehensive CV, and originally certified copies of qualifications as well as ID not longer than 3 months (Where a drivers licence is a requirement, a certified copy must be attached). Applicants who do not comply with the above-mentioned requirements, as well as application received after the closing date will not be considered). Requirements stated on the advertised posts are minimum inherent requirements; therefore criterion for shortlisting will depend on the proficiency of the applications received. The Department reserves the right to determine suitable candidate(s) during the Selection process. Confirmation of final appointment will be subject to a positive security clearance. Due to the large number of responses anticipated, correspondence will be limited to short listed candidates only. Short listed candidates will be contacted within three weeks after the closing date. Applicants who have not been contacted during this period may regard their applications as unsuccessful.

OTHER POST

- POST 37/48** : **SECURITY RISK OFFICER REF NO: DMR/18/0047**
- SALARY** : R163 563 per annum (Level 05)
- CENTRE** : Western Cape Regional Office, Cape Town
- REQUIREMENTS** : An appropriate Grade 12 or equivalent, Grade C PSIRA Certificate coupled with relevant experience PLUS the following key competencies: Knowledge: Access control procedure, Safety precautions, Security Registers; Skills: Problem solving skills; Communication: Communication skills (verbal and written).
- DUTIES** : Perform access control. Perform security patrols and escort duties and Operate CCTV equipment's.
- NOTE** : Coloureds, Indians as well as people with disabilities are encouraged to apply.
- ENQUIRIES** : Mr MC Mabena ☎012 444 3633