

**PROVINCIAL ADMINISTRATION: LIMPOPO
DEPARTMENT OF SOCIAL DEVELOPMENT**

The Department of Social Development is an equal opportunity and Affirmative Action Employer. People with disabilities are encouraged to apply.

- APPLICATIONS** : Applications should be addressed to: Provincial Office: Head of Department, Private Bag X 9710, Polokwane, 0700
Capricorn: District Director, Private Bag X9709, Polokwane, 0700
Sekhukhune: District Director, Private Bag X80, Lebowakgomo, 0737
Vhembe: District Director, Private Bag X5040, Thohoyandou, 0950
Waterberg: District Director, Private Bag X1051, Modimolle, 0510
Mopani: District Director, Private Bag X9689, Giyani, 0826
- CLOSING DATE** : 21 September 2018@16h00
- NOTE** : Applications should be submitted on the Z83 form obtainable from any Government Institution and must be accompanied by a comprehensive CV and originally certified copies of required qualifications. Applicants must clearly indicate the reference number on the Z83. Failure to comply with the above requirements will result in the disqualification of the application. Correspondence will be entered into with the shortlisted candidates only and if you do not receive any response from us within three (3) months after the closing date, you may regard your application as unsuccessful. However, should there be any dissatisfaction, applicants are hereby advised to seek reasons for the above administrative action in terms of Promotion of Administrative Justice Act (PAJA), Act No.3 of 2000. Faxed or E-mailed applications will not be considered. All shortlisted candidates will be subjected to a security clearance and verification of qualifications. Shortlisted applicants will be required to provide their original qualifications certificates and IDs on the day of the interviews for verification purposes. The recommended candidates for appointment will be subjected to Personnel Suitability Check for Security reasons. The Department reserves the right to make an appointment in respect of the advertised post. The employment decision shall be informed by the Employment Equity Plan of the Department. The contents of this Circular will also be posted on the following websites www.dsd.limpopo.gov.za / www.limpopo.gov.za / www.dpsa.gov.za and www.vukuzenzele.gov.za.

OTHER POST

- POST 36/212** : **SOCIAL WORK SUPERVISOR (X9 POSTS)**
- SALARY CENTRE** : commencing salary notch: R363 507, Grade 1
Provincial Office Ref No: DSD/62 (X1 Post)
Capricorn Ref No: DSD/63 (X2 Posts)
Sekhukhune Ref No: DSD/64 (X1 Post)
Vhembe Ref No: DSD/65] (X2 Posts)
Waterberg Ref No: DSD/66 (X1 Post)
Mopani Ref No: DSD/67 (X2 Posts)
- REQUIREMENTS** : An undergraduate (NQF level 7) in Social Work as recognised by SAQA. Seven (07) years' experience as a Social Worker. Registration with South African Council for Social Service Professions (SACSSP). A valid driver's licence. Knowledge: Skills and Competencies: Computer Literacy. Interpersonal skills. Communication skills. Report writing skills. Financial management skills. Knowledge of relevant acts and regulations in Social Work. Knowledge of relevant programmes in Social Work. Knowledge and experience in Community Based Services for Children and Youth (Isibindi) will be an added advantage. People management.
- DUTIES** : Manage the implementation of Community Based Services for Children and Youth within the Municipalities. Supervise Social Service Practitioners attached to NPO rendering Community Based Services for Children and Youth. Ensure that Social Work Services are rendered with regard to care, support, protection and development of vulnerable individual, groups, families and communities through the relevant programmes. Facilitate the registration, funding and monitoring of NGOs. Render support, supervise and advise Social Workers, Social Auxiliary Workers and volunteers. Rendering counselling to clients.

ENQUIRIES

: General enquiries about the advertised posts should be directed to Mr PM Phala/ Mr MJ Sekgobela or Ms ME Gafane at 015 230 4407/4315/4426