

DEPARTMENT OF PLANNING, MONITORING AND EVALUATION



- APPLICATIONS** : Applications must be sent to: The Department of Planning, Monitoring and Evaluation (DPME), by mail to Private Bag X944, Pretoria, 0001 or hand delivered at 330 Grosvenor Street, Hatfield, Pretoria. Website: www.dpme.gov.za
- FOR ATTENTION** : Ms J Mchunu
- CLOSING DATE** : 21 September 2018 @ 12:00 pm
- NOTE** : The relevant reference number must be quoted on all applications. The successful candidate will have to sign an annual performance agreement and will be required to undergo a security clearance. Applications must be submitted on originally signed Z.83 accompanied by original certified copies of qualification(s), Identity Document, valid driver's license (where driving/travelling is an inherent requirement of the job), proof of citizenship if not RSA citizen, and a comprehensive CV specifying all experience indicating the respective dates (MM/YY) as well as indicating three reference persons with the following information: name and contact number(s), email address and an indication of the capacity in which the reference is known to the candidate. Applicants will be required to meet vetting requirements as prescribed by Minimum Information Security Standards. All copies must be certified in the past 12 months. Failure to submit the above information will result in the application not being considered. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA). Reference checks will be done during the selection process. Note that correspondence will only be conducted with the short-listed candidates. If you have not been contacted within three (3) months of the closing date of the advertisement, please accept that your application was unsuccessful. Shortlisted candidates must be available for interviews at a date and time determined by DPME. Applicants must note that pre-employment checks will be conducted once they are short-listed and the appointment is also subject to positive outcomes on these checks, which include security clearance, security vetting, qualification verification and criminal records. Shortlisted candidates will be required to complete a written test as part of the selection process. For salary levels 11 to 15, the inclusive remuneration package consists of a basic salary, the state's contribution to the Government Employees Pension Fund and a flexible portion in terms of applicable rules. SMS will be required to undergo a Competency Assessment as prescribed by DPSA. All candidates shortlisted for SMS positions will be required to undergo a technical exercise that intends to test the relevant technical elements of the job. The DPME reserves the right to utilise practical exercises / tests for non-SMS positions during the recruitment process (candidates who are shortlisted will be informed accordingly) to determine the suitability of candidates for the post(s). The DPME also reserves the right to cancel the filling / not to fill a vacancy that was advertised during any stage of the recruitment process.

OTHER POSTS

- POST 36/36** : **CHIEF TOWN AND REGIONAL PLANNER REF NO: 076/2018**
(Fixed Term Contract ending 31 March 2019)
Chief-Directorate: Spatial Planning / National Planning Commission Secretariat
- SALARY CENTRE REQUIREMENTS** : R854 154 – R976 635 all-inclusive salary package per annum based on OSD
Pretoria
A recognised Bachelor's Degree (NQF 7) in Urban / Town and Regional Planning with a minimum of 6 years' experience in Human Settlements / Town and Regional Planning, Infrastructure delivery, Build Environment or related field. A Master's Degree in Spatial Planning/Urban and Regional Planning and exposure to policy analysis and research will serve as an added advantage. Must be registered with the South African Council for Planners as a Professional Planner; Knowledge of: Town and Regional Planning Principles and methodologies; Research and development methodologies; Town and

		Regional Planning legal compliance. Competencies / Skills: Must have Programme and project planning and management skills; Should produce good quality of work, be reliable and take initiative. Should have good Interpersonal relations and communication skills, should be flexible and have the ability to work with the team. Leadership qualities. Should have management skills and be able to control financial resources and supervise staff. Personal attributes: The incumbent must be assertive and self-driven, innovative and creative, client orientated and customer focused, solution orientated and able to work under stressful situations and the ability to maintain high levels of confidentiality. The incumbent must be able to exercise professional judgement.
<u>DUTIES</u>	:	The successful candidate will be responsible to support the National Planning Commission on matters related to Human Settlements and the National Space Economy. This entails supporting the advancement and implementation of the NDP across different sectors of society, in particular in relation to Chapter 8 of the NDP related to Human Settlements and the National Space Economy. Providing technical input from a town and regional planning perspective in relation to detailed sector plans and the compilation of the National Spatial Development Framework and related matters. Supporting engagements with various sectors of society on matters pertaining to the long-term development of the country, with emphasis on matters of long term spatial transformation. Providing research and technical support to the National Planning Commission in relation to long-term spatial development challenges and trends and conducting research.
<u>ENQUIRIES</u>	:	Ms J Mchunu Tel No: (012) 312-0462
<u>POST 36/37</u>	:	<u>SECTOR EXPERT: HUMAN SETTLEMENTS REF NO: 075/2018</u> Outcome: Local Government & Human Settlements
<u>SALARY</u>	:	R826 053 – R973 047 all-inclusive salary package per annum (Salary Level 12) The remuneration package consists of a basic salary, the State's contribution to the Government Employees Pension Fund and a flexible portion that may be structured according to personal needs within the relevant framework.
<u>CENTRE REQUIREMENTS</u>	:	Pretoria A 3-year tertiary qualification (NQF 6) in the area of Human Settlements, Spatial Planning and/or Build Environment or equivalent with at least 6 years experience of which 3 years should be in Human Settlements, Spatial Planning and/or Build Environment Frameworks sector and 3 years at ASD level. An NQF 7 qualification or specialised training/courses will serve as an added advantage. Competencies / Skills: The ideal candidate should have research capabilities; monitoring & evaluation in the Human Settlement sector; Stakeholder engagement & capacity development and data analysis skills. Should produce good quality of work, be reliable and take initiative. Should have good Interpersonal relations and communication skills, should be flexible and have the ability to work with a team. Planning and execution, leadership skills, the ability to delegate and empower subordinates. Personal attributes: The incumbent must be assertive and self-driven, innovative and creative, client orientated and customer focused, solution orientated and able to work under stressful situations and possesses the ability to maintain high levels of confidentiality.
<u>DUTIES</u>	:	The successful candidate will be responsible to provide technical support to the Outcomes Facilitator: Human Settlements in the implementation of the MTSF and NDP. This entails reviewing and implementing human settlement sector plans of the MTSF and NDP and prepare first draft human settlement reports; Assessing trends and developments in the identified sectors and report accordingly and undertake and coordinate human settlement specific research. Monitor, evaluate and conduct periodic reviews of sector specific performance, formulate intervention strategies and report accordingly and Develop and prepare first draft documents, briefing notes and input for political principles and parliament's structures & committees. Ensuring the Directorate's statutory responsibilities in terms of the Public Finance Management Act (PFMA) and DPSA prescripts are adhered to and ensuring effective and efficient Human Resources planning, business/operational and performance annual planning as well as management of procurement within the Directorate and ensuring sound corporate governance mechanisms for the Directorate.

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