

## DEPARTMENT OF MINERAL RESOURCES

<b><u>APPLICATIONS</u></b>	:	The Director-General, Department of Mineral Resources, Private Bag X59, Arcadia, 0007 or hand delivered to Trevenna Campus, corner Mentjies and Francis Baard Street, former Schoeman
<b><u>FOR ATTENTION</u></b>	:	Ms N Maseko/ Ms T Sibutha
<b><u>CLOSING DATE</u></b>	:	28 September 2018
<b><u>NOTE</u></b>	:	All shortlisted candidates for SMS posts will be subjected to a technical exercise that intends to test relevant technical elements of the job, the logistics of which will be communicated by the Department. Following the interviews and technical exercise, the selection panel will recommend candidates to attend a generic managerial Competency Assessment. Applications should be on Z83 form (which should be completed in full, accurately, legibly, signed and dated) and must be accompanied by a comprehensive CV, and originally certified copies of qualifications as well as ID not longer than 3 months (Where a driver's licence is a requirement, a certified copy must be attached). NB: Applicants who do not comply with the above-mentioned requirements, as well as application received after the closing date will not be considered). Requirements stated on the advertised posts are minimum inherent requirements; therefore, criterion for shortlisting will depend on the proficiency of the applications received. The Department reserves the right to determine suitable candidate(s) during the Selection process. Confirmation of final appointment will be subject to a positive security clearance. Due to the large number of responses anticipated, correspondence will be limited to short listed candidates only. Short listed candidates will be contacted within three weeks after the closing date. Applicants who have not been contacted during this period may regard their applications as unsuccessful.

## OTHER POST

<b><u>POST 36/35</u></b>	:	<b><u>DEPUTY DIRECTOR: MINERAL LAWS (REF NO: DMR/18/0046)</u></b>
<b><u>SALARY</u></b>	:	R826 053 per annum Level: 12
<b><u>CENTRE</u></b>	:	Northern Cape, Springbok
<b><u>REQUIREMENTS</u></b>	:	A three-year tertiary qualification in Law coupled with relevant experience of which 3 years must be at an Assistant Director level. PLUS the following key competencies: Knowledge: Minerals and Petroleum Resources Development Act 2002 (Act 28 of 2002) Social and Labour plan, Mine Economics and Broad Based Social Economic Empowerment (BBSEE)(Mining Charter) adjudication; Mining Titles registration, Mine Environmental management and its relationship with urban development, Rural and Urban Renewal Strategies, Public Administration, Knowledge of past legislations Skills: Ability to think innovatively with development opportunities, Ability to supervise and manage people, Ability to interpret and apply legislation and related policies, Ability to facilitate workshops and consultation processes and to implement desired outcomes, Strong ability to facilitate conflict situations. Community Liaison skills, Ability to communicate at a high level in a professional manner, Listening skills, Provide leadership; Communication: Strong communications skills between Government Departments, Business organizations and Institutions at management level (Stake hold liaison), Negotiation/communication and problem solving skills; Creativity: Recognizing viable development opportunities, Exploiting synergies to promote development, Recognizing conflicts, Lateral thinking to identify linkages.
<b><u>DUTIES</u></b>	:	Processing of applications in terms of MPRDA (Act 28 of 2002). Provide information and submit inputs, liaison and consultation with regards to general policy matters, individual applications, co-ordinates consultation process and acts as lead agent on behalf of the Department regarding certain applications. Provide a general service, information and guidance with regard to the objectives of the MPRDA. Provide information, comment on various issues relating to the granting of mining permit, prospecting and mining right rights and mining related issues Provide information, attend meetings and reply to enquiries. Manage the Mineral Laws administration Sub-Directorate. Ensure attendance to issues of cooperate governance. Draft reports, letters and compile submissions for the Minister/DG/DDG for the granting or refusal of rights. Interpretation of Mineral laws on a daily basis.

**ENQUIRIES**  
**NOTE**

- : Mr P Swart ☎053 807 1700
- : Coloureds, Indians as well as people with disabilities are encouraged to apply.