

DEPARTMENT OF WATER AND SANITATION

- APPLICATIONS** : **Head Office (Pretoria):** Please forward your applications quoting the relevant reference number to the Department of Water and Sanitation, Private Bag X350, Pretoria, 0001 or hand deliver to 285 Continental Building, Corner of Visagie and Bosman Street, Pretoria. For attention: Ms LI Mabile.
- Midmar Dam:** Please forward your applications quoting the relevant reference number to, Department Water and Sanitation, Private Bag X24, Howick, 3290 or hand deliver at R103 Prospect Road, Midmar Dam, Howick, 3290. For Attention: Ms T Sindane.
- Mpumalanga (Mbombela):** Please forward your applications quoting the relevant reference number to: The Acting Provincial Head, Department of Water and Sanitation, Private Bag X 11259, Mbombela 1200 or hand deliver to Prorom Building, Reception Ground Floor, Corner Brown and Paul Kruger Street, Mbombela. For attention: Mr MJ Nzima.
- CLOSING DATE** : 14 September 2018
- NOTE** : Applications must be submitted on a signed and dated Z83 form, obtainable from any Public Service Department, and should be accompanied by a comprehensive CV as well as certified copies of qualifications and Identity document. No late, faxed or e-mailed applications will be accepted. Correspondence will be limited to shortlisted candidates only. If you have not heard from us within two (2) months of the closing date, please accept that your application was unsuccessful. Preference will be given to previously disadvantaged groups. Successful applicants will be required to undergo standard Government security clearance procedures including verification of qualifications. Should you be in a possession of a foreign qualification(s), it must be accompanied by an evaluation from South African Qualification Authority (SAQA). "All SMS shortlisted candidates will be subjected to a technical exercise that intends to test relevant technical elements of the job, the logistics of which will be communicated by the department. Following the interview and technical exercise, the selection panel will recommend candidates to attend a generic managerial competency assessment (in compliance with the DPSA Directive on the implementation of competency based assessments). The competency assessment will be testing generic managerial competencies using the mandated DPSA SMS competency assessment tools" People with disabilities are encouraged to apply for the posts. People who are not employed by the Public Service Departments are welcomed to apply for posts. The department reserves the right not to make an appointment.

MANAGEMENT ECHELON

- POST 35/64** : **DIRECTOR: WASTE WATER SERVICES REGULATION REF NO: 140918/01**
This is a re-advertisement; applicants who have previously applied are encouraged to re-apply
Branch: Regulations
- SALARY** : R1 005 063 per annum Level 13 (all inclusive package)
- CENTRE** : Head Office Pretoria
- REQUIREMENTS** : A B-Degree or NQF Level 7 qualification in Natural Science. Six (6) to ten (10) years management experience in the water sector within the regulatory environment of which five (5) years of experience at a Middle or Senior management level. A valid driver's Licence (certified copy must be attached). The appointed candidate will be required to make decisions which will have an implication on the health and livelihoods of the South African people and to ensure discharge of effluent safe for the environment. Understanding of the water sector and a working knowledge of legislation applicable to Local Government, good knowledge and interpretation of Departmental standards on Waste Water Quality. Knowledge of water services policies and existing regulation in water services. Innovative, strategic and integrated thinking skills have an interactive nature and are able to work as part of a team. An excellent verbal and written communication skill including public speaking is essential. Excellent negotiation skills. Project and

Programme Management, Policy & Strategy Development, good knowledge of wastewater risk abatement planning and must be able to interact with the key sector stakeholders, including water boards, other government departments, civil society organizations, etc. Willingness to travel and work irregular hours. Ability to work independently and use own initiative. Ability to adapt to a dynamic environment. Promote knowledge sharing and learning through participation and building support to African Forum for Water Utilities (AFUR) Network, WIN-SA, Water Institute of Southern Africa, Institute of Municipal Engineering of Southern Africa and other institutions.

- DUTIES** : Ensure implementation of the Green Drop Certificate Programme and development thereof and monitor compliance to wastewater effluent standards and investigate and report on consumer complaints. The successful candidate will be responsible for monitoring and evaluation of section 41 and 73 interventions on high risk priority wastewater cases, monitoring and evaluation according to section 19 of the National Water Act, 1998 (Act No 36 of 1998) and monitoring and evaluation of execution of action plans to rectify non-compliances. Continuous development and maintenance of the Green Drop System (GDS) within the Integrated Regulatory Information System (IRIS) and effective Helpdesk that is of assistance to the sector (facilitate use of the GDS by the sector) & trained staff to give effect to Regulation 2834. Finalise the development of the Water Sector Regulation framework focusing on the Institutional Model of Water Services and alignment with Water Resources. Roll out Water Services Regulation Strategy in the sector and capacitate regions to implement and work with South African Local Government Association on development of local regulation.
- ENQUIRIES** : Ms. L. Mokoena, Tel No: (012) 336 6574

OTHER POSTS

- POST 35/65** : **DEPUTY DIRECTOR: SHARED WATERCOURSES (SWC) REF NO: 140918/02**
Branch: International Water Cooperation (IWC)

- SALARY CENTRE REQUIREMENTS** : R697 011 per annum (all inclusive package), (Level 11)
: Head Office Pretoria
: A B-Degree in Human Sciences. Three (3) to six (6) years management experience in bilateral/multilateral relations. Valid driver's licence is required (certified copy should be attached). Knowledge and understanding of international politics / international relations and difference between multilaterals and bilateral agreements. Knowledge and experience in developing policies and its procedures. Knowledge and understanding of research and Public Finance Management Act (PFMA). Knowledge and experience of bilateral / multilateral management issues. Knowledge of equal opportunities and Affirmative action guidelines and laws. Knowledge of administrative and clerical procedures and systems. Departmental policies and procedures. Governmental financial systems. Knowledge of learning and teaching procedures and techniques. Framework for managing performance information. Knowledge of implementing policies of PMDS. Problem solving and Analysis. People and Diversity Management. Client orientation and Customer Focus. Good Communication Skills. Accountability and Ethical Conduct. Ability to cope with long working hours and meet urgent deadlines. Willingness to travel locally and internationally.

- DUTIES** : Develop regional and international cooperation of bilateral / multilateral agreements. Provide advise on the impact of relevant programmes with reference to impact on Departmental priorities. Identify opportunities and manage strategic partnerships with local and international stakeholders. Coordinate the implementation of funded and strategic programmes and projects. Conduct research and report findings and recommendations that advances the objectives of the Department of Water & Sanitation (DWS). Provide relevant support to the DWS Principals on Water Management issues within the relevant Commissions and Committees. Write minutes and reports of the Commissions and Committee meetings. Provide protocol service for the local and international stakeholders. Strengthen relations with shared watercourses / riparian states in support of the SADC and African Agenda. Draft speeches, briefing notes, submissions,

memorandums and reports on shared watercourses projects and programmes. Ensure proper management of Staff in the Directorate.
ENQUIRIES : Mr. T Tlala, Tel No: (012) 336 6632

POST 35/66 : **ENGINEER (PRODUCTION) GRADE A REF NO: 140918/03**
 Directorate: Infrastructure Development and Maintenance, Sub-Directorate: Sanitation

SALARY : R679 338 per annum (all inclusive OSD salary package, offer based on proven years of experience)

CENTRE : Mbombela

REQUIREMENTS : Engineering Degree (B Eng/ BSC (Eng). Three (3) years post-qualification engineering experience. Compulsory registration with the ECSA as a Professional Engineer (proof of registration must be attached). A valid driver's license (certified copy must be attached). Programme and project management. Engineering design and analysis knowledge. Research and development. Technical report writing. Team leadership, planning and organizing and analytical skills. Financial, conflict and people management. Computer literacy.

DUTIES : Design new systems to solve practical engineering challenges and improve efficiency and enhance safety. Plan, design, operate and maintain engineering projects. Ensure through evaluation that planning and design by others is done according to sound engineering principles and according to norms and standards and code of practice. Develop cost effective solution according to standards. Evaluate existing technical manuals, standard drawing and procedures to incorporate new technology. Analyses and advises on the planning, design, construction and maintenance of wastewater systems and water supply systems, including collection, treatment, storage, distribution and discharge. Development of planning / operation models or decision support systems for water resource development / management. Develop tender specifications. Development of Business Plan. Approve engineering works according to prescribed norms and standards. Ensure training and development of technicians, technologists and candidate engineers to promote skills/knowledge transfer and adherence to sound engineering principles and code of practice. Supervise the engineering work and processes. Administer performance management and development. Ensure adherence to regulations and procedures for procurement and personnel administration. Manage Human Resources. Monitor and control expenditure. Report on expenditure and service delivery. Liaise with relevant bodies/councils on engineering related matters.

ENQUIRIES : Mr. P.H Ntabeni, Tel No: 013 759 7306

POST 35/67 : **SENIOR COMMUNITY DEVELOPMENT OFFICER REF NO: 140918/04**
 Branch: Operational Integration Mpumalanga
 Directorate: Water Sector Support, Sub-Directorate: Sanitation

SALARY : R299 709 per annum (Level 08)

CENTRE : Mbombela

REQUIREMENTS : Degree or National Diploma in Social Sciences. Three (3) to Five (5) years relevant experience. A valid driver's license (certified copy must be attached). Computer literacy (Ms Word, Excel and PowerPoint). Strategic and operational plan management. Knowledge and experience of policy implementation; monitoring and evaluation principles. Knowledge and experience of project management and professional development. Good verbal and written communication skills. Conflict management.

DUTIES : Identify and facilitate the implementation of integrated community development interventions in partnership with community and other relevant stakeholders. Liaise and co-ordinate with relevant role players, internal and external stakeholders. Support communities and perform administrative support on community development and related activities. Ensure the implementation of water regulatory framework. Ensure the planning of water programmes. Ensure the monitoring and evaluation of water and sanitation programmes.

ENQUIRIES : Mr RM Mbambo, Tel No: 013 759 7320

POST 35/68 : **ARTISAN PRODUCTION GRADE A (MECHANICAL) REF NO: 140918/05 (X4 POSTS)**

Branch: NWRI (Eastern Operation)

SALARY : R179 523 per annum (OSD)
CENTRE : Midmar Dam
REQUIREMENTS :

Appropriate trade test certificate. Valid driver's licence (certified copy must be attached). Knowledge of technical analysis, computer –aided technical applications, legal compliance, technical report writing and production, process knowledge and skills. Problem solving and analysis, decision making, team work and analytical skills. Creativity, self-management, customer and responsiveness. Communication and computer skills. Planning and organizing skills.

DUTIES : Produce designs according to client specification and within limits of production capability. Produce objects with material and equipment according to job specification and recognized standards. Quality assurance of produced objects. Inspect equipment and/or facilities for technical faults. Repair equipment and facilities according to standards. Tests repair equipment and/or facilities against specifications. Service equipment and/or facilities according to schedule. Quality assure serviced and maintained equipment and/or facilities. Compile and submit reports. Provide inputs to the operational plan. Keep and maintain job record/register. Supervise and mentor staff's continuous individual development to keep up with new technologies and procedures.

ENQUIRIES : Mr. V.J Buthelezi Tel No: 033 239 1900

POST 35/69 : **ARTISAN PRODUCTION GRADE A (ELECTRICAL) REF NO: 140918/06**

Branch: NWRI (Eastern Operation)

SALARY : R179 523 per annum (OSD)
CENTRE : Midmar Dam
REQUIREMENTS :

Appropriate trade test certificate. Valid driver's licence (certified copy must be attached). Knowledge of technical analysis, computer –aided technical applications, legal compliance, technical report writing and production, process knowledge and skills. Problem solving and analysis, decision making, team work and analytical skills. Creativity, self-management, customer and responsiveness. Communication and computer skills. Planning and organizing skills.

DUTIES : Produce designs according to client specification and within limits of production capability. Produce objects with material and equipment according to job specification and recognized standards. Quality assurance of produced objects. Inspect equipment and/or facilities for technical faults. Repair equipment and facilities according to standards. Tests repair equipment and/or facilities against specifications. Service equipment and/or facilities according to schedule. Quality assure serviced and maintained equipment and/or facilities. Compile and submit reports. Provide inputs to the operational plan. Keep and maintain job record/register. Supervise and mentor staff's continuous individual development to keep up with new technologies and procedures.

ENQUIRIES : Mr. V.J Buthelezi Tel No: 033 239 1900

POST 35/70 : **ASSISTANT TECHNICAL OFFICER REF NO: 140918/07**

Branch: Planning and Information, Directorate: Spatial and Land Information Management

SALARY : 163 563 per annum (Level 05)
CENTRE : Head Office Pretoria
REQUIREMENTS :

A Senior Certificate with Mathematics / Mathematics Literacy. Computer literacy. Basic knowledge in handling laboratory equipment. A valid driver's license (Certified copy must be attached). Basic problem solving skills. Good communication, interpersonal and organising skills. Willingness to acquire new skills.

DUTIES : Maintenance and monitoring measuring equipment's. Maintenance of technical equipment for monitoring stations. Make available information / materials for maintaining monitoring stations. Capture monthly water-related measurements. Collect water samples according to set standards and register the samples on the

relevant database. Collection of water-related data. Maintain water-related data for surface and ground water. Capture hydrological data. Provide water-related data to relevant managers. Maintain data related to surface and ground water. Provide maps and other related documents. Management of documents relating to water and data systems.

ENQUIRIES

: Ms C Rajah, Tel No: 012 336 8130