

**FREE STATE PROVINCIAL GOVERNMENT  
DEPARTMENT OF TREASURY**

*The Free State Provincial Government is an equal opportunity affirmative action employer. It is our intention to promote representativity (race, gender and disability) in the Province through the filling of these posts and candidates whose appointment/promotion/transfer will promote representativity will receive preference.*



- APPLICATIONS** : Applications, quoting the relevant reference, should be forwarded as follows: The Deputy Director – Human Resources Management, Free State Provincial Treasury, Private Bag X 20537, Bloemfontein, 9300 or delivered by hand in Room 426(b), 4<sup>th</sup> Floor, Fidel Castro Building, 55 Miriam Makeba Street, Bloemfontein.
- FOR ATTENTION** : Mr. I Pheello, Tel No: (051) 405 5069
- CLOSING DATE** : 07 September 2018
- NOTE** : Applications must be submitted on form Z.83, obtainable from any Public Service Department and must be accompanied by certified copies of qualifications (a transcript of results must be attached or subjects should be mentioned in the CV), driver's license (if required), identity document and a recently updated, comprehensive C.V. Applicants are requested to complete the Z83 form properly and in full. The reference number of the advertised post should be stated on the Z.83 form. Qualification certificates must not be copies of certified copies. Applications received after the closing date and those that do not comply with these instructions will not be considered. The onus is on the applicants to ensure that their application is delivered timeously. Candidates who possess foreign qualifications and/or short courses certificates must take it upon themselves to have their qualifications evaluated by the South African Qualifications Authority (SAQA), and must please attach proof of the level of their qualifications after evaluation on all applications. Applicants are respectfully informed that if no notification of appointment is received within 4 months of the closing date, they must accept that their application was unsuccessful. Candidates will also be subjected to a practical test. Suitable candidates will be subjected to personnel suitability checks (criminal record check, citizenship verification, financial/asset record checks, qualification/study verification and previous employment verification). The Department reserves the right not to make appointments for the advertised posts.

**OTHER POST**

- POST 34/49** : **ASSISTANT DIRECTOR: FINANCE AND BUDGET CONTROL REF NO: FSPT: 036/18**
- SALARY** : A basic salary of R356 289 per annum (Level 09)
- CENTRE** : Bloemfontein
- REQUIREMENTS** : A three year degree/diploma in Accounting/ Budgets/Finance or equivalent qualification. Three years' experience in budget control and financial control in the Public Sector. Knowledge of the financial management environment, management of resources, BAS, Logis and Persal systems, batch control, budget formats and Microsoft Office. Good communication skills, numeracy and presentation skills. Computer literate. Valid driver's license.
- DUTIES** : Review the implementation and maintenance of financial accounting practices (BAS/PERSAL/LOGIS) transactions concerning financial processes in the Department to contribute to the rendering of professional financial accounting services. Render a financial accounting service to the Department by preparing official documentation such as the budget database, adjustment estimates and S40 projections in line with prescribed templates, prescripts and guidelines. Monitor the successful implementation of Departmental/public service policies as well as the development of policies on matters related to financial accounting to adhere to the relevant prescripts/legislation. Prepare and consolidate reports on

**ENQUIRIES**

financial accounting issues and statistics (BAS/Logis/Persal). Manage human and asset resources.  
: Ms. FP Prinsloo Tel No: (051) 405 5462