

**PROVINCIAL ADMINISTRATION: KWAZULU NATAL
DEPARTMENT OF HEALTH**

This Department is an equal opportunity, affirmative employer, whose aim is to promote representivity in all levels of all occupational categories in the Department

- APPLICATIONS** : Human Resource Department, R K Khan Hospital Private Bag X004 Chatsworth, 4030 or Hand delivered to R K Khan Hospital Human Resource. Department Ground floor Recruitment Officer Room no. 35
- FOR ATTENTION** : Human Resource Manager
- CLOSING DATE** : 31 August 2018 16:00 afternoon
- NOTE** : Applications should be submitted on form Z83 from any Public Service Department Human Resource Department OR from the website www.kznhealth.gov.za Certified copies of ID, Matric, highest educational qualifications and professional registration with the SANC certificate – not copies of certified copies. Current registration with SANC /HPCSA2018. Updated Curriculum Vitae. Certified copy of certificates of service endorsed by Human Resource. The reference number must be indicated in the column provided on form Z83 e.g. HR 01/2018. Faxed documents will not be accepted. Failure to comply with the above instructions will result in disqualification. Please note that if you are not contacted within 3 months of the closing date, your application is unsuccessful. Every shortlisted applicant will be advised of the outcome of their application in due course. Please note that the successful candidate will be subjected to a pre-employment screening and verification process including CIPC (Companies Intellectual Property Commission) screening. Due to financial constraints no S & T or relocation costs will be paid.
ERRATUM: kindly note that the post of Radiographer (**Eshowe Hospital**) with Ref No: CM 13/2018 advertised in vacancy circular 31 dated 03 August 2018 has been withdrawn.

OTHER POSTS

- POST 33/53** : **HEAD CLINICAL UNIT (MEDICAL) ENT REF NO: RKKM 31/2018**
- SALARY** : Grade 1: R1 643 352 per annum. All-inclusive package (Commuted overtime is compulsory)
- CENTRE** : R. K Khan Hospital (ENT Department)
- REQUIREMENTS** : An HPCSA recognized ENT qualification plus Current registration with HPCSA as a Specialist in Otorhinolaryngology plus at least (3) years post registration experience as an ENT Specialist. Knowledge of Human Resources Management, Finance Management and quality assurance programmes. Sound knowledge of current Health and Public service legislation and policies, medical ethics, epidemiology and statistics. Good decision making, analytical and communication skills. Ability to create and ensure a sound and conducive working environment. Computer literacy.
- DUTIES** : Responsible for the management of ENT unit including day to day running of services, administration and support services to achieve optimal patient care within defined levels of institutional responsibility. Be part of the team that ensures efficient management and equitable distribution of all resources in Durban District ENT complex and drainage areas. Effective utilization and training of staff; maintenance of Discipline, promotion of sound labour relations and appropriate use and care of equipment in the facility. Provide leadership to ensure the achievement of priorities and output of the strategic plan and health transformation including development of continuous quality assurance programmes, implementing and co-ordinating community care and outreach programmes. Ensure procedures for safe keeping of patient's records, documents, assets and information. Will also be responsible for academic and/or creative teaching and leadership; curriculum and development of undergraduate and post graduate courses; managing academic and support staff and developing /supervising research and/or creative projects. Establish and strengthen relationship with other

		stakeholders; namely Medical School, Research Council and Hospitals in the District.
<u>ENQUIRIES</u>	:	DR. D Behadar Tel No: 031 459 6019
<u>POST 33/54</u>	:	<u>MEDICAL MANAGER: REF NO: CH/15/2018 (X1 POST)</u>
<u>SALARY</u>	:	R1 115 874 per annum All-inclusive package. Other Benefits: 22% rural allowance and compulsory commuted overtime.
<u>CENTRE</u>	:	Ceza District Hospital
<u>REQUIREMENTS</u>	:	MBCHB Degree plus current HPCSA registration as Medical Practitioner. Minimum of three (3) years' experience as a medical officer after registration with the HPSCA as a medical practitioner. NB: Please attach certificate of service. Recommendation: Diploma in HIV Management. Diploma in O&G, Communicable diseases, medicine, child health/ pediatrics or degree in Family medicine. Computer literacy. Valid driver's license. Knowledge, Skills, Training and Competencies: Broad clinical knowledge, competency and skills in general clinical domains such as medicine, pediatrics, obstetrics and gynaecology and surgery. Knowledge of relevant health and public service related legislation, Policies and procedures. Knowledge of strategic documents e.g. SDG, APP, DHP, DHER, etc. Knowledge and experience in District Health System. Knowledge of ethics. Knowledge of Health Information System and Decision making skill. Good communication, leadership, team building and motivation, computer skills. Good supervisory, planning and organization skills. Knowledge of Employee Performance Management Development System (EPMDS).
<u>DUTIES</u>	:	Manage the provision of safe, ethical and high quality medical and allied health care at Ceza Hospital and associated PHC facilities. Provide support and supervision to all Medical and Allied health staff (including pharmacy, radiology, rehabilitation, dietetics, Oral health, social work, optometry, and psychology). Actively participate in the institutional strategic and operational planning and monitoring and evaluation processes. Manage and facilitate the formulation of Medical and allied health service policies and procedures and ensure that these are in line with the current statutory guidelines, regulations and code of ethics. Ensure the provision and development of protocols and guidelines to Medical and allied health personnel by: Strengthening clinical governance in the institution; and ensuring cost effective and efficient use of resources-including human and financial resources and monitoring and control of blood product and laboratory investigations. Plan, manage and control of resources allocated to Medical and allied health. Manage performance of medical and allied health staff. Ensure regular skills audits and ensure staff development and training. Maintain discipline and deal with grievances and labour related issues in Terms of the laid down procedures, in medical and allied health section. Assist with information management and analysis. Ensure accurate records are maintained for all health records in accordance with legal and statutory regulations for the continuity of care. Monitor and control overtime in medical and allied health sections. Ensure HR policies and regulations are implemented. Assist with pro-active recruitment of medical and allied health professionals. Conduct clinical and record audits, morbidity and mortality and perinatal mortality reviews. Conduct service assessments and ensure medical and allied health sections participate in quality improvement projects and surveys to improve clinical quality and patient satisfaction. Assist with analyzing Adverse Events. Ensure compliance with National Core Standards and Ideal Clinic Realization Model. Provide leadership to clinical risk. Deal with medico-legal issues e.g. reports, clinical privileges, risk management. Full participation in management, financial and human resource committees of the institution. Develop Integrated Primary Health Care Service in Ceza Sub District. Assist with quarterly reviews of programmes. Be a member of management meetings e.g. Executive Management Committee (Exco), Extended Management meetings, Clinic and Hospital Cash Flow meetings, Institutional Health Technology, Quality, Infection Prevention and Control, Health and Safety and Disaster Management etc.
<u>ENQUIRIES</u>	:	Chief Executive Officer: Mr. SP Zulu Tel No: 035- 832 5163

- APPLICATIONS** : Direct your application quoting the relevant reference number to: The Chief Executive Officer, Ceza Hospital, Private Bag X200, Ceza, 3866. Hand delivered applications may be submitted to Chibini Main Road, Human Resource Section, and Ceza Hospital, before 16H 00 on or before the closing date.
- FOR ATTENTION NOTE** : Mr. E.S. Mazibuko: Human Resource Officer (Supervisor)
: Applications should be submitted on form Z83 obtainable from any Public Service Department or from the website www.kznhealth.gov.za and should be accompanied by a CV (experience must be comprehensively detailed) and certified copies of qualification certificates plus registration certificates. Certificate of service must be endorsed by Human Resources. Certified copy of identity document. No faxed or e-mailed applications will be considered. The Department reserves the right not to fill the post after advertisement. The appointments are subject to positive outcomes obtained for the Pre-Employment checks which will be conducted by the Department for the following i.e. Security Clearance/vetting, Security clearance for criminal records, credit records, (Financial, assets records etc.), validation of identity document, drivers license, professional driving permit (where required). Citizenship/permanent residency, Company Intellectual Property Commission (CIPC)-Business Interests, verification of Education qualifications by the South African Qualifications Authority (SAQA), verification of employment history/reference checks-previous experience from employers. Applicants are respectfully informed that correspondence will be limited to shortlisted candidates only. "People with disabilities and African males are encouraged to apply. Short listed candidates will not be compensated for Subsistence and Travelling claims(S&T).
- CLOSING DATE** : 31 August 2018
- POST 33/55** : **CLINICAL MANAGER: REF NO: CH/12/2018 (X1 POST)**
- SALARY** : R1 115 874 per annum All-inclusive package. Other Benefits: 22% rural allowance and compulsory commuted overtime
- CENTRE** : Ceza District Hospital
- REQUIREMENTS** : MBCHB Degree plus current HPCSA registration as Medical Practitioner. Minimum of three (3) years' experience as a medical officer after registration with the HPSCA as a medical practitioner. Please attach certificate of service. Recommendation: Diploma in HIV Management. Diploma in O& G, Communicable diseases, medicine, child health/ pediatrics or degree in Family medicine. Computer literacy. Valid driver's license. Knowledge, Skills, Training and Competencies: Ability to diagnose and manage common medical problems including emergencies. Sound clinical knowledge and experience. Ability to conduct caesarean sections and administer anaesthesia. Knowledge and skills in the management of patients with TB, HIV/AIDS and other chronic diseases. Knowledge of relevant acts, policies and regulations of the Department of Health. Good communication, leadership, decision making, team building and motivation, computer skills. Good supervisory, planning and organization skills. Knowledge of Employee Performance Management Development System (EPMDS).
- DUTIES** : Provide safe ethical and high quality medical, surgical and emergency care for all departments, including maternity (including caesarean sections and/or anaesthetics) when necessary. Management of the ARV unit, including clinical support, management of patients, managing day to day operational activities in the unit. Supervise and support fixed clinics falling under Eshowe Hospital. Supervise and support junior staff in the fulfillment of their duties and manage their performance. Development, implementation, monitoring and evaluation of clinical protocols. Assist with monitoring of quality of care and cost effectiveness. Play an active role in the implementation of quality assurance and quality improvement programmes, as well as strategic planning. Maintain discipline and deal with grievances and Labour relations issues in terms of the laid down policies and procedures. Conduct clinical audits and serve in relevant committees. Conduct and co-ordinate in-service training for staff. Maintain clinical, professional and ethical standards at all times. Provide after-hours medical services as per roster/when the need arises.
- ENQUIRIES** : Chief Executive Officer: Mr. SP Zulu Tel No: 035- 832 5163

APPLICATIONS : Direct your application quoting the relevant reference number to: The Chief Executive Officer, Ceza Hospital, Private Bag X200, Ceza, 3866. Hand delivered applications may be submitted to Chibini Main Road, Human Resource Section, and Ceza Hospital, before 16H 00 on or before the closing date.

FOR ATTENTION NOTE : Mr. E.S. Mazibuko: Human Resource Officer (Supervisor)
: Applications should be submitted on form Z83 obtainable from any Public Service Department or from the website www.kznhealth.gov.za and should be accompanied by a CV (experience must be comprehensively detailed) and certified copies of qualification certificates plus registration certificates. Certificate of service must be endorsed by Human Resources. Certified copy of identity document. No faxed or e-mailed applications will be considered. The Department reserves the right not to fill the post after advertisement. The appointments are subject to positive outcomes obtained for the Pre-Employment checks which will be conducted by the Department for the following i.e. Security Clearance/vetting, Security clearance for criminal records, credit records, (Financial, assets records etc.), validation of identity document, drivers license, professional driving permit (where required). Citizenship/permanent residency, Company Intellectual Property Commission (CIPC)-Business Interests, verification of Education qualifications by the South African Qualifications Authority (SAQA), verification of employment history/reference checks-previous experience from employers. Applicants are respectfully informed that correspondence will be limited to shortlisted candidates only. "People with disabilities and African males are encouraged to apply. Short listed candidates will not be compensated for Subsistence and Travelling claims(S&T).

CLOSING DATE : 31 August 2018

POST 33/56 : **SPECIALIST ORTHOPAEDICS: REF NO: RKK M 29/2018**

SALARY : Grade 1: R1 051 368 per annum. All-inclusive salary package (Commuted overtime is compulsory).
Grade 2: R1 202 112 per annum. All-inclusive salary package (commuted overtime is compulsory)

CENTRE REQUIREMENTS : R. K Khan Hospital – Orthopaedics
: **Grade 1:** Minimum requirement appropriate qualification MBCHB Degree Plus current registration with HPCSA as a Medical Specialist in Orthopaedics. **Grade 2:** The minimum of 5 years appropriate experience as Medical Specialist after registration with the HPCSA as a Medical Specialist in Orthopaedics. Proof of current registration with HPCSA 2018. Knowledge, Skills and Competencies. Ability to deal with all medical emergencies. Knowledge of ethical Medical Practices. Ability to assess, diagnose and manage patient. A concern for quality. Cross Cultural Awareness. Ability to work within a multi-disciplinary team.

DUTIES : Render clinical duties in the Orthopaedics Department. Render cost effective medical care, incorporating radical management and follow-up. Maintain medical records. Train and supervise medical interns, medical students and other personnel. Undertake on-going medical education and professional development.

ENQUIRIES APPLICATIONS : DR. D Behadar Tel No: 031 459 6019/ DR. V Dehal Tel No: 031 459 6170
: Human Resource Department, R K Khan Hospital Private Bag X004 Chatsworth, 4030 or Hand delivered to R K Khan Hospital Human Resource. Department Ground floor Recruitment Officer Room no. 35

FOR ATTENTION NOTE : Human Resource Manager
: Applications should be submitted on form Z83 from any Public Service Department Human Resource Department OR from the website www.kznhealth.gov.za Certified copies of ID, Matric, highest educational qualifications and professional registration with the SANC certificate – not copies of certified copies. Current registration with SANC /HPCSA2018. Updated Curriculum Vitae. Certified copy of certificates of service endorsed by Human Resource. The reference number must be indicated in the column provided on form Z83 e.g. HR 01/2018. Faxed documents will not be accepted. Failure to comply with the above instructions will result in disqualification. Please note that if you are not contacted within 3 months of the closing date, your application is unsuccessful. Every shortlisted applicant will be advised of the outcome of their application in due course. Please note that

the successful candidate will be subjected to a pre-employment screening and verification process including CIPC (Companies Intellectual Property Commission) screening. Due to financial constraints no S & T or relocation costs will be paid.
31 August 2018 16:00 afternoon

CLOSING DATE

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POST 33/57

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MEDICAL OFFICER REF NO: MOURO/2/2018 (X2 POSTS)

Department: Urology Department

SALARY

:

Grade 1: R780 612 per annum (All Inclusive Salary Package) excluding Commuted Overtime.

Grade 2: R892 551 per annum (All-inclusive Salary Package) excluding Commuted Overtime.

Grade 3: R1 035 831 per annum (All-inclusive Salary Package) excluding Commuted Overtime.

CENTRE

:

Inkosi Albert Luthuli Central Hospital

REQUIREMENTS

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An appropriate qualification in the appropriate Health Science PLUS Current Registration with the Health Professions Council of South Africa as an independent medical practitioner. Completion of Community Service. **Grade 1:** No experience required from South African Qualified employees. One (1) year relevant experience after registration as a Medical Practitioner with a recognised foreign health professional council in respect of foreign qualified employees of whom it is not required to perform Community Service as required in South Africa. **Grade 2:** Five (5) years appropriate experience as a Medical Practitioner after registration with HPCSA as a Medical Practitioner. Six (6) years relevant experience after registration as a Medical Practitioner with a recognised foreign health professional council in respect of foreign qualified employees of whom it is not required to perform Community Service as required in South Africa. **Grade 3:** Ten (10) years appropriate experience as a Medical Practitioner after registration with HPCSA as a Medical Practitioner. Eleven (11) years relevant experience after registration as a Medical Practitioner with a recognised foreign health professional council in respect of foreign qualified employees of whom it is not required to perform Community Service as required in South Africa. Recommendation: Experience in Urology. FCS – 1A (Primary), ATLS, ACLS or PALS will be a distinct advantage. Knowledge Skills And Experience Required: Knowledge of operative and post-operative management of the surgical patient. Any training in the field of general surgery will be a distinct advantage Preference will be given to those who have completed some or all of their surgical training. Demonstrate the ability to work as part of a multidisciplinary team. Sound communication, negotiation, planning, organising, leadership, decision-making and interpersonal skills. Experience in Urology. Ability to assist the Urology staff in the smooth running of the Department. Ability to function in a multi-disciplinary setting.

DUTIES

:

Provide appropriate medical care to all urologic patients. Assist in teaching undergraduates. Attend all academic activities and teaching/training sessions in the department. Performance of after hour duties.

ENQUIRIES

:

Dr EH Abdel Goad Tel No: 031 2401179

APPLICATIONS

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All applications must be addressed to the Human Resources Manager, and should be placed in the application box situated at Security at the entrance to the Management Building at IALCH or posted to Private Bag X03 Mayville 4058.

NOTE

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An Application for Employment Form (Z83) must be completed and forwarded. This is obtainable from any Public Service Department or from the website www.kznhealth.gov.za. Certified copies of ID documents, Std 10, educational qualifications, certificates of service and professional registration certificates (not copies of certified copies) and proof of current registration must be submitted together with your CV. Original signed letter from your current employer, confirming current and appropriate work experience related to the requirements and recommendations of the advert. People with disabilities should feel free to apply for the posts. The reference number must be indicated in the column provided on the form Z83, e.g. ref APRO/1/2006. Please note that failure to comply with the above instructions will disqualify applicants. Please note that the selected candidate will be subjected to a pre-employment screening and verification process including a CIPC (Companies Intellectual Property Commission)

screening. Due to the large number of applications we receive, receipt of applications will not be acknowledged. Should you not be advised within 60 days of the closing date, kindly consider your application as unsuccessful. Please note that due to financial constraints, there will be no payment of S&T claims.

- CLOSING DATE** : 31 August 2018
- POST 33/58** : **MEDICAL OFFICER REF NO: MOONCOLOGY/1/2018 (X1 POST)**
Department: Oncology
- SALARY** : Grade 1: R780 612 per annum (All Inclusive Salary Package) excluding Commuted Overtime.
Grade 2: R892 551 per annum (All-inclusive Salary Package) excluding Commuted overtime.
Grade 3: R1 035 831 per annum (All-inclusive Salary Package) excluding commuted Overtime.
- CENTRE REQUIREMENTS** : Inkosi Albert Luthuli Central Hospital
: Certified copy of MBCHB. Certified copy of Registration Certificate with the HPCSA as a Medical Practitioner. Certified copy of current renewal registration with HPCSA. **Grade 1:** No Experience required from South African qualified employees. One year relevant experience after registration as a Medical Practitioner with recognised foreign health professional council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. **Grade 2:** Five (5) years appropriate experience as a Medical Officer after Registration with HPCSA as a Medical Practitioner. Six years relevant experience after registration as a Medical Practitioner with a recognised foreign health professional council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. **Grade 3:** Ten (10) years appropriate experience as a Medical Officer after Registration with HPCSA as a Medical Practitioner. Eleven years relevant experience after registration as a Medical Practitioner with a recognised foreign health professional council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. Recommendation: At least 6 months experience in Radiotherapy & Oncology would be advantageous. Knowledge Skills and Experience Required: Basic understanding of treatment principles and options in oncology. Good interpersonal skills. Ability to diagnose and manage common medical problems including oncological emergencies. Sound moral values based on integrity, trust and judgment. Sound communication skills. Prior experience in oncology is advantageous.
- DUTIES** : Work within a multidisciplinary framework in the management of oncology patients. Adhere to departmental treatment guidelines and policies. Undertake ongoing care of individual patients. Deal with emotional, social and physical aspects of disease for patients and their relatives. Maintain medical records, including morbidity and mortality statistics. Attend and participate in departmental academic meetings and outreach services. Rotate through other hospitals in the DFR area. The successful applicant will be required to perform after hours duties.
- ENQUIRIES APPLICATIONS** : Dr Shona Bhadree ☎ 031 240 1920
: All applications must be addressed to the Human Resources Manager, and should be placed in the application box situated at Security at the entrance to the Management Building at IALCH or posted to Private Bag X03 Mayville 4058.
- NOTE** : An Application for Employment Form (Z83) must be completed and forwarded. This is obtainable from any Public Service Department or from the website www.kznhealth.gov.za. Certified copies of ID documents, Std 10, educational qualifications, certificates of service and professional registration certificates (not copies of certified copies) and proof of current registration must be submitted together with your CV. Original signed letter from your current employer, confirming current and appropriate work experience related to the requirements and recommendations of the advert. People with disabilities should feel free to apply for the posts. The reference number must be indicated in the column provided on the form Z83, e.g. ref APRO/1/2006. Please note that failure to comply with the above instructions will disqualify applicants. Please note that the selected

candidate will be subjected to a pre-employment screening and verification process including a CIPC (Companies Intellectual Property Commission) screening. Due to the large number of applications we receive, receipt of applications will not be acknowledged. Should you not be advised within 60 days of the closing date, kindly consider your application as unsuccessful. Please note that due to financial constraints, there will be no payment of S&T claims.

- CLOSING DATE** : 31 August 2018
- POST 33/59** : **MEDICAL OFFICER REF NO: MONUCLEARMED/1/2018 (X1 POST)**
Department: Nuclear Medicine
- SALARY** : Grade 1: R780 612 per annum (All Inclusive Salary Package) excluding Commuted Overtime.
Grade 2: R892 551 per annum (All-inclusive Salary Package) excluding Commuted overtime.
Grade 3: R1 035 831 per annum (All-inclusive Salary Package) excluding commuted Overtime.
- CENTRE REQUIREMENTS** : Inkosi Albert Luthuli Central Hospital
: Certified copy of MBCHB. Certified copy of Registration Certificate with the HPCSA as a Medical Practitioner. Certified copy of current renewal registration with HPCSA. **Grade 1:** No experience required from South African qualified employees. One year relevant experience after registration as a Medical Practitioner with recognised foreign health professional council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. **Grade 2:** Five (5) years appropriate experience as a Medical Officer after Registration with HPCSA as a Medical Practitioner. Six years relevant experience after registration as a Medical Practitioner with a recognised foreign health professional council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. **Grade 3:** Ten (10) years appropriate experience as a Medical Officer after Registration with HPCSA as a Medical Practitioner. Eleven years relevant experience after registration as a Medical Practitioner with a recognised foreign health professional council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. Knowledge Skills and Experience Required: Good interpersonal skills. Sound moral values based on integrity, trust and judgment. Sound communication skills. Demonstrable interest in medical imaging and radiation sciences.
- DUTIES** : Clinical cover of patients within the department. Thyroid / oncology clinic cover, a service which includes both oncology and endocrine patients referred from locally and referral base hospitals. Evaluation and screening of referrals to PET/CT and general Nuclear Medicine. Pre-evaluation of approved referrals to ensure proper scan protocols are followed. Patient preparation. Clinical management of patients which includes overall management while in the ward. The successful applicant will be required to perform after hours duties.
- ENQUIRIES APPLICATIONS** : Dr N Nyakale ☎ 031 240 1871
: All applications must be addressed to the Human Resources Manager, and should be placed in the application box situated at Security at the entrance to the Management Building at IALCH or posted to Private Bag X03 Mayville 4058.
- NOTE** : An Application for Employment Form (Z83) must be completed and forwarded. This is obtainable from any Public Service Department or from the website www.kznhealth.gov.za. Certified copies of ID documents, Std 10, educational qualifications, certificates of service and professional registration certificates (not copies of certified copies) and proof of current registration must be submitted together with your CV. Original signed letter from your current employer, confirming current and appropriate work experience related to the requirements and recommendations of the advert. People with disabilities should feel free to apply for the posts. The reference number must be indicated in the column provided on the form Z83, e.g. ref APRO/1/2006. Please note that failure to comply with the above instructions will disqualify applicants. Please note that the selected candidate will be subjected to a pre-employment screening and verification process including a CIPC (Companies Intellectual Property Commission)

screening. Due to the large number of applications we receive, receipt of applications will not be acknowledged. Should you not be advised within 60 days of the closing date, kindly consider your application as unsuccessful. Please note that due to financial constraints, there will be no payment of S&T claims.

- CLOSING DATE** : 31 August 2018
- POST 33/60** : **MEDICAL OFFICER (GRADE 1, 2, 3) REF NO: GS 42/18**
Component: Paediatric Department
- SALARY** : Grade 1: R780 612 per annum
Grade 2: R892 551 per annum
Grade 3: R1 035 831 per annum
All inclusive package consists of 70% basic salary and 30% flexible portion that may be structured in terms of the applicable rules, with compulsory Commuted Overtime. Incumbents will have to sign the commuted overtime contract form.
- CENTRE REQUIREMENTS** : PMB Metropolitan Complex (Grey's, Edendale, Northdale)
MBCHB Degree or Equivalent qualification, Plus Current Registration with the Health Professions Council of South Africa as a Medical Practitioner in independent practice, **Grade 1:** Experience: Not Applicable Foreign qualified candidates require 1 year relevant experience after registration as a Medical Practitioner with a recognized Foreign Health Professional Council, of whom it is not required to perform Community Service, as required in South Africa. Applicants who are still to complete Community Service time from the date of the advert to December 2018 may apply on the understanding that they can be appointed ONLY after receiving full registration as a Medical Practitioner with the HPCSA. Priority may be applied to incumbent/s that are available immediately or sooner to maintain clinical services. **Grade 2:** Experience: 5 years appropriate experience as a Medical Officer after registration with the HPCSA as a Medical Practitioner. Foreign candidates require 6 years relevant experience after registration with a recognized Foreign Health Professional Council, of whom it is not required to perform Community Service as required in South Africa. **Grade 3:** Experience: 10 years experience after registration with the HPCSA as a Medical Practitioner. Foreign qualified d candidates require 11 years relevant experience after registration as Medical Practitioner with a recognized foreign health professional council in respect of foreign qualified employees of whom it is not required performing community service as required in South Africa. Recommendations: Prior experience in Paediatrics & Child Health will be considered at short-listing as an advantage. Diploma in Child Health (will be an added advantage). Knowledge, Skills and Experience: Relevant medical knowledge, with paediatrics and child health focus. Specific knowledge in Paediatric conditions. Skills and competence at procedures and care in children. Current health and public service legislation, regulations and policy; Medical ethics, epidemiology and statistics.
- DUTIES** : (Will cover clinical skills, performance, training, supervision & support and administration & management.). Participate in the shared provision of in- and outpatient clinical care within the Paediatrics on a rotational basis at Grey's, Edendale & Northdale Hospital. Assist with the maintenance of standards of care and implementation of quality improvement programmes within the department. Assist with the training & development AND supervision & support of CSOs, interns and students in the Department. (For those with requisite experience – Grade 2 & 3). Participate in the departmental academic programme. Assist with the administration of the Unit one is allocated to. Support the departmental activities for the development and training of undergraduate, post graduate and vocational students. Assist and participate in research activities as defined within the department.
- ENQUIRIES APPLICATIONS** : Mrs K Moses Tel No: 033 8973264
Applications to be forwarded to: The Human Resources Department, Greys Hospital Private Bag X 9001, Pietermaritzburg, 3200
- FOR ATTENTION NOTE** : Mrs. M Chandulal
Directions to Candidates: The following documents must be submitted: Application for employment form (Z83) which is obtainable at any Government Department OR website; Certified copies of highest educational qualifications and professional

registration certificate- not copies of certified copies. Curriculum Vitae and certified ID copy. Failure to comply with the above instructions will disqualify applicants. The circular minute number / reference must be indicated in the column provided on the form Z83 e.g GS 42/18. Please note due to large numbers of applications we envisage to receive, applicants will not be acknowledged. Communication will only be entered into with candidates that have been short-listed. If you have not heard from us two months after the closing date, please consider your application as being unsuccessful. The appointment is subject to positive outcome obtained from checks (security clearance, credit records, qualifications, citizenship and previous employment verifications and verification from the Company Intellectual Property (CIPC).

- CLOSING DATE** : 31 August 2018
- POST 33/61** : **PHARMACIST GRADE 1, 2, 3 REF NO: CH/13/2018 (X1 POST)**
- SALARY** : Grade 1: R665 980 per annum
Grade 2: R713 904 per annum
Grade 3: R780 612 per annum
This inclusive package consists of 70% Basic salary and 30% flexible portion which may be structured in terms of the applicable rules.
- CENTRE** : Ceza District Hospital
- REQUIREMENTS** : Senior Certificate. National Diploma / Degree in Pharmacy Registration certificate with South African Pharmacy Council as a Pharmacist. Current registration as a Pharmacist with the SAPC (2018) Experience **Grade 1:** No experience for Pharmacists who completed Community Service. One year relevant experience after registration as a pharmacist with a recognized foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. **Grade 2:** Five (5) years relevant experience after registration as a Pharmacist. Six (6) years relevant experience after registration as a Pharmacist with a recognized foreign health professional council in respect of foreign qualified employees, of whom it is not required to perform Community service as required in South Africa. Proof of experience (certificate of service) endorsed and stamped by Human resource with clear years of experience, rank and name of the institution. **Grade 3:** Thirteen (13) years relevant experience after registration as a Pharmacist. Fourteen (14) relevant experiences after registration as a Pharmacist with a recognized foreign Health professional council in respect of foreign qualified employees, of whom it is not required to perform Community service as a required in South Africa. Proof of experience (certificate of service) endorsed and stamped by Human resource with clear years of experience, rank and name of the institution. Recommendations: Driver's License, Computer literate. Knowledge, Skills and Competencies: Sound understanding of relevant legislation ,Acts, Procedures and Delegations pertaining to pharmacy including NHI,NCS,CCMDD, Essential Medical lists (EML) , Standard treatment guidelines (STG`s).Knowledge of principles of drugs therapy and the functions and operations of a drugs and therapeutics committee. Commitment to service excellence, together with innovative and analytical thinking based on sound ethical principles. Ability to manage conflict. Ability to manage and co-ordinate productivity and be part of an interactive team. Appropriate clinical and theoretical knowledge. Sound interpersonal, communicate, organizing, planning and decision making skills.
- DUTIES** : To provide high quality of pharmaceutical service to patients and healthcare Professionals. Ensure adherence to all applicable legislation (including (GPP and NCS) policies and procedures. Maintain optimal use and care of all resources. Provide necessary orientation, training skilling, assessing, disciplining and monitoring of all staff. Manage and control and distribution of medicines to patients at Hospital and clinics including CCMDD program. Provide pharmaceutical support to associated Primary Health Care clinics. Maintain accurate and appropriate patient's record in line with legal requirements. Engage in effective communication with other department's personnel in order to ensure high quality services are rendered. Be willing to work long hours or after hours call-outs if the need arise. Supervise and provide training to community service Pharmacists and Pharmacist

Assistants. Retrieve, interpret, evaluate and supply information regarding the nature and use of medicines, disease state and healthcare. Exercise control over expenditure by ensuring non-wastage of pharmaceutical and other resources. Sound understanding of relevant legislation, Acts, Procedures and Delegations pertaining to pharmacy including NHI, NCS, CCMDD, Essential Medical lists (EML), Standard treatment guidelines (STG's). Knowledge of principles of drugs therapy and the functions and operations of a drugs and therapeutics committee. Commitment to service excellence, together with innovative and analytical thinking based on sound ethical principles. Ability to manage conflict. Ability to manage and co-ordinate productivity and be part of an interactive team. Appropriate clinical and theoretical knowledge. Sound interpersonal, communicate, organizing, planning and decision making skills.

**ENQUIRIES
APPLICATIONS**

: Pharmacy Manager: Ms. F Sithole Tel No: 035- 832 5070
 : Direct your application quoting the relevant reference number to: The Chief Executive Officer, Ceza Hospital, Private Bag X200, Ceza, 3866. Hand delivered applications may be submitted to Chibini Main Road, Human Resource Section, and Ceza Hospital, before 16H 00 on or before the closing date.

**FOR ATTENTION
NOTE**

: Mr. E.S. Mazibuko: Human Resource Officer (Supervisor)
 : Applications should be submitted on form Z83 obtainable from any Public Service Department or from the website www.kznhealth.gov.za and should be accompanied by a CV (experience must be comprehensively detailed) and certified copies of qualification certificates plus registration certificates. Certificate of service must be endorsed by Human Resources. Certified copy of identity document. No faxed or e-mailed applications will be considered. The Department reserves the right not to fill the post after advertisement. The appointments are subject to positive outcomes obtained for the Pre-Employment checks which will be conducted by the Department for the following i.e. Security Clearance/vetting, Security clearance for criminal records, credit records, (Financial, assets records etc.), validation of identity document, drivers license, professional driving permit (where required). Citizenship/permanent residency, Company Intellectual Property Commission (CIPC)-Business Interests, verification of Education qualifications by the South African Qualifications Authority (SAQA), verification of employment history/reference checks-previous experience from employers. Applicants are respectfully informed that correspondence will be limited to shortlisted candidates only. "People with disabilities and African males are encouraged to apply. Short listed candidates will not be compensated for Subsistence and Travelling claims(S&T).

CLOSING DATE

: 31 August 2018

POST 33/62

: **ASSISTANT MANAGER NURSING REF NO: CH/14/2018 (X1 POST)**

SALARY

: R581 826 per annum; 13th Cheque, Medical Aid (Optional), Home Owners Allowance, Employee Must meet Prescribed Requirements.

**CENTRE
REQUIREMENTS**

: Ceza District Hospital
 : Senior Certificate. National Diploma / Degree in Sciences as a General Nurse and Midwife. Current registration with (SANC) South African Nursing Council. Advanced Diploma in Midwifery and Neonatal Nursing Science (Advanced Midwifery). Minimum of 10 years appropriate/ recognizable experience in nursing after registration as a Professional Nurse with SANC in General Nursing and Midwifery, at least 6 years of period referred to above must be appropriate/ recognizable experience in the specific specialty after obtaining the 1 year post basic qualification in the relevant specialty. Proof of experience (certificate of service) obtainable from HR Department and endorsed. At least 3 years of the period referred to above must be appropriate experience at management level. Knowledge, Skills and Competencies: In depth Knowledge and understanding of Health Related ACTS, Regulations, Guidelines and other policies. Knowledge and understanding SANC and its prescripts, Professional Practice and Ethos. Good Communication skills. An understanding of the Financial Management Skills. Human Resource Management Skills. Time Management Skills. Change Management Skills. Appropriate unit management skills. Appropriate Patients Charter, Batho Pele Skills.

- DUTIES** : Strategically provide leadership and guidance in your area of work, ensuring that all systems are put into place. Coordination of optimal, holistic specialized nursing care provided within standards of care and within legal/ professional framework. Manage effectively the utilization of all resources. Ensure implementation of Priority Programs, MNCWH, IPC, NCS, HAST. Ensure integration of PHC services. Ensure quality data management. Ensure quality patient/ client care. Ensure that staff is practicing in realization of SANC and its relevant prescripts/ professionalism and work ethics. Ensure appropriate implementation of Labour Relation Act. Be in position to accept delegation to balance management of the whole nursing component. Be in a position to work under pressure. Ensure involvement of other stakeholders in support of the implementation of Priority Programs.
- ENQUIRIES** : Deputy Manager Nursing: Mrs. MP Msane Tel No: 035- 832 5035/2/3
- APPLICATIONS** : Direct your application quoting the relevant reference number to: The Chief Executive Officer, Ceza Hospital, Private Bag X200, Ceza, 3866. Hand delivered applications may be submitted to Chibini Main Road, Human Resource Section, and Ceza Hospital, before 16H 00 on or before the closing date.
- FOR ATTENTION** : Mr. E.S. Mazibuko: Human Resource Officer (Supervisor)
- NOTE** : Applications should be submitted on form Z83 obtainable from any Public Service Department or from the website www.kznhealth.gov.za and should be accompanied by a CV (experience must be comprehensively detailed) and certified copies of qualification certificates plus registration certificates. Certificate of service must be endorsed by Human Resources. Certified copy of identity document. No faxed or e-mailed applications will be considered. The Department reserves the right not to fill the post after advertisement. The appointments are subject to positive outcomes obtained for the Pre-Employment checks which will be conducted by the Department for the following i.e. Security Clearance/vetting, Security clearance for criminal records, credit records, (Financial, assets records etc.), validation of identity document, drivers license, professional driving permit (where required). Citizenship/permanent residency, Company Intellectual Property Commission (CIPC)-Business Interests, verification of Education qualifications by the South African Qualifications Authority (SAQA), verification of employment history/reference checks-previous experience from employers. Applicants are respectfully informed that correspondence will be limited to shortlisted candidates only. "People with disabilities and African males are encouraged to apply. Short listed candidates will not be compensated for Subsistence and Travelling claims(S&T).
- CLOSING DATE** : 31 August 2018
- POST 33/63** : **ASSISTANT MANAGER: NURSING GENERAL REF NO: ST 33/2018 (X1 POST)**
Component: Orthopaedics, Surgery and Opthamology
- SALARY** : R532 449 per annum Plus 8% rural allowance. Benefits: 13th Cheque, home owner's allowance, and Medical aid optional [Employee must meet prescribed policy requirements]
- CENTRE** : Stanger Hospital
- REQUIREMENTS** : A Diploma /Degree in nursing plus Midwifery registration with the SANC as a Professional Nurse. Proof of registration with SANC (2018 receipt). A minimum of 8 years appropriate or recognisable experience in Nursing after registration as Professional Nurse with the SANC in General Nursing. At least 3 years of the period referred to above must be appropriate or recognisable experience at a management level. Current registration with SANC (2018 council Receipt) attach proof of working experience endorsed by Human Resource Department / Employer. Knowledge, Skills and Competencies: Knowledge of nursing care and processes and procedures, nursing statutes and other relevant legal framework. Knowledge and understanding of legislative framework governing the public service. Good knowledge and understanding of HR and Financial policies and practices. Basic knowledge of public service regulations. Disciplinary code, human resource policies, hospital generic and specific policies. Knowledge of code of conduct, labour relations and negotiation skills. Knowledge of Public service Acts, regulations and policies. Knowledge of SANC rules and regulations. Good

communication, verbal written, leadership, interpersonal. Problem solving, conflict management and decision making skills. Knowledge and experience in implementation of Batho Pele Principles and Patients Rights Charter, code of Conduct and National core standards. Team building and diversity management skills.

DUTIES

: To exercise overall control on the departments, identify needs and formulate health care programs and oversee implementation thereof. Ensure implementation and maintenance of clinical competencies and to ensure that scientific principles of nursing processes are maintained. Evaluate patient care programme from time to time to ensure and make proposal for improvement that is supported by a strong work ethic. Work hand in hand with members of the multidisciplinary Health team in the formulation of policies related to the area of responsibility. Manage and supervise the formulation of procedures specific to the area of responsibility and to ensure that they are in keeping with the current statutory regulations and guidelines as well as the current codes of ethics. Contribute to the development of clinical management guidelines and protocols for management of patients and to ensure that these support and acceptable level of care within available resources. Be responsible for the effective and efficient management of human resources. Contribute to a constructive relationship between his/her department and other departments and between personnel to ensure free flow of timeous and relevant information of significant issues. Ensure proper use and control of all resources under her control, ensuring that operations remain within the budget. Willing to improve her/him in order to manage in changing health environment. Demonstrate effective communication with supervisors, other health professionals and support services personnel and junior colleagues, including more complex report writing when required. Ability to direct a multi-disciplinary team to ensure good nursing care. Able to manage own work and that of units reporting to the post, and to ensure appropriate interventions to enhance nursing services. Able to develop and maintain a nursing service environment that promotes the rights of patients, advocating and facilitating proper treatment and care and ensuring that the principles of Batho Pele are adhered to. Able to develop contacts, build and maintain a network of professional relations in order to enhance service delivery. Demonstrate the required computer literacy to adequately manage information according to the requirements of the hospital. Able to plan, maintain and control the nursing services budget for the relevant area.

ENQUIRIES

: Mrs E.M Shabane (Deputy Nursing Manager) Tel No: 032 437 6006

APPLICATIONS

: Applications to be forwarded to: Human Resources Department, The Human Resource Manager, Stanger Hospital, Private Bag X 10609, Stanger 4450. Hand delivery: HR Department Stanger hospital corner of Paterson and King Shaka street

**FOR ATTENTION
NOTE**

: Mr S. Govender

: Directions to Candidates: The following documents must be submitted, Application for employment form (Z83), which is obtainable at any Government Department or form website-www.kznhealth.gov.za. Originally signed Z83 must be accompanied by a detailed CV and originally recently certified copies of highest educational qualification/s (not copies of certified copies) of required educational qualifications set out in the advertisement plus certified I.D Copy, Updated Curriculum Vitae. Applications must be submitted on or before the closing date. The reference number must be indicated in the column provided on the form Z83 e.g. St17/2017. Failure to comply with the above instruction will disqualify applicants. Please note that due to the number of applications anticipated, applications will not be acknowledged. Correspondence will be limited to short listed candidates only. If you have not been contacted within two months after the closing date of the advertisement, please accept that your application was unsuccessful. The appointment is subject to positive outcome obtained from NIA to the following checks (security clearance, credit records, qualification, citizenship and previous experience employment verifications and verification from the company Intellectual Property (CIPC). The Department reserves the right not to fill the post (s). This Department is an equal opportunity, affirmative employer, whose aim is to promote representivity in all levels of all occupational categories in the Department. Persons with disabilities should feel free to apply for the post.

CLOSING DATE : 31 August 2018

POST 33/64 : **PROFESSIONAL NURSE SPECIALTY – OPHTHALMOLOGY GRADE 1 TO 2**
REF NO: ST 31/2018 (X1 POST)
Component: Ophthalmology

SALARY : Grade 1: R362 559 per annum Plus 8% rural allowance
Grade 2: R445 917 per annum Plus 8% rural allowance
Benefits: 13th Cheque, home owner's allowance, and Medical aid optional
[Employee must meet prescribed policy requirements]

CENTRE : Stanger Hospital

REQUIREMENTS : Diploma or Degree in General Nursing AND Midwifery or equivalent qualification that allows registration with the SANC as a Professional Nurse Plus Registration with SANC as a Professional Nurse. Post basic Diploma Nursing Qualification in Relevant Speciality (Ophthalmology) with duration of one year accredited with SANC. Proof of current registration (2018 receipt) proof of current registration (2018 receipt) proof of current / previous work experience endorsed and stamped by HR must be attached. Experience: **Grade 1:** A minimum of four (4) years appropriate recognizable experience in Nursing after registration as a professional nurse. **Grade 2:** A minimum of 14 years appropriate recognizable experience in Nursing after registration as a Professional Nurse with SANC in General Nursing.at least 10 years of the period referred to the above must be appropriate/recognizable experience in the specific specialty after obtaining the one year post – Basic qualification in relevant specialty. Knowledge, skills training and competencies required: Knowledge of Nursing Care, Processes and procedures, Nursing statutes, and other relevant Legal frameworks, such as Nursing Acts, Health Act, Patient Right Charter, Batho Pele Principles, Public Service Regulations, Disciplinary Code and Procedures in the Public Service. Leadership, Organizational, Decision Making, Problem Solving and interpersonal Skills within the limits of the public Sector. Personal attitudes, responsiveness, professionalism, supportive, Assertive and must be a Team player.

DUTIES : Demonstrate an in depth understanding of legislation and related ethical nursing practices and how this impact on service delivery. Ensuring clinical nursing practice by the nursing team in accordance with the scope of practice and nursing standards as determined by the relevant health facility. Ensure accurate record keeping for statistics purposes.to be able to screen, diagnose, manage and refer clients with eye problems, take part in cataract camp activities. Manage the unit in the absence of the supervisor. Manage the utilisation of all the resources efficiently and effectively. Promote quality nursing care of the patients and ensuring that a healthy and safe environment is maintained. Assist in the coordination and implementation of the National Core Standards in Ophthalmology and in the whole institution for better quality patients' care. Maintain competence in the execution of her/his duties, while managing high standards of performance including for others.

ENQUIRIES : Mrs E.M Shabane (Deputy Nursing Manager) Tel No: 032 437 6008

APPLICATIONS : Applications to be forwarded to: Human Resources Department, The Human Resource Manager, Stanger Hospital, Private Bag X 10609, Stanger 4450. Hand delivery: HR Department Stanger hospital corner of Paterson and King Shaka street

FOR ATTENTION : Mr S. Govender

NOTE : Directions to Candidates: The following documents must be submitted, Application for employment form (Z83), which is obtainable at any Government Department or form website-www.kznhealth.gov.za. Originally signed Z83 must be accompanied by a detailed CV and originally recently certified copies of highest educational qualification/s (not copies of certified copies) of required educational qualifications set out in the advertisement plus certified I.D Copy, Updated Curriculum Vitae. Applications must be submitted on or before the closing date. The reference number must be indicated in the column provided on the form Z83 e.g. St17/2017. Failure to comply with the above instruction will disqualify applicants. Please note that due to the number of applications anticipated, applications will not be acknowledged. Correspondence will be limited to short listed candidates only. If you have not been contacted within two months after the closing date of the

advertisement, please accept that your application was unsuccessful. The appointment is subject to positive outcome obtained from NIA to the following checks (security clearance, credit records, qualification, citizenship and previous experience employment verifications and verification from the company Intellectual Property (CIPC). The Department reserves the right not to fill the post (s). This Department is an equal opportunity, affirmative employer, whose aim is to promote representivity in all levels of all occupational categories in the Department. Persons with disabilities should feel free to apply for the post. Due to the severe budget constraints, the department is experiencing, S&T will not be paid to any candidate that is attending the interview process.

- CLOSING DATE** : 31 August 2018
- POST 33/65** : **PROFESSIONAL NURSE SPECIALTY GRADE 1/2: REF NO: HRM 39/2018 (X1 POST)**
Directorate: Trauma Medical and Surgical
- SALARY** : Gr 1: R362 559 – R420 318 per annum
Gr 2: R445 917 – R548 436 per annum
Other Benefits: Medical Aid (Optional): Housing Allowance: Employee must meet prescribed requirements.
- CENTRE REQUIREMENTS** : King Edward VIII Hospital
: Matric/Senior Certificate or equivalent qualification, degree / Diploma in General Nursing, registration with S.A.N.C. as a General Nurse and Specialty Nurse, one year Post Basic registration Degree/Diploma in Trauma plus 4 years appropriate / recognizable registration experience as a General Nurse, proof of current registration with SANC. **Gr 1:** A minimum of 4 years appropriate/recognizable experience in nursing after registration as Professional Nurse with SANC in General Nurse Plus one year post basic qualification in Trauma Specialty. **Gr 2:** A minimum of 14 years Appropriate/Recognizable experience in Nursing after registration as professional nurse with SANC in general nursing of which 10 years must be appropriate/recognizable experience in the specialty after obtaining the one year post basic qualification (Specialty) in Trauma. Knowledge, Skills, Training, and Competencies Required: Knowledge of nursing care processes and procedures, nursing statutes, and other relevant legal framework, good communication skills-verbal and written, co-ordination and liaison skills, problem solving skills.
- DUTIES** : Assist in planning/organizing and monitoring of objectives of the specialized unit, provide a therapeutic environment for staff, patients and public, provide comprehensive, quality nursing care, provide direct and indirect supervision of all Nursing Staff/Housekeeping staff and to give them guidance and ensure continuity of patient care on all level, demonstrate effective communication patient and families with the multi-disciplinary team, other department within the hospital, assist with allocation/change list, day and night duty rosters and inputs for leave, assist in record keeping and provide statistical information on training and staffing, to assist in EPMDS evaluation of staff and implement EAP, assist in orientation, induction and monitoring of all nursing staff, to complete patient related data and partake in research, promote quality specialized nursing care as directed by scope of practice and standards determined by the relevant specialty, to assist with relief duties of the supervisor and act as junior shift-leader on both day and night shift, to partake in overall specialized unit functions, i.e. team building, effective and efficient management of all resources, liaise with professional Nurse in charge in Medical Emergency Unit, allocation of Staff within the Directorate on rotational basis, to nurse a critically ill patient who is ventilated, on oxylog and on continuous monitoring, to nurse all types of patients regardless of diagnoses according to disease profile within the directorate, to nurse a paediatric ventilated/ medical patient for close monitoring, to lead in resuscitation of critical patients, to be well versed with labour relations procedures, to be well versed with disaster management procedures, to implement national core standards and formulate quality , improvement plans and projects to improve quality of care., to be knowledgeable about management of risks in a trauma unit and forensic nursing.
- ENQUIRIES** : Mr. B.B. Khoza Tel No: 031 360 3026

- APPLICATIONS** : All applications must be addressed to the Human Resources Manager, and should be placed in the red application box situated next to the ATM in the Admin building or posted to Private Bag X02, Congella, 4013.
- NOTE** : An Application for Employment Form (Z83) must be completed and forwarded. This is obtainable from any Public Service Department or from the website www.kznhealth.gov.za. Certified copies of ID documents, Std 10, educational qualifications, certificates of service and professional registration certificates (not copies of certified copies) and proof of current registration must be submitted together with your CV. Original signed letter from your current employer, confirming current and appropriate work experience related to the requirements and recommendations of the advert. People with disabilities should feel free to apply for the posts. The reference number must be indicated in the column provided on the form Z83, e.g. ref APRO/1/2006. Please note that failure to comply with the above instructions will disqualify applicants. Please note that the selected candidate will be subjected to a pre-employment screening and verification process including a CIPC (Companies Intellectual Property Commission) screening. Due to the large number of applications we receive, receipt of applications will not be acknowledged. Should you not be advised within 60 days of the closing date, kindly consider your application as unsuccessful. Persons with disabilities and African males are encouraged to apply, however, other race groups are also not restricted from applying. Please note that due to financial constraints, there will be no payment of S&T claims.
- CLOSING DATE** : 31 August 2018
- POST 33/66** : **PROFESSIONAL NURSE SPECIALTY GRADE 1/2: REF NO: HRM 40/2018 (X4 POSTS)**
Directorate: Nephrology-ICU
- SALARY** : Gr 1: R362 559 – R420 318 per annum
Gr 2: R445 917 – R548 436 per annum
Other Benefits: Medical Aid (Optional): Housing Allowance: Employee must meet prescribed requirements.
- CENTRE REQUIREMENTS** : King Edward VIII Hospital
Matric/Senior Certificate or equivalent qualification, Degree / Diploma in General Nursing, registration with S.A.N.C. as a General Nurse and Specialty Nurse, one year Post Basic registration Degree/Diploma in Trauma plus 4 years appropriate / recognizable registration experience as a General Nurse, proof of current registration with SANC. **Gr 1:** A minimum of 4 years appropriate/recognizable experience in nursing after registration as Professional Nurse with SANC in General Nurse Plus one year post basic qualification in Trauma Specialty. **Gr 2:** A minimum of 14 years Appropriate/Recognizable experience in Nursing after registration as professional nurse with SANC in general nursing of which 10 years must be appropriate/recognizable experience in the specialty after obtaining the one year post basic qualification (Specialty) in Trauma. Knowledge, Skills, Training and Competencies Required: Knowledge of nursing care processes and procedures, nursing statutes, and other relevant legal framework, good communication skills-verbal and written, Co-ordination and liaison skills, problem solving skills.
- DUTIES** : Assist in planning/organizing and monitoring of objectives of the specialized unit, provide a therapeutic environment for staff, patients and public, provide comprehensive, quality nursing care, provide direct and indirect supervision of all Nursing Staff/Housekeeping staff and to give them guidance and ensure continuity of patient care on all level, demonstrate effective communication patient and families with the multi-disciplinary team, other department within the hospital, assist with allocation/change list, day and night duty rosters and inputs for leave, assist in record keeping and provide statistical information on training and staffing, to assist in EPMDS evaluation of staff and implement EAP, assist in orientation, induction and monitoring of all nursing staff, to complete patient related data and partake in research, promote quality specialized nursing care as directed by scope of practice and standards determined by the relevant specialty, to assist with relief duties of the supervisor and act as junior shift-leader on both day and night shift,

to partake in overall specialized unit functions, i.e. team building, effective and efficient management of all resources, liaise with professional Nurse in charge in Medical Emergency Unit allocation of Staff within the Directorate on rotational basis, to nurse a critically ill patient who is ventilated, on oxylog and on continuous monitoring, to nurse all types of patients regardless of diagnoses according to disease profile within the directorate, to nurse a paediatric ventilated/ medical patient for close monitoring, to lead in resuscitation of critical patients, to be well versed with labour relations procedures, to be well versed with disaster management procedures, to implement national core standards and formulate quality improvement plans and projects to improve quality of care, to be knowledgeable about management of risks in a trauma unit and forensic nursing.

- ENQUIRIES APPLICATIONS** : Mr. B.B. Khoza Tel No: 031 360 3026
- : All applications must be addressed to the Human Resources Manager, and should be placed in the red application box situated next to the ATM in the Admin building or posted to Private Bag X02, Congella, 4013.
- NOTE** : An Application for Employment Form (Z83) must be completed and forwarded. This is obtainable from any Public Service Department or from the website www.kznhealth.gov.za. Certified copies of ID documents, Std 10, educational qualifications, certificates of service and professional registration certificates (not copies of certified copies) and proof of current registration must be submitted together with your CV. Original signed letter from your current employer, confirming current and appropriate work experience related to the requirements and recommendations of the advert. People with disabilities should feel free to apply for the posts. The reference number must be indicated in the column provided on the form Z83, e.g. ref APRO/1/2006. Please note that failure to comply with the above instructions will disqualify applicants. Please note that the selected candidate will be subjected to a pre-employment screening and verification process including a CIPC (Companies Intellectual Property Commission) screening. Due to the large number of applications we receive, receipt of applications will not be acknowledged. Should you not be advised within 60 days of the closing date, kindly consider your application as unsuccessful. Persons with disabilities and African males are encouraged to apply, however, other race groups are also not restricted from applying. Please note that due to financial constraints, there will be no payment of S&T claims.
- CLOSING DATE** : 31 August 2018
- POST 33/67** : **DIAGNOSTIC RADIOGRAPHER: REF NO: HR 03/2018**
- SALARY** : Grade 1: R300 828
Grade 2: R352 707
Grade 3: R415 482
- CENTRE REQUIREMENTS** : X-Ray Department
 : Minimum requirement appropriate National Diploma/Degree in Diagnostic Radiographer. Current registration with South African Health Professional Council as a Diagnostic Radiographer. Current registration with HPCSA as a Diagnostic Radiographer. **Grade 2:** Minimum of 10 years relevant experience after registration with HPCSA. **Grade 3:** Minimum of 20 years relevant experience after registration with HPCSA. Sound knowledge of diagnostic radiography practice and ethos. Sound knowledge of radiation. Knowledge of relevant Health and Safety Acts. Good communication and interpersonal skills.
- DUTIES** : To provide good quality radiographic diagnostic services. Execute all clinical procedures completely to prevent complications. Provide a 24 hours radiographic service. Participate in quality assurance and quality improvement programmes. Promote good health practices and ensure optimal care of patients. Assist junior staff and student radiographers. Perform clerical and darkroom duties when necessary. Promote Batho Pele Principles in execution of duties for effective service delivery.
- ENQUIRIES APPLICATIONS** : Mr. S Pillay Tel No: 031 459 6130
 : Human Resource Department, R K Khan Hospital Private Bag X004 Chatsworth, 4030 or Hand delivered to R K Khan Hospital Human Resource. Department Ground floor Recruitment Officer Room no. 35

FOR ATTENTION NOTE : Human Resource Manager
 : Applications should be submitted on form Z83 from any Public Service Department Human Resource Department OR from the website www.kznhealth.gov.za
 : Certified copies of ID, Matric, highest educational qualifications and professional registration with the SANC certificate – not copies of certified copies. Current registration with SANC /HPCSA2018. Updated Curriculum Vitae. Certified copy of certificates of service endorsed by Human Resource. The reference number must be indicated in the column provided on form Z83 e.g. HR 01/2018. Faxed documents will not be accepted. Failure to comply with the above instructions will result in disqualification. Please note that if you are not contacted within 3 months of the closing date, your application is unsuccessful. Every shortlisted applicant will be advised of the outcome of their application in due course. Please note that the successful candidate will be subjected to a pre-employment screening and verification process including CIPC (Companies Intellectual Property Commission) screening. Due to financial constraints no S & T or relocation costs will be paid.

CLOSING DATE : 31 August 2018 16:00 afternoon

POST 33/68 : **MEDICAL SPECIALIST – GRADE 1, 2, AND 3 (SESSIONAL POST) –10 HOURS PER WEEK REF NO: GS 43/18**
 : Component – Otorhinolaryngology

SALARY : Grade 1: R263 120 per annum
 : Grade 2: R300 560 per annum
 : Grade 3: R348 920 per annum

CENTRE REQUIREMENTS : Greys Hospital; Pietermaritzburg Hospital Complex
 : Minimum Requirements: MBCHB Degree or equivalent qualification in Health Science. Current registration with the Health Professions Council of South Africa as a specialist in ENT. **Grade 1:** Experience: Not applicable; Registration with the HPCSA as a Medical Specialist. **Grade 2:** Experience: 5 Years appropriate experience as a Medical Specialist after registration with the HPCSA as a Medical Specialist in the relevant discipline. **Grade 3:** Experience: 10 Years appropriate experience as a Medical Specialist after registration with the HPCSA as a Medical Specialist in the relevant discipline. Recommendations: Management and administration experience. Experience must include the training and supervision of registrars/ medical officer. Candidates involved with research will be at an advantage. Knowledge, Skills, Training and Competency Required: Advanced knowledge of ENT care. Ability to work as part of a team. Knowledge of relevant Health and Labour legislation. Strong interpersonal and communication skills. Ability to prioritize issues and work related matters. Engage in own research and supervise research of registrars.

DUTIES : Assistance in the provision of a quality, cost effective and efficient 24 hour ENT service in keeping with Batho Pele Principles. Assist with the training and guidance of medical students, Interns, Medical Officers, Registrars, consultants, Audiologist, Speech therapist and other staff categories. Maintain accurate and appropriate health records in accordance with legal and ethical principles and ensure that junior staff complies with the above. Development of skills in the department with regards to research and instruction.

ENQUIRIES APPLICATIONS : Dr S van Wyk Tel No: 033-897 3734
 : Applications to be forwarded to: The Human Resources Department, Greys Hospital Private Bag X 9001, Pietermaritzburg, 3200

FOR ATTENTION NOTE : Mrs. M. Chandulal
 : Directions to Candidates: The following documents must be submitted: Application for employment form (Z83) which is obtainable at any Government Department OR website; Certified copies of highest educational qualifications and professional registration certificate- not copies of certified copies. Curriculum Vitae and certified ID copy. Failure to comply with the above instructions will disqualify applicants. The circular minute number / reference must be indicated in the column provided on the form Z83 e.g GS 43/18. Please note due to large numbers of applications we envisage to receive, applicants will not be acknowledged. Communication will only be entered into with candidates that have been short-listed. If you have not heard from us two months after the closing date, please consider your application

as being unsuccessful. The appointment is subject to positive outcome obtained from the State security Agency (SSA) to the following checks (security clearance, credit records, qualifications, citizenship and previous employment verifications and verification from the Company Intellectual Property (CIPC).

CLOSING DATE : 31 August 2018

DEPARTMENT OF TRANSPORT

The Provincial Administration of KwaZulu-Natal is an equal opportunity affirmative action employer

APPLICATIONS : Forward your application, quoting the relevant reference number to: Head: Transport, Human Resource Management Directorate, Private Bag X 9043, Pietermaritzburg, 3200. Applications may alternatively be hand-delivered to the Office of the Department of Transport, 172 Burger Street, Pietermaritzburg.

CLOSING DATE : 31 August 2018

NOTE : Applications must be submitted on the prescribed application form Z83 (which must be originally signed and dated) and must be accompanied by a detailed CV and originally certified copies (not copies of certified copies) of required educational qualifications (including academic record / statement of results) set out in the advertisement (certificates are required, however, if a certificate is only to be issued at a graduation in the future, the statement of results, together with a letter from the educational institution, indicating the date of the graduation, will be accepted), certified copies of identity document as well as valid driver's licence (where a driver's licence is a requirement). Applicants must provide proof of supervisory or management experience (where it is a requirement) and certified copies of acting appointment letters for occupying acting positions. Curriculum Vitae (CV) dates of starting and leaving employment must be given as DD/MM/YY. Applications lacking evidence of relevant experience will not be considered. Failure to comply with these instructions will lead to applications being disqualified. Should an applicant wish to apply for more than one post, separate applications i.e. all the documentation must be submitted for each post applied for. Non-RSA Citizens/Permanent Resident Permit holders must attach a copy of their Permanent Residence Permits to their applications. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA) and to attach proof of such evaluation to their application. Under no circumstances will faxed or e-mailed applications be accepted. Receipt of applications will not be acknowledged due to the volume of applications and should you not receive an invitation to attend an interview within three (3) months of the closing date should assume that their application was unsuccessful. Please note that where experience is a requirement for the post, the successful candidate will be required to submit documentary proof of such work experience prior to assuming duty. A personnel suitability check (criminal record, citizenship, credit record checks, qualification verification and employment verification) will be conducted prior to employment. All shortlisted candidates for SMS posts will be subjected to a technical exercise that intends to test relevant technical elements of the job, the logistics of which will be communicated by the department. Following the interview and technical exercise, the selection panel will recommend candidates to attend a generic managerial competency assessment (in compliance with the DPSA Directive on the implementation of competency based assessments). The competency assessment will be testing generic managerial competencies using the mandated DPSA SMS competency assessment tools. Shortlisted candidates will be required to submit an original SAP91 form with their fingerprints on the day of their interview. It will be expected of candidates to be available for selection interviews on a date, time and place as determined by the Department. The Department of Transport reserves the right not to fill these post(s).

OTHER POSTS

POST 33/69 : **DEPUTY DIRECTOR (CHAIRPERSON: ADJUDICATION) PROVINCIAL REGULATORY ENTITY (PRE) (REF NO: P 25/2018)**

Kindly note that this is a re-advertisement. Applicants who applied previously and who still wish to be considered are at liberty to re-apply.

SALARY : Negotiable to a maximum of level 12 (3 year fixed term contract)

CENTRE : Pietermaritzburg

REQUIREMENTS : An appropriate recognized LLB or equivalent Law Degree and be an admitted Attorney / Advocate; plus A minimum of 3 years' management experience. - Previous experience in one of the following areas will be an added advantage: Community Services. Legal Field. Financial & Commercial field. Knowledge, Skills, Training and Competencies Required: Knowledge of South Africa Constitution. Knowledge of Public Service Act and Regulations. Knowledge of Public Finance Management Act. Knowledge of Labour Relations Act and Basic Conditions of Employment Act. Knowledge of Community Development and Public Participation. Knowledge of Project Management Principles. Knowledge of Millennium development goals. Knowledge of National and Provincial Practice Notes. Knowledge of Promotion of Access to Information Act. Knowledge of Service Delivery Frameworks. Knowledge of National Development Plan and Provincial Growth and Development Plan. Knowledge of Treasury Regulations. Knowledge of National Land Transport Act 5 of 2009 and its Regulations. Knowledge of National Road Traffic Act. Language, listening and presentation skills. Analytical thinking and interpersonal relations skills. Computer literacy. Strategic planning skills. Organisational, research and leadership skills. Financial, Project and Relationship Management skills. Facilitation skills. Risk Management skills. Strategic direction skills. The ideal candidate should have integrity, be reliable, proactive and innovative. He/she should also maintain confidentiality, be professional, have commitment, perseverance and be independent.

DUTIES : Preside over all applications and matters considered by the adjudication committee. Ensure all appeals and litigation matters pertaining to Public Transport Regulatory Services are responded to and attended within stipulated timeframes. Grant, renew, amend or transfer operating licenses as well as conversion of permits for different services. Consider all applications for withdrawal, suspension or amendment of operating licenses and permits (Section 79). Prepare and submit management report on all activities within the scope of work.

ENQUIRIES : Mrs N Majola Tel No: 033 – 341 9500

FOR ATTENTION : Mr C McDougall

NOTE : Employees to serve on the PRE-Adjudication should be impartial in terms of Section 13 of the National Transport Act. 2009 No 5 of 2009 (NLTA). The successful candidate will be required to enter into a Performance Agreement.

POST 33/70 : **DEPUTY DIRECTOR (DEPUTY CHAIRPERSON: ADJUDICATION) PROVINCIAL REGULATORY ENTITY (PRE) (REF NO: P 26/2018)**

Kindly note that this is a re-advertisement. Applicants who applied previously and who still wish to be considered are at liberty to re-apply.
(3 year fixed term contract)

SALARY : R826 053 per annum (all inclusive remuneration package)

CENTRE : Pietermaritzburg

REQUIREMENTS : An appropriate recognized LLB or equivalent Law Degree and be an admitted Attorney / Advocate; plus A minimum of 3 years' management experience. - Previous experience in one of the following areas will be an added advantage: Community Services. Legal Field. Financial & Commercial field. Knowledge, Skills, Training and Competencies Required: Knowledge of South Africa Constitution. Knowledge of Public Service Act and Regulations. Knowledge of Public Finance Management Act. Knowledge of Labour Relations Act and Basic Conditions of Employment Act. Knowledge of Community Development and Public Participation. Knowledge of Project Management Principles. Knowledge of Millennium development goals. Knowledge of National and Provincial Practice Notes.

Knowledge of Promotion of Access to Information Act. Knowledge of Service Delivery Frameworks. Knowledge of National Development Plan and Provincial Growth and Development Plan. Knowledge of Treasury Regulations. Knowledge of National Land Transport Act 5 of 2009 and its Regulations. Knowledge of National Road Traffic Act. Language, listening and presentation skills. Analytical thinking and interpersonal relations skills. Computer literacy. Strategic planning skills. Organisational, research and leadership skills. Financial, Project and Relationship Management skills. Facilitation skills. Risk Management skills. Strategic direction skills. The ideal candidate should have integrity, be reliable, proactive and innovative. He/she should also maintain confidentiality, be professional, have commitment, perseverance and be independent.

DUTIES : Preside over all applications and matters considered by the adjudication committee. Ensure all appeals and litigation matters pertaining to Public Transport Regulatory Services are responded to and attended within stipulated timeframes. Grant, renew, amend or transfer operating licenses as well as conversion of permits for different services. Consider all applications for withdrawal, suspension or amendment of operating licenses and permits (Section 79). Prepare and submit management report on all activities within the scope of work.

ENQUIRIES FOR ATTENTION NOTE : Mrs N Majola Tel No: 033 – 341 9500
: Mr C McDougall
: Employees to serve on the PRE-Adjudication should be impartial in terms of Section 13 of the National Transport Act. 2009 No 5 of 2009 (NLTA). The successful candidate will be required to enter into a Performance Agreement.

POST 33/71 : **DEPUTY DIRECTOR (ADJUDICATION PANEL MEMBER) PROVINCIAL REGULATORY ENTITY (PRE) (REF NO: P 27/2018) (X2 POSTS)**
Kindly note that this is a re-advertisement. Applicants who applied previously and who still wish to be considered are at liberty to re-apply.
(3 year fixed term contract)

SALARY CENTRE REQUIREMENTS : R697 011 per annum (all inclusive remuneration package)
: Pietermaritzburg
: An appropriate recognized Bachelor's Degree / National Diploma in Social Sciences / Transport Economics / Finance / LLB (NQF Level 6); plus A minimum of 3 years' management experience. - Previous experience in one of the following areas will be an added advantage: Community Services. Legal Field. Financial & Commercial field. Knowledge, Skills, Training and Competencies Required: Knowledge of South Africa Constitution. Knowledge of Public Service Act and Regulations. Knowledge of Public Finance Management Act. Knowledge of Labour Relations Act and Basic Conditions of Employment Act. Knowledge of Community Development and Public Participation. Knowledge of Project Management Principles. Knowledge of Millennium development goals. Knowledge of National and Provincial Practice Notes. Knowledge of Promotion of Access to Information Act. Knowledge of Service Delivery Frameworks. Knowledge of National Development Plan and Provincial Growth and Development Plan. Knowledge of Treasury Regulations. Knowledge of National Land Transport Act 5 of 2009 and its Regulations. Knowledge of National Road Traffic Act. Language, listening and presentation skills. Analytical thinking and interpersonal relations skills. Computer literacy. Strategic planning skills. Organisational, research and leadership skills. Financial, Project and Relationship Management skills. Facilitation skills. Risk Management skills. Strategic direction skills. The ideal candidate should have integrity, be reliable, proactive and innovative. He/she should also maintain confidentiality, be professional, have commitment, perseverance and be independent.

DUTIES : Grant, renew, amend or transfer operating licenses as well as conversion of permits for different services. Consider all applications for withdrawal, suspension or amendment of operating licenses and permits (Section 79). Ensure all appeals and litigation matters pertaining to Public Transport Regulatory Services are responded to and attended within stipulated timeframes. Prepare and submit management report on all activities within the scope of work.

ENQUIRIES : Mrs N Majola Tel No: 033 – 341 9500

- FOR ATTENTION NOTE** : Mr C McDougall
 : Employees to serve on the PRE-Adjudication should be impartial in terms of Section 13 of the National Transport Act. 2009 No 5 of 2009 (NLTA). The successful candidate will be required to enter into a Performance Agreement.
- POST 33/72** : **DEPUTY DIRECTOR (ADJUDICATION PANEL ALTERNATE MEMBER) PROVINCIAL REGULATORY ENTITY (PRE) (REF NO: P 28/2018) (X2 POSTS)**
 Kindly note that this is a re-advertisement. Applicants who applied previously and who still wish to be considered are at liberty to re-apply.
- SALARY** : Level 11 (alternate members called in as and when required over a 3 year period and paid a daily rate)
- CENTRE REQUIREMENTS** : Pietermaritzburg
 : An appropriate recognized Bachelor's Degree / National Diploma in Social Sciences / Transport Economics / Finance / LLB (NQF Level 6); plus A minimum of 3 years' management experience. - Previous experience in one of the following areas will be an added advantage: Community Services. Legal Field. Financial & Commercial field. Knowledge, Skills, Training and Competencies Required: Knowledge of South Africa Constitution. Knowledge of Public Service Act and Regulations. Knowledge of Public Finance Management Act. Knowledge of Labour Relations Act and Basic Conditions of Employment Act. Knowledge of Community Development and Public Participation. Knowledge of Project Management Principles. Knowledge of Millennium development goals. Knowledge of National and Provincial Practice Notes. Knowledge of Promotion of Access to Information Act. Knowledge of Service Delivery Frameworks. Knowledge of National Development Plan and Provincial Growth and Development Plan. Knowledge of Treasury Regulations. Knowledge of National Land Transport Act 5 of 2009 and its Regulations. Knowledge of National Road Traffic Act. Language, listening and presentation skills. Analytical thinking and interpersonal relations skills. Computer literacy. Strategic planning skills. Organisational, research and leadership skills. Financial, Project and Relationship Management skills. Facilitation skills. Risk Management skills. Strategic direction skills. The ideal candidate should have integrity, be reliable, proactive and innovative. He/she should also maintain confidentiality, be professional, have commitment, perseverance and be independent.
- DUTIES** : Grant, renew, amend or transfer operating licenses as well as conversion of permits for different services. Consider all applications for withdrawal, suspension or amendment of operating licenses and permits (Section 79). Ensure all appeals and litigation matters pertaining to Public Transport Regulatory Services are responded to and attended within stipulated timeframes. Prepare and submit management report on all activities within the scope of work.
- ENQUIRIES FOR ATTENTION NOTE** : Mrs N Majola Tel No: 033 – 341 9500
 : Mr C McDougall
 : Employees to serve on the PRE-Adjudication should be impartial in terms of Section 13 of the National Transport Act. 2009 No 5 of 2009 (NLTA). The successful candidate will be required to enter into a Performance Agreement.