

DEPARTMENT OF MINERAL RESOURCES

- APPLICATIONS** : The Director-General, Department of Mineral Resources, Private Bag X59, Arcadia, 0007 or hand delivered to Trevenna Campus, corner Mentjies and Francis Baard Street, former Schoeman.
- FOR ATTENTION** : Ms N Maseko/ Ms T Sibutha
- CLOSING DATE** : 24 August 2018
- NOTE** : All shortlisted candidates for SMS posts will be subjected to a technical exercise that intends to test relevant technical elements of the job, the logistics of which will be communicated by the Department. Following the interviews and technical exercise, the selection panel will recommend candidates to attend a generic managerial Competency Assessment. Applications should be on Z83 form (which should be completed in full, accurately, legibly, signed and dated) and must be accompanied by a comprehensive CV, and originally certified copies of qualifications as well as ID not longer than 3 months (Where a driver's licence is a requirement, a certified copy must be attached). Applicants who do not comply with the above-mentioned requirements, as well as application received after the closing date will not be considered). Requirements stated on the advertised posts are minimum inherent requirements; therefore, criterion for shortlisting will depend on the proficiency of the applications received. The Department reserves the right to determine suitable candidate(s) during the Selection process. Confirmation of final appointment will be subject to a positive security clearance. Due to the large number of responses anticipated, correspondence will be limited to short listed candidates only. Short listed candidates will be contacted within three weeks after the closing date. Applicants who have not been contacted during this period may regard their applications as unsuccessful.
- ERRATUM:** Kindly note that the post of Assistant Director: Special Assignments with (Ref No: DMR/18/0030) which was re-advertised on vacancy circular 31 dated 03 August 2018 with a closing date of 17 August 2018, was advertised with a wrong salary level 10 (R444 693); the correct salary level is level 09 (R356 289).

OTHER POSTS

- POST 32/31** : **ASSISTANT DIRECTOR: MINE ENVIRONMENTAL MANAGEMENT REF NO: (DMR/18/0031)**
- SALARY** : R444 693 per annum Level 10
- CENTRE** : Western Cape Region, Cape Town
- REQUIREMENTS** : A Bachelor's Degree or National Diploma in Natural Science, a minimum of three (3) years relevant experience and a valid driver's licence, Plus the following competencies: Knowledge: In-depth knowledge of the Mineral and Petroleum Resources Development Act, (Act 28 of 2002) (MPRDA) and the Mining Charter Legislation relating to statutory boards, Mining procedures and Methodology, Environmental Impact process, National Environmental Management Act (NEMA), Planning and Budgeting and knowledge of PFMA, Environmental Management and the functioning of ecological process. Environmental practices, procedures and processes. The environmental policies and impacts caused by mining operations. Management principles & application; Skills: Negotiation and conflict resolution skills, Interpersonal and Management Leadership Skills, Computer literacy, Sound written and verbal communication skills, Ability to work as part of a team as well as independently, Relevant experience in the mining industry and exposure to Environmental management practices will be an advantage. Good research skills. Integration of social, economic, biophysical and cultural-historical impact; Communication: Ability to communicate and interact with persons on various levels; Creativity: Innovative, creative and an assertive approach, ability to analyse problems, recommend innovative corrective actions to exert vision and foresight in dynamics of environmental management.
- DUTIES** : Evaluate EMP's EIA's and scoping reports, closure plans and other technical and environmental documents and make recommendations thereon. Monitor, inspect, audit and assess environmental performance of mines. Regulate the closure of mines within the stipulated time frames. Identify environmental liabilities for operations and ensure the evaluation of adequacy of financial provision. Consult with relevant state

departments and assist clients through promotion of administrative justice. Investigate and resolve mining environmental related issues, queries and complaints between the Mining Industry and the Public. Supervise and develop staff.

ENQUIRIES

: Ms D Kunene ☎021 427 1000

NOTE

: Coloureds, Indians a well as people with disabilities are encouraged to apply.

POST 32/32

: **SECURITY RISK OFFICERS REF NO: (DMR/18/0032) (X2 POSTS)**

SALARY

: R163 563 per annum Level 05

CENTRE

: North-West, Rustenburg

Gauteng Region, Braamfontein

REQUIREMENTS

: An appropriate Grade 12 or equivalent, Grade C PSIRA Certificate coupled with relevant experience PLUS the following key competencies: Knowledge: Access control procedure, Safety precautions, Security Registers; Skills: Problem solving skills; Communication: Communication skills (verbal and written).

DUTIES

: Perform access control. Perform security patrols and escort duties and Operate CCTV equipment's.

ENQUIRIES

: Mr MC Mabena ☎012 444 3633

NOTE

: Coloureds, Indians a well as people with disabilities are encouraged to apply.