

**PROVINCIAL ADMINISTRATION: FREE STATE
DEPARTMENT OF TREASURY**

The Free State Provincial Government is an equal opportunity affirmative action employer. It is our intention to promote representativity (race, gender and disability) in the Province through the filling of these posts and candidates whose appointment/promotion/transfer will promote representativity will receive preference.



- APPLICATIONS** : Applications, quoting the relevant reference, should be forwarded as follows: The Deputy Director – Human Resources Management, Free State Provincial Treasury, Private Bag X 20537, Bloemfontein, 9300 or delivered by hand in Room 426(b), 4th Floor, Fidel Castro Building, 55 Miriam Makeba Street, Bloemfontein.
- FOR ATTENTION** : Mr. I Pheello, Tel No: (051) 405 5069
- CLOSING DATE** : 17 August 2018
- NOTE** : Applications must be submitted on form Z.83, obtainable from any Public Service Department and must be accompanied by certified copies of qualifications (a transcript of results must be attached or subjects should be mentioned in the CV), driver's license (if required), identity document and a recently updated, comprehensive C.V. Applicants are requested to complete the Z83 form properly and in full. The reference number of the advertised post should be stated on the Z.83 form. Qualification certificates must not be copies of certified copies. Applications received after the closing date and those that do not comply with these instructions will not be considered. The onus is on the applicants to ensure that their application is delivered timeously. Candidates who possess foreign qualifications and/or short courses certificates must take it upon themselves to have their qualifications evaluated by the South African Qualifications Authority (SAQA), and must please attach proof of the level of their qualifications after evaluation on all applications. Applicants are respectfully informed that if no notification of appointment is received within 4 months of the closing date, they must accept that their application was unsuccessful. Candidates will also be subjected to a practical test. Suitable candidates will be subjected to personnel suitability checks (criminal record check, citizenship verification, financial/asset record checks, qualification/study verification and previous employment verification). The Department reserves the right not to make appointments for the advertised posts.

OTHER POSTS

- POST 31/142** : **ASSISTANT DIRECTOR: SUPPLY CHAIN MANAGEMENT COMPLIANCE REF NO: FSPT 033/18**
- SALARY** : A basic salary of R356 289 per annum Level 09
- CENTRE** : Bloemfontein
- REQUIREMENTS** : A relevant degree/national diploma in Supply Chain Management/Commerce/Public Administration/Management or equivalent qualification with a minimum of 3 years' functional experience in a supply chain management environment. Knowledge of the Public Finance Management Act (PFMA), legislative framework (policies) on supply chain management and related government policies. Valid driver's license. Computer literacy.
- DUTIES** : Establish supply chain management governance mechanisms and enforce compliance. Develop and implement supply chain management performance standards and measurement metrics. Monitor performance of supply chain management functions in departments and public entities. Monitor and enforce compliance. Develop and implement reporting and review systems. Investigate supply chain management systems and recommend improvements. Monitor identified supply chain management risks. Monitor, evaluate and report on the supply chain management system and supplier performance.
- ENQUIRIES** : Mr. T Mabilo Tel No: (051) 405 4175

- POST 31/143** : **ASSISTANT DIRECTOR: EXTERNAL COMMUNICATION REF NO: FSPT: 034/18**
 (The post was previously advertised with a closing date 23 March 2018. The post is re-advertised. Candidates who previously applied for the post should re-apply for the post)
- SALARY** : A basic salary of R356 289 per annum Level 09
CENTRE : Bloemfontein
REQUIREMENTS : A three year degree/diploma in Communication/ Journalism/ Media Studies/ Marketing or equivalent qualification with three years' experience in a communication environment. Knowledge of Government communication policies and strategies, Public Finance Management Act (PFMA), Municipal Finance Management Act (MFMA), Treasury Regulations, Public Service Act, Communication Act and Public Service Regulations. Good communication, report writing and presentation skills. Computer literate. A valid driver's license.
- DUTIES** : Coordinate the Departmental publications in order to ensure effective communication. Coordinate and facilitate Departmental press releases and other media related matters. Coordinate Departmental events in order to promote the image of the department. Build, manage and maintain key strategic relationships with media houses and key stakeholders. Supervise the sub-ordinates within the Division.
- ENQUIRIES** : Mr. TWM Mokokoane Tel No: (051) 405 4643
- POST 31/144** : **ASSISTANT DIRECTOR: INFORMATION SECURITY REF NO: FSPT 035/18**
- SALARY** : A basic salary of R356 289 per annum Level 09
CENTRE : Bloemfontein
REQUIREMENTS : A three year degree/diploma in Information Technology, Computer Science, Information Systems or equivalent qualification (CompTia Security+ / CompTia SMSP / CCNA Security / CCIA / CHFI / GCIH / GSEC / GISP) with a minimum of three years' experience in an information technology security environment. Knowledge of the ICT security standards, ISO/IEC 27002, Network and Web Standards, Public Service Act, SITA Act, Public Service Regulations, Treasury Regulations and relevant information technology policies and prescripts. Strong analytical, excellent communication and presentation skills. Computer literacy. Valid driver's license.
- DUTIES** : Develop and implement Departmental ICT security policies, plans, procedures and guidelines. Maintain the ICT security infrastructure of the Department. Ensure information and information systems are properly protected from a variety of threats. Identify, analyze and evaluate information technology infrastructure and systems security risks/controls for possible threats. Maintain security and risk management. Implement information technology security policies to ensure solutions to reduction of information technology risks.
- ENQUIRIES** : Ms. TEM Moloabi Tel No: (051) 405 4364