

**PROVINCIAL ADMINISTRATION: KWAZULU NATAL
DEPARTMENT OF HEALTH**

This Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all occupational categories in the department.

- APPLICATIONS** : All applications should be forwarded to: The Chief Director: District Health Services
KZN Department of Health Private Bag X9051 Pietermaritzburg 3200 OR Hand
delivered to: 330 Langalibalele Street Natalia Building, Registry, Minus 1:1 North
Tower
- FOR ATTENTION** : Mr N C Mbatha
- CLOSING DATE** : 10 August 2018
- NOTE** : Applications must be submitted on the prescribed Application for Employment form
(Z83) which must be originally signed and dated. The application form (Z83) must
be accompanied by a detailed Curriculum Vitae, certified copies of certificates,
Identity Document and Driver's Licence (not copies of previously certified copies).
The Reference Number must be indicated in the column (Part A) provided thereof
on the Z83 form. Failure to comply with the above instructions will disqualify
applicants. Faxed and e-mailed applications will NOT be accepted. Persons with
disabilities should feel free to apply for the post. The appointments are subject to
positive outcomes obtained from the State Security Agency (SSA) to the following
checks (security clearance (vetting), criminal clearance, credit records,
citizenship), verification of Educational Qualifications by SAQA, verification of
previous experience from Employers and verification from the Company
Intellectual Property Commission (CIPC). Applicants are respectfully informed
that, if no notification of appointment is received within 3 months after the closing
date, they must accept that their applications were unsuccessful. Applicants in
possession of a foreign qualification must attach an evaluation certificate from the
South African Qualifications Authority (SAQA) to their applications. Non- RSA
Citizens/Permanent Residents/ Work Permit holders must submit documentary
proof together with their applications. All employees in the Public Service that are
presently on the same salary level but on a notch/package above of the advertised
post are free to apply.

MANAGEMENT ECHELON

- POST 30/107** : **DIRECTOR: ETHEKWINI DISTRICT OFFICE: REF NO: G43/2018**
Cluster: Integrated Health Service Delivery: Operation South Service Area
- SALARY** : An all-inclusive SMS Salary Package of R948 174 per annum.
- CENTRE** : EThekwini Health District Office
- REQUIREMENTS** : An undergraduate qualification (NQF7) in Clinical Health Science; PLUS A
minimum of 5 years Middle/Senior Managerial experience in Management; PLUS
Unendorsed valid Code B driver's license (Code 08). Recommendations: Post-
graduate degree in Public Health and/or Health Systems Management. All
shortlisted candidates will be required to submit proof of work experience endorsed
and stamped by the employer/s prior to the date of the interview. Knowledge,
Skills, Training and Competencies Required: The incumbent of this post will report
to the General Manager: Operations South Eastern Area, and will be responsible
to ensure and account for the delivery of integrated, effective and efficient health
service at all levels of care based on the primary health care approach through the
District Health System within eThekwini, and as such The ideal candidate must
have: Possess a clear understanding of the challenges facing the public health
sector due to poverty, resource limitations and opportunistic diseases such as TB,
HIV and AIDS. Have the ability to analyse and interpret complex management data
and information to inform decision-making and alignment processes timeously.
Have the ability to develop innovative solutions for complex health and other
service delivery management problems. Have the following:- strategic capability
and leadership, programme and project management, financial management,
change management, knowledge management, service delivery innovation,
problem solving and analysis, people management and empowerment, client

orientation and customer focus and communication skills. Possess strong leadership to-ensure buy-in/support of other organs of state and external stakeholders to accomplish deliverables identified in the Annual Performance Plans of the District; provide strategic direction to Institutions; mediate processes for the allocation of resources to Institutions; build a highly effective and efficient health service delivery team in the District; and reason/present/negotiate the case of the District at departmental management and planning for a Have the ability to assess and manage the performance of the District Health System and directly supervised staff. Have the ability to interact effectively and efficiently with a wide range of stakeholders. Possess a clear understanding of risk and other management processes and the application thereof to ensure that the decentralised management model of the department is performing optimally. Possess knowledge of the governance framework and legislative imperatives set for the area of operation. Be computer literate with a proficiency in MS Office Software applications.

DUTIES : Ensure that the Service Area, within existing resource limitations, is functioning optimally in the delivery of health services based on the primary health care approach and the prescribed referral arrangements. Ensure the development and implementation of intergrated and costed Annual Health Service Delivery Plan for the Service Area and outreach areas based on the Annual Performance and Service Transformation Plans of the Department, burden of disease and other specific needs of the District and the Executing Authority Lead Projects. Ensure the development, implementation and maintenance of an Infra Structure Development Plan for the Service Area based on equity and prioritized service delivery needs. Ensure the effective, efficient and economical management and utilization of resources allocated to the Service Area as outlined in the legislative framework for good governance. Ensure the implementation of effective and efficient corporate governance systems, communication arrangements, referral arrangements and reliable health data/information and statistical within the Service Area. Ensure he establishment of a highly motivated, well-developed and adequate health care workforce in the Service Area.

ENQUIRIES : Mr J Mndebele Tel No: 033- 846 7271

OTHER POSTS

POST 30/108 : **HEAD: CLINICAL UNIT: PAEDIATRIC SURGERY REF NO: HCUPAEDSURG/1/2018 (X1 POST)**

SALARY : An all-inclusive flexible remuneration package of R1 643 352 per annum all-inclusive salary package (excluding commuted overtime) is payable to the successful candidate who will be required to enter into a permanent employment contract, as well as complete a Performance' Agreement with the Manager of the post (excluding Commuted Overtime)

CENTRE : Inkosi Albert Luthuli Central Hospital

REQUIREMENTS : Applicants must be registered as a Specialist Paediatric Surgeon or sub-specialist in Paediatric Surgery with the Health Professions Council of South Africa for at least three (3) years and have three (3) years post registration experience as a Specialist Paediatric Surgeon/ subspecialist. Knowledge, Skills, Training and Competency Required: The incumbent should have a comprehensive knowledge of the specialty discipline of Paediatric Surgery including all aspects of General Paediatric surgery, neonatal surgery, paediatric urology, Paediatric oncology and minimally invasive surgery. Surgical skills in the operative management of diseases within the specialty is an absolute prerequisite. In addition, teaching and computer literacy are essential requirements. The applicant must have undergone training in a Paediatric surgical unit in an accredited academic centre either within the country or elsewhere. Counselling and conflict resolution skills. Leadership, administration, programmes planning, assessment of patients within his/her field of expertise. Ability to communicate at a higher level including management and other institutional role-players. Ability to network with management at all levels within the Provincial structures. Knowledge and an understanding of the Public Finance Management Act and its implications for departmental budgeting. Knowledge and an understanding of the Postgraduate Education regulations and

		requirements as determined by the Health Professions Council of South Africa in Paediatric Surgery.
<u>DUTIES</u>	:	To be primarily in charge of the Administration and management of the Clinical Paediatric Surgery Services, at IALCH and to lead the day to day running of the department in conjunction with the Head of Department. Provide Clinical Services to Paediatric Surgery patients at IALCH. To provide Clinical Services to Paediatric Surgery patients in other state hospitals when requested by the HOD as part of outreach. Participate in the training, teaching and examinations of paramedical and medical under and postgraduate students in the field of Paediatric Surgery. Establish protocols for the management of Paediatric surgery patients undergoing treatment in the specialized units at IALCH. Coordinate with the Heads of other Departments/ Units within IALCH and the relevant role players in the referring hospitals to ensure that patients requiring specialized Paediatric Surgery services are channelled appropriately and receive the highest quality of care. Coordinate with the Heads of departments of Paediatric Disciplines and Critical Care Medicine to ensure optimal care of all Paediatric patients at IALCH. Ensure that the environment complies with the Health and Safety Act, that staff adhere to the safety precautions and that staff welfare is maintained to attain optimal performance. To compile medium and long term expenditure framework and implement fiscal control measures on an ongoing basis for Paediatric Surgery. Develop outreach programmes in the areas of the Province in association with the Department of Health's Outreach Programme. Develop clinical audit programmes for the management of Paediatric surgical patients in IALCH. Develop a research programme in Paediatric Surgery. Develop measures to ensure quality assurance. Research interest and administrative abilities are regarded as key performance areas. Be part of a multi-disciplinary team when deemed necessary.
<u>ENQUIRIES</u>	:	Dr MH Sheik Gafoor Tel No: 031-2401579/80
<u>APPLICATIONS</u>	:	Applications should be sent to: The Human Resource Manager Inkosi Albert Luthuli Central Hospital Private Bag X03 Mayville 4058 OR All applications must be addressed to the Human Resources Manager, and should be placed in the application box situated at Security at the entrance to the Management Building at IALCH.
<u>NOTE</u>	:	An Application for Employment Form (Z83) must be complete and forwarded. This is obtainable from any Public Service Department or from the website www.kznhealth.gov.za certified copies of ID documents, Std 10, educational qualifications, certificates of service and professional registration certificates – not copies of certified copies and proof of current registration must be submitted together with your CV. People with disabilities should feel free to apply for the posts. The reference number must be indicated in the column provided on the form Z83, eg ref APRO/1/2006. Please note that failure to comply with the above instructions will disqualify applicants. Please note that the selected candidate will be subjected to a pre-employment screening and verification process including a CIPC (Companies Intellectual Property Commission) screening. Due to the large number of applications we receive, receipt of applications will not be acknowledged. Should you not be advised within 60 days of the closing date, kindly consider your application as unsuccessful. Please note that due to financial constraints, there will be no payment of S & T claims
<u>CLOSING DATE</u>	:	17 August 2018
<u>POST 30/109</u>	:	<u>MANAGER: MEDICAL SERVICES (NON CLINICAL) TO SERVE BOTH AS MEDICAL MANAGER AND CHIEF EXECUTIVE OFFICER: REF NO: G47/2018</u> Cluster: District Health Services
<u>SALARY</u>	:	R1 115 874 per annum. An all Inclusive MMS Salary Package of Salary Level 12
<u>CENTRE</u>	:	Turton Community Health Care
<u>REQUIREMENTS</u>	:	MBCHB qualification; PLUS Registration with the Health Professions Council of South Africa (HPCSA) as a Medical Practitioner; PLUS A minimum of five (5) years in a Health Institution or Primary Health Care environment. Unendorsed valid Code B driving licence (Code 08). All shortlisted candidates will be required to submit proof of work experience endorsed and Stamped by employer/s prior to the date of the interview. Knowledge, Skills, Training and Competencies Required: The incumbent of this post will report to the District Manager, and will responsible to

manage the provision of district level one health service. The ideal candidates must: Possess knowledge of relevant legislation such as Nation Health Act, Public Finance Management Act (PMF), Public Service Act and related regulations and policies. Possess knowledge of procurement, human resource management, work methods and procedures. Have strategic capability and leadership, programme and project management, financial management, change management people management and empowerment. Have service delivery innovation, knowledge management, problem solving and analysis, communication, client orientation and customer focus.

DUTIES : Manage the day - to- day function of the hospital to ensure effectiveness and efficiency. Implement financial planning, monitoring and control of expenditure. Formulate and implement strategies and policies to promote efficiency inclusive of clinical practices. Develop and implement clinical practices planning for the Hospital. Manage the provision of clinical services within the Hospital and its Clinic. Ensure the implementation of human resource development policies to promote knowledge, skills and competencies especially clinical expertise. Provide effective leadership to motivate staff and promote team work.

ENQUIRIES : Mrs N Mkhize Tel No: 039 - 688 3000
APPLICATIONS : All applications should be forwarded to: The District Director: Ugu District Health Office: Private Bag X735 Port Shepton 4240 OR Hand delivered to: Bissett Street, entrance on Nelson Mandela Drive Port Shepstone 4240.

FOR ATTENTION : Mrs T Madlala
NOTE : Applications must be submitted on the prescribed Application for Employment form (Z83) which must be originally signed and dated. The application form (Z83) must be accompanied by a detailed Curriculum Vitae, certified copies of certificates, Identity Document and Driver's Licence (not copies of previously certified copies). The Reference Number must be indicated in the column (Part A) provided thereof on the Z83 form. Failure to comply with the above instructions will disqualify applicants. Faxed and e-mailed applications will NOT be accepted. Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. Applicants in possession of a foreign qualification must attach an evaluation certificate from the South African Qualifications Authority (SAQA) to their applications. Non- RSA Citizens/Permanent Residents/ Work Permit holders must submit documentary proof together with their applications. All employees in the Public Service that are presently on the same salary level but on a notch/package above of the advertised post are free to apply.

CLOSING DATE : 10 August 2018

POST 30/110 : **MEDICAL SPECIALIST-(ENT SURGERY) GRADE 1, 2, 3 REF NO: GS 38/18**
 Component: ENT Surgery

SALARY : Grade 1: R1 051 368 per annum, (all-inclusive package) consists of 70% basic salary and 30% flexible portion that may be structured in terms of the applicable rules Plus Commuted overtime which is subject to the needs of the Department. Employee must sign the commuted overtime contract form annually.
 Grade 2: R1 202 112 per annum, (all-inclusive package) consists of 70% basic salary and 30% flexible portion that may be structured in terms of the applicable rules Plus Commuted overtime.
 Grade 3: R1 395 105 per annum, (all-inclusive package) consists of 70% basic salary and 30% flexible portion that may be structured in terms of the applicable rules Plus Commuted overtime.

CENTRE : Greys Hospital: PMB Metropolitan Hospitals Complex (Including Greys, Edendale and Northdale Hospital)

REQUIREMENTS : A Qualification in Health Science Plus Registration with Health Professions Council of South Africa as a Medical Specialist in the relevant discipline Proof of current

registration with HPCSA as a specialist ENT surgeon. **Grade 1:** Experience: Not applicable; Registration with the HPCSA as a Medical. **Grade 2:** Experience: 5 Years appropriate experience as a Medical Specialist after registration with the HPCSA in the relevant discipline. **Grade 3:** Experience: 10 Years appropriate experience as a Medical Specialist after registration with the HPCSA in the relevant discipline. Knowledge, Skills, Training and Competency Required: Knowledge of appropriate specialist level procedures and protocols within the field of ENT surgery. Sound knowledge of Human Resource management. Financial Management – monitoring of expenditure, Essential Drug List, Management functions – policy analysis and implementation, strategic management, Project management, information management, total quality management and improvement, legal aspects, patient care and service delivery, applicable mandatory requirements and Acts, Regulations, Protocols and Guidelines used in Health Services.

DUTIES : Participate in the delivery of an in-patient inter-disciplinary coordination of the management of ENT patients supervision of the medical officers in rotating through the unit; ensuring the highest standards of clinical, professional, and ethical behaviour; undertake teaching of undergraduate medical students, medical officers, and allied health care personnel; conduct, assist, and stimulate research within the ethical guidelines of the Health Care Act. Develop management protocols for ENT service in accordance with Provincial, Hospital and Departmental policies; Provide appropriate surgical care to ENT surgery patients; Maintain the effective and efficient utilisation of human resources in respect of: overseeing and supervising ENT surgery staff in the execution of their duties; training staff and promoting ongoing staff development in accordance with their individual and departmental development needs; recruiting and selecting staff in accordance with government prescripts; assessing performance of ENT surgery staff; allocating ENT surgery personnel to respective wards and call roster. Provide measures and guidance on quality assurance to comply with set quality standards; Foster collaboration with other hospitals within and outside the district; Exercise cost control over the activities of the department in line with the allocated budget; Participate in and co-ordinate all academic and clinical meetings of the ENT surgery department; Participate in the departmental outreach program Participate in and co-ordinate departmental research activities. Accept responsibility for continuous professional development to keep up to date with new developments in the field of expertise and related fields; Any other duties as assigned by the Head of Department.

ENQUIRIES : Dr V Govindasamy Tel No: 033 897 3379 or Dr Senast Van Wyk Tel No: 033 897 3064

APPLICATIONS : Applications to be forwarded to: The Human Resources Department, Greys Hospital Private Bag x 9001, Pietermaritzburg, 3200

FOR ATTENTION NOTE : Mrs. L. Mtanti

: Directions To Candidates: The following documents must be submitted: Application for employment form (Z83) which is obtainable at any Government Department OR website b) Certified copies of highest educational qualifications and professional registration certificate- not copies of certified copies; Curriculum Vitae and certified ID copy. Failure to comply with the above instructions will disqualify applicants. The circular minute number / reference must be indicated in the column provided on the form Z83 e.g GS 38/18. Please note due to large numbers of applications we envisage to receive, applicants will not be acknowledged. Communication will only be entered into with candidates that have been short-listed. If you have not heard from us two months after the closing date, please consider your application as being unsuccessful. The appointment is subject to positive outcome obtained from checks (security clearance, credit records, qualifications, citizenship and previous employment verifications and verification from the Company Intellectual Property (CIPC).

CLOSING DATE : 10 August 2018

POST 30/111 : **CHIEF EXECUTIVE OFFICER REF NO: G45/2018**
Cluster: District Health Services
Job Purpose: To plan, direct co-ordinate and manage the efficient and delivery of clinical and administrative support services through working with the key executive management team at the hospital within the legal and regulatory framework, to represent the hospital authoritatively at provincial and public forums, to provide strategic leadership to improve operational efficiency within the health establishment to improve health outcomes.

SALARY CENTRE REQUIREMENTS : R826 053 per annum. An all Inclusive MMS Salary Package of Salary Level 12
: Fort Napier Hospital
: A degree/advanced diploma in a health related field, registration with relevant professional council; PLUS A degree/diploma in health management OR a degree/advanced in a management field. PLUS At least 5 (five) years management experience in the health sector. Experience as a health service manager or significant experience in management in a health service environment. Unendorsed valid Code B driver's licence (Code 08). NB: All shortlisted candidates will be required to submit proof of work experience endorsed and stamped by the employer/s prior to the date of the interview. Competencies: Knowledge: Knowledge of relevant legislation such as National Health Act, Public Finance Management Act (PFMA), Public Service Act and related regulations and policies. Core Competencies: Strategic capability and leadership, programme and project management, financial management, change management people management and empowerment. Progress Competencies: Service delivery innovation, knowledge management, problem solving and analysis, communication, client orientation and customer focus.

DUTIES : Strategic Planning: Prepare a strategic plan for the hospital to ensure that it is in line with the 10-point plan, national, provincial, regional and district plans. Financial Management: Maximise revenue through collection of all income due to the hospital, ensure that adequate policies, systems and procedure are in place to enable prudent management of financial resources, planning of financial resource mobilisation, monitoring and evaluation and asset and risk management. Facility Management: Ensure business support and systems to promote optimal management of the institution as well as optimal service delivery, ensure that systems and procedures are in place to ensure planning and timeous maintenance of facilities and equipment. Human Resource Management: Develop, implement and maintain human resource management policies and guidelines, systems and procedures that will ensure effective and efficient utilisation of human resources, promote a safe and healthy working environment through compliance with relevant legislation including occupation health and safety committees. Ensure continuous development and training of personnel and implement monitoring and evaluation of performance. Procurement and Management of Equipment and Supplies: Implement a procurement and provisioning system that is fair, transparent, competitive and cost effective in terms of provincial delegated authority and in line with the PFMA, ensure that goods are and services are procured in a cost effective timely manner. Clinical and Corporate Governance: Oversee clinical governance to ensure high standards of patient care, establish community networks and report to the Hospital Board. Responsible for corporate governance inclusive of infrastructure planning and maintenance as well as occupational health and safety, manage the institution's risk to ensure optimal achievement of health outcomes.

ENQUIRIES APPLICATIONS : Ms NM Zuma – Mkhonza Tel No: 033- 897 1000
: All applications should be forwarded to: The District Director: Umgungundlovu District Health Office: Private Bag X9124, Pietermaritzburg, 3200 OR Hand delivered to: 171 Hoosen Haffajee (Former Berg Street Pietermaritzburg).

FOR ATTENTION NOTE : Miss N Zwane
: Applications must be submitted on the prescribed Application for Employment form (Z83) which must be originally signed and dated. The application form (Z83) must be accompanied by a detailed Curriculum Vitae, certified copies of certificates, Identity Document and Driver's Licence (not copies of previously certified copies). The Reference Number must be indicated in the column (Part A) provided thereof on the Z83 form. Failure to comply with the above instructions will disqualify applicants. Faxed and e-mailed applications will NOT be accepted. Persons with

disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. Applicants in possession of a foreign qualification must attach an evaluation certificate from the South African Qualifications Authority (SAQA) to their applications. Non- RSA Citizens/Permanent Residents/ Work Permit holders must submit documentary proof together with their applications. All employees in the Public Service that are presently on the same salary level but on a notch/package above of the advertised post are free to apply.

- CLOSING DATE** : 10 August 2018
- POST 30/112** : **CHIEF EXECUTIVE OFFICER REF NO: G46/2018**
 Cluster: District Health Services
 Job Purpose: To plan, direct co-ordinate and manage the efficient and delivery of clinical and administrative support services through working with the key executive management team at the hospital within the legal and regulatory framework, to represent the hospital authoritatively at provincial and public forums, to provide strategic leadership to improve operational efficiency within the health establishment to improve health outcomes.
- SALARY CENTRE REQUIREMENTS** : R826 053 per annum. An all Inclusive MMS Salary Package of Salary Level 12
 : Dundee Hospital
 : A degree/advanced diploma in a health related field, registration with relevant professional council; PLUS A degree/diploma in health management OR a degree/advanced in a management field. PLUS At least 5 (five) years management experience in the health sector. Experience as a health service manager or significant experience in management in a health service environment. Unendorsed valid Code B driver's licence (Code 08). All shortlisted candidates will be required to submit proof of work experience endorsed and stamped by the employer/s prior to the date of the interview. Competencies: Knowledge: Knowledge of relevant legislation such as National Health Act, Public Finance Management Act (PFMA), Public Service Act and related regulations and policies. Core Competencies: Strategic capability and leadership, programme and project management, financial management, change management people management and empowerment. Progress Competencies: Service delivery innovation, knowledge management, problem solving and analysis, communication, client orientation and customer focus.
- DUTIES** : Strategic Planning: Prepare a strategic plan for the hospital to ensure that it is in line with the 10-point plan, national, provincial, regional and district plans. Financial Management: Maximise revenue through collection of all income due to the hospital, ensure that adequate policies, systems and procedure are in place to enable prudent management of financial resources, planning of financial resource mobilisation, monitoring and evaluation and asset and risk management. Facility Management: Ensure business support and systems to promote optimal management of the institution as well as optimal service delivery, ensure that systems and procedures are in place to ensure planning and timeous maintenance of facilities and equipment. Human Resource Management: Develop, implement and maintain human resource management policies and guidelines, systems and procedures that will ensure effective and efficient utilisation of human resources, promote a safe and healthy working environment through compliance with relevant legislation including occupation health and safety committees. Ensure continuous development and training of personnel and implement monitoring and evaluation of performance. Procurement and Management of Equipment and Supplies: Implement a procurement and provisioning system that is fair, transparent, competitive and cost effective in terms of provincial delegated authority and in line with the PFMA, ensure that goods are and services are procured in a cost effective timely manner. Clinical and Corporate Governance: Oversee clinical governance

to ensure high standards of patient care, establish community networks and report to the Hospital Board. Responsible for corporate governance inclusive of infrastructure planning and maintenance as well as occupational health and safety, manage the institution's risk to ensure optimal achievement of health outcomes.

**ENQUIRIES
APPLICATIONS**

: Mrs GC Shabangu Tel No: 034- 299 9100
: All applications should be forwarded to: The District Director: Umzinyathi District Health Office: Private Bag X2052, Dundee, 3000 OR Hand delivered to: 34 Wilson Street Dundee.

**FOR ATTENTION
NOTE**

: Mr N Shezi
: Applications must be submitted on the prescribed Application for Employment form (Z83) which must be originally signed and dated. The application form (Z83) must be accompanied by a detailed Curriculum Vitae, certified copies of certificates, Identity Document and Driver's Licence (not copies of previously certified copies). The Reference Number must be indicated in the column (Part A) provided thereof on the Z83 form. Failure to comply with the above instructions will disqualify applicants. Faxed and e-mailed applications will NOT be accepted. Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. Applicants in possession of a foreign qualification must attach an evaluation certificate from the South African Qualifications Authority (SAQA) to their applications. Non- RSA Citizens/Permanent Residents/ Work Permit holders must submit documentary proof together with their applications. All employees in the Public Service that are presently on the same salary level but on a notch/package above of the advertised post are free to apply.

CLOSING DATE

: 10 August 2018

POST 30/113

: **MEDICAL OFFICER REF NO: MOANAES/2/2018 (X1 POST)**
Department: Anaesthetics

SALARY

: Grade1: Medical Officer R780 612 per annum all-inclusive salary package excluding Commuted overtime.
Grade 2: R892 551 per annum all-inclusive salary package excluding commuted overtime.
Grade 3: R1 035 831 per annum all-inclusive salary package excluding commuted overtime.

**CENTRE
REQUIREMENTS**

: IALCH
: MBCHB Degree, Current registration with the Health Professions Council of South Africa as a Medical Practitioner. DA (SA) or equivalent. Recommendation: Four (4) years or more experience in Anaesthetics in a hospital approved by the Colleges of Medicine for specialist Anaesthetic training will be considered an advantage. Preference will be given to candidates who have passed the FCA (SA) Primary examinations. **Grade1:** No experience required from South African qualified employees. One year relevant experience after registration as a Medical Practitioner with a recognised foreign health professional council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. **Grade 2:** Five (5) years appropriate experience as a Medical Officer after registration with HPCSA as a Medical Practitioner. Six (6) Years relevant experience after registration as Medical Practitioner with the recognised foreign health professional council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. **Grade 3:** Ten (10) years appropriate experience as a Medical Officer after registration with HPCSA as a Medical Practitioner. Eleven (11) Years relevant experience after registration as Medical Practitioner with the recognised foreign health professional council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. Knowledge, Skills Training and Competencies

Required: Sound communication, negotiation, planning, organising, leadership, decision-making and interpersonal skills. Knowledge and skills in Clinical Anaesthesia, Emergency Medical / Surgical Care. Demonstrate ability to supervise and teach junior staff. Demonstrate the ability to work as part of a multidisciplinary team.

DUTIES : Assist with the provision of anaesthetic services as determined by the Head of Anaesthesia at IALCH. Provide peri-operative anaesthetic care of patients including the provision of patient preoperative assessments, anaesthesia, epidural analgesia and ICU care. Assist with evaluation and management of acute and chronic pain service patients at IALCH Assist in co-ordination and implementation of training programmes pertaining to the speciality of Anaesthesia and allied disciplines. Ensure that the scientific principles of Anaesthesia are maintained. Ensure sound labour relations in compliance with relevant legislation while maintaining the interests of the patient. To participate in clinical audit programmes as and when requested.

ENQUIRIES : Dr S Bechan Tel No: 031-240 1762/2450
APPLICATIONS : All applications must be addressed to the Human Resources Manager, and should be placed in the application box situated at Security at the entrance to the Management Building at IALCH or posted to Private Bag X03 Mayville 4058.

NOTE : An Application for Employment Form (Z83) must be complete and forwarded. This is obtainable from any Public Service Department or from the website www.kznhealth.gov.za certified copies of ID documents, Std 10, educational qualifications, certificates of service and professional registration certificates – not copies of certified copies and proof of current registration must be submitted together with your CV. People with disabilities should feel free to apply for the posts. The reference number must be indicated in the column provided on the form Z83, eg ref APRO/1/2006. Please note that failure to comply with the above instructions will disqualify applicants. Please note that the selected candidate will be subjected to a pre-employment screening and verification process including a CIPC (Companies Intellectual Property Commission) screening. Due to the large number of applications we receive, receipt of applications will not be acknowledged. Should you not be advised within 60 days of the closing date, kindly consider your application as unsuccessful. Please note that due to financial constraints, there will be no payment of S & T claims

CLOSING DATE : 17 August 2018

POST 30/114 : **MEDICAL OFFICER REF NO: MOPAEDMED/1.2018**
Department: Paediatric Medical

SALARY : Grade 1: R780 612 per annum (All Inclusive Salary Package) excluding Commuted Overtime.
Grade 2: R892 551 per annum (All-inclusive Salary Package) excluding Commuted overtime.
Grade 3: R1 035 831 per annum (All-inclusive Salary Package) excluding commuted Overtime.

CENTRE : Inkosi Albert Luthuli Central Hospital
REQUIREMENTS : Current registration with Health Professions Council as a Medical Practitioner. Completion of the Community service appointment. **Grade 1:** No Experience required from South African qualified employees. One year relevant experience after registration as Medical Practitioner with recognised foreign health professional council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. **Grade 2:** Five (5) years appropriate experience as a Medical Officer after Registration with HPCSA as a Medical Practitioner. Six years relevant experience after registration as a Medical Practitioner with a recognised foreign health professional council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. **Grade 3:** Ten (10) years appropriate experience as a Medical Officer after Registration with HPCSA as a Medical Practitioner. Eleven years relevant experience after registration as a Medical Practitioner with a recognised foreign health professional council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. Knowledge, Skills Training and

		Competencies Required: Knowledge and skills in Paediatrics including emergencies. Demonstrate the ability to work as part of a multidisciplinary team. Sound communication, negotiation, planning, organising, leadership, decision-making and interpersonal skills.
<u>DUTIES</u>	:	Participate in the daily work and after-hours service of the Paediatric Medical Department. Provide services for Paediatric Haematology Oncology, the neonatal and paediatric Intensive care, high care and the Paediatric subspecialty services. After-hours clinical participation in the call roster. Ensure sound labour relations in compliance with relevant legislation while maintaining the interests of the patient. To participate in clinical audit programmes and research. To assist in outreach and teaching when required. Assist with the provision and development of Paediatric services as determined by the Clinical HOD at Inkosi Albert Luthuli Central Hospital.
<u>ENQUIRIES</u>	:	Dr R Thejpal (0825624491)
<u>NOTE</u>	:	An Application for Employment Form (Z83) must be complete and forwarded. This is obtainable from any Public Service Department or from the website www.kznhealth.gov.za certified copies of ID documents, Std 10, educational qualifications, certificates of service and professional registration certificates – not copies of certified copies and proof of current registration must be submitted together with your CV. People with disabilities should feel free to apply for the posts. The reference number must be indicated in the column provided on the form Z83, eg ref APRO/1/2006. Please note that failure to comply with the above instructions will disqualify applicants. Please note that the selected candidate will be subjected to a pre-employment screening and verification process including a CIPC (Companies Intellectual Property Commission) screening. Due to the large number of applications we receive, receipt of applications will not be acknowledged. Should you not be advised within 60 days of the closing date, kindly consider your application as unsuccessful. Please note that due to financial constraints, there will be no payment of S & T claims
<u>CLOSING DATE</u>	:	17 August 2018
<u>POST 30/115</u>	:	<u>MEDICAL OFFICER REF NO: NEUROLOGY MO/2/2018 (X2 POSTS)</u> Department of Neurology
<u>SALARY</u>	:	Grade 1: R780 612 per annum (All-inclusive Salary Package) excluding Commuted Overtime Grade 2: R892 551per annum (All-inclusive Salary Package) excluding commuted overtime. Grade 3: R1 035 831per annum (All-inclusive Salary Package) excluding commuted overtime.
<u>CENTRE</u>	:	IALCH
<u>REQUIREMENTS</u>	:	Valid current registration with the HPCSA as a Medical Practitioner. Completion of Community Service Commitment appointment. Completion of at least six months of Internal Medicine at level of Medical Officer and above. Possession of the Part 1 of the FCN degree will be considered as an advantage. Candidates must be South African citizens or be in possession of documentary proof of permanent residence. Grade 1: Experience: At least 6 months in internal medicine at MO level or above. The appointment to grade 1 requires 1 year relevant experience after registration as a Medical Practitioner with a recognised foreign health professional council in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Grade 2: Five years appropriate experience as a Medical Officer after Registration with HPCSA as a Medical Practitioner of which at least 6 months must be in internal medicine at MO level or above. The appointment to Grade 2 requires a minimum of six years(6) relevant experience after registration as a Medical Practitioner with a recognised foreign health professional council in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Grade 3: Ten years registration experience as a Medical Officer after Registration with HPCSA as a Medical Practitioner of which at least 6 months must be in internal medicine at MO level or above. The appointment to Grade 3 requires a minimum of 11 years (11) relevant experience after registration as a Medical Practitioner with a recognised foreign health professional council in respect of foreign qualified

<u>DUTIES</u>	:	employees, of whom it is not required to perform Community Service, as required in South Africa. Skills, Knowledge, Training and Competency Required: Sound communication, negotiating, planning, organizing and interpersonal skills.
	:	Provides a holistic inpatient and outpatient care, inclusive of preventive measures, treatment and rehabilitation. Sedates and monitors patients undergoing frightening or uncomfortable investigations and arranging for further investigations of patients. Attend an ongoing medical management of patients with acute and chronic neurology conditions. Participate in after-hours calls system. Postgraduate education, personal development and participation in all academic meetings. Rotation between the two units within the discipline as determined by the head of department.
<u>ENQUIRIES</u>	:	Prof Al Bhigjee Tel No: (+27)31-240 2359 / 2363
<u>APPLICATIONS</u>	:	All applications must be addressed to the Human Resources Manager, and should be placed in the application box situated at Security at the entrance to the Management Building at IALCH or posted to Private Bag X03 Mayville 4058.
<u>NOTE</u>	:	An Application for Employment Form (Z83) must be complete and forwarded. This is obtainable from any Public Service Department or from the website www.kznhealth.gov.za certified copies of ID documents, Std 10, educational qualifications, certificates of service and professional registration certificates – not copies of certified copies and proof of current registration must be submitted together with your CV. People with disabilities should feel free to apply for the posts. The reference number must be indicated in the column provided on the form Z83, eg ref APRO/1/2006. Please note that failure to comply with the above instructions will disqualify applicants. Please note that the selected candidate will be subjected to a pre-employment screening and verification process including a CIPC (Companies Intellectual Property Commission) screening. Due to the large number of applications we receive, receipt of applications will not be acknowledged. Should you not be advised within 60 days of the closing date, kindly consider your application as unsuccessful. Please note that due to financial constraints, there will be no payment of S & T claims
<u>CLOSING DATE</u>	:	17 August 2018
<u>POST 30/116</u>	:	<u>OPERATIONAL MANAGER (PHC SUPERVISOR): REF NO: NKAH PHCS 01/2018</u> Department: Nkandla Hospital PHC Services
<u>SALARY</u>	:	R532 449 – R599 274 per annum; Other Benefits: Medical Aid (optional), 13th Cheque, Housing Allowance (employee must meet the prescribed requirements) plus 8% rural allowance
<u>CENTRE</u>	:	Nkandla District Hospital
<u>REQUIREMENTS</u>	:	Degree / National Diploma in nursing that allow registration with the SANC as a Professional Nurse and Midwifery. Proof of registration with SANC as Professional Nurse and Midwifery. A post basic nursing qualification, with duration of at least one (01) year accredited with SANC in Clinical Nursing Science, Assessment, Diagnosis, Treatment and Care. A minimum of nine (09) years appropriate / recognisable experience in Nursing after registration as professional nurse with SANC in General Nursing of which at least five (5) years must be appropriate experience after obtaining the one (01) year post basic qualification in Primary Health Care. Current SANC receipt (2018). Proof of current and previous working experience endorsed by Human Resource Manager must be attached. Applicants must submit confirmation letter of relevant experience from their supervisors in an official letterhead of the employer when they apply. Recommendation: Nursing Administration. Valid driver's licence. Knowledge, Skills, Attributes and Abilities: Knowledge of SANC Rules and Regulations; Knowledge of Legislative Framework and Departmental prescripts. Ability to formulate patients care related policies. Knowledge of provincial and national acts and policies. Knowledge of sound nursing care delivery approaches. Basic financial management skills. Knowledge of human recourse management. Ability to formulate vision, mission and objectives of the unit. Communication skills and decision-making. Ability to provide mentoring and coaching to her / his supervises. Leadership and supervisory skills.
<u>DUTIES</u>	:	Supervision of all Primary Health Care services within the institution. Provision of quality comprehensive community health care. Analyze the operational

imperatives set in the National PHC package of services, national health norms and standards, provincial strategic and annual plans, policies and guidelines. Monitor PHC outputs and services on a monthly basis to review performance and provide feedback to PHC units, facilities and their management, as well as sub-district, hospital and district management. Evaluate PHC services in terms of standards outcomes and impact indicators by analysis of data. Facilitate and ensure an integrated and inter sectoral approach in planning and implementation at all facilities, units and teams to provide comprehensive PHC approach to community, family interventions and PHC clinic services. Exercise control of discipline, grievance and any other labour related issues in terms of laid down procedures. Contribute to the realization of ideal clinic (ICRM) status. Implement and monitor staff performance in terms of EPMDs. Advocate for resources at management level and have input into the budget for PHC in the service area. Ensure effective, efficient and economical use of allocated resources.

- ENQUIRIES** : Mrs SJ Nguse (Deputy Manager Nursing) Tel No: 035-833 5000 EXT 5047
- APPLICATIONS** : Applications should be directed to: The Acting Human Resource Manager – Nkandla District Hospital, Private Bag X 102, Nkandla, 3855 OR Hand Delivered to: Human Resource Department - Nkandla District Hospital, 491 Mbatha Lane, Nkandla 3855.
- FOR ATTENTION** : Mrs. SG Masikane)
- NOTE** : Applications must be submitted on the prescribed Application for Employment form (Z83) obtainable from any Public Service Department or from the website www.kznhealth.gov.za which must be originally signed and dated. The application form (Z83) must be accompanied by a detailed Curriculum Vitae, certified copies of qualifications/certificates, Professional Registration Certificates, Identity Document and Driver's Licence (not copies of previously certified copies). The Reference Number must be indicated in the column (Part A) provided thereof on the Z83 form. Failure to comply with the above instructions will disqualify applicants. Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. Applicants in possession of a foreign qualification must attach an evaluation certificate from the South African Qualifications Authority (SAQA) to their applications. Non- RSA Citizens/Permanent Residents/ Work Permit holders must submit documentary proof together with their applications. All employees in the Public Service that are presently on the same salary level but on a notch/package above of the advertised post are free to apply. Due to cost-cutting measures, S&T Claims will not be paid to candidates who will be attending interview. African males are encouraged to apply.
- CLOSING DATE** : 17 August 2018
- POST 30/117** : **OPERATIONAL NURSING MANAGER – (PHC-GATEWAY CLINIC) REF NO: HRM 34/2018 (X1 POST)**
- SALARY** : GR 1: R532 449 – R599 274 per annum. Other Benefits: medical aid (optional), housing Allowance employee must meet prescribed requirements
- CENTRE** : King Edward VIII Hospital (KEH)
- REQUIREMENTS** : Matric/Senior Certificate or equivalent qualification, Basic R425 degree/diploma in General Nursing and Midwifery, Post basic diploma in clinical assessment, treatment and care, Minimum of 9 years appropriate/recognizable experience after registration as a professional nurse with SANC in General Nursing, proof of current registration with SANC (2018), at least 5 years of the period referred to above must be appropriate/recognizable experience in PHC after obtaining the 1 year post basic qualification in PHC. Knowledge, Skills, Training and Competencies Required: Leadership, organizational, decision making and problem solving abilities within the limit of public sector and institutional policy framework, Knowledge of nursing care processes and procedures, nursing statutes and other

<u>DUTIES</u>	:	relevant legal framework, Interpersonal skills including public relations, negotiating, conflict handling and counselling skills, financial and budgetary knowledge pertaining to the relevant resources under management, insight into procedures and policies pertaining nursing care, computer skills in basic programs. Ensure that implementation of all priority programs in the clinics are implemented and monitored, manage and monitor proper utilization of human, financial, physical and material resources, deal with the disciplinary and grievance matters including monitoring and managing absenteeism, provision of administrative services by planning, organizing and ensure the availability of medication and essential equipment in all clinics, monitor and evaluate HR performances EPMDS for all relevant staff, ensure data management in all clinics is implemented and monitored, implement and provide support to OPERATION SUKUMA SAKHE (flagship program), monitor infection prevention and control in the clinic, ensure that clinic committees are functional, maintain good relations with community stakeholders, ensure compliance to National Core Standards and Ideal Clinic Realization.
<u>ENQUIRIES</u>	:	Mr. B.B. Khoza Tel No: 031 360 3026
<u>APPLICATIONS</u>	:	All applications must be addressed to the Human Resources Manager, and should be placed in the red application box situated next to the ATM in the Admin building or posted to Private Bag X02, Congella, 4013.
<u>NOTE</u>	:	An Application for Employment Form (Z83) must be completed and forwarded. This is obtainable from any Public Service Department or from the website www.kznhealth.gov.za . Certified copies of ID documents, Std 10, educational qualifications, certificates of service and professional registration certificates (not copies of certified copies) and proof of current registration must be submitted together with your CV. Original signed letter from your current employer, confirming current and appropriate work experience related to the requirements and recommendations of the advert. People with disabilities should feel free to apply for the posts. The reference number must be indicated in the column provided on the form Z83, e.g. ref APRO/1/2006. Please note that failure to comply with the above instructions will disqualify applicants. Please note that the selected candidate will be subjected to a pre-employment screening and verification process including a CIPC (Companies Intellectual Property Commission) screening. Due to the large number of applications we receive, receipt of applications will not be acknowledged. Should you not be advised within 60 days of the closing date, kindly consider your application as unsuccessful. Please note that due to financial constraints, there will be no payment of S&T claims. This Hospital is an equal opportunity, affirmative action employer whose aim is to promote representatively in all levels of all occupational categories in the Hospital. Persons with disabilities and African males are encouraged to apply. Please note that other race groups are also not restricted from applying.
<u>CLOSING DATE</u>	:	17 August 2018
<u>POST 30/118</u>	:	<u>CLINICAL PROGRAMME COORDINATOR-INFECTION & PREVENTION CONTROL: GRADE1 REF NO: UMZIN 07/2018</u>
<u>SALARY</u>	:	R420 318 - R473 067 per annum. Other Benefits: 13th cheque Medical aid: Optional Homeowner's allowance: Employee must meet prescribed requirements Rural allowance on claim basis
<u>CENTRE</u>	:	Umzinyathi Health District Office
<u>REQUIREMENTS</u>	:	Grade 12/ Matric certificate. An appropriate B Degree/ National Diploma or equivalent qualification in Nursing PLUS Minimum of 7 years appropriate /recognizable nursing experience after registration as a Professional Nurse with SANC in General Nursing. Current Registration with SANC. Valid Driver's License – Code 8 plus Proof of Computer Literacy – Ms Office (Word, Excel, Outlook & PowerPoint). Attach Proof of previous and / or Current Employment verified, signed and stamped by HR Department/ Employer. Knowledge, Skills and Competencies Required: Project management; Excellent management, facilitation, communication and interpersonal skills. Report writing abilities. Financial Management skills. Empathy and counselling skills and knowledge. Ability to make independent decisions. An ability to priorities issues and other work related matters and to comply with timeframes. Proven initiative, decisiveness and

		the ability to acquire new knowledge swiftly. A clear understating of challenges facing the Public Sector.
<u>DUTIES</u>	:	Ensure proper waste management within the district. Build capacity to clinical and non-clinical workers in the district. Strengthen surveillance in clinic and district and TB hospitals including Forensic mortuaries and EMS. Increase number of clinics and hospitals compliant to IPC (above 80%). Ensure cleanliness is sustained in all facilities. Assist with ensuring that all facilities are accredited as ideal facilities. Ensure the outbreak response teams are in place and fully functional. IPC policies are fully implemented and monitored. All assessments and reports are completed and submitted to the relevant managers timeously.
<u>ENQUIRIES</u>	:	Mrs. DJ Govender Tel No: (034) 2999 113
<u>APPLICATIONS</u>	:	All applications should hand delivered to: Umzinyathi Health District Office Human Resource Office 34 Wilson Street Umzinyathi Health District Office Dundee Private Bag X 2052 Dundee 3000
<u>FOR ATTENTION</u>	:	Ms. ML Nkosi
<u>NOTE</u>	:	The following documents must be submitted: Application for Employment Form (Form Z.83), which is obtainable at any Government Department OR from the website- www.kznhealth.co.za . Curriculum Vitae, certified copies of Identity document, marriage certificate, driver's license, highest educational qualification and professional registration certificates – not copies of certified copies. The Post Reference Number must be indicated in the column provided on the Z.83. Reference number (UMZIN 06/2013). Failure to comply with the above instruction will disqualify applicants. Please note that due to a large number of applications received, applications will not be acknowledged, however, only the short-listed applicants will be advised of the outcome. (This institution is an equal opportunity, affirmative action employer, whose aim is to promote representativity at all levels of different Occupational categories in the institution and People with disabilities are encouraged to apply for the post/s). NB: please note that due to financial constraints, there will be no payment of S & T claims.
<u>CLOSING DATE</u>	:	10 August 2018
<u>POST 30/119</u>	:	<u>CLINICAL NURSE PRACTITIONER: PRIMARY HEALTH CARE STREAM - REF NO: MURCH/IZINGOLWENI 05/2018 (X1 POST)</u>
<u>SALARY</u>	:	Grade 1: R362 559 per annum Grade 2: R445 917 per annum Other Benefits: 13 th Cheque, Home owners allowance (employee must meet prescribed Requirements), Medical Aid (Optional) and 12% Rural Allowance
<u>CENTRE</u>	:	Murchison Hospital – Izingolweni PHC
<u>REQUIREMENTS</u>	:	Senior Certificate, Degree / Diploma in General Nursing, Midwifery plus 1 year post basic qualification in Primary Health Care, Registration with SANC as General Nurse, Midwife and Primary Health Care Nurse. Current SANC receipt, Previous work experience / Certificate of service endorsed by your Human Resource Department (to be attached to application). Grade 1: Experience: A minimum of 4 years appropriate/ recognizable experience in nursing after registration as Professional with SANC in general nursing. Grade 2: Experience: A minimum of 14 years appropriate / recognizable experience in nursing after registration as a Professional Nurse with SANC in general nursing, of which at least 10 years must be appropriate / recognizable experience after obtaining the one year post basic qualification in Primary Health Care. Knowledge, Skills and Competencies: Knowledge of all applicable legislation and guidelines, including scientific nursing and nursing principles. Good interpersonal relationship skills and good listening skills. Good communication and problem solving skills. Co-ordination and planning skills. Ability to relieve in the service areas. Team building and supervisory skills. Ability to formulate patient care related policies.
<u>DUTIES</u>	:	Demonstrate effective communication with patients, supervisors and other clinicians, including report writing. Assist the unit manager with overall management and necessary support for effective functioning in the clinic. Work as part of a multidisciplinary team to ensure good Nursing Care in the clinic. Promote preventive and promotive health for clients and the community in the clinic. Ensure proper utilization of human, material and financial resources and maintain updated records of resources in the clinic. Must be able to handle obstetric and

emergencies and high risk conditions. Ability to plan and organise own work and that of support personnel to ensure proper nursing care in the clinic. To provide nursing care that leads to improve service delivery by upholding Batho Pele principles. Maintain clinical competencies by ensuring that scientific principles of nursing are implemented in the clinic. Supervision of patients and provision of basis patient needs e.g. oxygen, nutrition, elimination, fluids and electrolyte balance, safe and therapeutical environment in the clinic using EDL guidelines. Ensure clinical intervention to clients including administering of prescribed medication and ongoing observation of patients in the clinic. Motivate staff regarding development in order to increase level of expertise and assist patients to develop a sense of self care. Ensure proper utilization and safe keeping of basic medical, surgical pharmaceutical and stock.

- ENQUIRIES APPLICATIONS** : Mr TM Mkhize Tel No: 039-6877311 EXT 130
- : All Applications Should Be Forwarded To: Chief Executive Officer P/Bag X701 Portshepstone 4240 or Hand Delivered To: Human Resources Department Murchison Hospital
- NOTE** : The following documents must be submitted: Application for Employment Form (Z83), which is obtainable at any Government Department or from the Website - www.kznhealth.gov.za. Certified copies of highest educational qualification – not copies of certified copies and certified copies must not be older than 3 months. Curriculum Vitae and Identity document. Faxed applications will not be accepted. The reference number must be indicated in the column provided on the form Z83 e.g. MURCH/ Izingolweni 5/2018. NB: Failure to comply with the above instructions will disqualify applicants. The appointments are subject to a positive outcome obtained from the State Security Agency (SSA) to the following checks (criminal clearance, credit records, and citizenship), verification of Educational qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants in possession of a foreign qualification must attach an evaluation certificate from the South African Qualifications Authority (SAQA) to their applications. Non-RSA / Permanent Residents / Work permit holders must submit documentary proof together with their applications. Please note that due to large number of applications received, applications will not be acknowledged. However, every applicant will be advised of the outcome of his or her applications in due course. (This Department is an equal opportunity, affirmative active employer, whose aim is to promote representivity in all occupational categories in the Institution). If you have not heard from us within two months from the closing date, Please accept that your application has been unsuccessful. Employment Equity target for the post is African Male and people with disabilities are encouraged to apply.
- CLOSING DATE** : 10 August 2018
- POST 30/120** : **PROFESSIONAL NURSE- GENERAL STREAM: REF NO: EB5/2018 (X2 POSTS)**
Component: Maternity
- SALARY** : R241 908 per annum
Additional Benefits: 13th Cheque, Medical Aid (optional), home owners allowance (employees must meet prescribed requirements)
- CENTRE REQUIREMENTS** : East Boom Community Health Centre
 : Matric / Equivalent Diploma / Degree in General Nursing PLUS Midwifery. Proof of current registration with SANC (2018). Registration with South African Nursing Council as the General Nurse and Midwife. Knowledge of nursing care process and procedures and other legal framework. Good verbal and written communication and report writing skills. Decision making and problem solving skills. Conflict management and negotiation skills.
- DUTIES** : Provision of quality patient care through setting of standards, policies and procedures. To provide nursing care that leads to improved service delivery by upholding Batho Pele principles and Patient's rights. Ensure and advocate for the provision and supervision of patients needs. Improve perinatal mortality and morbidity through implementation of priority programmes e.g. EMTCT.CARMA, MBFI and ESMOE. Provide and manage all resources within the unit cost effectively and ensure optimum service delivery Provide quality nursing care for

patients with obstetric emergencies. Ensure the provision of a safe and therapeutic environment for patients, staff and public through implementation of Infection Control and Prevention, Occupational Health and safety Act and prevention of medico/legal risks. Create and maintain complete and accurate patient records and registers. Ensure the provision of accurate statistical information for data management. Assist in the implementation of the National Core Standards and IDEAL clinic. Provide adequate health education, awareness and be involved in campaigns. Promote women's .mother and child health. Advocate for the Nursing Profession by promoting Professionalism and Nursing Ethics.

ENQUIRIES

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Ms ACT Khumalo Tel No: (033) 264 4900

APPLICATIONS

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All applications must be forwarded to: The Human Resource Manager East Boom CHC Private Bag X4018 or hand delivered to 541 Boom Street, Pietermaritzburg 3201

FOR ATTENTION

:

Mr. G Sokhela

NOTE

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The following documents must be submitted: Application for employment Form Z83 which is obtainable at any Government Department OR from website www.kznhealth.gov.za (Z83 must be fully completed). Certified copies of highest educational qualifications and certified copy of ID Documents –not copies of certified copies. Curriculum Vitae. The reference number must be indicated in the column provided in the form Z83 People with disabilities should feel free to apply for the post. Failure to comply with the above instructions will disqualify applicants. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (criminal clearance, credit records and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applications are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. Applications in possession of a foreign qualification must attach an evaluation certificate from the South African Qualifications Authority (SAQA) to their applications. Non-RSA Citizens/ Permanent Residence/ work Permit holders must submit a documentary proof together with their applications. NB: Employment Equity Target for this post is: African Male.

CLOSING DATE

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10 August 2018