Applications must be sent to: The Department of Planning, Monitoring and Evaluation (DPME), by mail to Private Bag X944, Pretoria, 0001 or hand delivered at 330 Grosvenor Street, Hatfield, Pretoria; website: www.dpme.gov.za

FOR ATTENTION: Ms J Mchunu

CLOSING DATE: 10 August 2018 @ 12:00 pm

NOTE: The relevant reference number must be quoted on all applications. The successful candidate will have to sign an annual performance agreement and will be required to undergo a security clearance. Applications must be submitted on originally signed Z.83 accompanied by original certified copies of qualification(s), Identity Document, valid driver’s license (where driving/travelling is an inherent requirement of the job), proof of citizenship if not RSA citizen, and a comprehensive CV specifying all experience indicating the respective dates (MM/YY) as well as indicating three reference persons with the following information: name and contact number(s), email address and an indication of the capacity in which the reference is known to the candidate. Applicants will be required to meet vetting requirements as prescribed by Minimum Information Security Standards. All copies must be certified in the past 12 months. Failure to submit the above information will result in the application not being considered. It is the applicant’s responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA). Reference checks will be done during the selection process. Note that correspondence will only be conducted with the short-listed candidates. If you have not been contacted within three (3) months of the closing date of the advertisement, please accept that your application was unsuccessful. Shortlisted candidates must be available for interviews at a date and time determined by DPME. Applicants must note that pre-employment checks will be conducted once they are short-listed and the appointment is also subject to positive outcomes on these checks, which include security clearance, security vetting, qualification verification and criminal records. Shortlisted candidates will be required to complete a written test as part of the selection process. For salary levels 11 to 15, the inclusive remuneration package consists of a basic salary, the state’s contribution to the Government Employees Pension Fund and a flexible portion in terms of applicable rules. SMS will be required to undergo a Competency Assessment as prescribed by DPSA. All candidates shortlisted for SMS positions will be required to undergo a technical exercise that intends to test the relevant technical elements of the job. The DPME reserves the right to utilise practical exercises / tests for non-SMS positions during the recruitment process (candidates who are shortlisted will be informed accordingly) to determine the suitability of candidates for the post(s). The DPME also reserves the right to cancel the filling / not to fill a vacancy that was advertised during any stage of the recruitment process.

The Department of Planning, Monitoring and Evaluation is offering opportunities to unemployed South African graduates and students from higher education institutions who have completed their degrees or diplomas or would like on-the-job, practical training to complete their qualifications. Applicants should indicate the field of study that they have completed and the correct reference number and note that the duration of the internship and in-service training for students from Universities and the Universities of Technology will be 12 months while that of students from the TVET colleges will be 18 months.

NOTE: Applicants must be South African citizens, aged between 20 - 35 years, should not have a criminal record and should not have served/placed in the Public Service before as interns or the in-service training learners. National Certificate learners should, on appointment, submit logbooks from their colleges.
OTHER POSTS

POST 30/32 : HUMAN RESOURCES MANAGEMENT REF NO: DPME/2018/01 (X2 POSTS)
Duration: 12 or 18 months
STIPEND : R5 728 53 per month (For Graduates)
           R4 770 58 per month (For Students)
CENTRE : Pretoria
REQUIREMENTS : National Certificate in Human Resources Management
ENQUIRIES : Ms Sharon Maloma Tel No: (012) 312 0457

POST 30/33 : FINANCE AND SUPPLY CHAIN MANAGEMENT REF NO: DPME/2018/02 (X2 POSTS)
Duration: 12 or 18 months
STIPEND : R5 728 53 per month (For Graduates)
           R4 770 58 per month (For Students)
CENTRE : Pretoria
REQUIREMENTS : National Certificate in Finance/ Supply Chain Management
ENQUIRIES : Ms Sharon Maloma Tel No: (012) 312 0457

POST 30/34 : INFORMATION AND COMMUNICATION TECHNOLOGY REF NO: DPME/2018/03 (X2 POSTS)
Duration: 12 or 18 months
STIPEND : R5 728 53 per month (For Graduates)
           R4 770 58 per month (For Students)
CENTRE : Pretoria
REQUIREMENTS : National Diploma or a Degree in Computer Science, or Information Technology
ENQUIRIES : Ms Sharon Maloma Tel No: (012) 312 0457

POST 30/35 : INTERNAL AUDIT REF NO: DPME/2018/04 (X1 POST)
Duration: 12 or 18 months
STIPEND : R5 728 53 per month (For Graduates)
           R4 770 58 per month (For Students)
CENTRE : Pretoria
REQUIREMENTS : Certificate in Internal Audit Technician
ENQUIRIES : Ms Sharon Maloma Tel No: (012) 312 0457

POST 30/36 : YOUTH DESK REF NO: DPME/2018/05 (X2 POSTS)
Duration: 12 or 18 months
STIPEND : R5 728 53 per month (For Graduates)
           R4 770 58 per month (For Students)
CENTRE : Pretoria
REQUIREMENTS : A degree or diploma in development studies, youth development or social science
ENQUIRIES : Ms Sharon Maloma Tel No: (012) 312 0457

POST 30/37 : DATA INTEGRATION AND ANALYSIS REF NO: DPME/2018/06 (X1 POST)
Duration: 12 or 18 months
STIPEND : R5 728 53 per month (For Graduates)
           R4 770 58 per month (For Students)
CENTRE : Pretoria
REQUIREMENTS : Degree or Honours in Social Science with research, Statistics, Data analysis.
               National Certificate in Office Management
ENQUIRIES : Ms Sharon Maloma Tel No: (012) 312 0457
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<tr>
<th>POST 30/38</th>
<th>OUTCOMES MONITORING AND SUPPORT REF NO: DPME/2018/07 (X8 POSTS)</th>
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<td>REQUIREMENTS</td>
<td>Degree or Diploma in Agriculture/Education/ Human Resources Development /Social Science/International Relations /Environmental Science/Public Administration/Political Science, and National Certificate in Public Management/Office Administration.</td>
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<tr>
<td>ENQUIRIES</td>
<td>Ms Sharon Maloma Tel No: (012) 312 0457</td>
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<tr>
<td>REQUIREMENTS</td>
<td>Degree or Honours in Public Management / Project Management / Developmental Studies</td>
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<td>REQUIREMENTS</td>
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<th>POST 30/41</th>
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<th>POST 30/42</th>
<th>MARKETING AND COMMUNICATIONS REF NO: DPME/2018/11 (X1 POST)</th>
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<td>REQUIREMENTS</td>
<td>Diploma or degree in Journalism, Communications or Media studies</td>
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<td>Ms Sharon Maloma Tel No: (012) 312 0457</td>
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<td>CENTRE</td>
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<tr>
<td>REQUIREMENTS</td>
<td>Degree or Diploma in Economics, Econometrics and Research, National Certificate in Office Management</td>
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<tr>
<td>ENQUIRIES</td>
<td>Ms Sharon Maloma Tel No: (012) 312 0457</td>
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POST 30/44 : INTERVENTION SUPPORT REF NO: DPME/2018/13 (X1 POST)
Duration: 12 or 18 months
STIPEND : R5 728 53 per month (For Graduates)
           R4 770 58 per month (For Students)
CENTRE : Pretoria
REQUIREMENTS : Degree or Diploma in Project Management/ Public Management and
               Administration/Business Administration, National Certificate in Office Management
ENQUIRIES : Ms Sharon Maloma Tel No: (012) 312 0457
POST 30/45 : CITIZEN BASED MONITORING REF NO: DPME/2018/14 (X1 POST)
Duration: 12 or 18 months
STIPEND : R5 728 53 per month (For Graduates)
           R4 770 58 per month (For Students)
CENTRE : Pretoria
REQUIREMENTS : Degree or Diploma in Anthropology/Social Science, National Certificate in Office Management
ENQUIRIES : Ms Sharon Maloma Tel No: (012) 312 0457
POST 30/46 : FRONTLINE MONITORING IMPLEMENTATION, SYSTEMS AND PROCESSES
             REF NO: DPME/2018/15 (X1 POST)
Duration: 12 or 18 months
STIPEND : R5 728 53 per month (For Graduates)
           R4 770 58 per month (For Students)
CENTRE : Pretoria
REQUIREMENTS : Degree or Diploma in Public Management/ Business Administration/Political Science/Statistics, National Certificate in Office Management
ENQUIRIES : Ms Sharon Maloma Tel No: (012) 312 0457
POST 30/47 : PRESIDENTIAL HOTLINE REF NO: DPME/2018/16 (X1 POST)
Duration: 12 or 18 months
STIPEND : R5 728 53 per month (For Graduates)
           R4 770 58 per month (For Students)
CENTRE : Pretoria
REQUIREMENTS : Degree in Social/Political Science with Statistic background
ENQUIRIES : Ms Sharon Maloma Tel No: (012) 312 0457
POST 30/48 : EXECUTIVE MONITORING REF NO: DPME/2018/17 (X1 POST)
Duration: 12 or 18 months
STIPEND : R5 728 53 per month (For Graduates)
           R4 770 58 per month (For Students)
CENTRE : Pretoria
REQUIREMENTS : Degree or Diploma in Public Management/ Business Administration/Political Science
ENQUIRIES : Ms Sharon Maloma Tel No: (012) 312 0457
POST 30/49 : PUBLIC SECTOR MONITORING SUPPORT REF NO: DPME/2018/18 (X1 POST)
Duration: 12 or 18 months
STIPEND : R5 728 53 per month (For Graduates)
           R4 770 58 per month (For Students)
CENTRE : Pretoria
REQUIREMENTS : Degree or Diploma in Public Management/ Business Administration/Political Science/Economics/Financial Management National Certificate in Office Management
ENQUIRIES : Ms Sharon Maloma Tel No: (012) 312 0457
POST 30/50: CAPACITY DEVELOPMENT COORDINATION REF NO: DPME/2018/19 (X1 POST)
Duration: 12 or 18 months

STIPEND: R5 728 53 per month (For Graduates)
R4 770 58 per month (For Students)

CENTRE: Pretoria

REQUIREMENTS: Degree or Diploma in Public Management with Monitoring and Evaluation/ Business Administration/Political Science/Economics/Human Resources Development

ENQUIRIES: Ms Sharon Maloma Tel No: (012) 312 0457

POST 30/51: NATIONAL PLANNING COORDINATION REF NO: DPME/2018/20
Duration: 12 or 18 months

STIPEND: R5 728 53 per month (For Graduates)
R4 770 58 per month (For Students)

CENTRE: Pretoria

REQUIREMENTS: National Certificate in Public Management/Office Administration x 1, and National Diploma/Degree in Public Management x 1 (P Alignment) Degree or Diploma in Political Science/Economics/Sociology/Anthropology/History x 1 (Spatial Planning) Degree in Town and Regional Planning/Geography/ Planning (Spatial or Development) x 1

ENQUIRIES: Ms Sharon Maloma Tel No: (012) 312 0457

POST 30/52: NATIONAL PLANNING SECRETARIAT REF NO: DPME/2018/21
Duration: 12 or 18 months

STIPEND: R5 728 53 per month (For Graduates)
R4 770 58 per month (For Students)

CENTRE: Pretoria

REQUIREMENTS: National Diploma/Degree in Public Management/Education/Political Science/ Economics/ Sociology/ Anthropology/ History/ Environmental Management x 1. National Certificate in Office Management x 1

ENQUIRIES: Ms Sharon Maloma Tel No: (012) 312 0457

POST 30/53: OFFICE OF THE MINISTRY REF NO: DPME/2018/22 (X1 POST)
Duration: 12 or 18 months

STIPEND: R5 728 53 per month (For Graduates)
R4 770 58 per month (For Students)

CENTRE: Pretoria

REQUIREMENTS: National Diploma/Degree in Public Management/Office Administration

ENQUIRIES: Ms Sharon Maloma Tel No: (012) 312 0457

POST 30/54: RESEARCH AND KNOWLEDGE MANAGEMENT REF NO: DPME/2018/23 (X1 POST)
Duration: 12 or 18 months

STIPEND: R5 728 53 per month (For Graduates)
R4 770 58 per month (For Students)

CENTRE: Pretoria

REQUIREMENTS: Masters in Degree Public Management/Education/Political Science/ Economics/ Sociology/ Anthropology/ History/ Environmental Management

ENQUIRIES: Ms Sharon Maloma Tel No: (012) 312 0457