

DEPARTMENT OF JUSTICE & CONSTITUTIONAL DEVELOPMENT

The DOJ&CD is an equal opportunity employer. In the filling of vacant posts the objectives of section 195 (1) (i) of the Constitution of South Africa, 1996 (Act No: 108 of 1996), the Employment Equity imperatives as defined by the Employment Equity Act, 1998 (Act No: 55 of 1998) and relevant Human Resources policies of the Department will be taken into consideration. Reasonable accommodation shall be applied for People with Disabilities including where drivers licence is a requirement.

- APPLICATIONS** : Quoting the relevant reference number, direct your application to: Postal address: Human Resources: Department of Justice and Constitutional Development, Private Bag X81, Pretoria, 0001. OR Physical address: Application Box, First Floor Reception, East Tower, Momentum Building, 329 Pretorius Street, Pretoria.
- CLOSING DATE** : 03 August 2018
- NOTE** : Interested applicants may visit the following website: www.justice.gov.za or www.dpsa.gov.za to view the full job specification of the above positions. Applications must be submitted on Form Z83, obtainable from any Public Service Department or on the internet at www.gov.za. A Z83 form & CV must be accompanied by original certified copies of qualifications, identity document and a driver's licence where necessary. A SAQA evaluation report must accompany foreign qualifications. Applications that do not comply with the above mentioned requirements will not be considered. All shortlisted candidates for SMS posts will be subjected to a technical and competency assessment. Candidate will complete a financial disclosure form and also be required to undergo a security clearance. The foreigners or dual citizenship holder must provide the Police Clearance certificate from country of origin. Correspondence will be limited to short-listed candidates only. If you do not hear from us within 3 months of this advertisement, please accept that your application has been unsuccessful. The department reserves the right not to fill these positions. Women and people with disabilities are encouraged to apply and preference will be given to the EE Target.

OTHER POST

- POST 29/20** : **STATE LAW ADVISER LP7 REF NO: 18/59/LD (X2 POSTS)**
12 Months Contract Appointment
- SALARY** : R725 487 – R781 551 (All inclusive Remuneration Package). (Salary will be in accordance with OSD determination). The successful candidate will be required to sign a performance agreement.
- CENTRE REQUIREMENTS** : South African Law Reform Commission: Centurion
LLB or 4 year recognized legal qualification; At least 5 years' appropriate post qualification litigation/advisory experience; Admission as an Advocate or Attorney; Knowledge of the Public Finance Management Act (PFMA) and Legal Practice Act; Experience in Procedural Law and Taxation of Bills of Costs will be an added advantage; A valid driver's licence; Skills and Competencies: Legal Research and drafting skills; Advance research skills; Problem solving and decision making skills; Communication skills (written and verbal); Computer literacy; Policy formulation skills; Project management skills; Ability to work under pressure and meet deadlines.
- DUTIES** : Plan and do research, including comparative legal research, in respect of the law of South Africa; Conduct extensive consultation with stakeholders with a view to obtain input and comment on draft research papers; Make proposals for the development, improvement and modernization of the South African law; Develop recommendations and draft legislation for law reform; Prepare issue papers, discussion papers and reports that contain research, recommendations and draft legislation for law reform; Conduct Socio Economic Impact Assessments on research and legislative proposals; Perform administrative and other duties related to the work SA Law Reform Commission.
- ENQUIRIES** : Ms P Leshilo Tel No: (012) 357 8240