

DEPARTMENT OF HEALTH

It is the Department's intension to promote equity (race, gender and disability) through the filing of this post with a candidate whose transfer /promotion / appointment will promote representivity in line with the numeric targets as contained in our Employment Equity plan.

- APPLICATIONS** : The Director-General, National Department of Health, Private Bag X828, Pretoria. 0001. Hand delivered applications may be submitted at Reception (Brown application Box), Civitas Building, corner of Thabo Sehume (formerly known as Andries) and Struben streets. Pretoria.
- FOR ATTENTION** : Ms M Shitiba
- CLOSING DATE** : 06 August 2018; 12:00 Mid-Day
- NOTE** : All short-listed candidates for SMS posts will be subjected to a technical exercise that intends to test relevant technical elements of the job, the logistics of which will be communicated by the Department. Following the interview and technical exercise, the selection panel will recommend candidates to attend a generic managerial competency assessment (in compliance with the DPSA Directive on the implementation of competency-based assessments). The competency assessment will be testing generic managerial competencies using the mandated DPSA SMS competency assessment tools. Applications should be submitted on form Z83 obtainable from any Public Service Department, and should be accompanied by a CV (previous experience must be comprehensively detailed) and certified copies of qualification certificates (including Senior Certificate/Grade 12 certificate regardless of the qualification requirement indicated in the advert), service certificates, including ID and driver's licence. (Certification should not be older than three months) No faxed or e-mailed applications as well as certified copies older than three (3) months will be considered. Applications received after the closing date and those that do not comply with the requirements will not be considered. It is the applicant's responsibility to have foreign qualifications and national certificates (where applicable) evaluated by the South African Qualification Authority (SAQA). The Department reserves the right not to fill the posts. The successful candidate will be subjected to personnel suitability checks and other vetting procedures. Applicants are respectfully informed that correspondence will be limited to short-listed candidates only. If notification of an interview is not received within three (3) months after the closing date, candidates may regard their application as unsuccessful. The Department will not be liable where applicants use incorrect/no reference number(s) on their applications.

MANAGEMENT ECHELON

- POST 29/15** : **DIRECTOR: HEALTH INFORMATICS ADVISOR (REF NO: NDOH 44/2018)**
Chief Directorate: Health Information Management Monitoring and Evaluation (Donor Contract) Ending 31 March 2019
- SALARY** : An all-inclusive remuneration package of R948 174 per annum [basic salary consists of 70% of total package, the State's contribution to the Government Employee's Pension Fund (13% of basic salary) and a flexible portion]. The flexible portion of the package can be structured according to Senior Management Service guidelines.
- CENTRE** : Pretoria
- REQUIREMENTS** : A Bachelor's Degree or equivalent NQF level 7 qualification in Health Sciences/Health informatics/Computer Science. A postgraduate qualification in public health or informatics will be an advantage. A minimum of five (5) years' working experience in health information, monitoring and evaluation at a middle/senior management level. Expertise in health information systems, data quality improvements and data use for evidence-based decision making. Knowledge of health information systems management and prescripts within South African Health environment. Technical ability for development of policies, tools and architecture and interoperability of information systems. Understanding latest International Health information development trends. Good computer, communication (written and verbal) skills, financial management, analytical and

negotiation, organisational, project management and strong data analysis skills for data sets. Ability to think creatively and strategically, work under pressure and strong negotiation skills. A driver's licence.

DUTIES : Support the development of the patient electronic record, health information system architecture and interoperability. Build technical capacity on information within the National Department of Health and provinces for advanced webDHIS trends analysis and data quality management including HIV/AIDS and TB/HIV data. Support rationalization of m-Health within the health sector. Facilitate the review and development of the new district health management information system policy in line with latest developments. Facilitate the development and implementation of an integrated information system for the health sector, including E-Health strategy for South Africa. Support the districts to implement electronic data collection tools and quality improvement mechanisms.

ENQUIRIES : Ms T Zondi at Tel No: (012) 395 8411

POST 29/16 : **DIRECTOR: STRATEGIC INFORMATION ADVISOR (REF NO: NDOH 43/2018)**
Chief Directorate: Health Information Management Monitoring and Evaluation
(Donor Contract) Ending 31 March 2019

SALARY : An all-inclusive remuneration package of R948 174 per annum [basic salary consists of 70% of total package, the State's contribution to the Government Employee's Pension Fund (13% of basic salary) and a flexible portion]. The flexible portion of the package can be structured according to Senior Management Service guidelines.

CENTRE REQUIREMENTS : Pretoria
A Bachelor's Degree or equivalent NQF level 7 qualification in Health Sciences. A postgraduate qualification in Public Health/ Population/ Demography/ Development Studies and/or other relevant Social Science disciplines will be an advantage. A minimum of five (5) years' working experience in public health at a middle/senior management level. Experience working with large and varied information systems analytics. Track record in establishing Monitoring and Evaluation frameworks and systems. Experience in establishing knowledge management systems and e-learning. Excellent research synthesis, data analytics and report writing skills. Understanding of National Health Insurance (NHI), information, monitoring and evaluation landscape in the country. Good communication (written and verbal) skills. Ability to synthesize evidence from various sources for high level reports. Good facilitation and negotiation skills. A driver's licence.

DUTIES : Provide technical leadership and build capacity for knowledge management and e-learning. Establish an integrated results framework for integrated information, monitoring and evaluation system for emerging initiatives. Analyse and consolidate relevant evidence to inform NDOH and health sector short, medium and long term plans and performance improvement, inclusive of HIV and AIDS programme plans. Monitor trends, synthesize and compile health sector strategic performance, including progress towards HIV and AIDS targets. Support the development and alignment of the indicators and targets of health sector short, medium and long term plans.

ENQUIRIES : Ms T Zondi at Tel No: (012) 395 8411

OTHER POSTS

POST 29/17 : **DEPUTY DIRECTOR: CLINICAL FORENSIC MEDICINE (REF NO: NDOH 45/2018)**
Directorate: Forensic Pathology Services

SALARY : An all-inclusive remuneration package of R826 053 per annum (basic salary consist of 70% OR 76% of total package, the State's contribution to the Government Employee's Pension Fund (13% of basic salary) and a flexible portion. The flexible portion of the package can be structured according to the Middle Management Service guidelines.

CENTRE : Pretoria

<u>REQUIREMENTS</u>	:	A Bachelor's Degree in Health Science or equivalent qualification with focus on medico-legal services. At least three (3) years' experience in the Forensic Mortuary and Clinical Forensic Medicines Services on the level of Assistant Director or equivalent level. Experience in the coordination and management of Forensic Medical Services. Knowledge and experience in policy development. Sound knowledge and understanding of the Public Finance Management Act and Division of Revenue Act, regulations regarding the rendering of Clinical Forensic Medicine Services, Forensic Pathology Mortuaries, Code of Practice for Forensic Pathology Services in South Africa, Domestic Violence Act and Criminal Law (Sexual Offences and Related Matters) amended Act 32 of 2007. Good communication (verbal and written), report writing, project management, negotiation, conflict management, leadership, presentation and training skills. Proven ability/experience in coordinating services in the provinces and with other government department. A valid driver's licence.
<u>DUTIES</u>	:	Provide strategic support in Clinical Forensic Medicine, Forensic Pathology Services and Injury Prevention to the Directorate. Develop and communicate priority strategies for Clinical Forensic Medicine, Forensic Pathology Services and Injury Prevention services. Coordinate the establishment and strengthening of existing designated public health facilities for victims of crime and violence. Coordinate all activities related to Gender Based Violence and related matters and Forensic Pathology Services. Conduct quarterly support visit to provinces. Management of data collection from provinces. Collate monthly Forensic Mortuary and Clinical Forensic Medicines data collected from the provinces. Management of human and financial resources. Ensure capacity and development of staff in the relevant sections of the core functions. Coordination of services for victims of crime and violence. Plan and organize meetings and workshops for provincial coordinators of Clinical Forensic Medicine and Forensic Pathology Services.
<u>ENQUIRIES</u>	:	Ms P Netshidzivhani at Tel No: (012) 395 8142
<u>NOTE</u>	:	Applicants from Coloured and Indian group are encouraged to apply
<u>POST 29/18</u>	:	<u>CHIEF ENVIRONMENTAL HEALTH PRACTITIONER GRADE 1 REF NO: NDOH 46/2018)</u> Chief Directorate: Environmental Health and Port Health Services Directorate: Port Health
<u>SALARY</u>	:	R440 982 per annum as per OSD
<u>CENTRE</u>	:	Limpopo-Groblersburg
<u>REQUIREMENTS</u>	:	A Bachelor's degree/National Diploma or equivalent NQF 6 qualification in Environmental Health and current registration with the HPCSA as an Environmental Health Practitioner. At least three (3) years experience in Environmental Health. Technical and practical knowledge of Environmental and Port Health services. Knowledge of the legislative and policy framework related to environmental health. Good communication (verbal and written), administrative, financial management, interpersonal and computer skills (MS Office packages). A valid driver's licence. Certified copies of original certificates of service must be submitted with the application.
<u>DUTIES</u>	:	Supervise the inspection of airports, harbours and ground crossing in line with International Health Regulations (IHR). Manage the inspection of baggage, cargo, containers, conveyances, goods and postal parcels for compliance to International Health Regulations and relevant legislations. Supervise the inspection of foodstuffs, cosmetics, disinfections, medicaments, hazardous substance and human remains in the point of entry. Supervise the inspection, sampling and detaining for assessment of any imported foodstuffs, cosmetics, disinfectants, medicaments, tobacco products and hazardous substance for chemical, microbiological, histological, irradiation and labeling purposes. Verify authenticity and issue related health documents such as Extended Health Detention. Supervise the prevention of cross-border transmission of communicable diseases. Participate in local BMA and related border management structure meetings and outbreaks response teams. Manage and supervise staff and resources. Develop leave plans to ensure continuous work efficacy. Compile monthly data as per the National indicator report. Provide general administrative duties. Compile daily,

		weekly and monthly statistics for Points of Entry (PoE) operations. Management of risk and audit queries.
<u>ENQUIRIES</u>	:	Mr OR Jacobs at Tel No: (012) 395 9417
<u>POST 29/19</u>	:	<u>ENVIRONMENTAL HEALTH PRACTITIONER GRADE 1 (X5 POSTS)</u> Chief Directorate: Environmental Health and Port Health Services Directorate: Port Health
<u>SALARY CENTRE</u>	:	R300 828 per annum as per OSD Limpopo and Mpumalanga: Limpopo-Beitbridge Ref No: NDOH 47/2018 (X3 Posts) Lebombo Ref No: NDOH 48/2018 (X2 Posts)
<u>REQUIREMENTS</u>	:	A Bachelor's degree/National Diploma or equivalent NQF 6 qualification in Environmental Health and current registration with the HPCSA as an Environmental Health Practitioner. At least one (1) year experience in environmental health. Technical and practical knowledge of Environmental and Port Health services. Knowledge of the legislative and policy framework related to environmental health. Good communication skills (verbal and written), administrative, financial, interpersonal and computer skills (MS Office packages). A valid driver's licence. Certified copies of original certificates of service must be submitted with the application.
<u>DUTIES</u>	:	Conduct inspection of airports, harbours and ground crossing in line with International Health Regulations (IHR). Inspection of baggage, cargo, containers, conveyances, goods and postal parcels for compliance to International Health Regulations and relevant legislations. Conduct inspection of foodstuffs, cosmetics, disinfections, medicaments, hazardous substance and human remains in the point of entry. Inspection and sampling for assessment of imported foodstuffs, cosmetics, disinfectants, medicaments, tobacco products and hazardous substance for chemical, microbiological, histological, irradiation and labeling purposes. Verify authenticity and issue related health documents such as Extended Health Detention, Deratting Certificates, International Certificate of Vaccination and General Declaration of Health. Ensure the prevention of cross-border transmission of communicable diseases. Compile monthly data as per the National indicator report. Provide general administrative duties. Compile daily, weekly and monthly statistics for Points of Entry (PoE) operations. Management of risk and audit queries.
<u>ENQUIRIES</u>	:	Mr OR Jacobs at Tel No: (012) 395 9417