

DEPARTMENT OF HEALTH

It is the Department's intension to promote equity (race, gender and disability) through the filing of this post with a candidate whose transfer /promotion / appointment will promote representivity in line with the numeric targets as contained in our Employment Equity plan.

- APPLICATIONS** : The Director-General, National Department of Health, Private Bag X828, Pretoria. 0001. Hand delivered applications may be submitted at Reception (Brown application Box), Civitas Building, corner of Thabo Sehume (formerly known as Andries) and Struben streets.Pretoria.
- FOR ATTENTION** : Ms M Shitiba
- CLOSING DATE** : 30 July 2018; 12:00pm Mid-Day
- NOTE** : Applications should be submitted on form Z83 obtainable from any Public Service Department, and should be accompanied by a CV (previous experience must be comprehensively detailed) and certified copies of qualification certificates (including Senior Certificate/Grade 12 certificate regardless of the qualification requirement indicated in the advert), service certificates, including ID and driver's licence. (Certified copies of certificates should not be older than three months) No faxed or e-mailed applications will be considered. Applications received after the closing date and those that do not comply with the requirements will not be considered. It is the applicant's responsibility to have foreign qualifications and national certificates (where applicable) evaluated by the South African Qualification Authority (SAQA). The Department reserves the right not to fill the posts. The successful candidate will be subjected to personnel suitability checks and other vetting procedures. Applicants are respectfully informed that correspondence will be limited to short-listed candidates only. If notification of an interview is not received within three (3) months after the closing date, candidates may regard their application as unsuccessful. The Department will not be liable where applicants use incorrect/no reference number(s) on their applications.

OTHER POST

- POST 28/05** : **DEPUTY DIRECTOR: PUBLIC ENTITIES (NATIONAL PUBLIC HEALTH INSTITUTE OF SOUTH AFRICA) (NAPHISA) REF NO: NDOH 42/2018**
(Contract Post Ending 31 March 2019)
Chief Directorate: Public Entities Management
Directorate: Public Entities Governance
- SALARY** : An all-inclusive remuneration package of R697 011 per annum [basic salary consists of 70% or 76% of total package, the state's contribution to the Government Employee's Pension Fund (13% of basic salary) and a flexible portion]. The flexible portion of the package can be structured according to Middle Management Service guidelines.
- CENTRE REQUIREMENTS** : Pretoria
: A three-year Bachelor's Degree or equivalent NQF 7 qualification in Health or Social Sciences or Public Health. A post graduate qualification will be an advantage. Project Management certificate/diploma will be an added advantage. At least three (3) years relevant working experience as an Assistant Manager and experience must include project, change and stakeholder management. Knowledge and understanding of the South African Health System and the relevant legislation governing the Public Service including the National Health Act, 2003 (Act No. 61 of 2003); the Public Finance Management Act, 1999 (Act 1 of 1999) and Treasury Regulations. Good interpersonal relations, communication (written and verbal), strategic and analytical skills, project management, organisation, planning, research and computer literacy skills. Ability to manage diverse

interests and processes in the interest of government and attention to details. A valid driver's licence.

DUTIES

: Coordinate key strategic discussions on NAPHISA. Provide recommendations and options for implementing the legislative, administrative and management issues. Support the implementation of the NAPHISA strategy and establish relationships with both local and international organisations for collaboration with government entities and departments. Develop detailed project plans and associated communication documents. Communicate and liaise with project team members and stakeholders about project expectations and progress. Coordinate change management processes. Support the drafting of Memorandums of Understanding (MoU) for partnership between NAPHISA and other institutes as well as technical tender specifications for NAPHISA projects.

ENQUIRIES

: Ms M Mushwana at Tel No: (012) 395 8753