

**PROVINCIAL ADMINISTRATION: EASTERN CAPE
COOPERATIVE GOVERNANCE AND TRADITIONAL AFFAIRS**

*The department of Cooperative Governance is an equal opportunity, affirmative action employer.
Females and disabled persons are encouraged to apply. Employment Equity targets of the Department
will be adhered to.*

- APPLICATIONS** : should be directed to The Head of Department: Cooperative Governance & Traditional Affairs; Private Bag X0035, Bhisho, 5605. Hand delivered applications will be received at Foyer
- FOR ATTENTION** : Ms Z. Ndumela
- CLOSING DATE** : 13 July 2018
- NOTE** : Applications must be submitted on the Application for Employment Form (Z83) obtainable from any Public Service Department or go to www.dpsa.gov.za/ or <http://eclgta.ecprov.gov.za> and should be accompanied by a comprehensive CV, including at least two contactable referees, and certified copies of qualifications, driver's license (where applicable) and Identity Document (with an original certification stamp) The Z83 form must be signed by an original signatures. It is the responsibility of applicants in possession of foreign qualifications to submit evaluated results by the South African Qualification Authority (SAQA). All shortlisted candidates will be subjected to a technical exercise that intends to test relevant elements of the job. Applicants must quote the relevant reference number for the post as advertised. If you have not been contacted within three (3) months of the closing date of this advertisement, please accept that your application was unsuccessful. The Department of Cooperative Governance and Traditional Affairs welcomes people with disabilities and they may be given preference. All short listed candidates will be required to undergo pre-employment screening. All the appointments are subject to security vetting results. Failure to submit a comprehensive CV, academic qualifications and the signed Z83 form will result in the disqualification of the application from the process. Applications received after closing date will not be considered. No faxed/email applications will be accepted.

MANAGEMENT ECHELON

- POST 26/85** : **CHIEF DIRECTOR: TRADITIONAL LEADERSHIP INSTITUTIONAL SUPPORT & CAPACITY BUILDING: REF NO: COGTA 01/06/2018**
Re-Advertisement (applicants who applied for these posts in the previous advert are encouraged to re-apply as their applications will not be considered)
- SALARY** : R1 127 334 – R1347 879. Commencing Salary R1 127 334 per annum (Level 14)
- CENTRE** : Bhisho
- REQUIREMENTS** : A Bachelor's degree (NQF7) in Public Management/Administration/Management. Master's Degree in Public Management/Administration/Management or any legal qualification equivalent to the aforementioned academic requirement will be an added advantage. A minimum of 5 years of experience at a senior managerial level. A valid EB driver's licence. Computer literacy. Competences: Strong and dynamic strategic leadership and communication skills. An understanding of the operational environment of the Department and its service delivery imperatives. Extensive knowledge of the Public Service regulatory frameworks, including the Public Finance Management Act, Treasury Regulations and the Public Service Act and Regulations. Strong ability to operationally ensure compliance with legislation and policy development. Programme and project management skills. Proven record of monitoring and Evaluation. People management and empowerment skills. Possess experience in stakeholder management, negotiation and corporate governance. Client orientation and customer focus. Professional report-writing skills. Facilitation and co-ordination skills. Knowledge of business and management principles involved in strategic planning and the co-ordination. Strong analytical, innovative and lateral thinking abilities. Strong organisational and conflict management skills. To ensure proper management and transformation of Traditional Leadership institutions.

DUTIES : Provide and drive strategic direction for the Chief Directorate and ensure the formulation and implementation of strategic policies which will enable the Chief Directorate/Administration to successfully fulfil its role in delivering services to the communities/clients. Facilitates the provision of administrative support to traditional leadership institutions such as management of processes of recognition and recognition of Traditional Leaders as well as recruitment or employment practises, management of establishment and disestablishment of Traditional leadership institutions, management and administration of Traditional Leadership matters such as, Conditions of Services, Code of Conduct, etc. Facilitate the promotion of optimal development and capacitation of Traditional Leaders. Facilitate and manage the provision of support and resources to Traditional Leaders institutions, Traditional Council Infrastructure, Asset, furniture, stationery, computer equipment etc. Facilitate and manage the administration of Traditional Leadership Claims and Disputes matters. Ensure that good relations are maintained between the Chief Directorates and stakeholders such as SALGA, Municipalities, Standing Committees, Treasury, OTP, Emerging contractors, NGO's consultants, Contralesa, Traditional Leaders, etc. Responsible for efficient management of the Chief Directorate, including the effective utilization and training of staff, the maintenance of discipline, the promotion of sound labour relations, budget and action plans and the proper use of state of state property. Ensure compliance with PFMA, Public Service Act and Public Service Regulations, Municipal Structures Act, Municipal System Act, Traditional Leadership and Governance Frameworks Acts and other relevant legislation and mandates that are relevant to the department and also governing local government and traditional leadership institutions.

ENQUIRIES : can be directed to Ms N. Mditshwa at (040) 609 5351/5352/5258/5239.
NOTE : Preference will be given to African Male/Female

POST 26/86 : **CHIEF DIRECTOR: MUNICIPAL DEVELOPMENT & PLANNING: REF NO: COGTA 02/06/2018**

Re-Advertisement (applicants who applied for these posts in the previous advert are encouraged to re-apply as their applications will not be considered)

SALARY : R1 127 334 – R1 347 879; commencing salary R1 127 334 per annum (Level 14)

CENTRE : Bhishe

REQUIREMENTS : A Bachelor's Degree in Land development- related field of study e.g. Town and Regional Planning, Land Survey or Valuation. A Master's degree in Land development- related field of study e.g. Town and Regional Planning, Land Survey or Valuation will be an added advantage. A minimum of 5 years working experience at a Senior Management level position in the relevant professional field. Professional registration in the field of study and practice. Knowledge and experience in Project Management would be an added advantage. A valid driver's licence. Computer literacy. Experience in community development or local government will be an added advantage. Competencies: Strong and dynamic strategic leadership and communication skills. An understanding of the operational environment of the Department and its service delivery imperatives. Extensive knowledge of the Public Service regulatory frameworks, including the Public Finance Management Act, Treasury Regulations and the Public Service Act and Regulations. Strong ability to operationally ensure compliance with legislation and policy development. Programme and project management skills. Proven record of monitoring and Evaluation. People management and empowerment skills. Possess experience in stakeholder management, negotiation and corporate governance. Client orientation and customer focus. Professional report-writing skills. Facilitation and co-ordination skills. Knowledge of business and management principles involved in strategic planning and the co-ordination. Strong analytical, innovative and lateral thinking abilities. Strong organisational and conflict management skills.

DUTIES : To promote, facilitate and coordinate integrated planning in municipalities. Provide for spatial planning and land management. Develop policy and standards, provide support and monitor implementation of SPLUM and other pieces of legislation and capacitate planning institutions. Provide spatial planning information and environmental planning services. Provide integrated spatial planning support. Manage projects at Branch level. Provide programme management support. Provide service delivery coordination services.

Coordinate the formulation and implementation of strategic objectives to enable the Chief Directorate to successfully fulfil its core functions in relation to spatial planning, Valuation and Survey Cadastral. Co-ordinate the development and implementation of policies and legislation relating to the Chief Directorate. Co-ordinate the prioritisation and implementation of municipal projects funded under the Chief Directorate. Provide leadership on transformation issues relating to employment and performance management within the component. Efficiently manage the Chief Directorate, including the effective utilisation and training of staff, promotion of sound labour relation and the appropriate utilisation of resources.

ENQUIRIES : can be directed to Ms N. Mditshwa at (040) 609 5351/5352/5258/5239.
NOTE : Preference will be given to African Female

POST 26/87 : **DIRECTOR: INTEGRATED DEVELOPMENT PLANNING: REF NO: COGTA 03/06/2018**

Re-Advertisement (applicants who applied for these posts in the previous advert are encouraged to re-apply as their applications will not be considered)

SALARY : R948 174 – R1 116 918; Commencing Salary R948 174 per annum (Level 13)
CENTRE : Bhishe
REQUIREMENTS :

A Bachelor's degree (NQF7) in City Town/Urban and Regional Planning, A Master's degree in Development and Planning (MSc DP accredited by South African Council of Planners), Masters in Developmental Studies, Masters in Planning and Sustainable Development (MPlan) will be an added advantage. Computer Literacy. Five (5) years of experience at a middle/ senior managerial level. A valid Driver's licence. Computer literacy. Experience in community development or local government will be an added advantage. Competencies: Strong and dynamic strategic leadership and communication skills. An understanding of the operational environment of the Department and its service delivery imperatives. Extensive knowledge of the Public Service regulatory frameworks, including the Public Finance Management Act, Treasury Regulations and the Public Service Act and Regulations. Strong ability to operationally ensure compliance with legislation and policy development. Programme and project management skills. Proven record of monitoring and Evaluation. People management and empowerment skills. Possess experience in stakeholder management, negotiation and corporate governance. Client orientation and customer focus. Professional report-writing skills. Facilitation and co-ordination skills. Knowledge of business and management principles involved in strategic planning and the co-ordination. Strong analytical, innovative and lateral thinking abilities. Strong organisational and conflict management skills. The applicant must have proven experience in PowerPoint presentations, writing of reports, letters and memoranda in strategy development. Demonstrated ability and experience in managing cash flow and a development of a budget to implement a Key Performance Area. Proven project management experience and roll out plans. Planning and organising, change and people management and empowerment, strategic capability, conflict resolution, project and financial management. Experience in research, co-ordination and stakeholder relationship management.

DUTIES : Provide and direct input into provincial wide planning and development in line with provincial spatial development framework. Preparation of development planning policies, legislation and alignment with provincial spatial development frameworks. Undertake strategic interactions with sector department, local and national government authorities. Provide strategic leadership to the Directorate. Effective management of the Directorate. Manage performance within the Directorate. Align the staffing needs of the Directorate with the Departmental Employment Equity Plan. Manage the Directorate's budget in accordance with the provisions of the Public Finance Management Act, 1999, and Treasury Regulations. Actively contribute to the formulation and implementation of the Departmental Strategic Plan. Communicate, report and integrate the outputs of the Directorate, internally to the Department and externally with all stakeholders and Labour Relations. Responsible for efficient management of human resources, assets and financial resources of the directorate with staff compliment of minimum of ten people.

ENQUIRIES : can be directed to Ms N. Mditshwa at (040) 609 5351/5352/5258/5239.
NOTE : Preference will be given to Coloured Male

<u>POST 26/88</u>	:	<p><u>DIRECTOR: MUNICIPAL PUBLIC PARTICIPATION: REF NO: COGTA 04/06/2018</u></p> <p>Re-Advertisement (applicants who applied for these posts in the previous advert are encouraged to re-apply as their applications will not be considered)</p>
<u>SALARY CENTRE REQUIREMENTS</u>	:	<p>R948 174 – R1 116 918 Commencing; Salary R948 174 per annum (Level 13) Bhishe</p> <p>A Bachelor's degree (NQF 7) in Public Management or Management/ Development Studies. A Masters degree in Management or Public Administration or Social science or Developmental studies/Policy studies will be an added advantage. Five years of experience at a middle/ senior managerial level. Computer Literacy. A valid Code EB driver's licence. Experience in community development or local government will be an added advantage. Competences: Strong and dynamic strategic leadership and communication skills. An understanding of the operational environment of the Department and its service delivery imperatives. Extensive knowledge of the Public Service regulatory frameworks, including the Public Finance Management Act, Treasury Regulations and the Public Service Act and Regulations. Strong ability to operationally ensure compliance with legislation and policy development. Programme and project management skills. Proven record of monitoring and Evaluation. People management and empowerment skills. Possess experience in stakeholder management, negotiation and corporate governance. Client orientation and customer focus. Professional report-writing skills. Facilitation and co-ordination skills. Knowledge of business and management principles involved in strategic planning and the co-ordination. Strong analytical, innovative and lateral thinking abilities. Strong organisational and conflict management skills.</p>
<u>DUTIES</u>	:	<p>Develop regulatory frameworks to set minimum standards for community participation and engagement. Support municipalities in the establishment of functional structures to foster community participation and develop mechanisms to monitor functionality of such structures. Coordinate ward level activities and programmes to connect elected leaders with constituencies. Develop and implement citizen empowerment programmes. Partner with relevant stakeholders to implement a communications strategy aimed at improved communication from government to citizens. Improve communication between government and citizens (engaging with individuals or organizations which are having a high level of influence on public opinion). Identifying and rewarding innovation/good practices of citizen's engagement. Number of municipalities supported with community participation and citizen empowerment partnerships. Number of municipalities supported to have functional public participation units. Number of municipalities supported to have functional ward committees. Number of CDWP cases resolved. Percent of elections and bi-elections supported. Coordination of Community Development Workers in order to improve communication between government and citizens through resolving community problems and identification of good practices. Coordination and Implementation of Operation Masiphathisane. Provide efficient and effective coordination of community development workers programme at District level. Provide strategic guidance to CDW operations. Develop, coordinate and monitor systems for the implementation of CDW programmes. Liaise, consult and network with stakeholders on the CDW programmes and systems. Develop mechanism for monitoring and evaluation of CDWs. Facilitate CDW provincial task team for coordination amongst the role players. Promote networks and enhance the activities of Local and District Municipalities to improve service delivery. Network with relevant structures of civil society and business towards community development. Efficiently manage the directorate, including effective utilisation and training of staff, maintenance of discipline, promotion of sound labour relations and the proper use of state properties. Responsible for planning and budgeting within the directorate. Ensure compliance with PFMA, Public Service Act of 1994 and Public Service Regulations, Municipal Systems Act, Municipal Structures Act and other related legislations. Coordination and Implementation of Operation Masiphathisane.</p>
<u>ENQUIRIES NOTE</u>	:	<p>can be directed to Ms N. Mditshwa at (040) 609 5351/5352/5258/5239.</p> <p>Preference will be given to African Female</p>

DEPARTMENT OF HEALTH

APPLICATIONS

: Applications should be posted to the addresses as indicated below or Hand delivered as indicated below:

All applications for **Chief Executive Officer, Senior Manager: Medical Services and DCST** be forwarded to: HR Office, Department of Health (Head Office) Private Bag X0038, Bhisho, 5605 or Hand delivered to: HR Office Global Life Building (Old Department of Education space), Independence Avenue, Bhisho, 5605.

Nkonkobe Sub-district: Post to: HR Office, Nkonkobe Health Sub-district, P. O Box 967, Fort Beaufort, 5720 or Hand deliver to: Room 08, Nkonkobe Health Sub-District, 1st Floor, Cape College Building, Fort Beaufort. Enquiries: Ms V Mhlanga Tel No: 046 645 1892.

St Elizabeth Regional Hospital: Post to: Human Resource Office, St Elizabeth Hospital, Private Bag x1007, Lusikisiki, 4820. Enquiries: Mr M Nozaza – Tel No: 039 253 5012

St Particks Hospital: Post to: Human Resource Office, St Patricks Hospital Private Bag X 531, Bizana 4800 or Hand Delivery to St Patricks Hospital Bizana. Enquiries: Ms Jafta Tel No: 039 251 0236

Amahlathi Sub-district: Post to: Human Resources Office Amahlathi Sub-District Private Bag X 7425 King Williamstown 5600 or Hand Delivery Amahlathi Sub District 01 Bridge Street West Bank King Williamstown 5600 Enquires: Ms B Mngxe Tel No: 043 6434775/6.

Grey Hospital: Post to: Human Resource Office, Grey Hospital, Private Bag X 7443, King Williams Town 5600. Enquiries: Ms Phillip Tel No: 043 643 3304.

Taylor Bequest (Matatiele): Post to: The Human Resource Manager, Taylor Bequest Hospital, Private Bag X836 Matatiele, 4730 or hand deliver to: Taylor Bequest Hospital, 01 Main Street, Matatiele, 4730. Enquiries: Mr Kholiso Tel No: 039 737 3107.

Dora Nginza Regional Hospital: Post to: HR Office, Dora Nginza Hospital, Private Bag X11951 Algoa Park 6005 or hand deliver to: Room DG71, Admin Building 1st Floor, Dora Nginza, Spondo Street Zwide Port Elizabeth 6201. Enquiries: Mr J Johaar Tel No: 041 406 4435.

Butterworth Hospital: Post to: The Hospital Manager, Butterworth Hospital, Private Bag x3051, Butterworth 4960 or hand delivery to: Butterworth Hospital, Main Registry. Enquires: Ms P Mtshemla Tel No: 047 401 9000.

Cradock Hospital: Post to: Human Resource Office, Cradock Hospital, Private Bag X55, Cradock, 5880, Enquiries: Danster Tel No: 048 881 2123.

St Barnabas Hospital: Post and Hand delivery to: St Barnabas Hospital, P.O. Box 15, Libode, 5160. Enquiries: Ms U Toni – Tel No: 047 555 5300.

Madwaleni Hospital: Post to: Human Resources Office, Madwaleni Hospital Private Bag x519, Elliotdale, 5079. Enquiries: Mr Fenguza Tel No: 047 573 8900/1/2.

Bhisho Hospital: Post to: HR Office, Bhisho Hospital Private Bag or hand deliver to: HR Office Bhisho Hospital Komga Road Bhisho 5605 Enquiries: Tel No: 040 635 2958.

Madzikane ka Zulu Hospital: Post to: HR Office Madzikane ka Zulu Hospital Private Bag x9003 Mt Frere 5900 Enquiries Mr Sigola Tel No: 039 255 8200/11/12.

Mthatha Regional Hospital: Post to: HR Office Mthatha Regional Hospital Private Bag x 5014 Mthatha 5099 or hand deliver to: HR Office, Mthatha Regional Hospital 71 Nelson Mandela Hospital Enquiries: Ms Mkhosi Tel No: 047 502 4143/4008.

Holy Cross Hospital: Post to: Human Resource Office, Holy Cross Hospital, Private Bag X1001, Flagstaff, 4810 Enquiries: Ms Z Nompandana – Tel No: 039 252 2026/8.

Malizo Mpehle Hospital: Post to: HR Office, Malizo Mpehle Hospital, Main Road Tsolo 5170 or hand deliver to: HR Office, Dr Malizo Mpehle Hospital Private Bag x1004 Tsolo 5170 Enquiries: Ms Makalima Tel No: 047 542 6300.

Zitulele Hospital: Post to: HR Office, Zitulele Hospital Private Bag x504 Mqanduli 5080 Enquires: Mr Sobethwa Tel No: 047 573 8953/6/7.

Frontier Regional Hospital: Post to: Human Resource Office, Frontier Hospital, Private bag X 7063, Queenstown, 5320 or hand delivery to Frontier Hospital, 5320. Enquiries: Ms Tywabe - Tel No: 0833780777.

Cecilla Regional Hospital: Post to: HR Office, Private Bag X9047 Cambridge 5200 or hand deliver to: HR Office, Cecilla Makiwane Hospital 4 Billie Road,

Mdantsane, East London, 5219 Enquiries: Ms P Mncotso Tel No: 040 708 2121.

Umzimvubu Sub-district: Post: Human Resource Office, Umzimvubu Sub District, Private Bag X 531, Bizana 4800 Enquiries: Ms D.N Mdanyana – Tel No: 039 727 2090.

Livingstone Tertiary Hospital: Post to: Human Resources Office, Livingstone Tertiary Hospital Private Bag Private Bag X60572, Greenacres, Port Elizabeth 6057. Hand Delivery: Human Resource Office, Livingstone Hospital, Stanford Road, Korsten, Port Elizabeth 6001. Enquiries: Ms Du Preez Tel No: 041 405 2647.

Victoria Hospital: Post to: Victoria Hospital, Private Bag x1300 Alice 5700. Enquiries: Ms L Mangesi Tel No: 040 653 1141.

Uitenhage Provincial Hospital: Post to: Uitenhage Provincial Hospital Private Bag x36 Uitenhage 6320 or Hand deliver to: HR Office, Uitenhage Provincial Hospital 162 Channer Street Leyvale Uitenhage. Enquiries: Mr P Oosthuizen Tel No: 041 995 1129.

Aliwal North Hospital: Post to: Aliwal North Hospital, Private Bag x1004 Aliwal North 9757 or hand deliver to: Aliwal North Hospital, Parklane Street Aliwal North 9757. Enquires: Mr JS Nzinde Tel No: 051 633 9629.

Frere Tertiary Hospital: Post to: Human Resource Office, Frere Hospital, Private bag X 9047, East London, 5200 or hand Deliver: Human Resource Office, Frere Hospital, Amalinda Main Road, East London, 5200. Enquiries: Ms N Mthitshana Tel No: 043 709 2487/2532.

SS Gida Hospital: Post to: SS Gida Hospital, Private Bag x12 Keikammahoek, 5670. Enquiries: Ms Fumanisa Tel No: 040 658 0043.

Cala Hospital: Post to: Cala Hospital, Private Bag X516, Cala, 5455. Enquiries: Mr S Zihlangu Tel No: 047 877 0129.

Nkqubela TB Hospital: Post to: Human Resource Office Nkqubela TB Hospital, P.O.Box 12239, Amalinda, East London 5247 or Hand Delivery to Human Resource Office Nkqubela TB Hospital 1124 NU9 Billy Road Mdantsane 5219, Enquiries: Ms K Somana Tel No: 043 761 2131.

Glen Grey Hospital: Post to: Human Resource Office, Glen Grey Hospital, Private bag X 1142 Lady Frere, 5410 or hand and deliver to Glen Grey Hospital, 5410. Enquiries: MS N Ralushe Tel No: 047 878 2800.

Nelson Mandela Academic Hospital: Post to: Nelson Mandela Academic Hospital, Private Bag x5014 Mthatha 5099. Hand Deliver to: Human Resource Office, Nelson Mandela Academic Hospital, Nelson Mandela Drive, Mthatha 5099. Enquiries: Ms Calaza Tel No: 047 502 4320.

Wilhem Stahl Hospital: Post to: Human Resource Office Wilhelm Stahl Hospital, Private Bag X518, Middleburg, Eastern Cape, 5900. Enquiries: Mr B Mbalula Tel No: 0498421111.

Buffalo City Health District Office: Post to: HR Office, Buffalo City Metro Health, Private Bag X9015, East London, 5200. Hand Deliver to: Buffalo City Metro, Human Resource Office, 64 Terminus Street, Old Standard Bank Building, East London 5200. Enquires: Ms Hlulani Tel. No: 043 7433 006/057.

Nyandeni Sub-district: Post to: Human Resource Office, LSA, P. O. Box 208, Libode, 5160, or Hand Deliver to: Nomandela Drive opposite traffic Department, Libode, 5160, Enquiries: Mr Makhohliso – Tel No: 072 327 9029.

Mnquma Sub-district: Post to: Human Resource Office, 15 Old hospital Road Ext. 7 Butterworth 4960, Enquiries Ms. N. Tengwa Tel No: 047491 0740.

Bedford Hospital: Post to: Human Resource Office, Bedford Hospital, P.O. Box 111, Bedford, 5780 or Hand deliver to: Human Resource Office, Bedford Hospital, 4 Maitland Street Bedford 5780. Enquiries: Ms L H Slatsha Tel No: 046 685 0046.

Lilitha College: Post to HR Office, Lilitha College of Nursing, Central Administration Office, 40 Lennox Road Amalinda, East London 5200 or Private Bag X 0028 Bhishe 5608. Enquiries: Ms. N Links: Principal Tel No: 049 700 9704 or Ms. Y. Malgas: Tel No: 040 608 9723.

Mbhashe Sub-district: Post to: Human Resource Section, to Mbhashe Sub District, Private Bag X1232, Dutywa, 5000 or Hand Deliver to Public Works Premises next to Kunene Funerals, Enquiries: Ms X Bushula Tel No: 047 489 2417/16.

Tafalofefe Hospital: Post to: HR Office, Tafalofefe Hospital, and Private Bag x3024 Centane 4980. Enquiries: Ms V. Motabele –Tel No: 047 498 0026.

Komani Psyc Hospital: Post to: Human Resources Office, Komani Hospital, Private Bag x7074, Queenstown 5319. Enquiries: Ms Mandindi –Tel No: 045 858 8400.

Maluti Sub-district: Post to: HR Office, Maluti Sub-District, Maluti College of Education Building, Maluti or hand deliver to: HR Office, Maluti Sub- District (Health), PO Box 63 Maluti 4730. Enquiries: Ms TC Ndukwana Tel No: 0392560518.

Sterkstroom Hospital: Post to: Human Resource Office, Sterkstroom Hospital P.O. Box 168, Sterkstroom, 5425 or 18 Legrage Str. Sterkstroom Hospital, Sterkstroom. Enquiries: Mrs CM Swart Tel No: 045 966 0268.

Amathole District Office: Post to: Amathole health district: Private Bag X 002, Southernwood, East London Or Hand Delivered 19 St James Road, Medical Centre Building Southernwood, East London 5200: Enquiries: Ms. Bonase / Ms. N. Nene Tel No: 043 707 6748 / 49.

Tower Psych Hospital: Post to: Human Resource Office, Tower Hospital Private Bag X 228 Fort Beaufort 5720 or Hand Deliver to Fort Beaufort Hospital, Summerset Street Fort Beaufort 5720, Enquiries: Mrs V Whitecross - Tel No: 046 645 5008.

Nelson Mandela Health Office: Post to: HR Office, Nelson Mandela Health District, Private Bag x28000 Greenarces Port Elizabeth or hand deliver to Registry Office Nelson Mandela Health District (Old Walton Building) Connigham Street Hill Port Elizabeth. Enquiries: Ms P Makuluma Tel No: 0413918164.

Alfred Nzo District Office: Post to: Human Resource Office , Alfred Nzo District Office, Private Bag X 3515, Kokstad, 4700 Enquiries: Ms K Praitel Tel No: 0397976070.

Fort Beaufort Hospital: Post to: Human Resource Office, Fort Beaufort Hospital Private Bag x226, Fort Beaufort, 5720 or hand deliver to: Human Resource Office, Fort Beaufort Hospital 6 Bell Street, Fort Beaufort, 5720. Enquiries: Mr Zetu Tel No: 0466451111.

All Saints Hospital: Post to: Human Resource Office, All Saints Hospital, Private Bag x215, Engcobo, 5605 or hand deliver All Saints Hospital, Engcobo 5605, Enquiries: Ms NP Gcaza – Tel No: 047 548 4104.

Chris Hani District Office: Post to: Human Resource Office, Chris Hani District Office, PO Box 1661, Queenstown 5320 or hand delivery at Chris Hani District Office, Ward F HR Office. Enquires: MS Nyoka Tel No: 045 807 1110/1101.

Empilisweni Hospital: Post to: Human Resource Office, Empilisweni District Hospital, Umlamli Road, P/bag 5029, Sterkspruit, 9762 or Hand deliver to: HR Office, Empilisweni District Hospital.

OR Tambo Health District Office: Post to: District Manager, OR Tambo Health District Office, Private Bag X 5005, MTHATHA 5099 or Hand Delivery 8th Floor Room 19 Botha Sigcawu Building Enquiries: Mr S Stuma Tel No: 047 502 9000. Enquiries: Mr SS Stuma Tel No: 047 502 9016.

CLOSING DATE : 13 July 2018 (Advert is valid for a period of Six (6) Months up to 18 January 2019)

NOTE : Applications must be posted on the Z83 Form accompanied by copies of Qualification(s), Identity document (certified within the past three months), Proof of registration, proof of citizenship if not RSA citizen, a comprehensive CV, indicating three reference persons: Name and Contact Numbers, A relationship with reference, Reference checks will be done on nominated candidate(s). Failure to submit these copies will result in the application not being considered. Please do not send any original certificates, diplomas or testimonials. Applicants must note that further Personnel Suitability checks will be conducted on short-listed and that their appointment is subject to the outcome of these checks include security clearance, security vetting, qualification verification and criminal checking. Note that correspondence will only be conducted with the short-listed candidates. If you have not been contacted by the department of Health within three (3) months of the closing date of the advertisement, please accept that your application was unsuccessful. We thank all applicants for their interest. All shortlisted candidates for SMS posts will be subjected to a technical exercise that intends to test relevant technical elements of the job, the logistics of which will be communicated by department. Following the interview and the technical exercise, the selection panel will recommend candidates to attend a generic managerial competency assessment (in compliance with the DPSA Directive on the implementation of competency based assessments). The competency assessment will be testing generic managerial competencies using the mandated DPSA SMS Competency assessments tools. People with disabilities are encouraged to apply for these posts. The filling of these posts

will be in line with the Annual Recruitment Plan 2018/19. The Eastern Cape Department of Health has the right not to fill these posts. Adverts are placed per district so to accommodate other facilities within the district.

MANAGEMENT ECHELON

POST 26/89 : **CHIEF EXECUTIVE OFFICER REF NO:**
ECHEALTH/CEO/TOWRH/01/06/2018

SALARY : R948 174 - R1 116 918 per annum (Level 13)
CENTRE : Amathole District, Tower Psychiatric Hospital
REQUIREMENTS : A Degree/Advanced Diploma in Health related field PLUS a Degree/Diploma in Health Management or Degree/Advanced Diploma in Management Field. Registration with the relevant Professional Council. At least (5) years management experience in the Health Sector at middle management. Experience as a Health Service Manager or significant experience in management in a Health service environment. Knowledge of relevant legislation such as National Health Act, (PFMA), Public Service Regulations Programme and Project management. People management and empowerment. A valid Driver's License.

DUTIES : To plan, direct, coordinate and manage the efficient and Effective delivery of clinical and Administrative support services through working with the key executive management team at the Hospital within the legal regulatory framework. To present the Hospital Authoritatively at provincial and public forums. To provide Strategic leadership to improve operational efficiency within the Health establishment to improve health outcomes. Strategic Planning: Prepare a strategic Plan for the Hospital to ensure it is in Line with the 10 point plan, national, provincial, regional and district plan. Finance Management: Maximize revenue through Collection of all income due to the hospital, ensure that Hospital is managed within the budget in line with the PFMA and Relevant guidelines. Ensure that adequate policies, systems and Procedures are in place to enable prudent management of financial resources. Planning of financial resources mobilisation. Monitoring and evaluation, and Asset and Risk Management. Finance Management: Maximize revenue through Collection of all income due to the hospital, ensure that Hospital is managed within the budget in line with the PFMA and Relevant guidelines. Ensure that adequate policies, systems and Procedures are in place to enable prudent management of financial resources. Planning of financial resources mobilisation. Monitoring and evaluation, and Asset and Risk Management.

ENQUIRIES : Dr ML Matiwane Tel No: 040 608 1133/66

POST 26/90 : **CHIEF EXECUTIVE OFFICER REF NO:**
ECHEALTH/CEO/CMHH/01/06/2018

SALARY : R948 174 - R1 116 918 per annum (Level 13)
CENTRE : Buffalo City Metro, Cecilia Makiwane Hospital
REQUIREMENTS : A Degree/Advanced Diploma in Health related field PLUS a Degree/Diploma in Health Management or Degree/Advanced Diploma in Management Field. Registration with the relevant Professional Council. At least (5) years management experience in the Health Sector at middle management. Experience as a Health Service Manager or significant experience in management in a Health service environment. Knowledge of relevant legislation such as National Health Act, (PFMA), Public Service Regulations Programme and Project management. People management and empowerment. A valid Driver's License.

DUTIES : To plan, direct, coordinate and manage the efficient and Effective delivery of clinical and Administrative support services through working with the key executive management team at the Hospital within the legal regulatory framework. To present the Hospital Authoritatively at provincial and public forums. To provide Strategic leadership to improve operational efficiency within the Health establishment to improve health outcomes. Strategic Planning: Prepare a strategic Plan for the Hospital to ensure it is in Line with the 10 point plan, national, provincial, regional and district plan. Finance Management: Maximize revenue through Collection of all income due to the hospital, ensure that Hospital is managed within the budget in line with the PFMA and Relevant guidelines. Ensure that adequate policies, systems and Procedures are in place to enable prudent management of financial resources.

Planning of financial resources mobilisation. Monitoring and evaluation, and Asset and Risk Management. Finance Management: Maximize revenue through Collection of all income due to the hospital, ensure that Hospital is managed within the budget in line with the PFMA and Relevant guidelines. Ensure that adequate policies, systems and Procedures are in place to enable prudent management of financial resources. Planning of financial resources mobilisation. Monitoring and evaluation, and Asset and Risk Management.

ENQUIRIES

: Dr ML Matiwane Tel No: 040-608-1133/66

OTHER POSTS

POST 26/91

: **DISTRICT CLINICAL SPECIALIST TEAMS (DCST): FAMILY PHYSICIAN
REF NO: ECHEALTH/DCST-FP/ORT&AN/01/06/2018**

SALARY

: R1 643 352 – R1 744 191 per annum (OSD)

CENTRE

: Eastern Region (OR Tambo & Alfred Nzo District)

REQUIREMENTS

: Appropriate specialist qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as a Family Physician plus at least 5 years' experience after obtaining qualification. Sound knowledge of the following: Own clinical discipline, Medical ethics, Programme planning, implementation and evaluation, Information management programmes, Epidemiology and statistics, Quality assurance and improvement programmes, Human resources and financial management, Health and Public Service legislation, regulations and policies. Demonstrated skills in the following areas: Leadership, Communication, Teaching and training, Problem solving, functioning in a multi-disciplinary team and Computer literacy.

DUTIES

: Represent family medicine as a member of the District Clinical Specialist Team (DCST) responsible for the delivery of quality health care for mothers, babies and children at all levels within a health district. Promote equitable distribution of resources and access to an appropriate level of care for all mothers, babies and children throughout the district. Maintain personal competency as a family physician by spending 10 to 20% of time on continuing professional education and clinical care at a relevant facility be it a district, regional or tertiary hospital. Spend at least 80% of time on supporting the improvement of health services within the district. Support community orientated clinical services in the district by responding to family and community health needs, spanning the range of risk and environmental hazards within families and communities. Primarily support clinics, community health centres and primary health care outreach teams, including engaging private sector practitioners regarding service delivery related matters. Secondly support district hospitals with all aspects of service delivery related to family practice. Promote clinical effectiveness in all facilities through supporting outreach programmes to primary care teams in their community, dissemination or implementation of clinical protocols and standard treatment guidelines aligned with national norms and standards. Facilitate and participate in the development, training and mentorship of health professionals in all facilities within the district. Facilitate and participate in the training, development and mentorship of under- and post graduate medical, nursing and allied health professionals. This may require involvement with local academic training institutions. Work with the District Management Team to establish and maintain systems including surveillance, health information, communication and referral guidelines and processes to support the delivery of medical services, including epidemiological research, disease profiles and establishment of community needs. Provide support to ensure appropriate infrastructure, equipment, resources and sundries for the provision of quality clinical care. Initiate, support and participate in risk management activities for patients (e.g. critical event analysis, morbidity and mortality meetings), practitioners (e.g. infection control) and the organization (e.g. performance reviews). Initiate, support and participate in clinical audit and quality improvement cycles. Implement effective monitoring and evaluation processes, effective use of data and appropriate reporting on outputs and health outcomes. Initiate, support or participate in relevant research. This may require involvement with local academic training institutions. Foster effective teamwork and collaboration within the DCST. Enable engagement with the local community, relevant non-government organisations and private providers. Facilitate and ensure effective communication with all management structures within the district, the regional and tertiary hospitals as relevant, as well as the provincial Department of Health. Present regular reports on

activities, health services and programmes. Participate in provincial and national activities and initiatives to save mothers, babies and children. Assist with strategic and operational planning of services in the district and/or catchment area of the regional hospital. Assist with the coordination and supervision of medical services within the district. Assist with the recruitment and management of relevant human resources.

ENQUIRIES

:

Dr Moko Tel No: 040 608 1133

POST 26/92

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DISTRICT CLINICAL SPECIALIST TEAMS (DCST): OBSTETRICIAN AND GYNAECOLOGIST **REF** **NO:** **ECHEALTH/DCST-OBS&GY/ORT&AN/01/06/2018**

SALARY CENTRE REQUIREMENTS

:

R1 643 352 – R1 744 191 per annum (OSD)
 Eastern Region (OR Tambo & Alfred Nzo District)
 Appropriate specialist qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as an Obstetrician and Gynecologist plus at least 5 years' experience after obtaining qualification. Sound knowledge of the following: Own clinical discipline, Medical ethics, Programme planning, implementation and evaluation, Information management programmes, Epidemiology and statistics, Quality assurance and improvement programmes, Human resources and financial management, Health and Public Service legislation, regulations and policies. Demonstrated skills in the following areas: Leadership, Communication, Teaching and training, Problem solving, Functioning in a multi-disciplinary team and Computer literacy.

DUTIES

:

Represent obstetrics and gynecology as a member of a District Clinical Specialist Team responsible for the delivery of quality health care for mothers, babies and children at all levels within a health district. Promote equitable distribution of resources and access to an appropriate level of care for all mothers, babies and children throughout the district. Maintain personal competency as an obstetrician and gynecologist by spending 10 to 20% of time on continuing professional education and clinical care at the regional or tertiary hospital. Spend at least 80% of time on supporting the improvement of obstetrics and gynecological services within the district. Support obstetric, neonatal and sexual and reproductive health care service delivery in the district. Primarily support district hospitals with all aspects of service delivery related to obstetrics and gynecology. Secondarily support clinics, community health centres and primary health care outreach teams, including engaging private sector obstetricians and gynaecologists with service delivery related matters. Promote clinical effectiveness in all facilities through supporting outreach programmes and development, dissemination or implementation of clinical protocols and standard treatment guidelines aligned with national norms and standards. Facilitate and participate in the development, training and mentorship of health professionals in all facilities within the district. Facilitate and participate in the training, development and mentorship of under- and post graduate medical, nursing and allied health professionals. This may require involvement with local academic training institutions. Work with the District Management Team to establish and maintain systems including surveillance, health information, communication and referral guidelines and processes to support the delivery of obstetrics and gynecological services. Provide support to ensure appropriate infrastructure, equipment, resources and sundries for the provision of quality clinical care. Initiate, support and participate in risk management activities for patients (e.g. critical event analysis, morbidity and mortality meetings), practitioners (e.g. infection control) and the organization (e.g. performance reviews). Initiate, support and participate in clinical audit and quality improvement cycles with specific focus on obstetrics and gynecological assessments. Implement effective monitoring and evaluation processes, effective use of data and appropriate reporting on outputs and health outcomes. Initiate, support or participate in relevant research. This may require involvement with local academic training institutions. Foster effective teamwork and collaboration within the DCST. Enable engagement with the local community, relevant non-government organisations and private providers. Facilitate and ensure effective communication with all management structures within the district, the regional and tertiary hospitals as relevant as well as the provincial Department of Health. Present regular reports on activities, health services and programmes. Participate in provincial and national activities and initiatives to

save mothers, babies and children. Assist with strategic and operational planning of services in the district and/or catchment area of the regional hospital. Assist with the coordination and supervision of obstetrics and gynecological services within the district. Assist with the recruitment and management of relevant human resources.

ENQUIRIES

: Dr Moko Tel No: 040 608 1133

POST 26/93

: **DISTRICT CLINICAL SPECIALIST TEAMS (DCST): PAEDIATRICIAN REF NO: ECHEALTH/DCST-PAED/ORT&AN/01/06/2018**

SALARY CENTRE REQUIREMENTS

: R1 643 352 – R1 744 191 per annum (OSD)
: Eastern Region (OR Tambo & Alfred Nzo District)
: Appropriate specialist qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as a Pediatrician plus at least 5 years' experience after obtaining qualification. Sound knowledge of the following: Own clinical discipline, Medical ethics, Programme planning, implementation and evaluation, Information management programmes, Epidemiology and statistics, Quality assurance and improvement programmes, Human resources and financial management, Health and Public Service legislation, regulations and policies. Demonstrated skills in the following areas: Leadership, Communication, Teaching and training, Problem solving, Functioning in a multi-disciplinary team and Computer literacy.

DUTIES

: Represent paediatric specialist discipline as a member of a District Clinical Specialist Team responsible for the delivery of quality health care for mothers, babies and children at all levels within a health district. Promote equitable distribution of resources and access to an appropriate level of care for all mothers, babies and children throughout the district. Maintain personal competency as a pediatrician by spending 10 to 20% of time on continuing professional education and clinical care at the regional or tertiary hospital. Spend at least 80% of time on supporting the improvement of paediatric services within the district. Support neonatal, child and youth health service delivery in the district. Primarily support district hospitals with all aspects of service delivery related to pediatrics and child health. Secondly support clinics, community health centres and primary health care outreach teams, including engaging private sector pediatricians with service delivery related to pediatrics and child health. Promote clinical effectiveness in all facilities through supporting outreach programmes and development, dissemination or implementation of clinical protocols and standard treatment guidelines aligned with national norms and standards. Facilitate and participate in the development, training and mentorship of health professionals in all facilities within the district. Facilitate and participate in the training, development and mentorship of under- and post graduate medical, nursing and allied health professionals. This may require involvement with local academic training institutions. Work with the District Management Team to establish and maintain systems including surveillance, health information, communication and referral guidelines and processes to support the delivery of paediatric and child health services. Provide support to ensure appropriate infrastructure, equipment, resources and sundries for the provision of quality clinical care in pediatrics and child health. Initiate, support and participate in risk management activities for patients (e.g. critical event analysis, morbidity and mortality meetings), practitioners (e.g. infection control) and the organization (e.g. performance reviews). Initiate, support and participate in clinical audit and quality improvement cycles with specific focus on paediatric and child health assessments. Implement effective monitoring and evaluation processes, effective use of data and appropriate reporting on outputs and health outcomes. Initiate, support or participate in relevant research. This may require involvement with local academic training institutions. Foster effective teamwork and collaboration within the DCST. Enable engagement with the local community, relevant non-government organisations and private providers. Facilitate and ensure effective communication with all management structures within the district, the regional and tertiary hospitals as relevant as well as the provincial Department of Health. Present regular reports on activities, health services and programmes. Participate in provincial and national activities and initiatives to save mothers, babies and children. Assist with strategic and operational planning of services in the district and/or catchment area of the regional hospital. Assist with the coordination and

		supervision of paediatric and child health services within the district. Assist with the recruitment and management of relevant human resources. Dr Moko Tel No: 040 608 1133
<u>ENQUIRIES</u>	:	
<u>POST 26/94</u>	:	<u>DISTRICT CLINICAL SPECIALIST TEAMS (DCST): PAEDIATRICIAN REF NO: ECHEALTH/DCST-PAED/AMA/01/06/2018</u>
<u>SALARY CENTRE REQUIREMENTS</u>	:	R1 643 352 – R1 744 191 per annum (OSD) Amathole District Office Appropriate specialist qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as a Pediatrician plus at least 5 years' experience after obtaining qualification. Sound knowledge of the following: Own clinical discipline, Medical ethics, Programme planning, implementation and evaluation, Information management programmes, Epidemiology and statistics, Quality assurance and improvement programmes, Human resources and financial management, Health and Public Service legislation, regulations and policies. Demonstrated skills in the following areas: Leadership, Communication, Teaching and training, Problem solving, Functioning in a multi-disciplinary team and Computer literacy.
<u>DUTIES</u>	:	Represent paediatric specialist discipline as a member of a District Clinical Specialist Team responsible for the delivery of quality health care for mothers, babies and children at all levels within a health district. Promote equitable distribution of resources and access to an appropriate level of care for all mothers, babies and children throughout the district. Maintain personal competency as a pediatrician by spending 10 to 20% of time on continuing professional education and clinical care at the regional or tertiary hospital. Spend at least 80% of time on supporting the improvement of paediatric services within the district. Support neonatal, child and youth health service delivery in the district. Primarily support district hospitals with all aspects of service delivery related to pediatrics and child health. Secondly support clinics, community health centres and primary health care outreach teams, including engaging private sector pediatricians with service delivery related to pediatrics and child health. Promote clinical effectiveness in all facilities through supporting outreach programmes and development, dissemination or implementation of clinical protocols and standard treatment guidelines aligned with national norms and standards. Facilitate and participate in the development, training and mentorship of health professionals in all facilities within the district. Facilitate and participate in the training, development and mentorship of under- and post graduate medical, nursing and allied health professionals. This may require involvement with local academic training institutions. Work with the District Management Team to establish and maintain systems including surveillance, health information, communication and referral guidelines and processes to support the delivery of paediatric and child health services. Provide support to ensure appropriate infrastructure, equipment, resources and sundries for the provision of quality clinical care in pediatrics and child health. Initiate, support and participate in risk management activities for patients (e.g. critical event analysis, morbidity and mortality meetings), practitioners (e.g. infection control) and the organization (e.g. performance reviews). Initiate, support and participate in clinical audit and quality improvement cycles with specific focus on paediatric and child health assessments. Implement effective monitoring and evaluation processes, effective use of data and appropriate reporting on outputs and health outcomes. Initiate, support or participate in relevant research. This may require involvement with local academic training institutions. Foster effective teamwork and collaboration within the DCST. Enable engagement with the local community, relevant non-government organisations and private providers. Facilitate and ensure effective communication with all management structures within the district, the regional and tertiary hospitals as relevant as well as the provincial Department of Health. Present regular reports on activities, health services and programmes. Participate in provincial and national activities and initiatives to save mothers, babies and children. Assist with strategic and operational planning of services in the district and/or catchment area of the regional hospital. Assist with the coordination and supervision of paediatric and child health services within the district. Assist with the recruitment and management of relevant human resources.
<u>ENQUIRIES</u>	:	Dr Moko Tel No: 040 608 1133

<u>POST 26/95</u>	:	<u>DISTRICT CLINICAL SPECIALIST TEAMS (DCST): ANAESTHETIST REF NO: ECHEALTH/DCST-ANATH/AMA/01/06/2018</u>
<u>SALARY</u>	:	R1 643 352 – R1 744 191 per annum (OSD)
<u>CENTRE</u>	:	Amathole District Office
<u>REQUIREMENTS</u>	:	Appropriate specialist qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as a Pediatrician plus at least 5 years' experience after obtaining qualification. Sound knowledge of the following: Own clinical discipline, Medical ethics, Programme planning, implementation and evaluation, Information management programmes, Epidemiology and statistics, Quality assurance and improvement programmes, Human resources and financial management, Health and Public Service legislation, regulations and policies. Demonstrated skills in the following areas: Leadership, Communication, Teaching and training, Problem solving, functioning in a multi-disciplinary team and Computer literacy.
<u>DUTIES</u>	:	Represent specialist discipline of anaesthetics as a member of a District Clinical Specialist Team (DCST) responsible for the delivery of quality health care for mothers, babies and children at all levels within a health district. Promote equitable distribution of resources and access to an appropriate level of care for all mothers, babies and children throughout the district. Maintain personal competency as an anaesthetist by spending 10 to 20% of time on continuing professional education and clinical care at the regional or tertiary hospital. Spend at least 80% of time on supporting the improvement of operative and emergency services within the district. Support anaesthetics and emergency care service delivery in the district. Primarily support district hospitals with all aspects of service delivery related to anaesthetics and emergency care. Secondly support clinics, community health centres and primary health care outreach teams, including engaging private providers of anaesthesia and emergency care. Promote clinical effectiveness in all facilities through supporting outreach programmes and development, dissemination or implementation of clinical protocols and standard treatment guidelines aligned with national norms and standards. Facilitate and participate in the development, training and mentorship of health professionals in all facilities within the district. Facilitate and participate in the training, development and mentorship of under- and post graduate medical, nursing and allied health professionals. This may require involvement with local academic training institutions. Support on-going professional development of all health professionals involved in the perioperative and emergency care process. Work with the District Management Team to establish and maintain systems including surveillance, health information, communication and referral guidelines and processes to support the delivery of anaesthetics and emergency care services. Provide support to ensure appropriate infrastructure, equipment, resources and sundries for the provision of quality clinical care. Initiate, support and participate in risk management activities for patients (e.g. critical event analysis, morbidity and mortality meetings), practitioners (e.g. infection control) and the organization (e.g. performance reviews). Initiate, support and participate in clinical audit and quality improvement cycles with specific focus on anaesthetics and emergency care. Implement effective monitoring and evaluation processes, effective use of data and appropriate reporting on outputs and health outcomes. Initiate, support or participate in relevant research. This may require involvement with local academic training institutions. Foster effective teamwork and collaboration within the DCST. Enable engagement with the local community, relevant non-government organisations and private providers. Facilitate and ensure effective communication with all management structures within the district, the regional and tertiary hospitals as relevant as well as the provincial Department of Health. Participate in provincial and national activities and initiatives to save mothers, babies and children. Present regular reports on activities, health services and programmes. Assist with strategic and operational planning of services in the district and/or catchment area of the regional hospital. Assist with the coordination and supervision of anaesthetics and emergency care services within the district. Assist with the recruitment and management of relevant human resources.
<u>ENQUIRIES</u>	:	Dr Moko Tel No: 040 608 1133

POST 26/96 : **HEAD CLINICAL UNIT (OBS & GYNECOLOGY) REF NO: ECHEALTH/HCU/FTH/01/06/2018**

SALARY : R1 643 352 – R1 744 191 per annum (OSD)
CENTRE : Buffalo City Metro, Frere Tertiary Hospital
REQUIREMENTS : An appropriate medical qualification that allows registration with HPCSA in OBS & Gynecology. HPCSA registration certificate as a Medical Specialist in OBS & Gynecology. A minimum of 3 years post registration with HPCSA as Medical Specialist in the respective discipline. Appropriate specialist procedures and protocols within field of expertise. Leadership, administration, programmes planning, assessment of patients within candidate's field of expertise. Management of diversity in the workplace. Counseling and conflict resolution skills.

DUTIES : Co-ordinate specialist services within the central region to ensure equitable distribution of resources to achieve optimal patient care within the defined level of services. Problem solving, participate in the provision of tertiary and central services. Provide outreach services to clinicians including expert advice to clinicians to manage patients appropriately. Active participation in the academic undergraduate and postgraduate training programmes. Direct clinical governance activities in the department. Establish protocols for the management of patients. Co-ordinate with relevant departmental heads to ensure optimal care for patients. Lead and supervise departmental research activities.

ENQUIRIES : Ms N Mthitshana Tel No: 043 709 2487/2532

POST 26/97 : **HEAD CLINICAL UNIT GRADE 1 (CARDIO-THORACIC SURGERY) REF NO: ECHEALTH/HCU/LIVH/01/06/2018**

SALARY : R1 643 352 – R1 744 191 per annum (OSD)
CENTRE : Nelson Mandela Metro, Livingstone Tertiary Hospital
REQUIREMENTS : An appropriate medical qualification that allows registration with HPCSA in Cardiothoracic surgery. HPCSA registration certificate as a Medical Specialist in Cardiothoracic surgery and proof of current registration. A minimum of 3 years' experience as a Medical Specialist in Cardiothoracic surgery after registration with HPCSA. Current registration with HPCSA as a Medical Specialist in Cardiothoracic surgery. A valid driver's license. Competencies: Managerial Skills. Strong leadership abilities. Research capacity building knowledge. Experience in project and people management. Good communication, facilitation and team building skills. Expertise in assessment, diagnosis and management of patients within the field of work. Managerial and financial management skills. Computer skills. Stress tolerance skills and innovation and drive. Special interest sub-specialization area, healthcare systems development, support and outreach. Ability to design, study and write protocols as well as conduct and supervise research. Knowledge of current Health and Public Service legislation, regulations and policies. Sound knowledge of Human Resource Management, budgeting, programme planning, implementation and evaluation, information management and quality assurance programmes.

DUTIES : Provide strategic leadership in the respective clinical unit. Render medical services and specialist duties. Participate in outreach activities and / or support of Regional and District Hospitals. Participate in the on-going provision of undergraduate and post graduate training/teaching. Manage staff in the department. Allocate duties, cost effectively utilize human resources, supervise medical staff, compile medical reports and give evidence at trials, when required. Participate in the delivery of a 24 hour service. Manage Performance and Development (PMDS) and perform quarterly reviews of subordinates. Participate in the ongoing provision of under-graduate and post-graduate teaching. Provide leadership for and participate in Departmental research activities. The incumbent must also be prepared to train, develop and supervise of undergraduate and post graduate junior doctors.

ENQUIRIES : Dr. M Maseloa Tel No: 0833782025

POST 26/98 : **SENIOR MANAGER: MEDICAL SERVICES REF NO: ECHEALTH/SMMS/MRH/01/06/2018**

SALARY : R1 437 270 – R1 744 191 per annum (OSD)
CENTRE : OR Tambo District, Mthatha Regional Hospital

<u>REQUIREMENTS</u>	:	Appropriate qualification that allows full registration with the Health Professional Council South Africa (HPCSA) as a Medical Practitioner. A minimum of three (3) appropriate experience after registration with the HPCSA as a Medical Practitioner. Current registration with HPCSA. A valid driver's license. Strong leadership, strategic, operational and contingency planning, managerial and organizational skills. Relevant experience in managing hospitals/senior medical staff.
<u>DUTIES</u>	:	Give strategic direction and leadership to the Clinical and support division. Work with Chief Executive Officer to ensure effective efficiency and sustainable delivery of the Frontier Regional Hospital Clinical Governance strategy. Plan, implement, lead and support the development of clinical and related support services in the hospital working the Heads of the Clinical Departments, Pharmaceutical services, Clinical support and Nursing Services Management. Develop and maintain leadership including co-ordination and communication with staff and clients in the clinical services. Working in partnership with others to develop, take forward and evaluate direction and strategies. Develop a culture that improves quality of provided clinical services. Promote health and well-being of patients and prevent adverse effects on health and the well-being of patients through contributing to the development, implementation and evaluation of related policies. Plan, implement, monitor and evaluate the hospital outreach and support programmes. Plan, develop and evaluate methods and processes for gathering analysis, interpreting and presenting health information.
<u>ENQUIRIES</u>	:	Dr ML Matiwane Tel No: 040 608 1133
<u>POST 26/99</u>	:	<u>SENIOR MANAGER: MEDICAL SERVICES REF NO: ECHEALTH/SMMS/FORT ENGH/01/06/2018</u>
<u>SALARY</u>	:	R1 437 270 – R1 744 191 per annum (OSD)
<u>CENTRE</u>	:	Sarah Baartman District, Fort England Psychiatric Hospital
<u>REQUIREMENTS</u>	:	Appropriate qualification that allows full registration with the Health Professional Council South Africa (HPCSA) as a Medical Practitioner. A minimum of three (3) appropriate experience after registration with the HPCSA as a Medical Practitioner. Current registration with HPCSA. A valid driver's license. Strong leadership, strategic, operational and contingency planning, managerial and organizational skills. Relevant experience in managing hospitals/senior medical staff.
<u>DUTIES</u>	:	Give strategic direction and leadership to the Clinical and support division. Work with Chief Executive Officer to ensure effective efficiency and sustainable delivery of the Frontier Regional Hospital Clinical Governance strategy. Plan, implement, lead and support the development of clinical and related support services in the hospital working the Heads of the Clinical Departments, Pharmaceutical services, Clinical support and Nursing Services Management. Develop and maintain leadership including co-ordination and communication with staff and clients in the clinical services. Working in partnership with others to develop, take forward and evaluate direction and strategies. Develop a culture that improves quality of provided clinical services. Promote health and well-being of patients and prevent adverse effects on health and the well-being of patients through contributing to the development, implementation and evaluation of related policies. Plan, implement, monitor and evaluate the hospital outreach and support programmes. Plan, develop and evaluate methods and processes for gathering analysis, interpreting and presenting health information.
<u>ENQUIRIES</u>	:	Dr ML Matiwane Tel No: 040 608 1133
<u>POST 26/100</u>	:	<u>CLINICAL MANAGER GRADE 1 REF NO: ECHEALTH/CM/LIVH/01/06/2018</u>
<u>SALARY</u>	:	R1 115 874 – R1 275 885 per annum (OSD)
<u>CENTRE</u>	:	Nelson Mandela Metro, Livingstone Tertiary Hospital
<u>REQUIREMENTS</u>	:	An appropriate medical qualification that allows registration with HPCSA in Medical Practitioner. HPCSA registration certificate as a Medical Practitioner and proof of current registration. A minimum of 3 years appropriate experience as a Medical Officer after registration with the HPCSA as Medical Practitioner. A valid driver's license. Experience at a supervisory level will be added as advantage. Strong leadership abilities. Research capacity building knowledge. Experience in project and people management. Good communication,

facilitation and team building skills. Expertise in assessment, diagnosis and management of patients within the field of work. Managerial and financial management skills. Computer skills. Stress tolerance skills and innovation and drive. Special interest sub-specialization area, healthcare systems development, support and outreach. Ability to design, study and write protocols as well as conduct and supervise research. Knowledge of current Health and Public Service legislation, regulations and policies. Sound knowledge of Human Resource Management, budgeting, programme planning, implementation and evaluation, information management and quality assurance programmes.

DUTIES : Management of clinical services in the entire hospital in accordance with the departmental standards, including after hours as delegated. Participate and accountable for assisting in leading and managing the hospital clinical services. Determines system for intradepartmental functions in keeping with hospital policies and communicates it to staff. Training and development of staff in the relevant sections. Performance management and supervision. Ensure compliance with National Core Standards requirements or any other regulatory and/or statutory requirement. Conduct regular clinical audits and develop, implement and monitor action plans. Develop, monitor and analyze budget and financial information and utilizes all resources in an effective and efficient manner. Practice effective problem identification and resolution skills as a method of sound decision making. Must be prepared to work under pressure and after hour duties as per commuted overtime policy. Perform any other duty as delegated by the Senior Manager Medical Services. Compile medical reports and give evidence at trials, when required. Manage Performance and Development (PMDS) and perform quarterly reviews of subordinates. The incumbent must also be prepared to train, develop and supervise of undergraduate and post graduate junior doctors.

ENQUIRIES : Dr. M Maseloa Tel No: 0833782025

POST 26/101 : **CLINICAL MANAGER GRADE 1 REF NO: ECHEALTH/CM/FRONH/01/06/2018**

SALARY : R1 115 874 – R1 275 885 per annum (OSD)
CENTRE : Chris Hani District, Frontier Hospital
REQUIREMENTS : Appropriate qualification that allows registration with the HPCSA as an independent Medical Practitioner. Registration with HPCSA as Medical Practitioner and proof of current registration. A minimum of 3 years appropriate experience as a medical officer after registration with the HPCSA as Medical Practitioner of which two (2) years must be at management level. A valid work permit (if not South African resident). A valid driver's license. Computer skills. Knowledge of the applicable acts and regulations, including the Mental Health Care Act. Knowledge of patient's rights charter and national core standards. A thorough understanding of the PFMA and Treasury regulations. Must be able to function in a multi-disciplinary team. Good communication and interpersonal skills.

DUTIES : Provide and support Clinical services in the institution. Supporting the integration and extension of Clinical services in the Health System. Manage all clinical and clinical support/auxiliary services in the institution. Must do quality audits and assist with the improvement of health services. Clinical risk management. Provide leadership, support and guidance regarding safe and appropriate medical practices. Facilitation of clinical governance processes within the institution. Unpack, disseminate, implement and enforce departmental policies. Implementation of institutional strategic and operational plans for clinical serviced. Represent clinical division at administrative and managerial committees, meetings, events and other a pertinent to clinical governance. The incumbent must also be prepared to train, develop and supervise of undergraduate and post graduate junior doctors.

ENQUIRIES : Ms Tywabi Tel No: 0833780777

POST 26/102 : **CLINICAL MANAGER REF NO: ECHEALTH/MO/WSH/01/06/2018**

SALARY : R1 115 874 – R1 275 885 per annum (OSD)
CENTRE : Chris Hani District, Wilhem Stahl Hospital
REQUIREMENTS : Appropriate qualification that allows registration with the HPCSA as an independent Medical Practitioner. Registration with HPCSA as Medical Practitioner and proof of current registration. A minimum of 3 years appropriate

experience as a medical officer after registration with the HPCSA as Medical Practitioner of which two (2) years must be at management level. A valid work permit (if not South African resident). A valid driver's license. Computer skills. Knowledge of the applicable acts and regulations, including the Mental Health Care Act. Knowledge of patient's rights charter and national core standards. A thorough understanding of the PFMA and Treasury regulations. Must be able to function in a multi-disciplinary team. Good communication and interpersonal skills.

DUTIES : Provide and support Clinical services in the institution. Supporting the integration and extension of Clinical services in the Health System. Manage all clinical and clinical support/auxiliary services in the institution. Must do quality audits and assist with the improvement of health services. Clinical risk management. Provide leadership, support and guidance regarding safe and appropriate medical practices. Facilitation of clinical governance processes within the institution. Unpack, disseminate, implement and enforce departmental policies. Implementation of institutional strategic and operational plans for clinical serviced. Represent clinical division at administrative and managerial committees, meetings, events and other a pertinent to clinical governance. The incumbent must be also prepared to train, develop and supervise of undergraduate and post/or post graduate medical students.

ENQUIRIES : Mr B Mbalula Tel No: 0498421111

POST 26/103 : **MEDICAL SPECIALIST GRADE 1-3 (GENERAL SURGERY) REF NO: ECHEALTH/MS/FRON/01/06/2018**

SALARY : R1 051 368 – R1 744 191 per annum (OSD)
Grade 1: R1 051 368 – R1 115 874 per annum (OSD)
Grade 2: R1 202 112 – R1 275 885 per annum (OSD)
Grade 3: R1 395 105 – R1 744 191 per annum (OSD)

CENTRE REQUIREMENTS : Chris Hani District, Frontier Regional Hospital
An appropriate qualification that allows registration with HPCSA as a Medical Specialist. Current registration with the HPCSA as a Medical Specialist in General Surgery. Applicants in possession of a foreign qualification must attach an evaluation certificate from the South African Qualifications Authority (SAQA) to their applications. **Grade 2:** Minimum of 5 years appropriate experience as Medical Specialist after registration with the HPCSA as Medical Specialist in a specialty. **Grade 3:** Minimum of 10 years appropriate experience as Medical Specialist after registration with the HPCSA as Medical Specialist in a specialty.

DUTIES : Training of undergraduate and post graduate medical students. Active participation in quality improvement programmes including clinical audits and continuous professional development activities. Attend to administrative matters as pertains to the unit. The candidate will under the direction of the head of the Department of General Surgery inter alia: Undertake regular ward rounds, maintain and develop specialist services according to clinical service demands. Attend to patients requiring surgical services. Attend to patients in Surgery outpatient clinics. Conduct specialist ward rounds Provide after hour cover in general surgery and clinical support to junior staff. Provide advice to district/regional level hospitals. Manage/supervise allocated human resources. Ensure equipment is maintained. Undertake administration of surgery unit and have input into the unit's administration Undertake undergraduate and postgraduate training and support relevant clinical research and clinical trials. Assist with the setting of protocols for management for General Surgery. Develop measures to ensure quality assurance for the General surgery unit. Attend to meetings and workshops as directed. Comply with all legal prescript Acts, Legislatives, Policies, Circular, Procedure, Guidelines and code of conduct for public service. Adhere to correct channels of communication as per the hospital organogram. Maintain clinical, professional and ethical standards.

ENQUIRIES : Ms Tywabi Tel No: 0833780777

POST 26/104 : **MEDICAL SPECIALIST GRADE 1-3 (GENERAL SURGERY) REF NO: ECHEALTH/MS/NMAH/01/06/2018**

SALARY : R1 051 368 – R1 744 191 per annum (OSD)
Grade 1: R1 051 368 – R1 115 874 per annum (OSD)
Grade 2: R1 202 112 – R1 275 885 per annum (OSD)

<u>CENTRE REQUIREMENTS</u>	: Grade 3: R1 395 105 – R1 744 191 per annum (OSD) : OR Tambo District, Nelson Mandela Academic Hospital : An appropriate qualification that allows registration with HPCSA as a Medical Specialist. Current registration with the HPCSA as a Medical Specialist in General Surgery. Applicants in possession of a foreign qualification must attach an evaluation certificate from the South African Qualifications Authority (SAQA) to their applications. Grade 2: Minimum of 5 years appropriate experience as Medical Specialist after registration with the HPCSA as Medical Specialist in a specialty. Grade 3: Minimum of 10 years appropriate experience as Medical Specialist after registration with the HPCSA as Medical Specialist in a specialty.
<u>DUTIES</u>	: Training of undergraduate and post graduate medical students. Active participation in quality improvement programmes including clinical audits and continuous professional development activities. Attend to administrative matters as pertains to the unit. The candidate will under the direction of the head of the Department of General Surgery inter alia: Undertake regular ward rounds, maintain and develop specialist services according to clinical service demands. Attend to patients requiring surgical services. Attend to patients in Surgery outpatient clinics. Conduct specialist ward rounds Provide after hour cover in general surgery and clinical support to junior staff. Provide advice to district/regional level hospitals. Manage/supervise allocated human resources. Ensure equipment is maintained. Undertake administration of surgery unit and have input into the unit's administration Undertake undergraduate and postgraduate training and support relevant clinical research and clinical trials. Assist with the setting of protocols for management for General Surgery. Develop measures to ensure quality assurance for the General surgery unit. Attend to meetings and workshops as directed. Comply with all legal prescript Acts, Legislatives, Policies, Circular, Procedure, Guidelines and code of conduct for public service. Adhere to correct channels of communication as per the hospital organogram. Maintain clinical, professional and ethical standards.
<u>ENQUIRIES</u>	: Ms Calaza Tel No: 047 502 4320
<u>POST 26/105</u>	: <u>MEDICAL SPECIALIST GRADE 1-3 (NEUROSURGERY) REF NO: ECHEALTH/MS-NEU/FTH/01/06/2018</u>
<u>SALARY</u>	: R1 051 368 – R1 744 191 per annum (OSD) Grade 1: R1 051 368 – R1 115 874 per annum (OSD) Grade 2: R1 202 112 – R1 275 885 per annum (OSD) Grade 3: R1 395 105 – R1 744 191 per annum (OSD)
<u>CENTRE REQUIREMENTS</u>	: Buffalo City Metro, Frere Tertiary Hospital : An appropriate qualification that allows registration with HPCSA as a Medical Specialist in Neurosurgery. Current registration with the HPCSA as a Medical Specialist in Neurosurgery. Applicants in possession of a foreign qualification must attach an evaluation certificate from the South African Qualifications Authority (SAQA) to their applications. Grade 2: Minimum of 5 years appropriate experience as Medical Specialist after registration with the HPCSA as Medical Specialist in a specialty. Grade 3: Minimum of 10 years appropriate experience as Medical Specialist after registration with the HPCSA as Medical Specialist in a specialty.
<u>DUTIES</u>	: Training of undergraduate and post graduate medical students. Active participation in quality improvement programmes including clinical audits and continuous professional development activities. Attend to administrative matters as pertains to the unit. The candidate will under the direction of the head of the Department of General Surgery inter alia: Undertake regular ward rounds, maintain and develop specialist services according to clinical service demands. Attend to patients requiring surgical services. Attend to patients in Surgery outpatient clinics. Conduct specialist ward rounds Provide after hour cover in general surgery and clinical support to junior staff. Provide advice to district/regional level hospitals. Manage/supervise allocated human resources. Ensure equipment is maintained. Undertake administration of surgery unit and have input into the unit's administration Undertake undergraduate and postgraduate training and support relevant clinical research and clinical trials. Assist with the setting of protocols for management for General Surgery. Develop measures to ensure quality assurance for the General surgery unit. Attend to meetings and workshops as directed. Comply with all legal prescript Acts, Legislatives, Policies, Circular, Procedure,

Guidelines and code of conduct for public service. Adhere to correct channels of communication as per the hospital organogram. Maintain clinical, professional and ethical standards.

<u>ENQUIRIES</u>	:	Ms N Mthitshana Tel No: 043 709 2487/2532
<u>POST 26/106</u>	:	<u>MEDICAL SPECIALIST GRADE 1-3 (ANESTHETICS) REF NO: ECHEALTH/MS-ANE/FTH/01/06/2018</u>
<u>SALARY</u>	:	R1 051 368 – R1 744 191 per annum (OSD) Grade 1: R1 051 368 – R1 115 874 per annum (OSD) Grade 2: R1 202 112 – R1 275 885 per annum (OSD) Grade 3: R1 395 105 – R1 744 191 per annum (OSD)
<u>CENTRE REQUIREMENTS</u>	:	Buffalo City Metro, Frere Tertiary Hospital An appropriate qualification that allows registration with HPCSA as a Medical Specialist in Anesthetics. Current registration with the HPCSA as a Medical Specialist in Anesthetics. Applicants in possession of a foreign qualification must attach an evaluation certificate from the South African Qualifications Authority (SAQA) to their applications. Grade 2: Minimum of 5 years appropriate experience as Medical Specialist after registration with the HPCSA as Medical Specialist in a specialty. Grade 3: Minimum of 10 years appropriate experience as Medical Specialist after registration with the HPCSA as Medical Specialist in a specialty.
<u>DUTIES</u>	:	Training of undergraduate and post graduate medical students. Active participation in quality improvement programmes including clinical audits and continuous professional development activities. Attend to administrative matters as pertains to the unit. The candidate will under the direction of the head of the Department of General Surgery inter alia: Undertake regular ward rounds, maintain and develop specialist services according to clinical service demands. Attend to patients requiring surgical services. Attend to patients in Surgery outpatient clinics. Conduct specialist ward rounds Provide after hour cover in general surgery and clinical support to junior staff. Provide advice to district/regional level hospitals. Manage/supervise allocated human resources. Ensure equipment is maintained. Undertake administration Undertake undergraduate and postgraduate training and support relevant clinical research and clinical trials. Assist with the setting of protocols for management for General Surgery. Develop measures to ensure quality assurance for the General surgery unit. Attend to meetings and workshops as directed. Comply with all legal prescript Acts, Legislatives, Policies, Circular, Procedure, Guidelines and code of conduct for public service. Adhere to correct channels of communication as per the hospital organogram. Maintain clinical, professional and ethical standards.
<u>ENQUIRIES</u>	:	Ms N Mthitshana Tel No: 043 709 2487/2532
<u>POST 26/107</u>	:	<u>MEDICAL SPECIALIST GRADE 1-3 REF NO: ECHEALTH/MS/MRH/01/06/2018</u>
<u>SALARY</u>	:	R1 051 368 – R1 744 191 per annum (OSD) Grade 1: R1 051 368 – R1 115 874 per annum (OSD) Grade 2: R1 202 112 – R1 275 885 per annum (OSD) Grade 3: R1 395 105 – R1 744 191 per annum (OSD)
<u>CENTRE REQUIREMENTS</u>	:	OR Tambo District, Mthatha Regional Hospital An appropriate qualification that allows registration with HPCSA as a Medical Specialist. Current registration with the HPCSA as a Medical Specialist in General Surgery. Applicants in possession of a foreign qualification must attach an evaluation certificate from the South African Qualifications Authority (SAQA) to their applications. Grade 2: Minimum of 5 years appropriate experience as Medical Specialist after registration with the HPCSA as Medical Specialist in a specialty. Grade 3: Minimum of 10 years appropriate experience as Medical Specialist after registration with the HPCSA as Medical Specialist in a specialty.
<u>DUTIES</u>	:	Training of undergraduate and post graduate medical students. Active participation in quality improvement programmes including clinical audits and continuous professional development activities. Attend to administrative matters as pertains to the unit. The candidate will under the direction of the head of the Department of General Surgery inter alia: Undertake regular ward rounds, maintain and develop specialist services according to clinical service

demands. Attend to patients requiring surgical services. Attend to patients in Surgery outpatient clinics. Conduct specialist ward rounds Provide after hour cover in general surgery and clinical support to junior staff. Provide advice to district/regional level hospitals. Manage/supervise allocated human resources. Ensure equipment is maintained. Undertake administration of surgery unit and have input into the unit's administration Undertake undergraduate and postgraduate training and support relevant clinical research and clinical trials. Assist with the setting of protocols for management for General Surgery. Develop measures to ensure quality assurance for the General surgery unit. Attend to meetings and workshops as directed. Comply with all legal prescript Acts, Legislatives, Policies, Circular, Procedure, Guidelines and code of conduct for public service. Adhere to correct channels of communication as per the hospital organogram. Maintain clinical, professional and ethical standards.

ENQUIRIES : Ms Mkhosi Tel No: 047 502 4143/4008.

POST 26/108 : **PRINCIPAL OF NURSING COLLEGE – (MAIN CAMPUS) PND 5 REF NO: ECHEALTH/MCH/ELC/01/06/2018**

SALARY CENTRE REQUIREMENTS : R902 550 – R1 015 842 per annum (OSD)
: Liliitha College, East London Campus
: A manager with a minimum appropriate post Master's Degree (Master Degree) in Nursing Science. PhD will be an added advantage. A minimum of 11 years appropriate/recognizable nursing experience after registration as professional nurse with the SANC or equivalent qualification with Ancillary subject as a teaching experience. Post basic qualification in Nursing Education registered with SANC. Atleast 7 years of the period referred must be appropriate/recognizable experience in Nursing Education qualification. Atleast 4-5 years management experience at an academic institution with sound research capabilities and understanding of new Nursing qualifications. Advanced computer literacy and valid driver's license.

DUTIES : Manage all nursing education academic programmes in the main campus, supervises satellite campus and liaise with SANC on all campus student matters. Co-ordinate & monitoring functioning of the both main campus and satellite campuses. Manage all administration and Finance matters of the campus as an institution. Provide strategic directions at institutional level and primarily responsible for establishing and maintaining a positive learning environment for nursing students, coordinate all areas of campus life, business, teaching and learning. Ensure effective collaboration with both internal and external partners. Responsible for campus good governance and participate in all Liliitha College governance matters including formulation.

ENQUIRIES : Ms N Links Tel No: 043 700 9704

POST 26/109 : **PROGRAMME MANAGER: POST BASICS PND 4 REF NO: ECHEALTH/PM-PB/MTHA/01/06/2018**

SALARY CENTRE REQUIREMENTS : R801 918 – R902 550 per annum (OSD)
: Liliitha College, Central Office
: Master's Degree in Nursing Science or equivalent qualification with post basic Clinical Programme qualification as a specialty. A minimum of 10 years appropriate/recognizable Nursing experience after registration as a professional nurse with SANC in General Nursing. At least 6 years' referred to above must be appropriated/recognizable experience in Nursing Education after obtaining in the 1 year post basic qualification. Good understanding and experience of classroom and clinical teaching including the community based and problem based approach. Monitor post basic curriculum implementation throughout all college institutions. Ability to identify gap in the implementation of curriculum in the specific discipline. At least 2/3 years' experience as a manager. Excellent communication, interpersonal and leadership skills. Advanced computer skills and a valid driver's license.

DUTIES : Management of the specific specialty/discipline for the campus and its satellites. Manage quality assurance matters. Change and quality management. Monitor compliance to set standard as laid down by SAQA. Facilitate effective and efficient implementation of the College. Policies in the specific discipline. Facilitate classroom teaching in the campus and satellites. Facilitate clinical allocation of learners in the identified and approved clinical facilities for the specific discipline. Facilitate and monitor community based

education in the campus and satellites. Training and guidance of subordinates. Exercise control and supervision of staff. Students support activities. Manage various submissions and facilitate correspondence in student affairs matters. Ms N Links Tel No: 043 700 9704

ENQUIRIES :

POST 26/110 :

DEPUTY MANAGER: NURSING REF NO:
ECHEALTH/DMN/CMH/01/06/2018

SALARY :
CENTRE :
REQUIREMENTS :

R801 918 - R902 550 per annum (OSD)
Buffalo City Metro, Cecilia Makiwane Regional Hospital
Basic R425 qualification diploma/degree in Nursing or equivalent qualification that allows registration with SANC as a Professional Nurse General. Minimum of 9 years after registration as a Professional Nurse, at least 4 years appropriate recognizable experience must be at Management Level. Demonstrate advanced understanding and application of Nursing legislation and related legal and ethical nursing practices. Knowledge of PFMA; HR Management. Knowledge of Public Sector Legislation and relevant Prescript/Regulation, Batho Pele Principles and patient Right Charter. Strong leadership, good interpersonal relations, effective problem solving, management and decision making skill. Good verbal and written communication skills are essential requirements. Valid driver's license.

DUTIES :

To manage and provide strategic Nursing leadership and direction to the Nursing Services. Plan and monitor the objectives of the specialized unit in line with the strategic plan of the institution and Department. Coordinate and maintain conducive/constructive working relationships with Nursing and other stake holders. Ensure compliance with professional and ethical practice. Monitor and ensure nursing care is practiced in accordance with the statutory law, policies and procedures governing the Nursing Profession, Labour and Health Care. Effective management and utilization of Human and Material Resources. Ensure effective implementation of PMDS. Monitor compliance to Quality Assurance and Infection Control and Occupational Health and Safety standards and National Core Standards Compliance. Ensure efficient and effective execution of administration functions of the Nursing unit.

ENQUIRIES :

POST 26/111 :

DEPUTY MANAGER: NURSING REF NO:
ECHEALTH/DMN/LIVH/01/06/2018

SALARY :
CENTRE :
REQUIREMENTS :

R801 918 - R902 550 per annum (OSD)
Nelson Mandela Metro, Livingstone Tertiary Hospital
Basic R425 qualification diploma/degree in Nursing or equivalent qualification that allows registration with SANC as a Professional Nurse General. Minimum of 9 years after registration as a Professional Nurse, at least 4 years appropriate recognizable experience must be at Management Level. Demonstrate advanced understanding and application of Nursing legislation and related legal and ethical nursing practices. Knowledge of PFMA; HR Management. Knowledge of Public Sector Legislation and relevant Prescript/Regulation, Batho Pele Principles and patient Right Charter. Strong leadership, good interpersonal relations, effective problem solving, management and decision making skill. Good verbal and written communication skills are essential requirements. Valid driver's license.

DUTIES :

To manage and provide strategic Nursing leadership and direction to the Nursing Services. Plan and monitor the objectives of the specialized unit in line with the strategic plan of the institution and Department. Coordinate and maintain conducive/constructive working relationships with Nursing and other stake holders. Ensure compliance with professional and ethical practice. Monitor and ensure nursing care is practiced in accordance with the statutory law, policies and procedures governing the Nursing Profession, Labour and Health Care. Effective management and utilization of Human and Material Resources. Ensure effective implementation of PMDS. Monitor compliance to Quality Assurance and Infection Control and Occupational Health and Safety standards and National Core Standards Compliance. Ensure efficient and effective execution of administration functions of the Nursing unit.

ENQUIRIES :

Ms Du Preez Tel No: 041 405 2647

POST 26/112 : **MEDICAL OFFICER GRADE 1 – 3 REF NO: ECHEALTH/MO/BH/01/06/2018 (X3 POSTS)**

SALARY : R780 612 – R1 295 025 per annum (OSD)
Grade 1: R780 612 – R840 942 per annum (OSD)
Grade 2: R892 551 – R975 945 per annum (OSD)
Grade 3: R1 035 831 – R1 295 025 per annum (OSD)

CENTRE REQUIREMENTS : Buffalo City Metro District, Bhisho Hospital
An appropriate qualification that allow registration with HPCSA as a Medical Practitioner. Current registration with the HPCSA as a Medical Practitioner. Applicants in possession of a foreign qualification must attach to their applications an evaluation certificate from the South African Qualifications Authority (SAQA) or any other regulating bodies. **Grade 1:** No Experience required. **Grade 2:** Minimum of 5 years relevant experience after registration. **Grade 3:** Minimum of 10 years' experience after registration.

DUTIES : Provision of quality patient centered care for all patients. Examine, investigate, diagnose and oversee the treatment of patients in the emergency department. Provision of after- hours services to care for emergencies presenting to the institution. Training and supervision of undergraduate and/or post graduate medical students. Participation in activities within the discipline including case presentations, unit rounds presentations, journal club and other departmental meetings. Render applicable administration functions. Attend to meetings, workshops and training courses as directed by the Head of Department. Perform other duties as assigned by the supervisor. Observe and comply with all departmental policies and guidelines regulating employment relationship clinical functioning. The incumbent must also be prepared to train, develop and supervise of undergraduate and post graduate junior doctors.

ENQUIRIES : Ms Mnyipika Tel No: 040 635 2958

POST 26/113 : **MEDICAL OFFICER GRADE 1 – 3 REF NO. ECHEALTH/MO/ASH/01/06/2018 (X3 POSTS)**

SALARY : R780 612 – R1 295 025 per annum (OSD)
Grade 1: R780 612 – R840 942 per annum (OSD)
Grade 2: R892 551 – R975 945 per annum (OSD)
Grade 3: R1 035 831 – R1 295 025 per annum (OSD)

CENTRE REQUIREMENTS : Chris Hani District, All Saints Hospital
An appropriate qualification that allow registration with HPCSA as a Medical Practitioner. Current registration with the HPCSA as a Medical Practitioner. Applicants in possession of a foreign qualification must attach to their applications an evaluation certificate from the South African Qualifications Authority (SAQA) or any other regulating bodies. **Grade 1:** No Experience required. **Grade 2:** Minimum of 5 years relevant experience after registration. **Grade 3:** Minimum of 10 years' experience after registration.

DUTIES : Provision of quality patient centered care for all patients. Examine, investigate, diagnose and oversee the treatment of patients in the emergency department. Provision of after- hours services to care for emergencies presenting to the institution. Training and supervision of undergraduate and/or post graduate medical students. Participation in activities within the discipline including case presentations, unit rounds presentations, journal club and other departmental meetings. Render applicable administration functions. Attend to meetings, workshops and training courses as directed by the Head of Department. Perform other duties as assigned by the supervisor. Observe and comply with all departmental policies and guidelines regulating employment relationship clinical functioning. The incumbent must also be prepared to train, develop and supervise of undergraduate and post graduate junior doctors.

ENQUIRIES : Ms NP Gcaza –Tel No: 047 548 4104.

POST 26/114 : **MEDICAL OFFICER GRADE 1 – 3 REF NO: ECHEALTH/MO/CH/01/06/2018 (X3 POSTS)**

SALARY : R780 612 – R1 295 025 per annum (OSD)
Grade 1: R780 612 – R840 942 per annum (OSD)
Grade 2: R892 551 – R975 945 per annum (OSD)
Grade 3: R1 035 831 – R1 295 025 per annum (OSD)

CENTRE : Chris Hani District, Cradock Hospital

REQUIREMENTS : An appropriate qualification that allow registration with HPCSA as a Medical Practitioner. Current registration with the HPCSA as a Medical Practitioner. Applicants in possession of a foreign qualification must attach to their applications an evaluation certificate from the South African Qualifications Authority (SAQA) or any other regulating bodies. **Grade 1:** No Experience required. **Grade 2:** Minimum of 5 years relevant experience after registration. **Grade 3:** Minimum of 10 years' experience after registration.

DUTIES : Provision of quality patient centered care for all patients. Examine, investigate, diagnose and oversee the treatment of patients in the emergency department. Provision of after- hours services to care for emergencies presenting to the institution. Training and supervision of undergraduate and/or post graduate medical students. Participation in activities within the discipline including case presentations, unit rounds presentations, journal club and other departmental meetings. Render applicable administration functions. Attend to meetings, workshops and training courses as directed by the Head of Department. Perform other duties as assigned by the supervisor. Observe and comply with all departmental policies and guidelines regulating employment relationship clinical functioning. The incumbent must also be prepared to train, develop and supervise of undergraduate and post graduate junior doctors.

ENQUIRIES : Ms Danster Tel No: 048 881 2123

POST 26/115 : **MEDICAL OFFICER GRADE 1 – 3 REF NO: ECHEALTH/MO/EH/01/06/2018 (X3 POSTS)**

SALARY : R780 612 – R1 295 025 per annum (OSD)
Grade 1: R780 612 – R840 942 per annum (OSD)
Grade 2: R892 551 – R975 945 per annum (OSD)
Grade 3: R1 035 831 – R1 295 025 per annum (OSD)

CENTRE : Joe Gqabi District, Empilisweni Hospital

REQUIREMENTS : An appropriate qualification that allow registration with HPCSA as a Medical Practitioner. Current registration with the HPCSA as a Medical Practitioner. Applicants in possession of a foreign qualification must attach to their applications an evaluation certificate from the South African Qualifications Authority (SAQA) or any other regulating bodies. **Grade 1:** No Experience required. **Grade 2:** Minimum of 5 years relevant experience after registration. **Grade 3:** Minimum of 10 years' experience after registration.

DUTIES : Provision of quality patient centered care for all patients. Examine, investigate, diagnose and oversee the treatment of patients in the emergency department. Provision of after- hours services to care for emergencies presenting to the institution. Training and supervision of undergraduate and/or post graduate medical students. Participation in activities within the discipline including case presentations, unit rounds presentations, journal club and other departmental meetings. Render applicable administration functions. Attend to meetings, workshops and training courses as directed by the Head of Department. Perform other duties as assigned by the supervisor. Observe and comply with all departmental policies and guidelines regulating employment relationship clinical functioning. The incumbent must also be prepared to train, develop and supervise of undergraduate and post graduate junior doctors.

ENQUIRIES : Mr Ndzinde Tel No: 051 633 9629

POST 26/116 : **MEDICAL OFFICER GRADE 1 – 3 REF NO: ECHEALTH/MO/HCH/01/06/2018 (X2 POSTS)**

SALARY : R780 612 – R1 295 025 per annum (OSD)
Grade 1: R780 612 – R840 942 per annum (OSD)
Grade 2: R892 551 – R975 945 per annum (OSD)
Grade 3: R1 035 831 – R1 295 025 per annum (OSD)

CENTRE : OR Tambo District, Holy Cross Hospital

REQUIREMENTS : An appropriate qualification that allow registration with HPCSA as a Medical Practitioner. Current registration with the HPCSA as a Medical Practitioner. Applicants in possession of a foreign qualification must attach to their applications an evaluation certificate from the South African Qualifications Authority (SAQA) or any other regulating bodies. **Grade 1:** No Experience required. **Grade 2:** Minimum of 5 years relevant experience after registration. **Grade 3:** Minimum of 10 years' experience after registration.

DUTIES : Provision of quality patient centered care for all patients. Examine, investigate, diagnose and oversee the treatment of patients in the emergency department.

Provision of after- hours services to care for emergencies presenting to the institution. Training and supervision of undergraduate and/or post graduate medical students. Participation in activities within the discipline including case presentations, unit rounds presentations, journal club and other departmental meetings. Render applicable administration functions. Attend to meetings, workshops and training courses as directed by the Head of Department. Perform other duties as assigned by the supervisor. Observe and comply with all departmental policies and guidelines regulating employment relationship clinical functioning. The incumbent must also be prepared to train, develop and supervise of undergraduate and post graduate junior doctors.

ENQUIRIES : Ms Nompandana – Tel No: 039 252 2026/8.

POST 26/117 : **MEDICAL OFFICER GRADE 1 – 3 REF NO: ECHEALTH/MO/MMH/01/06/2018 (X3 POSTS)**

SALARY : R780 612 – R1 295 025 per annum (OSD)
 Grade 1: R780 612 – R840 942 per annum (OSD)
 Grade 2: R892 551 – R975 945 per annum (OSD)
 Grade 3: R1 035 831 – R1 295 025 per annum (OSD)

CENTRE REQUIREMENTS : OR Tambo District, Malizo Mpehle Hospital
 : An appropriate qualification that allow registration with HPCSA as a Medical Practitioner. Current registration with the HPCSA as a Medical Practitioner. Applicants in possession of a foreign qualification must attach to their applications an evaluation certificate from the South African Qualifications Authority (SAQA) or any other regulating bodies. **Grade 1:** No Experience required. **Grade 2:** Minimum of 5 years relevant experience after registration. **Grade 3:** Minimum of 10 years' experience after registration.

DUTIES : Provision of quality patient centered care for all patients. Examine, investigate, diagnose and oversee the treatment of patients in the emergency department. Provision of after- hours services to care for emergencies presenting to the institution. Training and supervision of undergraduate and/or post graduate medical students. Participation in activities within the discipline including case presentations, unit rounds presentations, journal club and other departmental meetings. Render applicable administration functions. Attend to meetings, workshops and training courses as directed by the Head of Department. Perform other duties as assigned by the supervisor. Observe and comply with all departmental policies and guidelines regulating employment relationship clinical functioning. The incumbent must also be prepared to train, develop and supervise of undergraduate and post graduate junior doctors.

ENQUIRIES : Ms Makalima Tel No: 047 542 6300

POST 26/118 : **MEDICAL OFFICER GRADE 1 – 3 REF NO: ECHEALTH/MO/STBH/01/06/2018 (X2 POSTS)**

SALARY : R780 612 – R1 295 025 per annum (OSD)
 Grade 1: R780 612 – R840 942 per annum (OSD)
 Grade 2: R892 551 – R975 945 per annum (OSD)
 Grade 3: R1 035 831 – R1 295 025 per annum (OSD)

CENTRE REQUIREMENTS : OR Tambo District, St Barbanas Hospital
 : An appropriate qualification that allow registration with HPCSA as a Medical Practitioner. Current registration with the HPCSA as a Medical Practitioner. Applicants in possession of a foreign qualification must attach to their applications an evaluation certificate from the South African Qualifications Authority (SAQA) or any other regulating bodies. **Grade 1:** No Experience required. **Grade 2:** Minimum of 5 years relevant experience after registration. **Grade 3:** Minimum of 10 years' experience after registration.

DUTIES : Provision of quality patient centered care for all patients. Examine, investigate, diagnose and oversee the treatment of patients in the emergency department. Provision of after- hours services to care for emergencies presenting to the institution. Training and supervision of undergraduate and/or post graduate medical students. Participation in activities within the discipline including case presentations, unit rounds presentations, journal club and other departmental meetings. Render applicable administration functions. Attend to meetings, workshops and training courses as directed by the Head of Department. Perform other duties as assigned by the supervisor. Observe and comply with all departmental policies and guidelines regulating employment relationship

		clinical functioning. The incumbent must also be prepared to train, develop and supervise of undergraduate and post graduate junior doctors.
<u>ENQUIRIES</u>	:	Ms U Toni – Tel No: 047 555 5300
<u>POST 26/119</u>	:	<u>MEDICAL OFFICER GRADE 1 – 3 REF NO: ECHEALTH/MO/FBH/01/06/2018</u>
<u>SALARY</u>	:	R780 612 – R1 295 025 per annum (OSD) Grade 1: R780 612 – R840 942 per annum (OSD) Grade 2: R892 551 – R975 945 per annum (OSD) Grade 3: R1 035 831 – R1 295 025 per annum (OSD)
<u>CENTRE REQUIREMENTS</u>	:	Amathole District, Fort Beaufort Hospital An appropriate qualification that allow registration with HPCSA as a Medical Practitioner. Current registration with the HPCSA as a Medical Practitioner. Applicants in possession of a foreign qualification must attach to their applications an evaluation certificate from the South African Qualifications Authority (SAQA) or any other regulating bodies. Grade 1: No Experience required. Grade 2: A Minimum of 5 years relevant experience after registration. Grade 3: A Minimum of 10 years' experience after registration.
<u>DUTIES</u>	:	Provision of quality patient centered care for all patients. Examine, investigate, diagnose and oversee the treatment of patients in the emergency department. Provision of after- hours services to care for emergencies presenting to the institution. Training and supervision of undergraduate and/or post graduate medical students. Participation in activities within the discipline including case presentations, unit rounds presentations, journal club and other departmental meetings. Render applicable administration functions. Attend to meetings, workshops and training courses as directed by the Head of Department. Perform other duties as assigned by the supervisor. Observe and comply with all departmental policies and guidelines regulating employment relationship clinical functioning. The incumbent must also be prepared to train, develop and supervise of undergraduate and post graduate junior doctors.
<u>ENQUIRIES</u>	:	Mr Zetu Tel No: 0466451111
<u>POST 26/120</u>	:	<u>MEDICAL OFFICER GRADE 1 – 3 REF NO: ECHEALTH/MO/GRYH/01/06/2018 (X3 POSTS)</u>
<u>SALARY</u>	:	R780 612 – R1 295 025 per annum (OSD) Grade 1: R780 612 – R840 942 per annum (OSD) Grade 2: R892 551 – R975 945 per annum (OSD) Grade 3: R1 035 831 – R1 295 025 per annum (OSD)
<u>CENTRE REQUIREMENTS</u>	:	Buffalo City Metro, Grey Hospital An appropriate qualification that allow registration with HPCSA as a Medical Practitioner. Current registration with the HPCSA as a Medical Practitioner. Applicants in possession of a foreign qualification must attach to their applications an evaluation certificate from the South African Qualifications Authority (SAQA) or any other regulating bodies. Grade 1: No Experience required. Grade 2: Minimum of 5 years relevant experience after registration as a Medical Practitioner with HPCSA. Grade 3: Minimum of 10 years' experience after registration with the HPCSA as a Medical Practitioner.
<u>DUTIES</u>	:	Provision of quality patient centered care for all patients. Examine, investigate, diagnose and oversee the treatment of patients in the emergency department. Provision of after- hours services to care for emergencies presenting to the institution. Training and supervision of undergraduate and/or post graduate medical students. Participation in activities within the discipline including case presentations, unit rounds presentations, journal club and other departmental meetings. Render applicable administration functions. Attend to meetings, workshops and training courses as directed by the Head of Department. Perform other duties as assigned by the supervisor. Observe and comply with all departmental policies and guidelines regulating employment relationship clinical functioning. The incumbent must also be prepared to train, develop and supervise of undergraduate and post graduate junior doctors.
<u>ENQUIRIES</u>	:	Ms Phillip Tel No: 043 643 3304
<u>POST 26/121</u>	:	<u>MEDICAL OFFICER GRADE 1 – 3 REF NO: ECHEALTH/MO/FRONH/01/06/2018 (X6 POSTS)</u>
<u>SALARY</u>	:	R780 612 – R1 295 025 per annum (OSD)

		Grade 1: R780 612 – R840 942 per annum (OSD)
		Grade 2: R892 551 – R975 945 per annum (OSD)
		Grade 3: R1 035 831 – R1 295 025 per annum (OSD)
<u>CENTRE REQUIREMENTS</u>	:	Chris Hani District, Frontier Hospital
	:	An appropriate qualification that allow registration with HPCSA as a Medical Practitioner. Current registration with the HPCSA as a Medical Practitioner. Applicants in possession of a foreign qualification must attach to their applications an evaluation certificate from the South African Qualifications Authority (SAQA) or any other regulating bodies. Grade 1: No Experience required. Grade 2: Minimum of 5 years relevant experience after registration. Grade 3: Minimum of 10 years' experience after registration.
<u>DUTIES</u>	:	Provision of quality patient centered care for all patients. Examine, investigate, diagnose and oversee the treatment of patients in the emergency department. Provision of after- hours services to care for emergencies presenting to the institution. Training and supervision of undergraduate and/or post graduate medical students. Participation in activities within the discipline including case presentations, unit rounds presentations, journal club and other departmental meetings. Render applicable administration functions. Attend to meetings, workshops and training courses as directed by the Head of Department. Perform other duties as assigned by the supervisor. Observe and comply with all departmental policies and guidelines regulating employment relationship clinical functioning. The incumbent must also be prepared to train, develop and supervise of undergraduate and post graduate junior doctors.
<u>ENQUIRIES</u>	:	Ms Tywabi Tel No: 0833780777
<u>POST 26/122</u>	:	<u>MEDICAL OFFICER GRADE 1 – 3 REF NO: ECHEALTH/MO/FH/01/06/2018</u>
<u>SALARY</u>	:	R780 612 – R1 295 025 per annum (OSD)
		Grade 1: R780 612 – R840 942 per annum (OSD)
		Grade 2: R892 551 – R975 945 per annum (OSD)
		Grade 3: R1 035 831 – R1 295 025 per annum (OSD)
<u>CENTRE REQUIREMENTS</u>	:	Chris Hani District, Sterkstroom Hospital
	:	An appropriate qualification that allow registration with HPCSA as a Medical Practitioner. Current registration with the HPCSA as a Medical Practitioner. Applicants in possession of a foreign qualification must attach to their applications an evaluation certificate from the South African Qualifications Authority (SAQA) or any other regulating bodies. Grade 1: No Experience required. Grade 2: Minimum of 5 years relevant experience after registration. Grade 3: Minimum of 10 years' experience after registration.
<u>DUTIES</u>	:	Provision of quality patient centered care for all patients. Examine, investigate, diagnose and oversee the treatment of patients in the emergency department. Provision of after- hours services to care for emergencies presenting to the institution. Training and supervision of undergraduate and/or post graduate medical students. Participation in activities within the discipline including case presentations, unit rounds presentations, journal club and other departmental meetings. Render applicable administration functions. Attend to meetings, workshops and training courses as directed by the Head of Department. Perform other duties as assigned by the supervisor. Observe and comply with all departmental policies and guidelines regulating employment relationship clinical functioning. The incumbent must also be prepared to train, develop and supervise of undergraduate and post graduate junior doctors.
<u>ENQUIRIES</u>	:	Mrs CM Swart Tel No: 045 966 0268
<u>POST 26/123</u>	:	<u>MEDICAL OFFICER GRADE 1 – 3 REF NO: ECHEALTH/MO/WSH/01/06/2018</u>
<u>SALARY</u>	:	R780 612 – R1 295 025 per annum (OSD)
		Grade 1: R780 612 – R840 942 per annum (OSD)
		Grade 2: R892 551 – R975 945 per annum (OSD)
		Grade 3: R1 035 831 – R1 295 025 per annum (OSD)
<u>CENTRE REQUIREMENTS</u>	:	Chris Hani District, Wilhelm Stahl Hospital
	:	An appropriate qualification that allow registration with HPCSA as a Medical Practitioner. Current registration with the HPCSA as a Medical Practitioner. Applicants in possession of a foreign qualification must attach to their applications an evaluation certificate from the South African Qualifications Authority (SAQA) or any other regulating bodies. Grade 1: No Experience

		required. Grade 2: Minimum of 5 years relevant experience after registration. Grade 3: Minimum of 10 years' experience after registration.
<u>DUTIES</u>	:	Provision of quality patient centered care for all patients. Examine, investigate, diagnose and oversee the treatment of patients in the emergency department. Provision of after- hours services to care for emergencies presenting to the institution. Training and supervision of undergraduate and/or post graduate medical students. Participation in activities within the discipline including case presentations, unit rounds presentations, journal club and other departmental meetings. Render applicable administration functions. Attend to meetings, workshops and training courses as directed by the Head of Department. Perform other duties as assigned by the supervisor. Observe and comply with all departmental policies and guidelines regulating employment relationship clinical functioning. The incumbent must also be prepared to train, develop and supervise of undergraduate and post graduate junior doctors.
<u>ENQUIRIES</u>	:	Mr B Mbalula Tel No: 0498421111
<u>POST 26/124</u>	:	<u>MEDICAL OFFICER GRADE 1 - 3 REF NO: ECHEALTH/MO/ASH/01/06/2018</u>
<u>SALARY</u>	:	R780 612 – R1 295 025 per annum (OSD) Grade 1: R780 612 – R840 942 per annum (OSD) Grade 2: R892 551 – R975 945 per annum (OSD) Grade 3: R1 035 831 – R1 295 025 per annum (OSD)
<u>CENTRE REQUIREMENTS</u>	:	Chris Hani District, All Saints Hospital
	:	An appropriate qualification that allow registration with HPCSA as a Medical Practitioner. Current registration with the HPCSA as a Medical Practitioner. Applicants in possession of a foreign qualification must attach to their applications an evaluation certificate from the South African Qualifications Authority (SAQA) or any other regulating bodies. Grade 1: No Experience required. Grade 2: Minimum of 5 years relevant experience after registration as a Medical Practitioner. Grade 3: Minimum of 10 years' experience after registration.
<u>DUTIES</u>	:	Provision of quality patient centered care for all patients. Examine, investigate, diagnose and oversee the treatment of patients in the emergency department. Provision of after- hours services to care for emergencies presenting to the institution. Training and supervision of undergraduate and/or post graduate medical students. Participation in activities within the discipline including case presentations, unit rounds presentations, journal club and other departmental meetings. Render applicable administration functions. Attend to meetings, workshops and training courses as directed by the Head of Department. Perform other duties as assigned by the supervisor. Observe and comply with all departmental policies and guidelines regulating employment relationship clinical functioning. The incumbent must also be prepared to train, develop and supervise of undergraduate and post graduate junior doctors.
<u>ENQUIRIES</u>	:	Ms NP Gcaza –Tel No: 047 548 4104.
<u>POST 26/125</u>	:	<u>MEDICAL OFFICER GRADE 1 - 3 REF NO: ECHEALTH/MO/DNH/01/06/2018</u>
<u>SALARY</u>	:	R780 612 – R1 295 025 per annum (OSD) Grade 1: R780 612 – R840 942 per annum (OSD) Grade 2: R892 551 – R975 945 per annum (OSD) Grade 3: R1 035 831 – R1 295 025 per annum (OSD)
<u>CENTRE REQUIREMENTS</u>	:	Nelson Mandela Metro, Dora Nginza Regional Hospital
	:	An appropriate qualification that allow registration with HPCSA as a Medical Practitioner. Current registration with the HPCSA as a Medical Practitioner. Applicants in possession of a foreign qualification must attach to their applications an evaluation certificate from the South African Qualifications Authority (SAQA) or any other regulating bodies. Grade 1: No Experience required. Grade 2: Minimum of 5 years relevant experience after registration. Grade 3: Minimum of 10 years' experience after registration.
<u>DUTIES</u>	:	Provision of quality patient centered care for all patients. Examine, investigate, diagnose and oversee the treatment of patients in the emergency department. Provision of after- hours services to care for emergencies presenting to the institution. Training and supervision of undergraduate and/or post graduate medical students. Participation in activities within the discipline including case presentations, unit rounds presentations, journal club and other departmental

meetings. Render applicable administration functions. Attend to meetings, workshops and training courses as directed by the Head of Department. Perform other duties as assigned by the supervisor. Observe and comply with all departmental policies and guidelines regulating employment relationship clinical functioning. The incumbent must also be prepared to train, develop and supervise of undergraduate and post graduate junior doctors.

- ENQUIRIES** : Mr J Johaar Tel No: 041 406 4435
- POST 26/126** : **MEDICAL OFFICER GRADE 1 - 3 REF NO: ECHEALTH/MO/LIVH/01/06/2018**
- SALARY** : R780 612 – R1 295 025 per annum (OSD)
Grade 1: R780 612 – R840 942 per annum (OSD)
Grade 2: R892 551 – R975 945 per annum (OSD)
Grade 3: R1 035 831 – R1 295 025 per annum (OSD)
- CENTRE REQUIREMENTS** : Nelson Mandela Metro, Livingstone Tertiary Hospital
- DUTIES** : An appropriate qualification that allow registration with HPCSA as a Medical Practitioner. Current registration with the HPCSA as a Medical Practitioner. Applicants in possession of a foreign qualification must attach to their applications an evaluation certificate from the South African Qualifications Authority (SAQA) or any other regulating bodies. **Grade 1:** No Experience required. **Grade 2:** Minimum of 5 years relevant experience after registration. **Grade 3:** Minimum of 10 years' experience after registration.
- DUTIES** : Provision of quality patient centered care for all patients. Examine, investigate, diagnose and oversee the treatment of patients in the emergency department. Provision of after- hours services to care for emergencies presenting to the institution. Training and supervision of undergraduate and/or post graduate medical students. Participation in activities within the discipline including case presentations, unit rounds presentations, journal club and other departmental meetings. Render applicable administration functions. Attend to meetings, workshops and training courses as directed by the Head of Department. Perform other duties as assigned by the supervisor. Observe and comply with all departmental policies and guidelines regulating employment relationship clinical functioning. The incumbent must also be prepared to train, develop and supervise of undergraduate and post graduate junior doctors.
- ENQUIRIES** : Ms Du Preez Tel No: 041 405 2647
- POST 26/127** : **MEDICAL OFFICER GRADE 1 - 3 REF NO: ECHEALTH/MO/MRH/01/06/2018 (X10 POSTS)**
- SALARY** : R780 612 – R1 295 025 per annum (OSD)
Grade 1: R780 612 – R840 942 per annum (OSD)
Grade 2: R892 551 – R975 945 per annum (OSD)
Grade 3: R1 035 831 – R1 295 025 per annum (OSD)
- CENTRE REQUIREMENTS** : OR Tambo District, Mthatha Regional Hospital
- DUTIES** : An appropriate qualification that allow registration with HPCSA as a Medical Practitioner. Current registration with the HPCSA as a Medical Practitioner. Applicants in possession of a foreign qualification must attach to their applications an evaluation certificate from the South African Qualifications Authority (SAQA) or any other regulating bodies. **Grade 1:** No Experience required. **Grade 2:** Minimum of 5 years relevant experience after registration. **Grade 3:** Minimum of 10 years' experience after registration.
- DUTIES** : Provision of quality patient centered care for all patients. Examine, investigate, diagnose and oversee the treatment of patients in the emergency department. Provision of after- hours services to care for emergencies presenting to the institution. Training and supervision of undergraduate and/or post graduate medical students. Participation in activities within the discipline including case presentations, unit rounds presentations, journal club and other departmental meetings. Render applicable administration functions. Attend to meetings, workshops and training courses as directed by the Head of Department. Perform other duties as assigned by the supervisor. Observe and comply with all departmental policies and guidelines regulating employment relationship clinical functioning. The incumbent must also be prepared to train, develop and supervise of undergraduate and post graduate junior doctors.
- ENQUIRIES** : Ms Mkhosi Tel No: 047 502 4143/4008

POST 26/128 : **MEDICAL OFFICER GRADE 1 – 3 REF NO: ECHEALTH/MO/TBH/01/06/2018 (X2 POSTS)**

SALARY : R780 612 – R1 295 025 per annum (OSD)
Grade 1: R780 612 – R840 942 per annum (OSD)
Grade 2: R892 551 – R975 945 per annum (OSD)
Grade 3: R1 035 831 – R1 295 025 per annum (OSD)

CENTRE REQUIREMENTS : Alfred Nzo District, Talyor Bequest Hospital (Matatiele)
: An appropriate qualification that allow registration with HPCSA as a Medical Practitioner. Current registration with the HPCSA as a Medical Practitioner. Applicants in possession of a foreign qualification must attach to their applications an evaluation certificate from the South African Qualifications Authority (SAQA) or any other regulating bodies. **Grade 1:** No Experience required. **Grade 2:** Minimum of 5 years relevant experience after registration. **Grade 3:** Minimum of 10 years' experience after registration.

DUTIES : Provision of quality patient centered care for all patients. Examine, investigate, diagnose and oversee the treatment of patients in the emergency department. Provision of after- hours services to care for emergencies presenting to the institution. Training and supervision of undergraduate and/or post graduate medical students. Participation in activities within the discipline including case presentations, unit rounds presentations, journal club and other departmental meetings. Render applicable administration functions. Attend to meetings, workshops and training courses as directed by the Head of Department. Perform other duties as assigned by the supervisor. Observe and comply with all departmental policies and guidelines regulating employment relationship clinical functioning. The incumbent must also be prepared to train, develop and supervise of undergraduate and post graduate junior doctors.

ENQUIRIES : Mr Khohliso Tel No: 039 737 3107

POST 26/129 : **MEDICAL OFFICER GRADE 1 – 3 REF NO: ECHEALTH/MO/BH/01/06/2018 (X2 POSTS)**

SALARY : R780 612 – R1 295 025 per annum (OSD)
Grade 1: R780 612 – R840 942 per annum (OSD)
Grade 2: R892 551 – R975 945 per annum (OSD)
Grade 3: R1 035 831 – R1 295 025 per annum (OSD)

CENTRE REQUIREMENTS : Amathole District, Butterworth Hospital
: An appropriate qualification that allow registration with HPCSA as a Medical Practitioner. Current registration with the HPCSA as a Medical Practitioner. Applicants in possession of a foreign qualification must attach to their applications an evaluation certificate from the South African Qualifications Authority (SAQA) or any other regulating bodies. **Grade 1:** No Experience required. **Grade 2:** Minimum of 5 years relevant experience after registration. **Grade 3:** Minimum of 10 years' experience after registration.

DUTIES : Provision of quality patient centered care for all patients. Examine, investigate, diagnose and oversee the treatment of patients in the emergency department. Provision of after- hours services to care for emergencies presenting to the institution. Training and supervision of undergraduate and/or post graduate medical students. Participation in activities within the discipline including case presentations, unit rounds presentations, journal club and other departmental meetings. Render applicable administration functions. Attend to meetings, workshops and training courses as directed by the Head of Department. Perform other duties as assigned by the supervisor. Observe and comply with all departmental policies and guidelines regulating employment relationship clinical functioning. The incumbent must also be prepared to train, develop and supervise of undergraduate and post graduate junior doctors.

ENQUIRIES : Ms P Mtshemla Tel No: 047 401 9000

POST 26/130 : **MEDICAL OFFICER GRADE 1 – 3 REF NO: ECHEALTH/MO/VICH/01/06/2018**

This is a re-advertisement. (Those who had applied before are welcome to apply again)

SALARY : R780 612 – R1 295 025 per annum (OSD)
Grade 1: R780 612 – R840 942 per annum (OSD)
Grade 2: R892 551 – R975 945 per annum (OSD)
Grade 3: R1 035 831 – R1 295 025 per annum (OSD)

<u>CENTRE REQUIREMENTS</u>	:	Amathole District, Victoria Hospital
	:	An appropriate qualification that allow registration with HPCSA as a Medical Practitioner. Current registration with the HPCSA as a Medical Practitioner. Applicants in possession of a foreign qualification must attach to their applications an evaluation certificate from the South African Qualifications Authority (SAQA) or any other regulating bodies. Grade 1: No Experience required. Grade 2: Minimum of 5 years relevant experience after registration. Grade 3: Minimum of 10 years' experience after registration.
<u>DUTIES</u>	:	Provision of quality patient centered care for all patients. Examine, investigate, diagnose and oversee the treatment of patients in the emergency department. Provision of after- hours services to care for emergencies presenting to the institution. Training and supervision of undergraduate and/or post graduate medical students. Participation in activities within the discipline including case presentations, unit rounds presentations, journal club and other departmental meetings. Render applicable administration functions. Attend to meetings, workshops and training courses as directed by the Head of Department. Perform other duties as assigned by the supervisor. Observe and comply with all departmental policies and guidelines regulating employment relationship clinical functioning. The incumbent must also be prepared to train, develop and supervise of undergraduate and post graduate junior doctors.
<u>ENQUIRIES</u>	:	Ms Mangesi Tel No: 040 653 1141
<u>POST 26/131</u>	:	<u>HOD: GENERAL NURSING SCIENCE SPECIALTY PND 3 REF NO: ECHEALTH/HOD-GNS/MTHA/01/06/2018</u>
<u>SALARY CENTRE REQUIREMENTS</u>	:	R548 436 – R635 778 per annum (OSD)
	:	Lilitha College, Mthatha Campus
	:	Master's Degree in Nursing Science or equivalent qualification with General Nursing Science teaching experience. Post basic qualification in Nursing Education registered with SANC. Good understanding and experience of classroom teaching including the community based and problem based approach. Ability to identify gaps in the implementation of the curriculum in the specified discipline. Excellent communication interpersonal and leadership skills. A minimum of 9 yers appropriate/recognizable experience in nursing experience after registration as a professional nurse with SANC in General Nursing. At least 5 years of period referred to above must be appropriated/recognizable experience in Nursing Educator after obtaining the 1 year post basic qualification. Advanced computer literacy and a valid driver's license.
<u>DUTIES</u>	:	Management of the specific specialty/discipline for the campus and its satellites. Manage quality assurance matters. Change and quality management. Monitor compliance to set standard as laid by SAQA. Facilitate effective and efficient implementation of the College. Policies in the specific discipline. Facilitate classroom teaching in the campus and satellites. Facilitate clinical allocation of learners in the identified and approved clinical facilities for the specific discipline. Facilitate and monitor community based education in the campus and satellites. Training and guidance of subordinates. Exercise control and supervision of staff. Students support activities. Manage various submissions and facilitate correspondence in student affairs matters.
<u>ENQUIRIES</u>	:	Ms N Links Tel No: 043 700 9704
<u>POST 26/132</u>	:	<u>ASSISTANT MANAGER NURSING: PRIMARY HEALTH CARE REF NO: ECHEALTH/AMN/KCHC/01/06/2018</u>
<u>SALARY CENTRE REQUIREMENTS</u>	:	R546 315 – R614 874 per annum (OSD)
	:	Umzimvubu Sub District, Ntabankulu CHC
	:	Basic R425 qualification (Diploma/Degree in nursing) that allows registration with the South African Nursing Council as a Professional Nurse General. A post basic qualification with a duration of at least 1 year in Curative skills in Primary Health Care accredited with SANC in terms of Government Notice R48. Registration with SANC and proof of current registration. A minimum of 10 years appropriate / recognizable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing. At least 6 years of the period referred to above must be appropriate/recognizable experience after obtaining the 1 year post basic qualification in the relevant specialty. At least 3 years of the period referred to above must be appropriate/recognizable experience at management level. Computer literate. Valid driver's license.

		Excellent time management, organizational skills, communication skills, good listening skills, people management skills, Presentation and team work skills, self-motivated and goal orientated, analytic and solution orientated, ability to thrive well under pressure, ability to efficiently communication to technical and non-technical personnel at various levels in the organization.
<u>DUTIES</u>	:	Deliver a service in the General nursing areas indicated to ensure service delivery on a 24 hour basis. Will be required to do calls within the discipline and do hospital sit-ups as required by the service as well as night duty. Demonstrate effective communication with patients and relatives, supervisors, other health professionals and junior colleagues including more complex report writing when required. Monitor patient care and compliance to quality standards. Work effectively and amicably at a managerial level, with persons of diverse intellectual, cultural, racial or religious differences. Provision of quality Nursing Care, assist team members with Quality Assurance and monthly audits and development of clinical guidelines and policies. Maintain, manage PMDS of subordinates. Manage risk and ensure that the environment complies with the Health and Safety Act and Infection and Prevention Control Policies. Ensure effective and efficient budget control and assets control for the department. Preparedness to engage and manage any project aimed at improving the image of the nursing profession and the effectiveness and efficiency of the health service. Overall management of the Community Health Centre.
<u>ENQUIRIES</u>	:	Ms D.N Mdanyana – Tel No: 039 727 2090
<u>POST 26/133</u>	:	<u>ASSISTANT MANAGER NURSING: PRIMARY HEALTH CARE REF NO: ECHEALTH/AMN/MCHC/01/06/2018</u>
<u>SALARY CENTRE REQUIREMENTS</u>	:	R546 315 – R614 874 per annum (OSD)
	:	Maluti Sub District, Maluti CHC
	:	Basic R425 qualification (Diploma/Degree in nursing) that allows registration with the South African Nursing Council as a Professional Nurse General. A post basic qualification with a duration of at least 1 year in Curative skills in Primary Health Care accredited with SANC in terms of Government Notice R48. Registration with SANC and proof of current registration. A minimum of 10 years appropriate / recognizable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing. At least 6 years of the period referred to above must be appropriate/recognizable experience after obtaining the 1 year post basic qualification in the relevant speciality. At least 3 years of the period referred to above must be appropriate/recognizable experience at management level. Computer literate. Valid driver's license. Excellent time management, organizational skills, communication skills, good listening skills, people management skills, Presentation and team work skills, self-motivated and goal orientated, analytic and solution orientated, ability to thrive well under pressure, ability to efficiently communication to technical and non-technical personnel at various levels in the organization.
<u>DUTIES</u>	:	Deliver a service in the General nursing areas indicated to ensure service delivery on a 24 hour basis. Will be required to do calls within the discipline and do hospital sit-ups as required by the service as well as night duty. Demonstrate effective communication with patients and relatives, supervisors, other health professionals and junior colleagues including more complex report writing when required. Monitor patient care and compliance to quality standards. Work effectively and amicably at a managerial level, with persons of diverse intellectual, cultural, racial or religious differences. Provision of quality Nursing Care, assist team members with Quality Assurance and monthly audits and development of clinical guidelines and policies. Maintain, manage PMDS of subordinates. Manage risk and ensure that the environment complies with the Health and Safety Act and Infection and Prevention Control Policies. Ensure effective and efficient budget control and assets control for the department. Preparedness to engage and manage any project aimed at improving the image of the nursing profession and the effectiveness and efficiency of the health service. Overall management of the Community Health Centre.
<u>ENQUIRIES</u>	:	Ms TC Ndukwana Tel No: 0392560518

POST 26/134 : **OPERATIONAL MANAGER: PRIMARY HEALTH CARE REF NO: ECHEALTH/OMPHC/NU2C/01/06/2018**

SALARY CENTRE REQUIREMENTS : R532 449 – R599 274 per annum (OSD)
: Nelson Mandela Metro, NU 2 Clinic
: Basic qualification accredited with the South African Nursing Council in terms of Government Notice R425 (i.e. Degree/ Diploma in Nursing) or equivalent qualification that allows registration with the South African Nursing Council as a Professional Nurse plus a post basic nursing qualification with a duration of at least 1 year, accredited in Curative Skills in Primary Health Care accredited with SANC in terms of Government Notice R48. A minimum of 9 years appropriate/recognisable experience in nursing after registration as a Professional Nurse with SANC in General Nursing. At least 5 years of the period referred to above must be appropriate/ recognisable experience after obtaining the 1 year post basic qualification in the relevant specialty.

DUTIES : Supervise and ensure the provision of effective and efficient patient care. Ensure clinical nursing practice by the nursing team in accreditation with the scope of practice and nursing standards as determined by the Department of Health. Maintain good interpersonal relationship with nurses and other stakeholders (i.e interpersonal, interscope and multi-disciplinary) team. Promote quality of nursing care as directed by the professional growth/ethical standards and self-development. Take part in the turnaround strategy, PHC Reengineering, strengthening of National Core Standards and Ideal clinics.

ENQUIRIES : Ms P Makuluma Tel No: 0413918164.

POST 26/135 : **OPERATIONAL MANAGER: PRIMARY HEALTH CARE REF NO: ECHEALTH/OM-PHC/ZHC/01/06/2018**

SALARY CENTRE REQUIREMENTS : R532 449 – R599 274 per annum (OSD)
: Nkonkobe Sub-District, Zihlahleni Clinic
: Basic qualification accredited with the South African Nursing Council in terms of Government Notice R425 (i.e. Degree/ Diploma in Nursing) or equivalent qualification that allows registration with the South African Nursing Council as a Professional Nurse plus a post basic nursing qualification with a duration of at least 1 year, accredited in Curative Skills in Primary Health Care accredited with SANC in terms of Government Notice R48. A minimum of 9 years appropriate/recognisable experience in nursing after registration as a Professional Nurse with SANC in General Nursing. At least 5 years of the period referred to above must be appropriate/ recognisable experience after obtaining the 1 year post basic qualification in the relevant specialty.

DUTIES : Supervise and ensure the provision of effective and efficient patient care. Ensure clinical nursing practice by the nursing team in accreditation with the scope of practice and nursing standards as determined by the Department of Health. Maintain good interpersonal relationship with nurses and other stakeholders (i.e interpersonal, interscope and multi-disciplinary) team. Promote quality of nursing care as directed by the professional growth/ethical standards and self-development. Take part in the turnaround strategy, PHC Reengineering, strengthening of National Core Standards and Ideal clinics.

ENQUIRIES : Ms V Mhlanga Tel No: 046 645 1892

POST 26/136 : **OPERATIONAL MANAGER: PRIMARY HEALTH CARE (X8 POSTS)**

SALARY CENTRE REQUIREMENTS : R532 449 – R599 274 per annum (OSD)
: OR Tambo District: Bika Clinic Ref No. ECHEALTH/OM-PHC/BKC/01/06/2018
: Bityi Clinic Ref No: ECHEALTH/OM-PHC/BTC/01/06/2018
: Centuli Clinic Ref No: ECHEALTH/OM-PHC/CENC/01/06/2018
: Gengqe Clinic Ref No: ECHEALTH/OM-PHC/GENC/01/06/2018
: Philani Clinic Ref No: ECHEALTH/OM-PHC/PHILC/01/06/2018
: Sakhela Clinic Ref No: ECHEALTH/OM-PHC/SAKC/01/06/2018
: Tabase Clinic Ref No: ECHEALTH/OM-PHC/TABC/01/06/2018
: Tyelebana Clinic Ref No: ECHEALTH/OM-PHC/TYEC/01/06/2018
: Ngcolorha Clinic Ref No: ECHEALTH/OM-PHC/TYEC/01/06/2018
: Ngcoya Clinic Ref No: ECHEALTH/OM-PHC/TYEC/01/06/2018

REQUIREMENTS : Basic qualification accredited with the South African Nursing Council in terms of Government Notice R425 (i.e. Degree/ Diploma in Nursing) or equivalent qualification that allows registration with the South African Nursing Council as

		a Professional Nurse plus a post basic nursing qualification with a duration of at least 1 year in Curative Skills in Primary Health Care accredited with SANC in terms of Government Notice R48. A minimum of 9 years appropriate/recognisable experience in nursing after registration as a Professional Nurse with SANC in General Nursing. At least 5 years of the period referred to above must be appropriate/ recognisable experience after obtaining the 1 year post basic qualification in the relevant specialty.
<u>DUTIES</u>	:	Supervise and ensure the provision of effective and efficient patient care. Ensure clinical nursing practice by the nursing team in accreditation with the scope of practice and nursing standards as determined by the Department of Health. Maintain good interpersonal relationship with nurses and other stakeholders (i.e interpersonal, inters cope and multi-disciplinary) team. Promote quality of nursing care as directed by the professional growth/ethical standards and self-development. Take part in the turnaround strategy, PHC Reengineering, strengthening of National Core Standards and Ideal clinics.
<u>ENQUIRIES</u>	:	Mr SS Stuma Tel No: 047 502 9016
<u>POST 26/137</u>	:	<u>OPERATIONAL MANAGER: PRIMARY HEALTH CARE REF NO: ECHEALTH/OMPHC/NORC/01/06/2018</u>
<u>SALARY CENTRE REQUIREMENTS</u>	:	R532 449 – R599 274 per annum (OSD) Amahlathi Sub District, Norah Clinic Basic qualification accredited with the South African Nursing Council in terms of Government Notice R425 (i.e. Degree/ Diploma in Nursing) or equivalent qualification that allows registration with the South African Nursing Council as a Professional Nurse plus a post basic nursing qualification with a duration of at least 1 year in Curative Skills in Primary Health Care accredited with SANC in terms of Government Notice R48. A minimum of 9 years appropriate/recognisable experience in nursing after registration as a Professional Nurse with SANC in General Nursing. At least 5 years of the period referred to above must be appropriate/ recognisable experience after obtaining the 1 year post basic qualification in the relevant specialty.
<u>DUTIES</u>	:	Supervise and ensure the provision of effective and efficient patient care. Ensure clinical nursing practice by the nursing team in accreditation with the scope of practice and nursing standards as determined by the Department of Health. Maintain good interpersonal relationship with nurses and other stakeholders (i.e interpersonal, interscope and multi-disciplinary) team. Promote quality of nursing care as directed by the professional growth/ethical standards and self-development. Take part in the turnaround strategy, PHC Reengineering, strengthening of National Core Standards and Ideal clinics.
<u>ENQUIRIES</u>	:	Ms B Mngxe Tel No: 043 6434775/6
<u>POST 26/138</u>	:	<u>OPERATIONAL MANAGER: PRIMARY HEALTH CARE REF NO: ECHEALTH/OMPHC/NQAC/01/06/2018</u>
<u>SALARY CENTRE REQUIREMENTS</u>	:	R532 449 – R599 274 per annum (OSD) Mbhashe Sub District, Nqandu Clinic Basic qualification accredited with the South African Nursing Council in terms of Government Notice R425 (i.e. Degree/ Diploma in Nursing) or equivalent qualification that allows registration with the South African Nursing Council as a Professional Nurse plus a post basic nursing qualification with a duration of at least 1 year in Curative Skills in Primary Health Care accredited with SANC in terms of Government Notice R48. A minimum of 9 years appropriate/recognisable experience in nursing after registration as a Professional Nurse with SANC in General Nursing. At least 5 years of the period referred to above must be appropriate/ recognisable experience after obtaining the 1 year post basic qualification in the relevant specialty.
<u>DUTIES</u>	:	Supervise and ensure the provision of effective and efficient patient care. Ensure clinical nursing practice by the nursing team in accreditation with the scope of practice and nursing standards as determined by the Department of Health. Maintain good interpersonal relationship with nurses and other stakeholders (i.e interpersonal, interscope and multi-disciplinary) team. Promote quality of nursing care as directed by the professional growth/ethical standards and self-development. Take part in the turnaround strategy, PHC Reengineering, strengthening of National Core Standards and Ideal clinics.
<u>ENQUIRIES</u>	:	Ms X Bushula Tel No: 047 489 2417/16

POST 26/139 : **OPERATIONAL MANAGER: PRIMARY HEALTH CARE REF NO: ECHEALTH/OMPHC/NORC/01/06/2018**

SALARY CENTRE REQUIREMENTS : R532 449 – R599 274 per annum (OSD)
: Buffalo City Metro, Jafta Clinic
: Basic qualification accredited with the South African Nursing Council in terms of Government Notice R425 (i.e. Degree/ Diploma in Nursing) or equivalent qualification that allows registration with the South African Nursing Council as a Professional Nurse plus a post basic nursing qualification with a duration of at least 1 year in Curative Skills in Primary Health Care accredited with SANC in terms of Government Notice R48. A minimum of 9 years appropriate/recognisable experience in nursing after registration as a Professional Nurse with SANC in General Nursing. At least 5 years of the period referred to above must be appropriate/ recognisable experience after obtaining the 1 year post basic qualification in the relevant specialty.

DUTIES : Supervise and ensure the provision of effective and efficient patient care. Ensure clinical nursing practice by the nursing team in accreditation with the scope of practice and nursing standards as determined by the Department of Health. Maintain good interpersonal relationship with nurses and other stakeholders (i.e interpersonal, interscope and multi-disciplinary) team. Promote quality of nursing care as directed by the professional growth/ethical standards and self-development. Take part in the turnaround strategy, PHC Reengineering, strengthening of National Core Standards and Ideal clinics.

ENQUIRIES : Ms Hlulani Tel No: 043 7433 006/057

POST 26/140 : **OPERATIONAL MANAGER: PRIMARY HEALTH CARE (X3 POSTS)**

SALARY CENTRE : R532 449 – R599 274 per annum (OSD)
: Alfred Nzo District:
: Dundee Clinic Ref No: ECHEALTH/OM-PHC/DUNDC/01/06/2018
: Rode Clinic Ref No: ECHEALTH/OM-PHC/RODC/01/06/2018
: Mapelani Clinic Ref No: ECHEALTH/OM-PHC/MAPC/01/06/2018

REQUIREMENTS : Basic qualification accredited with the South African Nursing Council in terms of Government Notice R425 (i.e. Degree/ Diploma in Nursing) or equivalent qualification that allows registration with the South African Nursing Council as a Professional Nurse plus a post basic nursing qualification with a duration of at least 1 year in Curative Skills in Primary Health Care accredited with SANC in terms of Government Notice R48. A minimum of 9 years appropriate/recognisable experience in nursing after registration as a Professional Nurse with SANC in General Nursing. At least 5 years of the period referred to above must be appropriate/ recognisable experience after obtaining the 1 year post basic qualification in the relevant specialty.

DUTIES : Supervise and ensure the provision of effective and efficient patient care. Ensure clinical nursing practice by the nursing team in accreditation with the scope of practice and nursing standards as determined by the Department of Health. Maintain good interpersonal relationship with nurses and other stakeholders (i.e interpersonal, interscope and multi-disciplinary) team. Promote quality of nursing care as directed by the professional growth/ethical standards and self-development. Take part in the turnaround strategy, PHC Reengineering, strengthening of National Core Standards and Ideal clinics.

ENQUIRIES : Ms K Praim Tel No: 0397976070

POST 26/141 : **OPERATIONAL MANAGER SPECIALTY (OPD & CASUALTY REF NO: ECHEALTH/OMS/BEDFH/01/06/2018**

SALARY CENTRE REQUIREMENTS : R532 449 – R599 274 per annum (OSD)
: Amathole District, Bedford Hospital
: Basic qualification accredited with the South African Nursing Council in terms of Government Notice R425 (i.e. Degree/ Diploma in Nursing) or equivalent qualification that allows registration with the South African Nursing Council as a Professional Nurse plus a post basic nursing qualification with a duration of at least 1 year, accredited with the SANC in terms of Government Notice R212 in the relevant specialty. A minimum of 9 years appropriate/recognisable experience in nursing after registration as a Professional Nurse with SANC in General Nursing. At least 5 years of the period referred to above must be appropriate/ recognisable experience after obtaining the 1 year post basic qualification in the relevant specialty.

DUTIES : Provide a comprehensive health care service in the health hospital, to ensure that nursing care is rendered in accordance with the laws and regulations. Client orientation and customer focus, personal management, change management. Promote and ensure quality of nursing care as directed by the professional scope of practice and standards as determined by the relevant health facility. Demonstrate basic understanding of human resource, financial policies, nursing legislation, relevant ethical Nursing practice and how this impact on service delivery. Demonstrate effective communication with patients, supervisors, other health professionals and junior colleagues including more complex report writing when required.

ENQUIRIES : Ms L H Slatsha Tel No: 046 685 0046

POST 26/142 : **OPERATIONAL MANAGER SPECIALTY REF NO:**
ECHEALTH/OMS/KOH/01/06/2018 (X5 POSTS)

SALARY : R532 449 – R599 274 per annum (OSD)
CENTRE : Chris Hani District, Komani Hospital
REQUIREMENTS : Basic qualification accredited with the South African Nursing Council in terms of Government Notice R425 (i.e. Degree/ Diploma in Nursing) or equivalent qualification that allows registration with the South African Nursing Council as a Professional Nurse plus a post basic nursing qualification with a duration of at least 1 year in Advanced Psychiatric Nursing Science accredited with SANC in terms of Government Notice R212. A minimum of 9 years appropriate/recognisable experience in nursing after registration as a Professional Nurse with SANC in General Nursing. At least 5 years of the period referred to above must be appropriate/ recognisable experience after obtaining the 1 year post basic qualification in the relevant specialty.

DUTIES : Provide a comprehensive health care service in the health hospital, to ensure that nursing care is rendered in accordance with the laws and regulations. Client orientation and customer focus, personal management, change management. Promote and ensure quality of nursing care as directed by the professional scope of practice and standards as determined by the relevant health facility. Demonstrate basic understanding of human resource, financial policies, nursing legislation, relevant ethical Nursing practice and how this impact on service delivery. Demonstrate effective communication with patients, supervisors, other health professionals and junior colleagues including more complex report writing when required.

ENQUIRIES : Ms Mandindi –Tel No: 045 858 8400

POST 26/143 : **OPERATIONAL MANAGER SPECIALTY REF NO:**
ECHEALTH/OMS/DVDH/01/06/2018

SALARY : R532 449 – R599 274 per annum (OSD)
CENTRE : Buffalo City Metro, Duncan Village Day Hospital
REQUIREMENTS : Basic qualification accredited with the South African Nursing Council in terms of Government Notice R425 (i.e. Degree/ Diploma in Nursing) or equivalent qualification that allows registration with the South African Nursing Council as a Professional Nurse plus a post basic nursing qualification with a duration of at least 1 year, accredited with the SANC in terms of Government Notice R48 in the relevant specialty. A minimum of 9 years appropriate/recognisable experience in nursing after registration as a Professional Nurse with SANC in General Nursing. At least 5 years of the period referred to above must be appropriate/ recognisable experience after obtaining the 1 year post basic qualification in the relevant specialty.

DUTIES : Provide a comprehensive health care service in the health hospital, to ensure that nursing care is rendered in accordance with the laws and regulations. Client orientation and customer focus, personal management, change management. Promote and ensure quality of nursing care as directed by the professional scope of practice and standards as determined by the relevant health facility. Demonstrate basic understanding of human resource, financial policies, nursing legislation, relevant ethical Nursing practice and how this impact on service delivery. Demonstrate effective communication with patients, supervisors, other health professionals and junior colleagues including more complex report writing when required.

ENQUIRIES : Ms Hlulani Tel No: 043 7433 006/057

POST 26/144 : **OPERATIONAL MANAGER SPECIALTY REF NO:**
ECHEALTH/OMS/GRH/01/06/2018

SALARY : R532 449 – R599 274 per annum (OSD)
CENTRE : Buffalo City Metro, Grey Hospital
REQUIREMENTS : Basic qualification accredited with the South African Nursing Council in terms of Government Notice R425 (i.e. Degree/ Diploma in Nursing) or equivalent qualification that allows registration with the South African Nursing Council as a Professional Nurse plus a post basic nursing qualification with a duration of at least 1 year, accredited with the SANC in terms of Government Notice R212 in the relevant specialty. A minimum of 9 years appropriate/recognisable experience in nursing after registration as a Professional Nurse with SANC in General Nursing. At least 5 years of the period referred to above must be appropriate/ recognisable experience after obtaining the 1 year post basic qualification in the relevant specialty.

DUTIES : Provide a comprehensive health care service in the health hospital, to ensure that nursing care is rendered in accordance with the laws and regulations. Client orientation and customer focus, personal management, change management. Promote and ensure quality of nursing care as directed by the professional scope of practice and standards as determined by the relevant health facility. Demonstrate basic understanding of human resource, financial policies, nursing legislation, relevant ethical Nursing practice and how this impact on service delivery. Demonstrate effective communication with patients, supervisors, other health professionals and junior colleagues including more complex report writing when required.

ENQUIRIES : Ms Phillip Tel No: 043 643 3304

POST 26/145 : **OPERATIONAL MANAGER SPECIALTY (THEATRE) REF NO:**
ECHEALTH/OMS/GRH/01/06/2018

SALARY : R532 449 – R599 274 per annum (OSD)
CENTRE : Buffalo City Metro, Grey Hospital
REQUIREMENTS : Basic qualification accredited with the South African Nursing Council in terms of Government Notice R425 (i.e. Degree/ Diploma in Nursing) or equivalent qualification that allows registration with the South African Nursing Council as a Professional Nurse plus a post basic nursing qualification with a duration of at least 1 year in Theatre Technique accredited with SANC in terms of Government Notice R212. A minimum of 9 years appropriate/recognisable experience in nursing after registration as a Professional Nurse with SANC in General Nursing. At least 5 years of the period referred to above must be appropriate/ recognisable experience after obtaining the 1 year post basic qualification in the relevant specialty.

DUTIES : Provide a comprehensive health care service in the health hospital, to ensure that nursing care is rendered in accordance with the laws and regulations. Client orientation and customer focus, personal management, change management. Promote and ensure quality of nursing care as directed by the professional scope of practice and standards as determined by the relevant health facility. Demonstrate basic understanding of human resource, financial policies, nursing legislation, relevant ethical Nursing practice and how this impact on service delivery. Demonstrate effective communication with patients, supervisors, other health professionals and junior colleagues including more complex report writing when required.

ENQUIRIES : Ms Phillip Tel No: 043 643 3304

POST 26/146 : **OPERATIONAL MANAGER SPECIALTY (NEONATAL WARD) REF NO:**
ECHEALTH/OMS/TAFH/01/06/2018

SALARY : R532 449 – R599 274 per annum (OSD)
CENTRE : Amathole District, Tafalofefe Hospital
REQUIREMENTS : Basic qualification accredited with the South African Nursing Council in terms of Government Notice R425 (i.e. Degree/ Diploma in Nursing) or equivalent qualification that allows registration with the South African Nursing Council as a Professional Nurse plus a post basic nursing qualification with a duration of at least 1 year in Advanced Midwifery and Neonatology accredited with the SANC in terms of Government Notice R212 in the relevant specialty. A minimum of 9 years appropriate/recognisable experience in nursing after registration as a Professional Nurse with SANC in General Nursing. At least 5

years of the period referred to above must be appropriate/ recognisable experience after obtaining the 1 year post basic qualification in the relevant specialty.

DUTIES : Provide a comprehensive health care service in the health hospital, to ensure that nursing care is rendered in accordance with the laws and regulations. Client orientation and customer focus, personal management, change management. Promote and ensure quality of nursing care as directed by the professional scope of practice and standards as determined by the relevant health facility. Demonstrate basic understanding of human resource, financial policies, nursing legislation, relevant ethical Nursing practice and how this impact on service delivery. Demonstrate effective communication with patients, supervisors, other health professionals and junior colleagues including more complex report writing when required.

ENQUIRIES : Ms V. Motabele –Tel No: 047 498 0026

POST 26/147 : **OPERATIONAL MANAGER SPECIALTY REF NO:**
ECHEALTH/OMS/NKQH/01/06/2018

SALARY : R532 449 – R599 274 per annum (OSD)
CENTRE : Buffalo City Metro, Nkqubela TB Hospital
REQUIREMENTS : Basic qualification accredited with the South African Nursing Council in terms of Government Notice R425 (i.e. Degree/ Diploma in Nursing) or equivalent qualification that allows registration with the South African Nursing Council as a Professional Nurse plus a post basic nursing qualification with a duration of at least 1 year, accredited with the SANC in terms of Government Notice R212 in the relevant specialty. A minimum of 9 years appropriate/recognisable experience in nursing after registration as a Professional Nurse with SANC in General Nursing. At least 5 years of the period referred to above must be appropriate/ recognisable experience after obtaining the 1 year post basic qualification in the relevant specialty.

DUTIES : Provide a comprehensive health care service in the health hospital, to ensure that nursing care is rendered in accordance with the laws and regulations. Client orientation and customer focus, personal management, change management. Promote and ensure quality of nursing care as directed by the professional scope of practice and standards as determined by the relevant health facility. Demonstrate basic understanding of human resource, financial policies, nursing legislation, relevant ethical Nursing practice and how this impact on service delivery. Demonstrate effective communication with patients, supervisors, other health professionals and junior colleagues including more complex report writing when required.

ENQUIRIES : Ms K Somana - Tel No: 043 761 2131

POST 26/148 : **OPERATIONAL MANAGER SPECIALTY (PEADS) REF NO:**
ECHEALTH/OMS/CMH/01/06/2018

SALARY : R532 449 – R599 274 per annum (OSD)
CENTRE : Buffalo City Metro, Cecilla Makiwane Regional Hospital
REQUIREMENTS : Basic qualification accredited with the South African Nursing Council in terms of Government Notice R425 (i.e. Degree/ Diploma in Nursing) or equivalent qualification that allows registration with the South African Nursing Council as a Professional Nurse General plus a post basic nursing qualification with a duration of at least 1 year in Paediatric Nursing Science accredited with SANC in terms of Government Notice R212. A minimum of 9 years appropriate/recognisable experience in nursing after registration as a Professional Nurse with SANC in General Nursing. At least 5 years of the period referred to above must be appropriate/ recognisable experience after obtaining the 1 year post basic qualification in the relevant specialty.

DUTIES : Provide a comprehensive health care service in the health hospital, to ensure that nursing care is rendered in accordance with the laws and regulations. Client orientation and customer focus, personal management, change management. Promote and ensure quality of nursing care as directed by the professional scope of practice and standards as determined by the relevant health facility. Demonstrate basic understanding of human resource, financial policies, nursing legislation, relevant ethical Nursing practice and how this impact on service delivery. Demonstrate effective communication with patients, supervisors, other health professionals and junior colleagues including more complex report writing when required.

ENQUIRIES : Ms P Mncotso Tel No: 040 708 2121

POST 26/149 : **OPERATIONAL MANAGER SPECIALTY (THEATRE) REF NO: ECHEALTH/OMS/CALH/01/06/2018**

SALARY CENTRE REQUIREMENTS : R532 449 – R599 274 per annum (OSD)
 : Chris Hani District, Cala Hospital
 : Basic qualification accredited with the South African Nursing Council in terms of Government Notice R425 (i.e. Degree/ Diploma in Nursing) or equivalent qualification that allows registration with the South African Nursing Council as a Professional Nurse plus a post basic nursing qualification with a duration of at least 1 year in Theatre Technique accredited with SANC in terms of Government Notice R212. A minimum of 9 years appropriate/recognisable experience in nursing after registration as a Professional Nurse with SANC in General Nursing. At least 5 years of the period referred to above must be appropriate/ recognisable experience after obtaining the 1 year post basic qualification in the relevant specialty.

DUTIES : Provide a comprehensive health care service in the health hospital, to ensure that nursing care is rendered in accordance with the laws and regulations. Client orientation and customer focus, personal management, change management. Promote and ensure quality of nursing care as directed by the professional scope of practice and standards as determined by the relevant health facility. Demonstrate basic understanding of human resource, financial policies, nursing legislation, relevant ethical Nursing practice and how this impact on service delivery. Demonstrate effective communication with patients, supervisors, other health professionals and junior colleagues including more complex report writing when required.

ENQUIRIES : Mr S Zihlangu Tel No: 047 877 0129

POST 26/150 : **OPERATIONAL MANAGER SPECIALTY (MATERNITY) REF NO: ECHEALTH/OMS/FH/01/06/2018**

SALARY CENTRE REQUIREMENTS : R532 449 – R599 274 per annum (OSD)
 : Chris Hani District, Frontier Regional Hospital
 : Basic qualification accredited with the South African Nursing Council in terms of Government Notice R425 (i.e. Degree/ Diploma in Nursing) or equivalent qualification that allows registration with the South African Nursing Council as a Professional Nurse plus a post basic nursing qualification with a duration of at least 1 year in Advanced Midwifery and Neonatology accredited with the SANC in terms of Government Notice R212. A minimum of 9 years appropriate/recognisable experience in nursing after registration as a Professional Nurse with SANC in General Nursing. At least 5 years of the period referred to above must be appropriate/ recognisable experience after obtaining the 1 year post basic qualification in the relevant specialty.

DUTIES : Provide a comprehensive health care service in the health hospital, to ensure that nursing care is rendered in accordance with the laws and regulations. Client orientation and customer focus, personal management, change management. Promote and ensure quality of nursing care as directed by the professional scope of practice and standards as determined by the relevant health facility. Demonstrate basic understanding of human resource, financial policies, nursing legislation, relevant ethical Nursing practice and how this impact on service delivery. Demonstrate effective communication with patients, supervisors, other health professionals and junior colleagues including more complex report writing when required.

ENQUIRIES : Ms Tywabi - Tel No: 0833780777

POST 26/151 : **OPERATIONAL MANAGER SPECIALTY (ICU) REF NO: ECHEALTH/OMS-ICU/GGH/01/06/2018**

SALARY CENTRE REQUIREMENTS : R532 449 – R599 274 per annum (OSD)
 : Chris Hani District, Glen Grey Hospital
 : Basic qualification accredited with the South African Nursing Council in terms of Government Notice R425 (i.e. Degree/ Diploma in Nursing) or equivalent qualification that allows registration with the South African Nursing Council as a Professional Nurse plus a post basic nursing qualification with a duration of at least 1 year, accredited with the SANC in terms of Government Notice R212 in the relevant specialty. A minimum of 9 years appropriate/recognisable

		experience in nursing after registration as a Professional Nurse with SANC in General Nursing. At least 5 years of the period referred to above must be appropriate/ recognisable experience after obtaining the 1 year post basic qualification in the relevant specialty.
<u>DUTIES</u>	:	Provide a comprehensive health care service in the health hospital, to ensure that nursing care is rendered in accordance with the laws and regulations. Client orientation and customer focus, personal management, change management. Promote and ensure quality of nursing care as directed by the professional scope of practice and standards as determined by the relevant health facility. Demonstrate basic understanding of human resource, financial policies, nursing legislation, relevant ethical Nursing practice and how this impact on service delivery. Demonstrate effective communication with patients, supervisors, other health professionals and junior colleagues including more complex report writing when required.
<u>ENQUIRIES</u>	:	MS N Ralushe Tel No: 047 878 2800
<u>POST 26/152</u>	:	<u>OPERATIONAL MANAGER SPECIALTY (ANTENATAL) REF NO: ECHEALTH/OMS-AN/TAFH/01/06/2018</u>
<u>SALARY CENTRE REQUIREMENTS</u>	:	R532 449 – R599 274 per annum (OSD) Chris Hani District, Glen Grey Hospital
	:	Basic qualification accredited with the South African Nursing Council in terms of Government Notice R425 (i.e. Degree/ Diploma in Nursing) or equivalent qualification that allows registration with the South African Nursing Council as a Professional Nurse plus a post basic nursing qualification with a duration of at least 1 year in Advanced Midwifery and Neonatology accredited with the SANC in terms of Government Notice R212. A minimum of 9 years appropriate/recognisable experience in nursing after registration as a Professional Nurse with SANC in General Nursing. At least 5 years of the period referred to above must be appropriate/ recognisable experience after obtaining the 1 year post basic qualification in the relevant specialty.
<u>DUTIES</u>	:	Provide a comprehensive health care service in the health hospital, to ensure that nursing care is rendered in accordance with the laws and regulations. Client orientation and customer focus, personal management, change management. Promote and ensure quality of nursing care as directed by the professional scope of practice and standards as determined by the relevant health facility. Demonstrate basic understanding of human resource, financial policies, nursing legislation, relevant ethical Nursing practice and how this impact on service delivery. Demonstrate effective communication with patients, supervisors, other health professionals and junior colleagues including more complex report writing when required.
<u>ENQUIRIES</u>	:	Ms N Ralushe Tel No: 047 878 2800
<u>POST 26/153</u>	:	<u>OPERATIONAL MANAGER SPECIALTY (LABOUR WARD) REF NO: ECHEALTH/OMS-LAB/GGH/01/06/2018</u>
<u>SALARY CENTRE REQUIREMENTS</u>	:	R532 449 – R599 274 per annum (OSD) Chris Hani District, Glen Grey Hospital
	:	Basic qualification accredited with the South African Nursing Council in terms of Government Notice R425 (i.e. Degree/ Diploma in Nursing) or equivalent qualification that allows registration with the South African Nursing Council as a Professional Nurse plus a post basic nursing qualification with a duration of at least 1 year in Advanced Midwifery and Neonatology Nursing Science accredited with the SANC in terms of Government Notice R212. A minimum of 9 years appropriate/recognisable experience in nursing after registration as a Professional Nurse with SANC in General Nursing. At least 5 years of the period referred to above must be appropriate/ recognisable experience after obtaining the 1 year post basic qualification in the relevant specialty.
<u>DUTIES</u>	:	Provide a comprehensive health care service in the health hospital, to ensure that nursing care is rendered in accordance with the laws and regulations. Client orientation and customer focus, personal management, change management. Promote and ensure quality of nursing care as directed by the professional scope of practice and standards as determined by the relevant health facility. Demonstrate basic understanding of human resource, financial policies, nursing legislation, relevant ethical Nursing practice and how this impact on service delivery. Demonstrate effective communication with

		patients, supervisors, other health professionals and junior colleagues including more complex report writing when required.
<u>ENQUIRIES</u>	:	Ms N Ralushe Tel No: 047 878 2800
<u>POST 26/154</u>	:	<u>OPERATIONAL MANAGER SPECIALTY (OPD) REF NO: ECHEALTH/OMS/TBH/01/06/2018</u>
<u>SALARY CENTRE REQUIREMENTS</u>	:	R532 449 – R599 274 per annum (OSD) Joe Gqabi District, Taylor Bequest Hospital (Mt Fletcher) Basic qualification accredited with the South African Nursing Council in terms of Government Notice R425 (i.e. Degree/ Diploma in Nursing) or equivalent qualification that allows registration with the South African Nursing Council as a Professional Nurse plus a post basic nursing qualification with a duration of at least 1 year in Ophthalmic Nursing Science/Orthopaedic Nursing science accredited with SANC in terms of Government Notice R212. A minimum of 9 years appropriate/recognisable experience in nursing after registration as a Professional Nurse with SANC in General Nursing. At least 5 years of the period referred to above must be appropriate/ recognisable experience after obtaining the 1 year post basic qualification in the relevant specialty.
<u>DUTIES</u>	:	Provide a comprehensive health care service in the health hospital, to ensure that nursing care is rendered in accordance with the laws and regulations. Client orientation and customer focus, personal management, change management. Promote and ensure quality of nursing care as directed by the professional scope of practice and standards as determined by the relevant health facility. Demonstrate basic understanding of human resource, financial policies, nursing legislation, relevant ethical Nursing practice and how this impact on service delivery. Demonstrate effective communication with patients, supervisors, other health professionals and junior colleagues including more complex report writing when required.
<u>ENQUIRIES</u>	:	Mr Khohliso Tel No: 039 737 3107
<u>POST 26/155</u>	:	<u>OPERATIONAL MANAGER SPECIALTY REF NO: ECHEALTH/OMS/NOMCHC/01/06/2018</u>
<u>SALARY CENTRE REQUIREMENTS</u>	:	R532 449 – R599 274 per annum (OSD) Chris Hani, District Nomzamo CHC Basic qualification accredited with the South African Nursing Council in terms of Government Notice R425 (i.e. Degree/ Diploma in Nursing) or equivalent qualification that allows registration with the South African Nursing Council as a Professional Nurse plus a post basic nursing qualification with a duration of at least 1 year in accredited with SANC in terms of Government Notice R212 (Advanced Midwifery and Neonatal Nursing Science. A minimum of 9 years appropriate/recognisable experience in nursing after registration as a Professional Nurse with SANC in General Nursing. At least 5 years of the period referred to above must be appropriate/ recognizable experience after obtaining the 1 year post basic qualification in the relevant specialty.
<u>DUTIES</u>	:	Provide a comprehensive health care service in the health hospital, to ensure that nursing care is rendered in accordance with the laws and regulations. Client orientation and customer focus, personal management, change management. Promote and ensure quality of nursing care as directed by the professional scope of practice and standards as determined by the relevant health facility. Demonstrate basic understanding of human resource, financial policies, nursing legislation, relevant ethical Nursing practice and how this impact on service delivery. Demonstrate effective communication with patients, supervisors, other health professionals and junior colleagues including more complex report writing when required. The incumbent must be also prepared to train, develop and supervise of undergraduate and post/or post graduate medical students.
<u>ENQUIRIES</u>	:	Ms Nyoka Tel No: 0458071110/1101
<u>POST 26/156</u>	:	<u>CHIEF MEDICAL ORTHOTIST AND PROSTHETIST GRADE 1 REF NO: ECHEALTH/CMOP/LIVH/01/06/2018</u>
<u>SALARY CENTRE REQUIREMENTS</u>	:	R440 982 – R489 429 per annum (OSD) Nelson Mandela Metro, Livingstone Tertiary Hospital An appropriate qualification that allows registration with the HPCSA as a Medical Orthotics and Prosthetist. (3) Three years' experience as a Medical

		Orthotist and Prosthetist. HPCSA registration certificate with HPCSA as a Medical Orthotist and Prosthetist and proof of current registration. Valid Driver's license. Knowledge of relevant legislation guiding the provision of clinical care in the public sector i.e. Health Act, Occupational Health and Safety Act, Patient Rights Charter, Batho-Pele principles, Ministerial Priorities and National Core Standards. Good communication skills. Report writing skills. Facilitation skills. Coordination skills. Problem solving skills. Planning and organizing skills. Ability to function as part of a team. Decision making skills. Effective communication with patients, supervisors, other health professionals and colleagues in the multidisciplinary health team. Computer skills.
<u>DUTIES</u>	:	To administer the operations, management and good governance and supervision of the production of all Orthotics and Prosthetics manufactured in the department. Manage, mentor and monitor proper utilization of human, material and physical resources, through the implementation of appropriate systems and measures. Monitor and evaluate services rendered in order to implement continuous quality improvement programs. Accountable for clinical mentoring and training of students and interns. Provide Human Resources, Administrative, Financial and Clinical support services. Implement PMDS policy. Maintain professional practices, standards and procedures. Promote safe and healthy work practices in line with applicable legislation. Work within a multi-disciplinary team. Provide quarterly out-reach clinics throughout the Western Region of the Eastern Cape Province.
<u>ENQUIRIES</u>	:	Mr H. Van Der Westhuizen Tel No: 083 708 2863
<u>POST 26/157</u>	:	<u>CHIEF RADIOGRAPHER (RADIOTHERAPY): RADIATION ONCOLOGY RADIATION GRADE 1 REF NO: ECHEALTH/CRGR/FTH/01/06/2018</u>
<u>SALARY CENTRE REQUIREMENTS</u>	:	R440 982 – R489 429 per annum (OSD) Buffalo City Metro, Frere Tertiary Hospital
	:	National Diploma/ degree in Radiotherapy or equivalent qualification. Registration certificate with HPCSA, plus proof of payment for the period April 2018– March 2019 (HPCSA card or receipt). A minimum of three (3) years post graduate experience in a Radiation Oncology department, preferably at a secondary or tertiary institution. At least two (2) years supervisory/ managerial experience on the operational platform in a Radiation Oncology department. Knowledge of relevant quality assurance and control procedures for radiation safety for a Radiation Oncology department in accordance to Radiation Control requirements. Willingness to work shifts when required. Good interpersonal, supervisory, presentation and computer skills.
<u>DUTIES</u>	:	Provide a Radiation Oncology service by delivering cost effective, optimal quality care and treatment to the cancer patient. Managing the day to day operations of the unit. Prioritise the workload to ensure a minimum waiting time and an acceptable waiting list. Control supervise and co-ordinate activities in the preparation, planning and treatment of patients. Assist with policy, protocol and program development in the department. Assist with ordering and stock control within the department. Ensure accurate record keeping and statistics. Manage all resources (physical, human, financial) in the unit in conjunction with the Assistant Director. Monitor and perform quality assurance procedures on the equipment and ensure that QA/QC of the equipment is properly maintained in accordance with Radiation Control requirements. Ensure appropriate patient care. Participate with clinical audits. Provide administrative and information support to the Assistant Director. Participate in training and teaching of Radiation Therapists, undergraduate students, community service radiographers and medical interns. Participate in continuing development programmes.
<u>ENQUIRIES</u>	:	Ms N Mthitshana Tel No: 043 709 2487/2532
<u>POST 26/158</u>	:	<u>CHIEF RADIOGRAPHER GRADE 1 REF NO: ECHEALTH/CRGR/BHI/01/06/2018</u>
<u>SALARY CENTRE REQUIREMENTS</u>	:	R440 982 – R489 429 per annum (OSD) Buffalo City Metro, Bhisho Hospital
	:	Minimum educational qualification: Appropriate qualification that allows registration with the Health Professions Council of South African (HPCSA) as Diagnostic Radiographer. Registration with a professional council: Registration with the HPCSA as a Diagnostic Radiographer (Independent Practitioner). Experience: A minimum of 3 years appropriate experience as a

		Diagnostic Radiographer (Independent Practitioner) after registration with the HPCSA. Knowledge of radiation protection, quality assurance and equipment safety pertaining to CR, CT, Theatre, mobile and general radiography protocols. Excellent computer skills (i.e. MS Word, Excel and PowerPoint). Good interpersonal and supervisory skills.
<u>DUTIES</u>	:	Responsible for the control, supervision, delegation and co-ordination of activities in the department and the delivery of a professional service to patients. Produce diagnostic images of high quality and be responsible for staff and student training in your area and participate in research related to the Clinical areas. Participate in the management of the Radiography cost centre. Manage radiography and support personnel, including performance appraisals. Ensure quality assurance and the purchase, use and care of suitable radiation protection equipment. Engage with vendors with regards to the maintenance of equipment. Participate in middle management and delegated management tasks, including statistic collation and give administrative and information support to the Head of Department.
<u>ENQUIRIES</u>	:	Ms Mnyipika Tel No: 040 635 2958
<u>POST 26/159</u>	:	<u>OPERATIONAL MANAGER GENERAL GRADE 1- REF NO: ECHEALTH/OMS/01/06/2018 (X2 POSTS)</u>
<u>SALARY CENTRE REQUIREMENTS</u>	:	R420 318 – R473 067 per annum (OSD) Buffalo City Metro, Nontyatyambo CHC
	:	Basic qualification accredited with the South African Nursing Council in terms of government Notice R425 (i.e. Degree/ Diploma in Nursing) or equivalent qualification that allows registration with the SANC as a Professional Nurse. A Minimum of 7 years appropriate/recognisable nursing experience after registration as a Professional Nurse with the SANC in General Nursing.
<u>DUTIES</u>	:	Provision of optimal, holistic specialized nursing care with set standards and within professional/legal framework. Effective utilization of resources. Participation in training and research. Provision of support to Nursing Services. Maintain professional Growth/ethical standards and self-development. Promote and ensure quality of nursing care as directed by the professional scope of practice and standards as determined by the relevant health facility. Demonstrate basic understanding of human resource, financial policies, nursing legislation, relevant ethical Nursing practice and how this impact on service delivery. Demonstrate effective communication with patients, supervisors, other health professionals and junior colleagues including more complex report writing when required.
<u>ENQUIRIES</u>	:	Ms Hlulani Tel No: 043 7433 006/057
<u>POST 26/160</u>	:	<u>OPERATIONAL MANAGER GENERAL REF NO: ECHEALTH/OM/KOH/01/06/2018</u>
<u>SALARY CENTRE REQUIREMENTS</u>	:	R420 318 – R473 067 per annum (OSD) Chris Hani District, Komani Hospital
	:	Basic qualification accredited with the South African Nursing Council in terms of government Notice R425 (i.e. Degree/ Diploma in Nursing) or equivalent qualification that allows registration with the SANC as a Professional Nurse. A Minimum of 7 years appropriate/recognisable nursing experience after registration as a Professional Nurse with the SANC in General Nursing.
<u>DUTIES</u>	:	Provision of optimal, holistic specialized nursing care with set standards and within professional/legal framework. Effective utilization of resources. Participation in training and research. Provision of support to Nursing Services. Maintain professional Growth/ethical standards and self-development. Promote and ensure quality of nursing care as directed by the professional scope of practice and standards as determined by the relevant health facility. Demonstrate basic understanding of human resource, financial policies, nursing legislation, relevant ethical Nursing practice and how this impact on service delivery. Demonstrate effective communication with patients, supervisors, other health professionals and junior colleagues including more complex report writing when required.
<u>ENQUIRIES</u>	:	Ms Mandindi –Tel No: 045 858 8400

POST 26/161 : **OPERATIONAL MANAGER GENERAL GRADE 1 REF NO: ECHEALTH/OM-G/FTH/01/06/2018**

SALARY : R420 318 – R473 067 per annum (OSD)
CENTRE : Buffalo City Metro, Frere Tertiary Hospital
REQUIREMENTS : Diploma/ Degree in nursing that allows registration with SANC as a Professional Nurse. One year Post basic Qualification in Nursing Administration. One year post basic qualification in Nursing Education will be an added advantage. A minimum of 7 years appropriate experience in Nursing after registration as a Professional Nurse – General with SANC. Good communication and interpersonal skills. Demonstrate basic understanding of human resources, disciplinary procedures as well as financial management policies, guidelines and practices. Basic computer literacy and report writing skills are essential. Must have a driver's license.

DUTIES : Managing material, human and financial resources. Ensure implementation of quality nursing standards in accordance with nursing legislation and ethical practice. Provide professional, technical and management support for the provision of quality patient care through management of nursing care programs. Advocate the promotion of nursing ethos and professionalism. Develop and monitor the implementation of policies, programs, regulations, practices, protocol/ procedures and standards pertaining to nursing care. Establish, maintain and participate in the inter-professional multi-disciplinary team for effective and efficient health care. Manage clinical learning exposure to nurses and students between universities, colleges and clinical areas. Manage and monitor absenteeism in accordance with relevant directives and prescripts. Collaborate with other team members in the hospital to identify actual and potential risks. Support nursing and health care research to improve the quality of care. Actively participate in the implementation of the National Core Standards (NCS). Coordinate the implementation of continuing professional development (CPD) for nurses and midwives. Working shifts. Monitoring and reporting of Adverse Events and complaints. Develop and implement Quality Improvement Plans. Actively participate in the implementation of the health information policy.

ENQUIRIES : Ms N Mthitshana Tel No: 043 709 2487/2532

POST 26/162 : **OPERATIONAL MANAGER GENERAL (NIGHT SUPERVISION) REF NO: ECHEALTH/OM/MRH/01/06/2018**

SALARY : R420 318 – R473 067 per annum (OSD)
CENTRE : OR Tambo District, Mthatha Regional Hospital
REQUIREMENTS : Diploma/ Degree in nursing that allows registration with SANC as a Professional Nurse. One year Post basic Qualification in Nursing Administration. One year post basic qualification in Nursing Education will be an added advantage. A minimum of 9 years appropriate experience in Nursing after registration as a general Professional Nurse with SANC. Good communication and interpersonal skills. Demonstrate basic understanding of human resources, disciplinary procedures as well as financial management policies, guidelines and practices. Basic computer literacy and report writing skills are essential. Must have a driver's license.

DUTIES : Supervise nursing care during the night. Effective communication with all members of the staff and ensure quality patient care monitor and critically evaluate nursing service. Provide relevant health information to healthcare and rehabilitation of patients. Participation in the analysis formulation and implementation of nursing guidelines, practices, standards and procedures. Manage and monitor proper utilization of human and material resources. Co-ordinate and supervise related nursing duties to ensure implementation of effective performance management.

ENQUIRIES : Ms Mkhosi - Tel No: 047 502 4143/4008

POST 26/163 : **PROFESSIONAL NURSE SPECIALTY GRADE 1-2 (X16 POSTS)**

SALARY : R362 559 – R548 436 per annum (OSD)
Grade 1: R362 559 – R420 318 per annum (OSD)
Grade 2: R445 917 – R548 436 per annum (OSD)
CENTRE : OR Tambo District:
Bika Clinic Ref No: ECHEALTH/PN-S/BKC/01/06/2018 (X2 Posts)
Bityi Clinic Ref No: ECHEALTH/PN-S/BTC/01/06/2018 (X2 Posts)

		Centuli Clinic Ref No: ECHEALTH/PN-S/CENC/01/06/2018 (X2 Posts) Gengqe Clinic Ref No: ECHEALTH/PN-S/GENC/01/06/2018 (X2 Posts) Philani Clinic Ref No: ECHEALTH/PN-S/PHILC/01/06/2018 (X2 Posts) Sakhela Clinic Ref No: ECHEALTH/PN-S/SAKC/01/06/2018 (X2 Posts) Tabase Clinic Ref No: ECHEALTH/PN-S/TABC/01/06/2018 (X2 Posts) Tyelebana Clinic Ref No: ECHEALTH/PN-S/TYEC/01/06/2018 (X2 Posts)
<u>REQUIREMENTS</u>	:	Basic R425 qualification (i.e. Degree /Diploma in Nursing) or equivalent qualification that allows registration with the SANC as a Professional Nurse General plus a post basic nursing qualification with duration of at least 1 year in Curative skills in Primary Health Care accredited with SANC in terms of Government Notice R48. Current registration with the SANC as a Professional Nurse. Grade 1: A minimum of 4 years appropriate/recognize experience in nursing after registration as Professional Nurse with the SANC in General Nursing. Grade 2: A Minimum of fourteen (14) years appropriate / recognisable experience in Nursing after registration as a Professional Nurse with the SANC in General Nursing. At least 10 years of the period referred to above must be appropriate/recognisable experience in the specific specialty after obtaining the 1 year post basic qualification in the relevant specialty.
<u>DUTIES</u>	:	Provide direction and supervision for the implementation of the nursing plan (clinical practice/quality patient care).Implement standards, practices, criteria and indicators for quality nursing (quality practice). Practice nursing and health care in accordance with laws and regulations relevant to nursing and health care. Maintain a constructive working relationship with nursing and other stakeholders. Utilize human, material and physical resources efficiently and effectively. Perform clinical nursing practice in accordance with the scope of practice and nursing standards as determined by the clinic.
<u>ENQUIRIES</u>	:	Mr SS Stuma Tel No: 047 502 9016
<u>POST 26/164</u>	:	<u>PROFESSIONAL NURSE SPECIALTY GRADE 1-2 (X4 POSTS)</u>
<u>SALARY</u>	:	R362 559 – R548 436 per annum (OSD) Grade 1: R362 559 – R420 318 per annum (OSD) Grade 2: R445 917 – R548 436 per annum (OSD)
<u>CENTRE</u>	:	Alfred Nzo District, Dundee Clinic (X2 Posts) Ref No ECHEALTH/PN-S/DUNDC/01/06/2018
<u>REQUIREMENTS</u>	:	Rode Clinic Ref No: ECHEALTH/PN-S/RODC/01/06/2018 (X2 Posts) Basic R425 qualification (i.e. Degree /Diploma in Nursing) or equivalent qualification that allows registration with the SANC as a Professional Nurse plus a post basic nursing qualification with duration of at least 1 year in Curative skills in Primary Health Care accredited with SANC in terms of Government Notice R48. Current registration with the SANC as a Professional Nurse. Grade 1: A minimum of 4 years appropriate/recognize experience in nursing after registration as Professional Nurse with the SANC in General Nursing. Grade 2: A Minimum of fourteen (14) years appropriate / recognisable experience in Nursing after registration as a Professional Nurse with the SANC in General Nursing. At least 10 years of the period referred to above must be appropriate/recognisable experience in the specific specialty after obtaining the 1 year post basic qualification in the relevant specialty.
<u>DUTIES</u>	:	Provide direction and supervision for the implementation of the nursing plan (clinical practice/quality patient care).Implement standards, practices, criteria and indicators for quality nursing (quality practice). Practice nursing and health care in accordance with laws and regulations relevant to nursing and health care. Maintain a constructive working relationship with nursing and other stakeholders. Utilize human, material and physical resources efficiently and effectively. Perform clinical nursing practice in accordance with the scope of practice and nursing standards as determined by the clinic.
<u>ENQUIRIES</u>	:	Ms K Praim Tel No: 0397976070
<u>POST 26/165</u>	:	<u>PROFESSIONAL NURSE SPECIALTY GRADE 1-2 REF NO: ECHEALTH/PROFS/KOMH/01/06/2018 (X2 POSTS)</u>
<u>SALARY</u>	:	R362 559 – R548 436 per annum (OSD) Grade 1: R362 559 – R420 318 per annum (OSD) Grade 2: R445 917 – R548 436 per annum (OSD)
<u>CENTRE</u>	:	Chris Hani District, Komani Hospital
<u>REQUIREMENTS</u>	:	Basic R425 qualification (i.e. Degree /Diploma in Nursing) or equivalent qualification that allows registration with the SANC as a Professional Nurse

plus a post basic nursing qualification with duration of at least 1 year in Advanced Psychiatric Nursing Science accredited with SANC in terms of Government Notice R212. Current registration with the SANC as a Professional Nurse. **Grade 1:** A minimum of 4 years appropriate/recognize experience in nursing after registration as Professional Nurse with the SANC in General Nursing. **Grade 2:** A Minimum of fourteen (14) years appropriate/recognisable experience in Nursing after registration as a Professional Nurse with the SANC in General Nursing. At least 10 years of the period referred to above must be appropriate/recognisable experience in the specific specialty after obtaining the 1 year post basic qualification in the relevant specialty.

DUTIES : Provide direction and supervision for the implementation of the nursing plan (clinical practice/quality patient care). Implement standards, practices, criteria and indicators for quality nursing (quality practice). Practice nursing and health care in accordance with laws and regulations relevant to nursing and health care. Maintain a constructive working relationship with nursing and other stakeholders. Utilize human, material and physical resources efficiently and effectively. Perform clinical nursing practice in accordance with the scope of practice and nursing standards as determined by the hospital.

ENQUIRIES : Ms Mandindi –Tel No: 045 858 8400

POST 26/166 : **PROFESSIONAL NURSE SPECIALTY GRADE 1-2 (THEATRE) REF NO: ECHEALTH/PROFS/GRH/01/06/2018**

SALARY : R362 559 – R548 436 per annum (OSD)
Grade 1: R362 559 – R420 318 per annum (OSD)
Grade 2: R445 917 – R548 436 per annum (OSD)

CENTRE REQUIREMENTS : Buffalo City Metro, Grey Hospital
Basic R425 qualification (i.e. Degree /Diploma in Nursing) or equivalent qualification that allows registration with the SANC as a Professional Nurse plus a post basic nursing qualification with duration of at least 1 year in Theatre Technique accredited with the SANC in terms of Government Notice R212 . Current registration with the SANC as a Professional Nurse. **Grade 1:** A minimum of 4 years appropriate/recognize experience in nursing after registration as Professional Nurse with the SANC in General Nursing. **Grade 2:** A Minimum of fourteen (14) years appropriate / recognisable experience in Nursing after registration as a Professional Nurse with the SANC in General Nursing. At least 10 years of the period referred to above must be appropriate/recognisable experience in the specific specialty after obtaining the 1 year post basic qualification in the relevant specialty.

DUTIES : Provide direction and supervision for the implementation of the nursing plan (clinical practice/quality patient care). Implement standards, practices, criteria and indicators for quality nursing (quality practice). Practice nursing and health care in accordance with laws and regulations relevant to nursing and health care. Maintain a constructive working relationship with nursing and other stakeholders. Utilize human, material and physical resources efficiently and effectively. Perform clinical nursing practice in accordance with the scope of practice and nursing standards as determined by the hospital.

ENQUIRIES : Ms Phillip Tel No: 043 643 3304

POST 26/167 : **PROFESSIONAL NURSE SPECIALTY GRADE 1-2 (THEATRE) REF NO: ECHEALTH/PROFS/FTH/01/06/2018**

SALARY : R362 559 – R548 436 per annum (OSD)
Grade 1: R362 559 – R420 318 per annum (OSD)
Grade 2: R445 917 – R548 436 per annum (OSD)

CENTRE REQUIREMENTS : Buffalo City Metro, Frere Tertiary Hospital
Basic R425 qualification (i.e. Degree /Diploma in Nursing) or equivalent qualification that allows registration with the SANC as a Professional Nurse plus a post basic nursing qualification with duration of at least 1 year in Operating Theatre Nursing Science accredited in terms of Government Notice R212 with SANC. Current registration with the SANC as a Professional Nurse. **Grade 1:** A minimum of 4 years appropriate/recognisable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. **Grade 2:** A Minimum of fourteen (14) years appropriate / recognisable experience in Nursing after registration as a Professional Nurse with the SANC in General Nursing. At least 10 years of the period referred to

<u>DUTIES</u>	:	above must be appropriate/recognisable experience in the specific specialty after obtaining the 1 year post basic qualification in the relevant specialty. Provide direction and supervision for the implementation of the nursing plan (clinical practice/quality patient care). Implement standards, practices, criteria and indicators for quality nursing (quality practice). Practice nursing and health care in accordance with laws and regulations relevant to nursing and health care. Maintain a constructive working relationship with nursing and other stakeholders. Utilize human, material and physical resources efficiently and effectively. Perform clinical nursing practice in accordance with the scope of practice and nursing standards as determined by the hospital.
<u>ENQUIRIES</u>	:	Ms N Mthitshana Tel No: 043 709 2487/2532
<u>POST 26/168</u>	:	<u>PROFESSIONAL NURSE SPECIALTY (ICU) GRADE 1-2 REF NO: ECHEALTH/PROFS/FTH/01/06/2018</u>
<u>SALARY</u>	:	R362 559 – R548 436 per annum (OSD) Grade 1: R362 559 – R420 318 per annum (OSD) Grade 2: R445 917 – R548 436 per annum (OSD)
<u>CENTRE REQUIREMENTS</u>	:	Buffalo City Metro, Frere Tertiary Hospital Basic R425 qualification (i.e. Degree /Diploma in Nursing) or equivalent qualification that allows registration with the SANC as a Professional Nurse plus a post basic nursing qualification with duration of at least 1 year in Intensive Nursing Science accredited in terms of Government Notice R212 with the SANC. Current registration with the SANC as a Professional Nurse. Grade 1: A minimum of 4 years appropriate/recognize experience in nursing after registration as Professional Nurse with the SANC in General Nursing. Grade 2: A Minimum of fourteen (14) years appropriate / recognisable experience in Nursing after registration as a Professional Nurse with the SANC in General Nursing. At least 10 years of the period referred to above must be appropriate/recognisable experience in the specific specialty after obtaining the 1 year post basic qualification in the relevant specialty.
<u>DUTIES</u>	:	Provide direction and supervision for the implementation of the nursing plan (clinical practice/quality patient care). Implement standards, practices, criteria and indicators for quality nursing (quality practice). Practice nursing and health care in accordance with laws and regulations relevant to nursing and health care. Maintain a constructive working relationship with nursing and other stakeholders. Utilize human, material and physical resources efficiently and effectively. Perform clinical nursing practice in accordance with the scope of practice and nursing standards as determined by the hospital.
<u>ENQUIRIES</u>	:	Ms N Mthitshana Tel No: 043 709 2487/2532
<u>POST 26/169</u>	:	<u>PROFESSIONAL NURSE SPECIALTY GRADE 1-2 REF NO: ECHEALTH/PROFS/MDZH/01/06/2018 (X7 POSTS)</u>
<u>SALARY</u>	:	R362 559 – R548 436 per annum (OSD) Grade 1: R362 559 – R420 318 per annum (OSD) Grade 2: R445 917 – R548 436 per annum (OSD)
<u>CENTRE REQUIREMENTS</u>	:	Alfred Nzo District, Madzikane KaZulu Hospital Basic R425 qualification (i.e. Degree /Diploma in Nursing) or equivalent qualification that allows registration with the SANC as a Professional Nurse plus a post basic nursing qualification with duration of at least 1 year in Advanced Midwifery and Neonatology Nursing Science/Paediatric Nursing Science/Operating Theatre Nursing Science accredited with SANC. Current registration with the SANC as a Professional Nurse. Grade 1: A minimum of 4 years appropriate/recognize experience in nursing after registration as Professional Nurse with the SANC in General Nursing. Grade 2: A Minimum of fourteen (14) years appropriate / recognisable experience in Nursing after registration as a Professional Nurse with the SANC in General Nursing. At least 10 years of the period referred to above must be appropriate/recognisable experience in the specific specialty after obtaining the 1 year post basic qualification in the relevant specialty.
<u>DUTIES</u>	:	Provide direction and supervision for the implementation of the nursing plan (clinical practice/quality patient care). Implement standards, practices, criteria and indicators for quality nursing (quality practice). Practice nursing and health care in accordance with laws and regulations relevant to nursing and health care. Maintain a constructive working relationship with nursing and other stakeholders. Utilize human, material and physical resources efficiently and

		effectively. Perform clinical nursing practice in accordance with the scope of practice and nursing standards as determined by the hospital. Mr Sigola Tel No: 039 255 8200/11/12
<u>ENQUIRIES</u>	:	
<u>POST 26/170</u>	:	<u>PROFESSIONAL NURSE SPECIALTY GRADE 1-2 REF NO: ECHEALTH/PROFS/STPH/01/06/2018</u>
<u>SALARY</u>	:	R362 559 – R548 436 per annum (OSD) Grade 1: R362 559 – R420 318 per annum (OSD) Grade 2: R445 917 – R548 436 per annum (OSD)
<u>CENTRE REQUIREMENTS</u>	:	Alfred Nzo District, St Patricks Hospital Basic R425 qualification (i.e. Degree /Diploma in Nursing) or equivalent qualification that allows registration with the SANC as a Professional Nurse plus a post basic nursing qualification with duration of at least 1 year in Advanced Midwifery and Neonatology Nursing Science/Paediatric Nursing Science/Operating Theatre Nursing Science accredited with SANC. Current registration with the SANC as a Professional Nurse. Grade 1: A minimum of 4 years appropriate/recognize experience in nursing after registration as Professional Nurse with the SANC in General Nursing. Grade 2: A Minimum of fourteen (14) years appropriate / recognisable experience in Nursing after registration as a Professional Nurse with the SANC in General Nursing. At least 10 years of the period referred to above must be appropriate/recognisable experience in the specific specialty after obtaining the 1 year post basic qualification in the relevant specialty.
<u>DUTIES</u>	:	Provide direction and supervision for the implementation of the nursing plan (clinical practice/quality patient care).Implement standards, practices, criteria and indicators for quality nursing (quality practice). Practice nursing and health care in accordance with laws and regulations relevant to nursing and health care. Maintain a constructive working relationship with nursing and other stakeholders. Utilize human, material and physical resources efficiently and effectively. Perform clinical nursing practice in accordance with the scope of practice and nursing standards as determined by the hospital.
<u>ENQUIRIES</u>	:	Ms Jafta Tel No: 039 251 0236
<u>POST 26/171</u>	:	<u>PROFESSIONAL NURSE SPECIALTY GRADE 1-2 REF NO: ECHEALTH/PROFS/TBH/01/06/2018 (X9 POSTS)</u>
<u>SALARY</u>	:	R362 559 – R548 436 per annum (OSD) Grade 1: R362 559 – R420 318 per annum (OSD) Grade 2: R445 917 – R548 436 per annum (OSD)
<u>CENTRE REQUIREMENTS</u>	:	Alfred Nzo District, Taylor Bequest Hospital (Matatiele) Basic R425 qualification (i.e. Degree /Diploma in Nursing) or equivalent qualification that allows registration with the SANC as a Professional Nurse plus a post basic nursing qualification with duration of at least 1 year in Advanced Midwifery and Neonatology Nursing Science/Paediatric Nursing Science/Operating Theatre Nursing Science accredited with SANC. Current registration with the SANC as a Professional Nurse. Grade 1: A minimum of 4 years appropriate/recognize experience in nursing after registration as Professional Nurse with the SANC in General Nursing. Grade 2: A Minimum of fourteen (14) years appropriate / recognisable experience in Nursing after registration as a Professional Nurse with the SANC in General Nursing. At least 10 years of the period referred to above must be appropriate/recognisable experience in the specific specialty after obtaining the 1 year post basic qualification in the relevant specialty.
<u>DUTIES</u>	:	Provide direction and supervision for the implementation of the nursing plan (clinical practice/quality patient care).Implement standards, practices, criteria and indicators for quality nursing (quality practice). Practice nursing and health care in accordance with laws and regulations relevant to nursing and health care. Maintain a constructive working relationship with nursing and other stakeholders. Utilize human, material and physical resources efficiently and effectively. Perform clinical nursing practice in accordance with the scope of practice and nursing standards as determined by the hospital.
<u>ENQUIRIES</u>	:	Mr Khohliso Tel No: 039 737 3107

POST 26/172 : **PROFESSIONAL NURSE SPECIALTY GRADE 1-2 REF NO: ECHEALTH/PROFS/BH/01/06/2018 (X8 POSTS)**

SALARY : R362 559 – R548 436 per annum (OSD)
Grade 1: R362 559 – R420 318 per annum (OSD)
Grade 2: R445 917 – R548 436 per annum (OSD)

CENTRE REQUIREMENTS : Amathole District, Butterworth Hospital
Basic R425 qualification (i.e. Degree /Diploma in Nursing) or equivalent qualification that allows registration with the SANC as a Professional Nurse plus a post basic nursing qualification with duration of at least 1 year in Advanced Midwifery and Neonatology Nursing Science/Paediatric Nursing Science/Operating Theatre Nursing Science accredited with SANC. Current registration with the SANC as a Professional Nurse. **Grade 1:** A minimum of 4 years appropriate/recognize experience in nursing after registration as Professional Nurse with the SANC in General Nursing. **Grade 2:** A Minimum of fourteen (14) years appropriate / recognisable experience in Nursing after registration as a Professional Nurse with the SANC in General Nursing. At least 10 years of the period referred to above must be appropriate/recognisable experience in the specific specialty after obtaining the 1 year post basic qualification in the relevant specialty.

DUTIES : Provide direction and supervision for the implementation of the nursing plan (clinical practice/quality patient care). Implement standards, practices, criteria and indicators for quality nursing (quality practice). Practice nursing and health care in accordance with laws and regulations relevant to nursing and health care. Maintain a constructive working relationship with nursing and other stakeholders. Utilize human, material and physical resources efficiently and effectively. Perform clinical nursing practice in accordance with the scope of practice and nursing standards as determined by the hospital.

ENQUIRIES : Ms P Mtshemla Tel No: 047 401 9000

POST 26/173 : **PROFESSIONAL NURSE SPECIALTY GRADE 1-2 REF NO: ECHEALTH/PROFS/MH/01/06/2018 (X15 POSTS)**

SALARY : R362 559 – R548 436 per annum (OSD)
Grade 1: R362 559 – R420 318 per annum (OSD)
Grade 2: R445 917 – R548 436 per annum (OSD)

CENTRE REQUIREMENTS : Amathole District, Madwaleni Hospital
Basic R425 qualification (i.e. Degree /Diploma in Nursing) or equivalent qualification that allows registration with the SANC as a Professional Nurse plus a post basic nursing qualification with duration of at least 1 year in Advanced Midwifery and Neonatology Nursing Science/Paediatric Nursing Science/Operating Theatre Nursing Science accredited with SANC. Current registration with the SANC as a Professional Nurse. **Grade 1:** A minimum of 4 years appropriate/recognize experience in nursing after registration as Professional Nurse with the SANC in General Nursing. **Grade 2:** A Minimum of fourteen (14) years appropriate / recognisable experience in Nursing after registration as a Professional Nurse with the SANC in General Nursing. At least 10 years of the period referred to above must be appropriate/recognisable experience in the specific specialty after obtaining the 1 year post basic qualification in the relevant specialty.

DUTIES : Provide direction and supervision for the implementation of the nursing plan (clinical practice/quality patient care). Implement standards, practices, criteria and indicators for quality nursing (quality practice). Practice nursing and health care in accordance with laws and regulations relevant to nursing and health care. Maintain a constructive working relationship with nursing and other stakeholders. Utilize human, material and physical resources efficiently and effectively. Perform clinical nursing practice in accordance with the scope of practice and nursing standards as determined by the hospital.

ENQUIRIES : Mr Mfenguza Tel No: 047 573 8900/1/2

POST 26/174 : **PROFESSIONAL NURSE SPECIALTY GRADE 1-2 REF NO: ECHEALTH/PROFS/VICH/01/06/2018 (X12 POSTS)**

SALARY : R362 559 – R548 436 per annum (OSD)
Grade 1: R362 559 – R420 318 per annum (OSD)
Grade 2: R445 917 – R548 436 per annum (OSD)

CENTRE : Amathole District, Victoria Hospital

<u>REQUIREMENTS</u>	:	Basic R425 qualification (i.e. Degree /Diploma in Nursing) or equivalent qualification that allows registration with the SANC as a Professional Nurse plus a post basic nursing qualification with duration of at least 1 year in Advanced Midwifery and Neonatology Nursing Science/Paediatric Nursing Science/Operating Theatre Nursing Science accredited with SANC. Current registration with the SANC as a Professional Nurse. Grade 1: A minimum of 4 years appropriate/recognize experience in nursing after registration as Professional Nurse with the SANC in General Nursing. Grade 2: A Minimum of fourteen (14) years appropriate / recognisable experience in Nursing after registration as a Professional Nurse with the SANC in General Nursing. At least 10 years of the period referred to above must be appropriate/recognisable experience in the specific specialty after obtaining the 1 year post basic qualification in the relevant specialty.
<u>DUTIES</u>	:	Provide direction and supervision for the implementation of the nursing plan (clinical practice/quality patient care).Implement standards, practices, criteria and indicators for quality nursing (quality practice). Practice nursing and health care in accordance with laws and regulations relevant to nursing and health care. Maintain a constructive working relationship with nursing and other stakeholders. Utilize human, material and physical resources efficiently and effectively. Perform clinical nursing practice in accordance with the scope of practice and nursing standards as determined by the hospital.
<u>ENQUIRIES</u>	:	Ms Mangesi Tel No: 040 653 1141
<u>POST 26/175</u>	:	<u>PROFESSIONAL NURSE SPECIALTY GRADE 1-2 REF NO: ECHEALTH/PROFS/ASH/01/06/2018 (X10 POSTS)</u>
<u>SALARY</u>	:	R362 559 – R548 436 per annum (OSD) Grade 1: R362 559 – R420 318 per annum (OSD) Grade 2: R445 917 – R548 436 per annum (OSD)
<u>CENTRE REQUIREMENTS</u>	:	Chris Hani District, All Saints Hospital
<u>REQUIREMENTS</u>	:	Basic R425 qualification (i.e. Degree /Diploma in Nursing) or equivalent qualification that allows registration with the SANC as a Professional Nurse plus a post basic nursing qualification with duration of at least 1 year in Advanced Midwifery and Neonatology Nursing Science/Paediatric Nursing Science/Operating Theatre Nursing Science accredited with SANC. Current registration with the SANC as a Professional Nurse. Grade 1: A minimum of 4 years appropriate/recognize experience in nursing after registration as Professional Nurse with the SANC in General Nursing. Grade 2: A Minimum of fourteen (14) years appropriate / recognisable experience in Nursing after registration as a Professional Nurse with the SANC in General Nursing. At least 10 years of the period referred to above must be appropriate/recognisable experience in the specific specialty after obtaining the 1 year post basic qualification in the relevant specialty.
<u>DUTIES</u>	:	Provide direction and supervision for the implementation of the nursing plan (clinical practice/quality patient care).Implement standards, practices, criteria and indicators for quality nursing (quality practice). Practice nursing and health care in accordance with laws and regulations relevant to nursing and health care. Maintain a constructive working relationship with nursing and other stakeholders. Utilize human, material and physical resources efficiently and effectively. Perform clinical nursing practice in accordance with the scope of practice and nursing standards as determined by the hospital.
<u>ENQUIRIES</u>	:	Ms NP Gcaza –Tel No: 047 548 4104.
<u>POST 26/176</u>	:	<u>PROFESSIONAL NURSE SPECIALTY GRADE 1-2 REF NO: ECHEALTH/PROFS/CH/01/06/2018 (X11 POSTS)</u>
<u>SALARY</u>	:	R362 559 – R548 436 per annum (OSD) Grade 1: R362 559 – R420 318 per annum (OSD) Grade 2: R445 917 – R548 436 per annum (OSD)
<u>CENTRE REQUIREMENTS</u>	:	Chris Hani District, Cradock Hospital
<u>REQUIREMENTS</u>	:	Basic R425 qualification (i.e. Degree /Diploma in Nursing) or equivalent qualification that allows registration with the SANC as a Professional Nurse plus a post basic nursing qualification with duration of at least 1 year in Advanced Midwifery and Neonatology Nursing Science/Paediatric Nursing Science/Operating Theatre Nursing Science accredited with SANC. Current registration with the SANC as a Professional Nurse. Grade 1: A minimum of 4 years appropriate/recognize experience in nursing after registration as

		Professional Nurse with the SANC in General Nursing. Grade 2: A Minimum of fourteen (14) years appropriate / recognisable experience in Nursing after registration as a Professional Nurse with the SANC in General Nursing. At least 10 years of the period referred to above must be appropriate/recognisable experience in the specific specialty after obtaining the 1 year post basic qualification in the relevant specialty.
<u>DUTIES</u>	:	Provide direction and supervision for the implementation of the nursing plan (clinical practice/quality patient care). Implement standards, practices, criteria and indicators for quality nursing (quality practice). Practice nursing and health care in accordance with laws and regulations relevant to nursing and health care. Maintain a constructive working relationship with nursing and other stakeholders. Utilize human, material and physical resources efficiently and effectively. Perform clinical nursing practice in accordance with the scope of practice and nursing standards as determined by the hospital.
<u>ENQUIRIES</u>	:	Ms Danster Tel No: 048 881 2123
<u>POST 26/177</u>	:	<u>PROFESSIONAL NURSE SPECIALTY GRADE 1-2 REF NO: ECHEALTH/PROFS/ANH/01/06/2018 (X9 POSTS)</u>
<u>SALARY</u>	:	R362 559 – R548 436 per annum (OSD) Grade 1: R362 559 – R420 318 per annum (OSD) Grade 2: R445 917 – R548 436 per annum (OSD)
<u>CENTRE REQUIREMENTS</u>	:	Joe Gqabi District, Aliwal North Hospital
	:	Basic R425 qualification (i.e. Degree /Diploma in Nursing) or equivalent qualification that allows registration with the SANC as a Professional Nurse plus a post basic nursing qualification with duration of at least 1 year in Advanced Midwifery and Neonatology Nursing Science/Paediatric Nursing Science/Operating Theatre Nursing Science accredited with SANC. Current registration with the SANC as a Professional Nurse. Grade 1: A minimum of 4 years appropriate/recognize experience in nursing after registration as Professional Nurse with the SANC in General Nursing. Grade 2: A Minimum of fourteen (14) years appropriate / recognisable experience in Nursing after registration as a Professional Nurse with the SANC in General Nursing. At least 10 years of the period referred to above must be appropriate/recognisable experience in the specific specialty after obtaining the 1 year post basic qualification in the relevant specialty.
<u>DUTIES</u>	:	Provide direction and supervision for the implementation of the nursing plan (clinical practice/quality patient care). Implement standards, practices, criteria and indicators for quality nursing (quality practice). Practice nursing and health care in accordance with laws and regulations relevant to nursing and health care. Maintain a constructive working relationship with nursing and other stakeholders. Utilize human, material and physical resources efficiently and effectively. Perform clinical nursing practice in accordance with the scope of practice and nursing standards as determined by the hospital.
<u>ENQUIRIES</u>	:	Mr JS Ndzinde Tel No: 051 633 9629
<u>POST 26/178</u>	:	<u>PROFESSIONAL NURSE SPECIALTY GRADE 1-2 REF NO: ECHEALTH/PROFS/EH/01/06/2018 (X6 POSTS)</u>
<u>SALARY</u>	:	R362 559 – R548 436 per annum (OSD) Grade 1: R362 559 – R420 318 per annum (OSD) Grade 2: R445 917 – R548 436 per annum (OSD)
<u>CENTRE REQUIREMENTS</u>	:	Joe Gqabi District, Empilisweni Hospital
	:	Basic R425 qualification (i.e. Degree /Diploma in Nursing) or equivalent qualification that allows registration with the SANC as a Professional Nurse plus a post basic nursing qualification with duration of at least 1 year in Advanced Midwifery and Neonatology Nursing Science/Paediatric Nursing Science/Operating Theatre Nursing Science accredited with SANC. Current registration with the SANC as a Professional Nurse. Grade 1: A minimum of 4 years appropriate/recognize experience in nursing after registration as Professional Nurse with the SANC in General Nursing. Grade 2: A Minimum of fourteen (14) years appropriate / recognisable experience in Nursing after registration as a Professional Nurse with the SANC in General Nursing. At least 10 years of the period referred to above must be appropriate/recognisable experience in the specific specialty after obtaining the 1 year post basic qualification in the relevant specialty.

- DUTIES** : Provide direction and supervision for the implementation of the nursing plan (clinical practice/quality patient care).Implement standards, practices, criteria and indicators for quality nursing (quality practice). Practice nursing and health care in accordance with laws and regulations relevant to nursing and health care. Maintain a constructive working relationship with nursing and other stakeholders. Utilize human, material and physical resources efficiently and effectively. Perform clinical nursing practice in accordance with the scope of practice and nursing standards as determined by the hospital.
- ENQUIRIES** : Mr Ndzinde Tel No: 051 633 9629
- POST 26/179** : **PROFESSIONAL NURSE SPECIALTY GRADE 1-2 REF NO: ECHEALTH/PROFS/UPH/01/06/2018 (X6 POSTS)**
- SALARY** : R362 559 – R548 436 per annum (OSD)
Grade 1: R362 559 – R420 318 per annum (OSD)
Grade 2: R445 917 – R548 436 per annum (OSD)
- CENTRE REQUIREMENTS** : Nelson Mandela Metro District, Uitenhage Provincial Hospital
Basic R425 qualification (i.e. Degree /Diploma in Nursing) or equivalent qualification that allows registration with the SANC as a Professional Nurse plus a post basic nursing qualification with duration of at least 1 year in Advanced Midwifery and Neonatology Nursing Science/Paediatric Nursing Science/Operating Theatre Nursing Science accredited with SANC. Current registration with the SANC as a Professional Nurse. **Grade 1:** A minimum of 4 years appropriate/recognize experience in nursing after registration as Professional Nurse with the SANC in General Nursing. **Grade 2:** A Minimum of fourteen (14) years appropriate / recognisable experience in Nursing after registration as a Professional Nurse with the SANC in General Nursing. At least 10 years of the period referred to above must be appropriate/recognisable experience in the specific specialty after obtaining the 1 year post basic qualification in the relevant specialty.
- DUTIES** : Provide direction and supervision for the implementation of the nursing plan (clinical practice/quality patient care).Implement standards, practices, criteria and indicators for quality nursing (quality practice). Practice nursing and health care in accordance with laws and regulations relevant to nursing and health care. Maintain a constructive working relationship with nursing and other stakeholders. Utilize human, material and physical resources efficiently and effectively. Perform clinical nursing practice in accordance with the scope of practice and nursing standards as determined by the hospital.
- ENQUIRIES** : Mr P Oosthuizen Tel No: 041 995 1129
- POST 26/180** : **PROFESSIONAL NURSE SPECIALTY GRADE 1-2 REF NO: ECHEALTH/PROFS/HCH/01/06/2018 (X9 POSTS)**
- SALARY** : R362 559 – R548 436 per annum (OSD)
Grade 1: R362 559 – R420 318 per annum (OSD)
Grade 2: R445 917 – R548 436 per annum (OSD)
- CENTRE REQUIREMENTS** : OR Tambo District, Holy Cross Hospital
Basic R425 qualification (i.e. Degree /Diploma in Nursing) or equivalent qualification that allows registration with the SANC as a Professional Nurse plus a post basic nursing qualification with duration of at least 1 year in Advanced Midwifery and Neonatology Nursing Science/Paediatric Nursing Science/Operating Theatre Nursing Science accredited with SANC. Current registration with the SANC as a Professional Nurse. **Grade 1:** A minimum of 4 years appropriate/recognize experience in nursing after registration as Professional Nurse with the SANC in General Nursing. **Grade 2:** A Minimum of fourteen (14) years appropriate / recognisable experience in Nursing after registration as a Professional Nurse with the SANC in General Nursing. At least 10 years of the period referred to above must be appropriate/recognisable experience in the specific specialty after obtaining the 1 year post basic qualification in the relevant specialty.
- DUTIES** : Provide direction and supervision for the implementation of the nursing plan (clinical practice/quality patient care).Implement standards, practices, criteria and indicators for quality nursing (quality practice). Practice nursing and health care in accordance with laws and regulations relevant to nursing and health care. Maintain a constructive working relationship with nursing and other stakeholders. Utilize human, material and physical resources efficiently and

		effectively. Perform clinical nursing practice in accordance with the scope of practice and nursing standards as determined by the hospital. Ms Nompandana – Tel No: 039 252 2026/8.
<u>ENQUIRIES</u>	:	
<u>POST 26/181</u>	:	<u>PROFESSIONAL NURSE SPECIALTY GRADE 1-2 REF NO: ECHEALTH/PROFS/MMH/01/06/2018 (X14 POSTS)</u>
<u>SALARY</u>	:	R362 559 – R548 436 per annum (OSD) Grade 1: R362 559 – R420 318 per annum (OSD) Grade 2: R445 917 – R548 436 per annum (OSD)
<u>CENTRE REQUIREMENTS</u>	:	OR Tambo District, Malizo Mpehle Hospital Basic R425 qualification (i.e. Degree /Diploma in Nursing) or equivalent qualification that allows registration with the SANC as a Professional Nurse plus a post basic nursing qualification with duration of at least 1 year in Advanced Midwifery and Neonatology Nursing Science/Paediatric Nursing Science/Operating Theatre Nursing Science accredited with SANC. Current registration with the SANC as a Professional Nurse. Grade 1: A minimum of 4 years appropriate/recognize experience in nursing after registration as Professional Nurse with the SANC in General Nursing. Grade 2: A Minimum of fourteen (14) years appropriate / recognisable experience in Nursing after registration as a Professional Nurse with the SANC in General Nursing. At least 10 years of the period referred to above must be appropriate/recognisable experience in the specific specialty after obtaining the 1 year post basic qualification in the relevant specialty.
<u>DUTIES</u>	:	Provide direction and supervision for the implementation of the nursing plan (clinical practice/quality patient care).Implement standards, practices, criteria and indicators for quality nursing (quality practice). Practice nursing and health care in accordance with laws and regulations relevant to nursing and health care. Maintain a constructive working relationship with nursing and other stakeholders. Utilize human, material and physical resources efficiently and effectively. Perform clinical nursing practice in accordance with the scope of practice and nursing standards as determined by the hospital.
<u>ENQUIRIES</u>	:	Ms Makalima Tel No: 047 542 6300
<u>POST 26/182</u>	:	<u>PROFESSIONAL NURSE SPECIALTY GRADE 1-2 REF NO: ECHEALTH/PROFS/STBH/01/06/2018 (X9 POSTS)</u>
<u>SALARY</u>	:	R362 559 – R548 436 per annum (OSD) Grade 1: R362 559 – R420 318 per annum (OSD) Grade 2: R445 917 – R548 436 per annum (OSD)
<u>CENTRE REQUIREMENTS</u>	:	OR Tambo District, St Barbanas Hospital Basic R425 qualification (i.e. Degree /Diploma in Nursing) or equivalent qualification that allows registration with the SANC as a Professional Nurse plus a post basic nursing qualification with duration of at least 1 year in Advanced Midwifery and Neonatology Nursing Science/Paediatric Nursing Science/Operating Theatre Nursing Science accredited with SANC. Current registration with the SANC as a Professional Nurse. Grade 1: A minimum of 4 years appropriate/recognize experience in nursing after registration as Professional Nurse with the SANC in General Nursing. Grade 2: A Minimum of fourteen (14) years appropriate / recognisable experience in Nursing after registration as a Professional Nurse with the SANC in General Nursing. At least 10 years of the period referred to above must be appropriate/recognisable experience in the specific specialty after obtaining the 1 year post basic qualification in the relevant specialty.
<u>DUTIES</u>	:	Provide direction and supervision for the implementation of the nursing plan (clinical practice/quality patient care).Implement standards, practices, criteria and indicators for quality nursing (quality practice). Practice nursing and health care in accordance with laws and regulations relevant to nursing and health care. Maintain a constructive working relationship with nursing and other stakeholders. Utilize human, material and physical resources efficiently and effectively. Perform clinical nursing practice in accordance with the scope of practice and nursing standards as determined by the clinic.
<u>ENQUIRIES</u>	:	Ms U Toni – Tel No: 047 555 5300
<u>POST 26/183</u>	:	<u>RADIOGRAPHER GRADE 1 REF NO: ECHEALTH/RGR/GRH/01/06/2018</u>
<u>SALARY</u>	:	R300 828 – R342 357per annum (OSD)

<u>CENTRE</u>	:	Buffalo City Metro, Grey Hospital
<u>REQUIREMENTS</u>	:	Appropriate qualification that allows registration with Health Professional Council of South Africa as a Diagnostic Radiographer.
<u>DUTIES</u>	:	Co-ordinate and undertake radiographic procedures efficiently. Play a key role in compilation of protocols for effective service delivery. Assist in / perform complex procedures. Provide professional advice on radiographic and radiation related matters. Perform quality control procedures. Ensure the objectives of Batho Pele and Patient Rights are met. Complete all prescribed and implemented quality and procedure forms and tablets for record keeping. Perform clinical radiography work while ensuring quality service delivery and radiation protection on patients assessing benefit medical examinations at the District Hospital. Register patients as and when X-Rays are performed.
<u>ENQUIRIES</u>	:	Ms Phillip Tel No: 043 643 3304
<u>POST 26/184</u>	:	<u>CASE MANAGER – REF NO: ECHEALTH/CLINA/MRH/01/06/2018</u>
<u>SALARY</u>	:	R299 709 – R353 043 per annum (Level 08)
<u>CENTRE</u>	:	OR Tambo District, Mthatha Regional Hospital
<u>REQUIREMENTS</u>	:	Basic qualification accredited with SNC in terms of government Notice 425 (i.e Diploma/Degree in Nursing) or equivalent qualification that allows registration with the SANC as a Professional Nurse. Computer literacy. Knowledge of National Health Prescripts. Ability to work with multidisciplinary team. Participate in quality improvement programs. Excellent written and verbal communication and interpersonal relation skills. Service delivery innovation in line with Batho Pele and National Core Standards. Good verbal and written communication skills.
<u>DUTIES</u>	:	Provide quality nursing care with the scope of practice. Implement relevant legislation. Functions as member of multidisciplinary team. Provide 24 hour services (shift worker). Utilize human, material and physical resources efficiently and effectively.
<u>ENQUIRIES</u>	:	Ms Mkhosi Tel No: 047 502 4143/4008.
<u>POST 26/185</u>	:	<u>CLINICAL ASSOCIATE – REF NO. ECHEALTH/CLINA/VH/01/06/2018 (X2 POSTS)</u>
<u>SALARY</u>	:	R242 475 – R285 630 per annum (Level 07)
<u>CENTRE</u>	:	Amathole District, Victoria Hospital
<u>REQUIREMENTS</u>	:	Bachelor of Clinical Medical Practice (BCMP). Current registration with medical and dental board of HPCSA as clinical associates. Knowledge and experience of clinical guidelines and protocols of leading diseases. Good communication skills (both written and verbal).
<u>DUTIES</u>	:	Perform patient consultation across all ages in a District Hospital. Apply clinical reasoning in the assessment and of patient. Provide emergency care when need arises. Perform investigative and therapeutic procedures appropriate for District Hospital. Prescribed appropriate medication within the scope of practice. Facilitate communication and provide basic counselling. Integrate understanding of family, community and health system in practice.
<u>ENQUIRIES</u>	:	Ms L Mangesi Tel No: 040 653 1141
<u>POST 26/186</u>	:	<u>PROFESSIONAL NURSE GENERAL GRADE 1-3 REF NO: ECHEALTH/PROFG/TOWH/01/06/2018 (X5 POSTS)</u>
<u>SALARY</u>	:	R241 908 – R459 294 per annum (OSD) Grade 1: R241 908 – R280 437 per annum (OSD) Grade 2: R297 516 – R343 296 per annum (OSD) Grade 3: R362 559 – R459 294 per annum (OSD)
<u>CENTRE</u>	:	Amathole District, Tower Hospital
<u>REQUIREMENTS</u>	:	Basic R425 qualification (i.e. Degree/Diploma) in Nursing or equivalent qualification that allows registration with the SANC as a Professional Nurse. Proof of current registration. Grade 1: No experience required, Grade 2: Minimum of ten (10) years appropriate / recognisable experience in Nursing after registration as a Professional Nurse with the SANC in General Nursing. Grade 3: Minimum of twenty (20) years appropriate / recognisable experience in Nursing after registration as a Professional Nurse with the SANC in General Nursing.
<u>DUTIES</u>	:	Execute duties and functions with proficiency within prescripts of the applicable legislation. Provide safe therapeutic environment. Monitor patient

activities. Perform standard procedures in terms of policies and procedures. Adopt multidisciplinary approach to promote holistic patient/client care. Maintain clinical competence by ensuring that scientific principles of nursing care is implemented. Maintain accurate and complete patient records. Maintain client satisfaction through quality service innovation and professional nursing care by upholding the Batho Pele principles and patient's rights. To ensure efficient and effective utilisation of resources. Render quality nursing care to patients to take overall management of the unit in the absence of the Operational Manager. Evaluate staff performance adhering to the set standards of the (EPMDS). Motivate, coach and mentor staff. Management and control of scheduled drugs. Required to work day and night duty. Any other duties as required by the supervisor.

ENQUIRIES : Mrs V Whitecross Tel No: 046 645 5008

POST 26/187 : **PROFESSIONAL NURSE GENERAL GRADE 1-3 REF NO: ECHEALTH/PNG/GRH/01/06/2018 (X4 POSTS)**

SALARY : R241 908 – R459 294 per annum (OSD)
Grade 1: R241 908 – R280 437 per annum (OSD)
Grade 2: R297 516 – R343 296 per annum (OSD)
Grade 3: R362 559 – R459 294 per annum (OSD)

CENTRE REQUIREMENTS : Buffalo City Metro, Grey Hospital
Basic R425 qualification (i.e. Degree/Diploma) in Nursing or equivalent qualification that allows registration with the SANC as a Professional Nurse. Proof of current registration. **Grade 1:** No experience required, **Grade 2:** Minimum of ten (10) years appropriate / recognisable experience in Nursing after registration as a Professional Nurse with the SANC in General Nursing. **Grade 3:** Minimum of twenty (20) years appropriate / recognisable experience in Nursing after registration as a Professional Nurse with the SANC in General Nursing.

DUTIES : Execute duties and functions with proficiency within prescripts of the applicable legislation. Provide safe therapeutic environment. Monitor patient activities. Perform standard procedures in terms of policies and procedures. Adopt multidisciplinary care approach to promote holistic patient/client care. Maintain clinical competence by ensuring that scientific principles of nursing care is implemented. Maintain accurate and complete patient records. Maintain client satisfaction through quality service innovation and professional nursing care by upholding the Batho Pele principles and patient's rights. To ensure efficient and effective utilisation of resources. Render quality nursing care to patients to take overall management of the unit in the absence of the Operational Manager. Evaluate staff performance adhering to the set standards of the (EPMDS). Motivate, coach and mentor staff. Management and control of scheduled drugs. Required to work day and night duty. Any other duties as required by the supervisor.

ENQUIRIES : Ms Phillip Tel No: 043 643 3304

POST 26/188 : **PROFESSIONAL NURSE GENERAL GRADE 1-3 REF NO: ECHEALTH/BCMHD/GH01/06/2018**

SALARY : R241 908 – R459 294 per annum (OSD)
Grade 1: R241 908 – R280 437 per annum (OSD)
Grade 2: R297 516 – R343 296 per annum (OSD)
Grade 3: R362 559 – R459 294 per annum (OSD)

CENTRE REQUIREMENTS : Buffalo City Metro, Mpongo Clinic
Basic R425 qualification (i.e. Degree/Diploma) in Nursing or equivalent qualification that allows registration with the SANC as a Professional Nurse. Proof of current registration. **Grade 1:** No experience required, **Grade 2:** Minimum of ten (10) years appropriate / recognisable experience in Nursing after registration as a Professional Nurse with the SANC in General Nursing. **Grade 3:** Minimum of twenty (20) years appropriate / recognisable experience in Nursing after registration as a Professional Nurse with the SANC in General Nursing.

DUTIES : Execute duties and functions with proficiency within prescripts of the applicable legislation. Provide safe therapeutic environment. Monitor patient activities. Perform standard procedures in terms of policies and procedures. Adopt multidisciplinary approach to promote holistic patient/client care. Maintain clinical competence by ensuring that scientific principles of nursing

care is implemented. Maintain accurate and complete patient records. Maintain client satisfaction through quality service innovation and professional nursing care by upholding the Batho Pele principles and patient's rights. To ensure efficient and effective utilisation of resources. Render quality nursing care to patients to take overall management of the unit in the absence of the Operational Manager. Evaluate staff performance adhering to the set standards of the (EPMDS). Motivate, coach and mentor staff. Management and control of scheduled drugs. Required to work day and night duty. Any other duties as required by the supervisor.

ENQUIRIES : Ms Hlulani Tel. No: 043 7433 006/057

POST 26/189 : **PROFESSIONAL NURSE GENERAL GRADE 1-3 REF NO: ECHEALTH/PN/ASH/01/06/2018**

SALARY : R241 908 – R459 294 per annum (OSD)
Grade 1: R241 908 – R280 437 per annum (OSD)
Grade 2: R297 516 – R343 296 per annum (OSD)
Grade 3: R362 559 – R459 294 per annum (OSD)

CENTRE REQUIREMENTS : Chris Hani District, All Saints Hospital
Basic R425 qualification (i.e. Degree/Diploma) in Nursing or equivalent qualification that allows registration with the SANC as a Professional Nurse. Proof of current registration. **Grade 1:** No experience required. **Grade 2:** Minimum of ten (10) years appropriate / recognisable experience in Nursing after registration as a Professional Nurse with the SANC in General Nursing. **Grade 3:** Minimum of twenty (20) years appropriate / recognisable experience in Nursing after registration as a Professional Nurse with the SANC in General Nursing.

DUTIES : Execute duties and functions with proficiency within prescripts of the applicable legislation. Provide safe therapeutic environment. Monitor patient activities. Perform standard procedures in terms of policies and procedures. Adopt multidisciplinary approach to promote holistic patient/client care. Maintain clinical competence by ensuring that scientific principles of nursing care is implemented. Maintain accurate and complete patient records. Maintain client satisfaction through quality service innovation and professional nursing care by upholding the Batho Pele principles and patient's rights. To ensure efficient and effective utilisation of resources. Render quality nursing care to patients to take overall management of the unit in the absence of the Operational Manager. Evaluate staff performance adhering to the set standards of the (EPMDS). Motivate, coach and mentor staff. Management and control of scheduled drugs. Required to work day and night duty. Any other duties as required by the supervisor.

ENQUIRIES : Ms NP Gcaza –Tel No: 047 548 4104

POST 26/190 : **PROFESSIONAL NURSE GENERAL GRADE 1-3 REF NO: ECHEALTH/PROFG/MMMH/01/05/2018 (X5 POSTS)**

SALARY : R241 908 – R459 294 per annum (OSD)
Grade 1: R241 908 – R280 437 per annum (OSD)
Grade 2: R297 516 – R343 296 per annum (OSD)
Grade 3: R362 559 – R459 294 per annum (OSD)

CENTRE REQUIREMENTS : OR Tambo District, Dr Malizo Mpehle Memorial Hospital
Basic R425 qualification (i.e. Degree/Diploma) in Nursing or equivalent qualification that allows registration with the SANC as a Professional Nurse. Proof of current registration. **Grade 1:** No experience required, **Grade 2:** Minimum of ten (10) years appropriate / recognisable experience in Nursing after registration as a Professional Nurse with the SANC in General Nursing. **Grade 3:** Minimum of twenty (20) years appropriate / recognisable experience in Nursing after registration as a Professional Nurse with the SANC in General Nursing.

DUTIES : Execute duties and functions with proficiency within prescripts of the applicable legislation. Provide safe therapeutic environment. Monitor patient activities. Perform standard procedures in terms of policies and procedures. Adopt multidisciplinary approach to promote holistic patient/client care. Maintain clinical competence by ensuring that scientific principles of nursing care is implemented. Maintain accurate and complete patient records. Maintain client satisfaction through quality service innovation and professional nursing care by upholding the Batho Pele principles and patient's rights. To

		ensure efficient and effective utilisation of resources. Render quality nursing care to patients to take overall management of the unit in the absence of the Operational Manager. Evaluate staff performance adhering to the set standards of the (EPMDS). Motivate, couch and mentor staff. Management and control of scheduled drugs. Required to work day and night duty. Any other duties as required by the supervisor.
<u>ENQUIRIES</u>	:	Ms Makalima Tel No: 047 542 6300
<u>POST 26/191</u>	:	<u>PROFESSIONAL NURSE GENERAL GRADE 1-3 REF NO: ECHEALTH/PN/LIVH/01/06/2018</u>
<u>SALARY</u>	:	R241 908 – R459 294 per annum (OSD) Grade 1: R241 908 – R280 437 per annum (OSD) Grade 2: R297 516 – R343 296 per annum (OSD) Grade 3: R362 559 – R459 294 per annum (OSD)
<u>CENTRE REQUIREMENTS</u>	:	Nelson Mandela Metro, Livingstone Tertiary Hospital Basic R425 qualification (i.e. Degree/Diploma) in Nursing or equivalent qualification that allows registration with the SANC as a Professional Nurse. Proof of current registration. Grade 1: No experience required. Grade 2: Minimum of ten (10) years appropriate / recognisable experience in Nursing after registration as a Professional Nurse with the SANC in General Nursing. Grade 3: Minimum of twenty (20) years appropriate / recognisable experience in Nursing after registration as a Professional Nurse with the SANC in General Nursing.
<u>DUTIES</u>	:	Execute duties and functions with proficiency within prescripts of the applicable legislation. Provide safe therapeutic environment. Monitor patient activities. Perform standard procedures in terms of policies and procedures. Adopt multidisciplinary approach to promote holistic patient/client care. Maintain clinical competence by ensuring that scientific principles of nursing care is implemented. Maintain accurate and complete patient records. Maintain client satisfaction through quality service innovation and professional nursing care by upholding the Batho Pele principles and patient's rights. To ensure efficient and effective utilisation of resources. Render quality nursing care to patients to take overall management of the unit in the absence of the Operational Manager. Evaluate staff performance adhering to the set standards of the (EPMDS). Motivate, couch and mentor staff. Management and control of scheduled drugs. Required to work day and night duty. Any other duties as required by the supervisor.
<u>ENQUIRIES</u>	:	Ms Du Preez Tel No: 041 405 2647
<u>POST 26/192</u>	:	<u>PROFESSIONAL NURSE GENERAL GRADE 1-3 REF NO: ECHEALTH/PN/DNH/01/06/2018</u>
<u>SALARY</u>	:	R241 908 – R459 294 per annum (OSD) Grade 1: R241 908 – R280 437 per annum (OSD) Grade 2: R297 516 – R343 296 per annum (OSD) Grade 3: R362 559 – R459 294 per annum (OSD)
<u>CENTRE REQUIREMENTS</u>	:	Nelson Mandela Metro, Dora Nginza Hospital Basic R425 qualification (i.e. Degree/Diploma) in Nursing or equivalent qualification that allows registration with the SANC as a Professional Nurse. Proof of current registration. Grade 1: No experience required. Grade 2: Minimum of ten (10) years appropriate / recognisable experience in Nursing after registration as a Professional Nurse with the SANC in General Nursing. Grade 3: Minimum of twenty (20) years appropriate / recognisable experience in Nursing after registration as a Professional Nurse with the SANC in General Nursing.
<u>DUTIES</u>	:	Execute duties and functions with proficiency within prescripts of the applicable legislation. Provide safe therapeutic environment. Monitor patient activities. Perform standard procedures in terms of policies and procedures. Adopt multidisciplinary approach to promote holistic patient/client care. Maintain clinical competence by ensuring that scientific principles of nursing care is implemented. Maintain accurate and complete patient records. Maintain client satisfaction through quality service innovation and professional nursing care by upholding the Batho Pele principles and patient's rights. To ensure efficient and effective utilisation of resources. Render quality nursing care to patients to take overall management of the unit in the absence of the Operational Manager. Evaluate staff performance adhering to the set

standards of the (EPMDS). Motivate, coach and mentor staff. Management and control of scheduled drugs. Required to work day and night duty. Any other duties as required by the supervisor.

<u>ENQUIRIES</u>	:	Mr J Johaar Tel No: 041 406 4435
<u>POST 26/193</u>	:	<u>PROFESSIONAL NURSE GENERAL GRADE 1-3 REF NO: ECHEALTH/PN/FRON/H/01/06/2018</u>
<u>SALARY</u>	:	R241 908 – R459 294 per annum (OSD) Grade 1: R241 908 – R280 437 per annum (OSD) Grade 2: R297 516 – R343 296 per annum (OSD) Grade 3: R362 559 – R459 294 per annum (OSD)
<u>CENTRE REQUIREMENTS</u>	:	Chris Hani District, Frontier Hospital Basic R425 qualification (i.e. Degree/Diploma) in Nursing or equivalent qualification that allows registration with the SANC as a Professional Nurse. Proof of current registration. Grade 1: No experience required. Grade 2: Minimum of ten (10) years appropriate / recognisable experience in Nursing after registration as a Professional Nurse with the SANC in General Nursing. Grade 3: Minimum of twenty (20) years appropriate / recognisable experience in Nursing after registration as a Professional Nurse with the SANC in General Nursing.
<u>DUTIES</u>	:	Execute duties and functions with proficiency within prescripts of the applicable legislation. Provide safe therapeutic environment. Monitor patient activities. Perform standard procedures in terms of policies and procedures. Adopt multidisciplinary approach to promote holistic patient/client care. Maintain clinical competence by ensuring that scientific principles of nursing care is implemented. Maintain accurate and complete patient records. Maintain client satisfaction through quality service innovation and professional nursing care by upholding the Batho Pele principles and patient's rights. To ensure efficient and effective utilisation of resources. Render quality nursing care to patients to take overall management of the unit in the absence of the Operational Manager. Evaluate staff performance adhering to the set standards of the (EPMDS). Motivate, coach and mentor staff. Management and control of scheduled drugs. Required to work day and night duty. Any other duties as required by the supervisor.
<u>ENQUIRIES</u>	:	Ms Tywabi - Tel No: 083 378 0777
<u>POST 26/194</u>	:	<u>ECG AUXILLIARY WORKER REF NO: ECHEALTH/ECGFTH01/06/2018</u>
<u>SALARY</u>	:	R198 273 – R226 707 per annum (OSD)
<u>CENTRE REQUIREMENTS</u>	:	Buffalo City Metro, Frere Tertiary Hospital Standard 8 minimum qualification with least 1 year of general hospital experience. (Previous experience in ECG work would be an advantage but is not essential. Have basic computer skills for using MS Word and MS Excel programs and ability and willingness to learn the use of the HMS2 patient management system.
<u>DUTIES</u>	:	Prepare patients and record ECGs in the ECG department and in the hospital wards and clinics as required. Prepare patients and record lung function tests in the ECG department and in the wards and clinics as required. Monitor and order stock (ECG and lung function paper, ECG electrodes, Lung function mouth pieces, etc.) as required. Ensure appropriate care, cleaning and maintenance of delicate and expensive equipment. (ECG and lung function machines and computer.) Keep accurate records of all tests performed.
<u>ENQUIRIES</u>	:	Ms N Mthitshana Tel No: 043 709 2487/2532
<u>POST 26/195</u>	:	<u>PHARMACY ASSISTANT POST BASIC GRADE 1-3 REF NO: ECHEALTH/PA-PB/FTH/01/06/2018</u>
<u>SALARY</u>	:	R196 218 – R282 165 per annum (OSD) Grade 1: R196 218 – R221 034 per annum (OSD) Grade 2: R212 823 – R241 701 per annum (OSD) Grade 3: R246 768 – R282 165 per annum (OSD)
<u>CENTRE REQUIREMENTS</u>	:	Buffalo City Metro, Frere Tertiary Hospital As required by the training facility and the South African Pharmacy Council plus post basic Pharmacist Assistant qualification that allows registration with SAPC as Pharmacist Assistant (Post- Basic). Registration with the SAPC as Pharmacist Assistant (Post-Basic). Grade 1: No experience required after

		registration with the SAPC as Pharmacist Assistant (Post Basic). Grade 2: A minimum of 5 years appropriate experience as Pharmacist Assistant after registration as a Pharmacist Assistant (Post Basic) with the SAPC. Grade 3: A minimum of 13 years appropriate experience as Pharmacist Assistant after registration as a Pharmacist Assistant (Post Basic) with the SAPC.
<u>DUTIES</u>	:	Administer stock replacement to ensure that the pharmacy, wards and clinics are appropriately stocked to meet service delivery needs. Order, receipt and record stock from the Medical Depot and suppliers. Provide inpatient dispensing service. Pack and pre-pack pharmaceutical and non-pharmaceutical products under the direct supervision of a Pharmacist. Dispensing and counselling service for outpatients.
<u>ENQUIRIES</u>	:	Ms N Mthitshana Tel No: 043 709 2487/2532
<u>POST 26/196</u>	:	<u>PHARMACY ASSISTANT POST BASIC GRADE 1-3 (X8 POSTS)</u>
<u>SALARY</u>	:	R196 218 – R282 165 per annum (OSD) Grade 1: R196 218 – R221 034 per annum (OSD) Grade 2: R212 823 – R241 701 per annum (OSD) Grade 3: R246 768 – R282 165 per annum (OSD)
<u>CENTRE</u>	:	OR Tambo District: Bika Clinic Ref No: ECHEALTH/PHARM-PB/BKC/01/06/2018 Bityi Clinic Ref No: ECHEALTH/PHARM-PB/BTC/01/06/2018 Centuli Clinic Ref No: ECHEALTH/PHARM-PB/CENC/01/06/2018 Gengqe Clinic Ref No: ECHEALTH/PHARM-PB/GENC/01/06/2018 Philani Clinic Ref No: ECHEALTH/PHARM-PB/PHILC/01/06/2018 Sakhela Clinic Ref No: ECHEALTH/PHARM-PB/SAKC/01/06/2018 Tabase Clinic Ref No: ECHEALTH/PHARM-PB/TABC/01/06/2018 Tyelebana Clinic Ref No: ECHEALTH/PHARM-PB/TYEC/01/06/2018
<u>REQUIREMENTS</u>	:	As required by the training facility and the South African Pharmacy Council plus post basic Pharmacist Assistant qualification that allows registration with SAPC as Pharmacist Assistant (Post- Basic). Registration with the SAPC as Pharmacist Assistant (Post-Basic). Grade 1: No experience required after registration with the SAPC as Pharmacist Assistant (Post Basic). Grade 2: A minimum of 5 years appropriate experience as Pharmacist Assistant after registration as a Pharmacist Assistant (Post Basic) with the SAPC. Grade 3: A minimum of 13 years appropriate experience as Pharmacist Assistant after registration as a Pharmacist Assistant (Post Basic) with the SAPC.
<u>DUTIES</u>	:	Administer stock replacement to ensure that the pharmacy, wards and clinics are appropriately stocked to meet service delivery needs. Order, receipt and record stock from the Medical Depot and suppliers. Provide inpatient dispensing service. Pack and pre-pack pharmaceutical and non-pharmaceutical products under the direct supervision of a Pharmacist. Dispensing and counselling service for outpatients.
<u>ENQUIRIES</u>	:	Mr SS Stuma Tel No: 047 502 9016.
<u>POST 26/197</u>	:	<u>PHARMACY ASSISTANT POST BASIC GRADE 1-3 (X2 POSTS)</u>
<u>SALARY</u>	:	R196 218 – R282 165 per annum (OSD) Grade 1: R196 218 – R221 034 per annum (OSD) Grade 2: R212 823 – R241 701 per annum (OSD) Grade 3: R246 768 – R282 165 per annum (OSD)
<u>CENTRE</u>	:	Alfred Nzo District: Dundee Clinic Ref No: ECHEALTH/PHARM-PB/DUNC/01/06/2018 Rode Clinic Ref No: ECHEALTH/PHARM-PB/RODC/01/06/2018
<u>REQUIREMENTS</u>	:	As required by the training facility and the South African Pharmacy Council plus post basic Pharmacist Assistant qualification that allows registration with SAPC as Pharmacist Assistant (Post- Basic). Registration with the SAPC as Pharmacist Assistant (Post-Basic). Grade 1: No experience required after registration with the SAPC as Pharmacist Assistant (Post Basic). Grade 2: A minimum of 5 years appropriate experience as Pharmacist Assistant after registration as a Pharmacist Assistant (Post Basic) with the SAPC. Grade 3: A minimum of 13 years appropriate experience as Pharmacist Assistant after registration as a Pharmacist Assistant (Post Basic) with the SAPC.
<u>DUTIES</u>	:	Administer stock replacement to ensure that the pharmacy, wards and clinics are appropriately stocked to meet service delivery needs. Order, receipt and record stock from the Medical Depot and suppliers. Provide inpatient dispensing service. Pack and pre-pack pharmaceutical and non-

		pharmaceutical products under the direct supervision of a Pharmacist. Dispensing and counselling service for outpatients. Ms K Praim Tel No: 0397976070
<u>ENQUIRIES</u>	:	
<u>POST 26/198</u>	:	<u>STAFF NURSE GRADE 1-3 REF NO: ECHEALTH/SN/ASH/01/06/2018</u>
<u>SALARY</u>	:	R161 376 – R280 437 per annum (OSD) Grade 1: R161 376 – R181 620 per annum (OSD) Grade 2: R192 681 – R216 861 per annum (OSD) Grade 3: R228 027– R280 437 per annum (OSD)
<u>CENTRE REQUIREMENTS</u>	:	Chris Hani District, All Saints Hospital Qualification that allows registration with SANC as Staff Nurse. Current registration with SANC as a Staff Nurse. Grade 1: No experience required. Grade 2: Minimum of ten (10) years appropriate / recognisable experience in Nursing after registration as a Staff Nurse. Grade 3: Minimum of twenty (20) years appropriate / recognisable experience in Nursing after registration as a Staff Nurse.
<u>DUTIES</u>	:	Execute nursing care plans for patients. Monitor vital signs and Observe reactions to medication and treatments. Promote and Maintain hygiene, comfort and re-assurance of patients. Supervise and maintain fluid balance, oxygen and sensory. Promote healing of wounds, fractures and protection of the skin. Prepare for and assist with diagnostic and therapeutic Acts performed by a registered person. Prepare for and assist with Ward specific procedures and anaesthetics. Assist the sister-in-charge to provide a safe and therapeutic environment that allows for the practice of safe and standard procedures and may occasionally compare possible courses of action mainly using these procedures. Provide nursing assistance to medical and other nursing professionals.
<u>ENQUIRIES</u>	:	Ms NP Gcaza –Tel No: 047 548 4104
<u>POST 26/199</u>	:	<u>STAFF NURSE GRADE 1-3 REF NO: ECHEALTH/SN/FH/01/06/2018</u>
<u>SALARY</u>	:	R161 376 – R280 437 per annum (OSD) Grade 1: R161 376 – R181 620 per annum (OSD) Grade 2: R192 681 – R216 861 per annum (OSD) Grade 3: R228 027– R280 437 per annum (OSD)
<u>CENTRE REQUIREMENTS</u>	:	Chris Hani District, Frontier Regional Hospital Qualification that allows registration with SANC as Staff Nurse. Current registration with SANC as a Staff Nurse. Grade 1: No experience required. Grade 2: Minimum of ten (10) years appropriate / recognisable experience in Nursing after registration as a Staff Nurse. Grade 3: Minimum of twenty (20) years appropriate / recognisable experience in Nursing after registration as a Staff Nurse.
<u>DUTIES</u>	:	Execute nursing care plans for patients. Monitor vital signs and Observe reactions to medication and treatments. Promote and Maintain hygiene, comfort and re-assurance of patients. Supervise and maintain fluid balance, oxygen and sensory. Promote healing of wounds, fractures and protection of the skin. Prepare for and assist with diagnostic and therapeutic Acts performed by a registered person. Prepare for and assist with Ward specific procedures and anaesthetics. Assist the sister-in-charge to provide a safe and therapeutic environment that allows for the practice of safe and standard procedures and may occasionally compare possible courses of action mainly using these procedures. Provide nursing assistance to medical and other nursing professionals.
<u>ENQUIRIES</u>	:	Ms Tywabi - Tel No: 0833780777
<u>POST 26/200</u>	:	<u>STAFF NURSE GRADE 1-3 (X16 POSTS)</u>
<u>SALARY</u>	:	R161 376 – R280 437 per annum (OSD) Grade 1: R161 376 – R181 620 per annum (OSD) Grade 2: R192 681 – R216 861 per annum (OSD) Grade 3: R228 027– R280 437 per annum (OSD)
<u>CENTRE</u>	:	OR Tambo District: Bika Clinic Ref No: ECHEALTH/SN/BKC/01/06/2018 (X2 Posts) Bityi Clinic Ref No: ECHEALTH/SN/BTC/01/06/2018 (X2 Posts) Centuli Clinic Ref No: ECHEALTH/SN/CENC/01/06/2018 (X2 Posts) Gengqe Clinic Ref No: ECHEALTH/SN/GENC/01/06/2018 (X2 Posts)

		Philani Clinic Ref No: ECHEALTH/SN/PHILC/01/06/2018 (X2 Posts) Sakhela Clinic Ref No: ECHEALTH/SN/SAKC/01/06/2018 (X2 Posts) Tabase Clinic Ref No: ECHEALTH/SN/TABC/01/06/2018 (X2 Posts) Tyelebana Clinic Ref No: ECHEALTH/SN/TYEC/01/06/2018 (X2 Posts)
<u>REQUIREMENTS</u>	:	Qualification that allows registration with SANC as Staff Nurse. Current registration with SANC as a Staff Nurse. Grade 1: No experience required. Grade 2: Minimum of ten (10) years appropriate / recognisable experience in Nursing after registration as a Staff Nurse. Grade 3: Minimum of twenty (20) years appropriate / recognisable experience in Nursing after registration as a Staff Nurse.
<u>DUTIES</u>	:	To execute duties and functions with proficiency under the direct Supervision of a Professional Nurse as laid down by the Nursing Act. Provide nursing care duties, which may include multi-task that, are Structured and mainly well defined in respect of the following: Execute nursing care plans for patients. Monitor vital signs and Observe reactions to medication and treatments. Promote and Maintain hygiene, comfort and re-assurance of patients. Supervise and maintain fluid balance, oxygen and sensory functions of patients. Promote healing of wounds, fractures and protection of the skin. Prepare for and assist with diagnostic and therapeutic Acts performed by a registered person. Care for the dying and deceased patient. Direct relatives/friends to the appropriate person for enquiries or in cases of bereavement. Assist the sister-in-charge to provide a safe and therapeutic environment that allows for the practice of safe and standard procedures and may occasionally compare possible courses of action mainly using these procedures. Provide nursing assistance to medical and other nursing professionals.
<u>ENQUIRIES</u>	:	Mr SS Stuma Tel No: 047 502 9016
<u>POST 26/201</u>	:	<u>STAFF NURSE GRADE 1-3 (X4 POSTS)</u>
<u>SALARY</u>	:	R161 376 – R280 437 per annum (OSD) Grade 1: R161 376 – R181 620 per annum (OSD) Grade 2: R192 681 – R216 861 per annum (OSD) Grade 3: R228 027– R280 437 per annum (OSD)
<u>CENTRE</u>	:	Alfred Nzo District: Dundee Clinic Ref No: ECHEALTH/SN/DUNDC/01/06/2018 (X2 Posts) Rode Clinic Ref No: ECHEALTH/SN/RODC/01/06/2018 (X2 Posts)
<u>REQUIREMENTS</u>	:	Qualification that allows registration with SANC as Staff Nurse. Current registration with SANC as a Staff Nurse. Grade 1: No experience required. Grade 2: Minimum of ten (10) years appropriate / recognisable experience in Nursing after registration as a Staff Nurse. Grade 3: Minimum of twenty (20) years appropriate / recognisable experience in Nursing after registration as a Staff Nurse.
<u>DUTIES</u>	:	To execute duties and functions with proficiency under the direct Supervision of a Professional Nurse as laid down by the Nursing Act. Provide nursing care duties, which may include multi-task that, are Structured and mainly well defined in respect of the following: Execute nursing care plans for patients. Monitor vital signs and Observe reactions to medication and treatments. Promote and Maintain hygiene, comfort and re-assurance of patients. Supervise and maintain fluid balance, oxygen and sensory functions of patients. Promote healing of wounds, fractures and protection of the skin. Prepare for and assist with diagnostic and therapeutic Acts performed by a registered person. Care for the dying and deceased patient. Direct relatives/friends to the appropriate person for enquiries or in cases of bereavement. Assist the sister-in-charge to provide a safe and therapeutic environment that allows for the practice of safe and standard procedures and may occasionally compare possible courses of action mainly using these procedures. Provide nursing assistance to medical and other nursing professionals.
<u>ENQUIRIES</u>	:	Ms K Praim Tel No: 039 7976 070
<u>POST 26/202</u>	:	<u>STAFF NURSE GRADE 1-3 REF NO: ECHEALTH/SN/NQACHC/01/06/2018</u>
<u>SALARY</u>	:	R161 376 – R280 437 per annum (OSD) Grade 1: R161 376 – R181 620 per annum (OSD) Grade 2: R192 681 – R216 861 per annum (OSD) Grade 3: R228 027– R280 437 per annum (OSD)

<u>CENTRE REQUIREMENTS</u>	:	Mnquma Sub-District, Nqamakwe CHC
	:	Qualification that allows registration with SANC as Staff Nurse. Current registration with SANC as a Staff Nurse. Grade 1: No experience required. Grade 2: Minimum of ten (10) years appropriate / recognisable experience in Nursing after registration as a Staff Nurse. Grade 3: Minimum of twenty (20) years appropriate / recognisable experience in Nursing after registration as a Staff Nurse.
<u>DUTIES</u>	:	To execute duties and functions with proficiency under the direct Supervision of a Professional Nurse as laid down by the Nursing Act. Provide nursing care duties, which may include multi-task that, are Structured and mainly well defined in respect of the following: Execute nursing care plans for patients. Monitor vital signs and Observe reactions to medication and treatments. Promote and Maintain hygiene, comfort and re-assurance of patients. Supervise and maintain fluid balance, oxygen and sensory functions of patients. Promote healing of wounds, fractures and protection of the skin. Prepare for and assist with diagnostic and therapeutic Acts performed by a registered person. Care for the dying and deceased patient. Direct relatives/friends to the appropriate person for enquiries or in cases of bereavement. Assist the sister-in-charge to provide a safe and therapeutic environment that allows for the practice of safe and standard procedures and may occasionally compare possible courses of action mainly using these procedures. Provide nursing assistance to medical and other nursing professionals.
<u>ENQUIRIES</u>	:	Ms. N. Tengwa Tel No: 047491 0740
<u>POST 26/203</u>	:	<u>STAFF NURSE GRADE 1-3 REF NO: ECHEALTH/STAFFN/TOWH/01/06/2018 (X2 POSTS)</u>
<u>SALARY</u>	:	R161 376 – R280 437 per annum (OSD) Grade 1: R161 376 – R181 620 per annum (OSD) Grade 2: R192 681 – R216 861 per annum (OSD) Grade 3: R228 027– R280 437 per annum (OSD)
<u>CENTRE REQUIREMENTS</u>	:	Amathole District, Tower Hospital
	:	Qualification that allows registration with SANC as Staff Nurse. Current registration with SANC as a Staff Nurse. Grade 1: No experience required. Grade 2: Minimum of ten (10) years appropriate / recognisable experience in Nursing after registration as a Staff Nurse. Grade 3: Minimum of twenty (20) years appropriate / recognisable experience in Nursing after registration as a Staff Nurse.
<u>DUTIES</u>	:	To execute duties and functions with proficiency under the direct Supervision of a Professional Nurse as laid down by the Nursing Act. Provide nursing care Duties, which may include multi-task that, are Structured and mainly well defined in respect of the following: Execute nursing care plans for patients. Monitor vital signs and Observe reactions to medication and treatments. Promote and Maintain hygiene, comfort and re-assurance of patients. Supervise and maintain fluid balance, oxygen and sensory functions of patients. Promote healing of wounds, fractures and protection of the skin. Prepare for and assist with diagnostic and therapeutic Acts performed by a registered person. Prepare for and assist with Ward specific procedures and anaesthetics. Care for the dying and deceased patient. Direct relatives/friends to the appropriate person for enquiries or in cases of bereavement. Assist the sister-in-charge to provide a safe and therapeutic environment that allows for the practice of safe and standard procedures and may occasionally compare possible courses of action mainly using these procedures. Provide nursing assistance to medical and other nursing professionals.
<u>ENQUIRIES</u>	:	Mrs V Whitecross - Tel No: 046 645 5008
<u>POST 26/204</u>	:	<u>STAFF NURSE GRADE 1-3 REF NO: ECHEALTH/SN/DNH/01/06/2018</u>
<u>SALARY</u>	:	R161 376 – R280 437 per annum (OSD) Grade 1: R161 376 – R181 620 per annum (OSD) Grade 2: R192 681 – R216 861 per annum (OSD) Grade 3: R228 027– R280 437 per annum (OSD)
<u>CENTRE REQUIREMENTS</u>	:	Nelson Mandela Metro, Dora Nginza Hospital
	:	Qualification that allows registration with SANC as Staff Nurse. Current registration with SANC as a Staff Nurse. Grade 1: No experience required. Grade 2: Minimum of ten (10) years appropriate / recognisable experience in

		Nursing after registration as a Staff Nurse. Grade 3: Minimum of twenty (20) years appropriate / recognisable experience in Nursing after registration as a Staff Nurse.
<u>DUTIES</u>	:	Execute nursing care plans for patients. Monitor vital signs and Observe reactions to medication and treatments. Promote and Maintain hygiene, comfort and re-assurance of patients. Supervise and maintain fluid balance, oxygen and sensory. Promote healing of wounds, fractures and protection of the skin. Prepare for and assist with diagnostic and therapeutic Acts performed by a registered person. Prepare for and assist with Ward specific procedures and anaesthetics. Assist the sister-in-charge to provide a safe and therapeutic environment that allows for the practice of safe and standard procedures and may occasionally compare possible courses of action mainly using these procedures. Provide nursing assistance to medical and other nursing professionals.
<u>ENQUIRIES</u>	:	Mr J Johaar Tel No: 041 406 4435
<u>POST 26/205</u>	:	<u>STAFF NURSE GRADE 1-3 REF NO: ECHEALTH/SN/LIVH/01/06/2018</u>
<u>SALARY</u>	:	R161 376 – R280 437 per annum (OSD) Grade 1: R161 376 – R181 620 per annum (OSD) Grade 2: R192 681 – R216 861 per annum (OSD) Grade 3: R228 027– R280 437 per annum (OSD)
<u>CENTRE REQUIREMENTS</u>	:	Nelson Mandela Metro, Livingstone Tertiary Hospital Qualification that allows registration with SANC as Staff Nurse. Current registration with SANC as a Staff Nurse. Grade 1: No experience required. Grade 2: Minimum of ten (10) years appropriate / recognisable experience in Nursing after registration as a Staff Nurse. Grade 3: Minimum of twenty (20) years appropriate / recognisable experience in Nursing after registration as a Staff Nurse.
<u>DUTIES</u>	:	Execute nursing care plans for patients. Monitor vital signs and Observe reactions to medication and treatments. Promote and Maintain hygiene, comfort and re-assurance of patients. Supervise and maintain fluid balance, oxygen and sensory. Promote healing of wounds, fractures and protection of the skin. Prepare for and assist with diagnostic and therapeutic Acts performed by a registered person. Prepare for and assist with Ward specific procedures and anaesthetics. Assist the sister-in-charge to provide a safe and therapeutic environment that allows for the practice of safe and standard procedures and may occasionally compare possible courses of action mainly using these procedures. Provide nursing assistance to medical and other nursing professionals.
<u>ENQUIRIES</u>	:	Ms Du Preez Tel No: 041 405 2647
<u>POST 26/206</u>	:	<u>NURSING ASSISTANT GRADE 1-3 REF NO: ECHEALTH/NA/TOH/01/06/2018 (X8 POSTS)</u>
<u>SALARY</u>	:	R124 788 – R216 861 per annum (OSD) Grade 1: R124 788 – R140 454 per annum (OSD) Grade 2: R147 690 – R166 221 per annum (OSD) Grade 3: R176 331 – R218 861 per annum (OSD)
<u>CENTRE REQUIREMENTS</u>	:	Amathole District, Tower Hospital Qualification that allows registration with SANC as Nursing Assistant (Enrolled Nurse Assistant). Current registration with SANC as a Nursing Assistant. Grade 1: No experience required. Grade 2: Minimum of ten (10) years appropriate / recognisable experience in Nursing after registration as a Nursing Assistant. Grade 3: Minimum of twenty (20) years appropriate / recognisable experience in Nursing after registration as a Nursing Assistant.
<u>DUTIES</u>	:	Assist patients with activities of daily living. Provide elementary clinical nursing care. Maintain professional growth/ethical standards and self-development. Maintain hygiene of patients. Provide nutrition. Assist with elimination process. Measure, interpret and record vital signs. Operate all relevant apparatus and equipment. Assist professional nurses with clinical procedures. Preparation of patients for diagnostic and surgical procedures. Maintain the code of conduct as required in the Public Service.
<u>ENQUIRIES</u>	:	Mrs V Whitecross – Tel No: 046 645 5008

POST 26/207 : **NURSING ASSISTANT GRADE 1-3 REF NO:**
ECHEALTH/NA/SSGH/01/06/2018

SALARY : R124 788 – R216 861 per annum (OSD)
Grade 1: R124 788 – R140 454 per annum (OSD)
Grade 2: R147 690 – R166 221 per annum (OSD)
Grade 3: R176 331 – R218 861 per annum (OSD)

CENTRE REQUIREMENTS : Amathole District, SS Gida Hospital
Qualification that allows registration with SANC as Nursing Assistant (Enrolled Nurse Assistant). Current registration with SANC as a Nursing Assistant.
Grade 1: No experience required. **Grade 2:** Minimum of ten (10) years appropriate / recognisable experience in Nursing after registration as a Nursing Assistant. **Grade 3:** Minimum of twenty (20) years appropriate / recognisable experience in Nursing after registration as a Nursing Assistant.

DUTIES : Assist patients with activities of daily living. Provide elementary clinical nursing care. Maintain professional growth/ethical standards and self-development. Maintain hygiene of patients. Provide nutrition. Assist with elimination process. Measure, interpret and record vital signs. Operate all relevant apparatus and equipment. Assist professional nurses with clinical procedures. Preparation of patients for diagnostic and surgical procedures. Maintain the code of conduct as required in the Public Service.

ENQUIRIES : Ms Fumanisa Tel No: 040 658 0043

POST 26/208 : **NURSING ASSISTANT GRADE 1-3 REF NO:**
ECHEALTH/NA/ASH/01/06/2018

SALARY : R124 788 – R216 861 per annum (OSD)
Grade 1: R124 788 – R140 454 per annum (OSD)
Grade 2: R147 690 – R166 221 per annum (OSD)
Grade 3: R176 331 – R218 861 per annum (OSD)

CENTRE REQUIREMENTS : Chris Hani District, All Saints Hospital
Qualification that allows registration with SANC as Nursing Assistant (Enrolled Nurse Assistant). Current registration with SANC as a Nursing Assistant.
Grade 1: No experience required. **Grade 2:** Minimum of ten (10) years appropriate / recognisable experience in Nursing after registration as a Nursing Assistant. **Grade 3:** Minimum of twenty (20) years appropriate / recognisable experience in Nursing after registration as a Nursing Assistant.

DUTIES : Assist patients with activities of daily living. Provide elementary clinical nursing care. Maintain professional growth/ethical standards and self-development. Maintain hygiene of patients. Provide nutrition. Assist with elimination process. Measure, interpret and record vital signs. Operate all relevant apparatus and equipment. Assist professional nurses with clinical procedures. Preparation of patients for diagnostic and surgical procedures. Maintain the code of conduct as required in the Public Service.

ENQUIRIES : Ms NP Gcaza –Tel No: 047 548 4104

POST 26/209 : **NURSING ASSISTANT GRADE 1-3 REF NO:**
ECHEALTH/NA/FRONH/01/06/2018

SALARY : R124 788 – R216 861 per annum (OSD)
Grade 1: R124 788 – R140 454 per annum (OSD)
Grade 2: R147 690 – R166 221 per annum (OSD)
Grade 3: R176 331 – R218 861 per annum (OSD)

CENTRE REQUIREMENTS : Chris Hani District, Frontier Hospital
Qualification that allows registration with SANC as Nursing Assistant (Enrolled Nurse Assistant). Current registration with SANC as a Nursing Assistant.
Grade 1: No experience required. **Grade 2:** Minimum of ten (10) years appropriate / recognisable experience in Nursing after registration as a Nursing Assistant. **Grade 3:** Minimum of twenty (20) years appropriate / recognisable experience in Nursing after registration as a Nursing Assistant.

DUTIES : Assist patients with activities of daily living. Provide elementary clinical nursing care. Maintain professional growth/ethical standards and self-development. Maintain hygiene of patients. Provide nutrition. Assist with elimination process. Measure, interpret and record vital signs. Operate all relevant apparatus and equipment. Assist professional nurses with clinical procedures. Preparation of patients for diagnostic and surgical procedures. Maintain the code of conduct as required in the Public Service.

<u>ENQUIRIES</u>	:	Ms Tywabi - Tel No: 0833780777
<u>POST 26/210</u>	:	<u>NURSING ASSISTANT GRADE 1-3 REF NO: ECHEALTH/NA/DNH/01/06/2018</u>
<u>SALARY</u>	:	R124 788 – R216 861 per annum (OSD) Grade 1: R124 788 – R140 454 per annum (OSD) Grade 2: R147 690 – R166 221 per annum (OSD) Grade 3: R176 331 – R218 861 per annum (OSD)
<u>CENTRE REQUIREMENTS</u>	:	Nelson Mandela Metro, Dora Nginza Hospital Qualification that allows registration with SANC as Nursing Assistant (Enrolled Nurse Assistant). Current registration with SANC as a Nursing Assistant. Grade 1: No experience required. Grade 2: Minimum of ten (10) years appropriate / recognisable experience in Nursing after registration as a Nursing Assistant. Grade 3: Minimum of twenty (20) years appropriate / recognisable experience in Nursing after registration as a Nursing Assistant.
<u>DUTIES</u>	:	Assist patients with activities of daily living. Provide elementary clinical nursing care. Maintain professional growth/ethical standards and self-development. Maintain hygiene of patients. Provide nutrition. Assist with elimination process. Measure, interpret and record vital signs. Operate all relevant apparatus and equipment. Assist professional nurses with clinical procedures. Preparation of patients for diagnostic and surgical procedures. Maintain the code of conduct as required in the Public Service.
<u>ENQUIRIES</u>	:	Mr J Johaar Tel No: 041 406 4435
<u>POST 26/211</u>	:	<u>NURSING ASSISTANT GRADE 1-3 REF NO: ECHEALTH/NA/LIVH/01/06/2018</u>
<u>SALARY</u>	:	R124 788 – R216 861 per annum (OSD) Grade 1: R124 788 – R140 454 per annum (OSD) Grade 2: R147 690 – R166 221 per annum (OSD) Grade 3: R176 331 – R218 861 per annum (OSD)
<u>CENTRE REQUIREMENTS</u>	:	Nelson Mandela Metro, Livingstone Tertiary Hospital Qualification that allows registration with SANC as Nursing Assistant (Enrolled Nurse Assistant). Current registration with SANC as a Nursing Assistant. Grade 1: No experience required. Grade 2: Minimum of ten (10) years appropriate / recognisable experience in Nursing after registration as a Nursing Assistant. Grade 3: Minimum of twenty (20) years appropriate / recognisable experience in Nursing after registration as a Nursing Assistant.
<u>DUTIES</u>	:	Assist patients with activities of daily living. Provide elementary clinical nursing care. Maintain professional growth/ethical standards and self-development. Maintain hygiene of patients. Provide nutrition. Assist with elimination process. Measure, interpret and record vital signs. Operate all relevant apparatus and equipment. Assist professional nurses with clinical procedures. Preparation of patients for diagnostic and surgical procedures. Maintain the code of conduct as required in the Public Service.
<u>ENQUIRIES</u>	:	Ms Du Preez Tel No: 041 405 2647
<u>POST 26/212</u>	:	<u>PHARMACIST ASSISTANT BASIC GRADE 1 – 3 REF NO: ECHEALTH/BISH/01/06/2018</u>
<u>SALARY</u>	:	R115 818 – R214 554 per annum (OSD) Grade 1: R115 818 – R122 928 per annum (OSD) Grade 2: R156 957 – R179 451 per annum (OSD) Grade 3: R184 875 – R214 554 per annum (OSD)
<u>CENTRE REQUIREMENTS</u>	:	Buffalo City Metro, Bhisho Hospital Grade 12 or equivalent qualification. A National Certificate as a Pharmacist Assistant Qualification and registration with the SAPC as a Pharmacist Assistant (Basic). The applicant must have undergone in-service training as a Learner Post Basic for a minimum of 12 months plus competency assessments by an accredited provider. Proof of payment for current annual fees. Grade 1: No experience required after registration with the SAPC as Pharmacist Assistant (Basic). Grade 2: A minimum of 5 years appropriate experience as Pharmacist Assistant after registration as a Pharmacist Assistant (Basic) with the SAPC. Grade 3: A minimum of 13 years appropriate experience as Pharmacist Assistant after registration as a Pharmacist Assistant (Basic) with the SAPC.

DUTIES : Receive and record all stock from suppliers. Filing of stock cards. Cycling stock counts in the medicine room and dispensary. Validation and dispensing prescriptions. Provide information to clinics and the public. Reconcile parcels for distribution. Participate in bi-annual stock take. Pre-packing of bulk items into patient's ready pack Work under indirect supervision of Pharmacist. Storage and distribution of pharmaceuticals. Cold chain management in the hospital.

ENQUIRIES : Ms Mnyipika Tel No: 040 635 2958

OFFICE OF THE PREMIER

APPLICATIONS : The Recruitment Centre, Office of the Premier, Private Bag X0047, Bhisho, 5605, Hand Delivery: Room 1039, 1st Floor, Office of the Premier Building, Independence Avenue, Bhisho.

FOR ATTENTION : Mnikelo Mbangi

CLOSING DATE : 13 July 2018

NOTE : Short-listed candidates will be subjected to security clearance. All shortlisted candidates will be subjected to a technical exercise that intends to test relevant technical elements of the job, the logistics of which will be communicated by the department. Following the interview and technical exercise, the selection panel will recommend candidates to attend a generic managerial competency assessment (in compliance with the DPSA directive on the implementation of competency based assessments). The competency assessment will be testing generic managerial competencies using the mandated DPSA SMS competency assessment tools. The successful incumbent will be required to undergo security vetting and enter into a performance agreement. The Eastern Cape Provincial Administration is an equal opportunity affirmative action employer. Females and disabled persons are encouraged to apply. Directions to candidates: Applications must be submitted on the prescribed application form Z.83, which is obtainable from any Public Service Department or on the internet at www.dpsa.gov.za. A comprehensive CV and certified copies of educational qualifications, identity document, and driver's license must be attached. Failure to comply with the above may result in immediate disqualification.

MANAGEMENT ECHELON

POST 26/213 : **HEAD OF THE DEPARTMENT OF RURAL DEVELOPMENT AND AGRARIAN REFORM (REF NO: DRDAR/1/2018)**
(Five-year performance based contract)

SALARY : All-inclusive remuneration package of R1 782 687 per annum (Level 16) which may be structured in terms of applicable rules and guidelines, plus a non-pensionable HoD allowance equal to 10% of the package.

CENTRE : Head Office – Bhisho

REQUIREMENTS : An appropriate undergraduate qualification (NQF level 7) as recognised by SAQA, preferably in a field related to rural development or agriculture; and a post graduate qualification (NQF level 8) as recognised by SAQA in management sciences or a field related to rural development and agriculture; at least 8 to 10 years relevant experience at senior management level (including at least 3 years at the executive management level) preferably within the rural development or agrarian environment. At least 3 years of this should be within any organ of state as defined in the Constitution, Act 108 of 1996. Professional registration with a relevant institution as well as experience within the agriculture sector or rural development would be added advantages. The suitable candidate will be visionary, stable, innovative, and excellence-oriented and a developmental administrator whose predisposition is to serve the poorest of the poor with distinction and empathy and to lead the department on a path of sustained continuous improvement. Competencies: Strategic Capability and Leadership; Programme and Project Management; Financial management; Change Management; People Management and Empowerment; Service Delivery Innovation; Knowledge Management; Problem Solving and Analysis; Client Orientation and Customer Focus; Communication. Knowledge of Public Service legislation and prescripts.

DUTIES : Providing strategic leadership and managing departmental operations. Aligning the departmental planning to the national and provincial priorities and the Provincial Growth and Development Strategy. Ensuring integrated intra-

and interdepartmental planning, collaboration and delivery of rural development and agrarian reform programmes and services. Ensuring the creation of an enabling environment for effective service delivery through the mobilisation and utilisation of internal and external resources. Ensuring the improvement of equitable agricultural productivity for food security, economic growth and development through promoting and supporting farming. Ensuring the promotion of sustainable rural communities through the facilitation and coordination of rural development in the Province. Manage the allocated resources of the Department in line with legislative and departmental policy imperatives and comply with corporate governance and planning imperatives. Implement good governance systems and the compliance monitoring framework including sound financial, supply chain and risk assurance management, anti-corruption, integrity management and audit services; customer and stakeholder participation in planning, service delivery and decision making; and implementing sound environmental practices. Develop departmental capacity for effective and efficient strategic and scenario planning, administration, management, monitoring and evaluation. Ensure cooperation and collaboration with relevant institutions like parliamentary committees, provincial and national inter and intra-governmental structures and external stakeholders. Oversee provision of corporate management services in the department.

ENQUIRIES : Mr. Mnikelo Mbangi Tel No: (040 609 6424) or (Mr Lauwrence van Zuydam Tel No: (040 609 6460)

PROVINCIAL TREASURY

The Provincial Treasury in the Eastern Cape is an equal opportunity, affirmative action employer. Females and disabled persons are encouraged to apply. Employment Equity targets of the Department will be adhered to.

APPLICATIONS : Post to: The Director: Human Resources Services, Eastern Cape Provincial Treasury, Private Bag X0029, Bhisho, 5605. Hand Delivery: Human Resources Section, Provincial Treasury, Room No: 3052 3rd Floor: Tyamzashe Building, Bhisho

FOR ATTENTION : Ms Bonelwa Ndayi

CLOSING DATE : 13 July 2018

NOTE : Applications must be submitted on the Application for Employment Form (Z83) obtainable from any Public Service Department or go to www.dpsa.gov.za and should be accompanied by a comprehensive CV, including at least two contactable referees, and certified copies of qualifications, driver's license (where applicable) and Identity Document (with an original certification stamp) The Z83 form must be signed by an original signatures. It is the responsibility of applicants in possession of foreign qualifications to submit evaluated results by the South African Qualification Authority (SAQA). All shortlisted candidates will be subjected to a technical exercise that intends to test relevant elements of the job. Applicants must quote the relevant reference number for the post as advertised. For SMS post: Females and people with disabilities are encouraged to apply and will be given preference and short listed candidates will be required to undergo competency assessments. If you have not been contacted within three (3) months of the closing date of this advertisement, please accept that your application was unsuccessful. The Department of Provincial Treasury welcomes people with disabilities and they may be given preference .All short listed candidates will be required to undergo pre-employment screening. All the appointments are subject to security vetting results. Applications from all racial groups are welcome. However, in making appointments to the posts the department will give preference to some employment equity target groups based on the Employment Equity Plan of the Department.Failure to submit a comprehensive CV, academic qualifications and the signed Z83 form will result in the disqualification of the application from the process. Applications received after closing date will not be considered. No faxed/email applications will be accepted. For all posts people with disabilities will be given preference.

OTHER POSTS

POST 26/214 : **DEPUTY DIRECTOR: TRANSVERVAL RISK MANAGEMENT: REF NO: PT 02/06/2018**

Purpose: To manage the implementation of risk management services in Provincial Departments and Public Entities.

SALARY CENTRE REQUIREMENTS : R657 558 per annum Level 11
: Bhisho

: A Three year Degree (NQF level 7) or National Diploma (NQF Level 6) or Relevant Certificate of RPL (as assessed and awarded by a recognised institution of learning, with a minimum of 120 credits at NQF Level 6) in Risk Management / Financial Accounting / Auditing coupled with Minimum of 5 year's experience in Risk Management environment of which 3 years at an Assistant Director Level in risk/auditing environment. Knowledge and Skills: Public Finance Management Act, Risk Management Policies. Governance Practices. Internal Control Systems and ability to monitor risk management activities and programmes. Enterprise Risk Management Concepts, frameworks and methodology. Applied Strategic Thinking, Applying Technology, Budgeting and Financial Management. Communication and Information Management. Continuous Improvement, Citizen Focus and Responsiveness, Developing Others and Diversity Management.

DUTIES : Facilitate the Development and Maintenance of Provincial Risk Register: Compile Provincial Risk Register in accordance to risk management framework and best practices principles. Maintain and ensure accuracy of the provincial risk register. Develop risk mitigation plans. Monitor, Enforce and Report on the Implementation of Risk Management Framework: Monitor bi-annual Risk Assessments in Provincial Departments, Public Entities and Municipalities. Draft oversight reports on the assessments. Facilitate development of risk assessment profiles for provincial departments, Public Entities and Municipalities. Conduct risk assessments, develop risk management plan and monitor implementation of the plan and report on progress. Develop risk management protocols and monitor implementation thereafter. Provide technical support on risk management to provincial departments, Public Entities and Municipalities. Assist in the development and facilitate the implementation of risk management guidelines and procedures. Facilitate and conduct training on Risk Management. Manage Area of Responsibility: Maintain high standards by ensuring that the team / section produces excellent work in terms of quality/quantity and timeliness. Resolve problems of motivation and control with minimum guidance from manager. Delegate functions to staff based on individual potential provide the necessary guidance and support and afford staff adequate training and development opportunities. Work Plans and Personal Development Plans (PDP's) for all subordinates developed and implemented timeously. Manage employee performance daily and ensure timely Performance Assessments of all subordinates. Ensures that assets are managed, maintained and kept safely. can be directed to Ms B Ndayi Tel No: 040 1010 072/071

ENQUIRIES :

POST 26/215 : **DEPUTY DIRECTOR: CFO SUPPORT (CONTRACT) REF NO: PT03/06/2018**

Contract: This is 18 months contract i.e. up to 31 March 2020.

SALARY CENTRE REQUIREMENTS : R657 558 per annum Level 11
: Bhisho

: A three-year Degree (NQF level 7) or National Diploma (NQF Level 6) or Relevant Certificate of RPL (NQF 6 as assessed by a recognized university) in Auditing/Local Government Finance coupled with 5 years' experience of which 3 years' managerial experience in a local government/auditing management environment. Ability to write reports and analyze. Computer literacy. Good communication skills (written and spoken) and interpersonal skills. Client orientation and customer focus. The candidate should be familiar with the accounting reforms currently implemented in the municipal space in line with the GRAP standards and mSCOA.

DUTIES : Reporting to the Director: CFO Support, the incumbent will analyse, and advise on municipal Internal Audit Committees and Risk Management to inform appropriate support and corrective action by Provincial Treasury (PT) and all relevant stakeholders. Conduct Internal Audit and Audit Committees reviews to assess compliance with MFMA and adoption of best practices. Conduct quality assurance reviews (QAR) as and when required. Participate

in CAE Forum. Provide support to Audit Committees, e.g. attendance of meetings, interviewing and selection of potential members, induction of new members etc. on behalf of the Director. Support research into municipal Internal Audit and Audit Committees. Support to local government and provincial oversight structures by providing information on Internal Audit and Audit Committees as and when required. Provide on-going support to prioritized municipalities through Strategic Support Plans agreed to by the municipality and PT.

ENQUIRIES : can be directed to Ms B Ndayi Tel No: 040 1010 072/071

POST 26/216 : **WEBMASTER: ASSISTANT DIRECTOR LEVEL REF NO: PT04/06/2018**
Purpose: To develop and provide the departmental website and intranet support services

SALARY : R334 545 per annum Level 09
CENTRE : Bhisho

REQUIREMENTS : A Three year Degree (NQF level 7) or National Diploma (NQF Level 6) or Relevant Certificate of RPL (as assessed and awarded by a recognised institution of learning, with a minimum of 120 credits at NQF Level 6) in Computer Science/ Information Systems/ Information Technology or any related field coupled by Minimum 3 year's experience in Web Application, Web Development, Programming, Microsoft Visual Studio, #C, Asp.net and Microsoft SQL. Skills and Competencies: Web Application and Website Development. Programming procedures. Data processing requirements. MS Visual Studio, #C, Asp.net, Java, WCF, Reports Designing. MS SQL, MySQL server or other database software. Computer systems, operations equipment, programming languages, programming system analysis and design. Programming procedures and programming languages. Business management systems. Flow charts and Programming logic and codes. Technical instructions. MS Excel.

DUTIES : Render Support in the Development of Policies and Procedure for the Department: Develop policy for approval Website policies, processes, procedures, standards and guidelines aligned to provincial standards. Implement and maintain approved Website policies, processes and procedures and establish website standards and guidelines. Render Support in the Development of Website and Intranet: Design and implement technological website solutions in accordance with provincial standards. Develop and implement on-going revision and new areas of departmental websites. Ensure adherence agreement with services provider for relevant infrastructure. Implement and maintain website security by performing back-ups and checking files for reliability. Create and maintain departmental intranet sites and sub-sites for Microsoft SharePoint. Research into best-practice and new trends / approaches related to web-design. Perform technical research and analytical functions in respect of website technology and recommend changes for improvement to the website, Analyse and manage user feedback, web site statistics and response time and use findings to improve and refine sites. Annually review performance of service providers. Render Support to End Users: Provides SharePoint support to end users. Implement standards and guidelines for content of the websites to support the departmental web services for optimal performance, reliability and availability. Develop training documents and tools for staff in preparing appropriately formatted documents for the websites. Design and Develop Programmes: Perform system analysis and program development on assigned projects. Design and implement application programs from approved functional and technical specifications. Database Maintenance: Conduct feasibility studies concerning database requirements and creation. Set up and create database for the department as required. Create and Maintain stored procedures. Sets up generalization techniques for information retrieval and a library of retrieval programs which are of recurrent usage. Documentation of instructions for databases (ERD). Application Testing and Quality Assurance: Review of software requirements, preparation of test plans and the execution of tests, in collaboration with the end-user. Prepare and ensure unit tests work correctly.

ENQUIRIES : can be directed to Ms B Ndayi Tel No: 040 1010 072/071

<u>POST 26/217</u>	:	<u>ASSISTANT DIRECTOR: BUDGET MANAGEMENT REF NO: PT05/06/2018</u> Purpose: To assist with overseeing the budget process within the inter-governmental relations framework and ensure the credibility of the budget.
<u>SALARY</u>	:	R334 545 per annum Level 09
<u>CENTRE</u>	:	Bhisho
<u>REQUIREMENTS</u>	:	A Three year Degree (NQF level 7) or National Diploma (NQF Level 6) or Relevant Certificate of RPL (NQF 6 as assessed by a recognised university) in Financial Management/Public Finance/Economics or relevant field plus Minimum of 3 years' practical experience in budget management environment at an officer Level (Level 7 or higher). Skills and Competencies: Knowledge of Microsoft Office especially Advanced Excel, Graphs and Pivot Table Interpretation. Experience in report writing, budgeting preparation, budget reporting and analysis. Knowledge of BAS, PERSAL and Vulindlela. Knowledge and application of PFMA; National Treasury Regulations (NTR) & DORA.
<u>DUTIES</u>	:	Assist with the timely tabling of the credible main budget and with ensuring that it is within legislated timeframes: Assist with the reviewing and improving on the previous year's internal budget process with internal stakeholders. Provide input for National Benchmark exercise for National Treasury. Assist in providing technical assistance to departments on sectoral policies to promote fiscal discipline and with giving input into the preparation of the annual Treasury Guideline documents (Budget Preparation and Draft Estimates of Provincial Revenue and Expenditure (EPRE) Format), and issue Treasury Guidelines to department. Assist with the preparation for Budget achievability hearings for the previous year outcomes and first quarter performance. Assist in evaluating that departments have protected their policy priority areas over the MTEF through expenditure reviews. Assist with the reconciling and balancing of summary tables such as EPRE and Adjustments Estimate for inclusion in documents submitted to National Treasury (NT). Provide assistance and advice to the department on the process of aligning Strategic and apps to budgets within performance Budgeting Guidelines. Assist in the preparation for the Budget guideline (EPRE) workshops with departments and public entities. Assist in providing technical support and advice on request to department cfos and budget controllers in preparation of input to the Database and EPRE to evaluate, check and edit department's input. Provide assistance in analysing and reporting on expenditure trends through statistical and economical analysis in preparation for pre- and main mtecs. Assist in the preparation of reports and presentations for pre- and main MTEC hearings to inform MTEF budget allocations. Assist in reviewing the accuracy and credibility of MTEF database and EPRE. Assist with providing support to department and in ensuring that the Main budget is loaded on BAS and verify its accuracy. Assist with the preparation of closeout report on previous years financial and non-financial performance. Assist in ensuring that adjusted budget publications are within legislated timeframes and are at acceptable quality levels: Assist with the preparation of a report on recommendations of the departmental roll over requests of conditional grant and equitable share for National Treasury and EXCO. Assist with evaluating the requests for additional funding/bids as well as with the completion and submission of the database for the Adjustment estimate process and the carry through over the MTEF. Review accuracy and credibility of Adjustment Estimates database. Assist with the support provided to departments and ensure that the Adjustment budget is loaded. Provide Assistance in ensuring compliance of Departmental Strategic Plans (SP) and Annual Performance Plans (APP) and its alignment to National and Provincial policy priorities: Assist departments with the crafting of Strategic plans, APP's, Operational / Business Plans. Assist with the analysis of departmental SP, apps and OPS plans and budgets as well as their alignment with mandated policy priorities and compliance with National Treasury frameworks. Assist with the monthly iym analysis on revenue and expenditure and with providing feedback to department: Assist department with the setup and workings around the completion of the IYM template. Assist with the review of S40 cash flow projections as well as assess the credibility of submissions for equitable share and conditional grant allocations. Prepare the weekly expenditure report that will inform the monthly IYM. Provide assistance in analysing and checking the completeness and accuracy of IYM submission. Assist with the monitoring of the implementation of provincial budgets by assessing departmental revenue and expenditure to

ensure achievement of service delivery targets through weekly and monthly expenditure analysis and reports. Assist with the preparing of the year-end close out report on both financial and non-financial performance. Compare year-end IYM with pre-audited and audited AFS. Assist with the analysis of Quarterly Performance Reports (QPR) and in the provision of feedback to departments: Assist with the analysis and report on QPR submission as well as assessing the credibility of variance explanations. Assist with the analysis and report on non-financial and financial performance information. Assist with the analysis and preparation of quarterly management feedback reports and letters to departments. Assist with site visits undertaken.

ENQUIRIES : can be directed to Ms B Ndayi Tel No: 040 1010 072/071

POST 26/218 : **ASSISTANT DIRECTOR: ASSET & FLEET REF NO: PT06/06/2018**
Purpose: To render support in the Effective and Efficient Management of Asset and Fleet Management Services in the Department.

SALARY CENTRE REQUIREMENTS : R334 545 per annum Level 09
: Bhisho
: A Three year Degree (NQF level 7) or National Diploma (NQF Level 6) or Relevant Certificate of RPL (as assessed and awarded by a recognised institution of learning, with a minimum of 120 credits at NQF Level 6) in Logistics Management / B.Com in Accounting / Financial Management or any other related field coupled with Minimum 3 years' experience in Asset Management / Procurement / Logistics environment at an officer Level (Level 7 or higher).

DUTIES : Render support in the Development and Implementation of asset Management Policies, Procedures & Strategy: Assist reviewal Asset and Fleet Management Policies. Conduct research on best practice with regard to Asset and Fleet Management Policies. Draft recommendations of improvements and submit for approval. Facilitate workshop on approved asset and fleet policies. Maintain asset register, including; acquisitions, maintenance management, transfers and valuations: Ensure accurate Asset and Finance Lease Registers are effectively maintained in compliance with legislative requirements and accounting standards. Conduct Asset verification. Investigate and report on variances, make necessary recommendations to resolve discrepancies. Conduct monthly asset reconciliations and resolve un-cleared items. Monitor asset acquisition, maintenance and disposal plans. Manage departmental fleet including conducting needs assessment, manage subsidised and ad-hoc hired motor vehicles needs. Ensure optimal utilisation of departmental fleet. Monitor the accounts payables of Transport Government Trading Entity. Ensure safety and routine vehicle checks are adhered to both statutory requirements and departmental approved policies: Coordinate the scheduled major and periodic vehicle maintenance with management and staff to minimize service interruptions. Monitor the staff performing repairs and maintenance to equipment, vehicles and facilities and report fault findings to the Deputy Director. Manage area of responsibility: Maintain high standards by ensuring that the team / section produces excellent work in terms of quality / quantity and timeliness, Resolve problems of motivation and control with minimum guidance from manager, Delegate functions to staff based on individual potential provide the necessary guidance and support and afford staff adequate training and development opportunities, Ensure Performance Agreements, Work Plans and Personal Development Plans (PDP's) for all subordinates are developed and implemented timeously, Manage employee performance daily and ensure timely submission of Performance Assessments of all subordinates. Ensure assets are managed, maintained and kept safely by subordinates.

ENQUIRIES : can be directed to Ms B Ndayi Tel No: 040 1010 072/071

POST 26/219 : **PRINCIPAL PERSONNEL OFFICER: CONDITIONS OF SERVICES: REF NO: PT07/06/2018**
Purpose: To facilitate the implementation of Conditions of Service in the Department.

SALARY CENTRE REQUIREMENTS : R226 611 per annum Level 07
: Bhisho
: A Three year Degree (NQF level 7) or National Diploma (NQF Level 6) or Relevant Certificate of RPL (as assessed and awarded by a recognised

institution of learning, with a minimum of 120 credits at NQF Level 6) in Human Resource Management / Public Admin / Public Management coupled with a Minimum 2 years experience in Conditions of service. To be in possession of a PERSAL certificate is essential. Skills and Competencies: Human Resource Management prescripts and legislation. Knowledge of the Procedure.

DUTIES

: Facilitate the Implementation of services benefits: Process and verify applications for home owners and for tenants allowances. Process state guarantees. Process leave gratuity and discounting applications. Process pension withdrawal forms and timeous termination of employees that exited the department. Process and verify calculations for S & T's, process resettlement claims and quality check all the required attachments. Approve transactions on PERSAL. Administer leave matters: Conduct quarterly leave reconciliations. Facilitate the implementation of PILIR in the department. Submit correspondence for approval of recommendations made by PILIR. Inform employees of their status with regard to temporary incapacity leave applications. Represent department on PILIR steering committee. Approve leave applications on PERSAL. Approve leave gratuity and discounting. Manage area of responsibility: Maintain high standards by ensuring that the team / section produces excellent work in terms of quality, quantity and timeliness. Resolve problems of motivation and control with minimum guidance from the supervisor. Delegate functions to staff, based on individual potential, provide the necessary guidance and support and afford staff adequate training and development opportunities. Manage employee performance daily and ensure timely. Ensure development & implementation of work plans for all subordinates.

ENQUIRIES

: can be directed to Ms B Ndayi Tel No: 040 1010 072/071

DEPARTMENT OF SPORT, RECREATION, ARTS AND CULTURE

The Department of Sport, Recreation Arts and Culture in the Eastern Cape is an equal opportunity, affirmative action employer. Females and disabled persons are encouraged to apply. Employment Equity targets of the Department will be adhered to.

APPLICATIONS

: **Head Office:** Post to: The Senior Manager: HRM, Department of Sport, Recreation, Arts and Culture, Private Bag X0020, Bisho, 5605; Hand deliver to No. 5 Eales Street, Wilton Zimasile Mkwayi Building, King William's Town, 5605
Joe Gqabi District: Post to: The Senior Manager: Department of Sport, Recreation, Arts and Culture, Private Bag X1010, Aliwal North, 9750 OR Hand deliver to: No. 27 Queens Terrance, Aliwal North.
Sarah Baartman District: Post to: The Senior Manager: Department of Sport, Recreation, Arts and Culture, Private Bag X1003, Grahamstown, 6140 OR Hand deliver to: Registry, 1st floor, Corner African and Milner Street, Grahamstown.
Alfred Nzo District: Post to: The Senior Manager: Department of Sport, Recreation, Arts and Culture, Private Bag X531, Mt Ayliff, 5100 OR Hand deliver to: No 67 Church Street Mt Ayliff.

CLOSING DATE

: 13 July 2018 @ 15H00

NOTE

: Applications must be submitted on Z83 form, obtainable at any public service department or on the internet at <http://www.info.gov.za/documents/forms/employ.pdf> which must be signed (an unsigned Z83 form will disqualify an application) and should be accompanied by a recently updated comprehensive CV as well as certified copies of all qualification(s) (Matric certificate must also be attached) an ID document and driver's license (where applicable). Non RSA citizens/ Permanent Resident Permit Holders must attach a copy of his/her Permanent Resident Permit to his/ her application. Should you be in possession of a foreign qualification, it must be accompanied by an evaluation certificate from the South African Qualification Authority (SAQA). Failure to submit all the requested documents will result in the application not being considered. Correspondence will be limited to shortlisted candidates only. If you have not been contacted within 3 months after the closing date of this advertisement, please accept that your application was unsuccessful. Suitable candidates will be subjected to a personnel suitability check (criminal record check, citizen verification, financial/ asset record check, qualification/ study verification and previous employment verification). SMS applicants will be subjected to a technical exercise and undergo competence assessment. Successful candidates will also be subjected to security clearance process. Where applicable candidates will be

subjected to a skills/ knowledge test. Successful candidates will be appointed on a probation period of 24 months. The department reserves the right not to make appointment (s) to the advertised post (s). Persons with disabilities are encouraged to apply. No Faxed or Emailed applications will be accepted. Applications received after closing date will not be considered. All applications must be submitted to the relevant centre as specified in the advert.

OTHER POSTS

POST 26/220 : **MANAGER: SPECIAL PROGRAMMES UNIT REF NO: DSRAC 01/06/2018**

SALARY CENTRE REQUIREMENTS : An all-inclusive remuneration R657 558 (Level 11)
: Head Office

: A three-year Bachelor Degree / Diploma in Social Sciences or a relevant qualification with five years' experience at Supervisory Level in the relevant field or Matric plus 10 years' experience in the relevant field. Knowledge of Public Service Legislation and policies in relation to the designated groups. Excellent report writing ability. Computer Literacy, good communication skills (written and verbal). Good interpersonal relations and leadership skills. Must be in possession of a valid code 08 driving licence.

DUTIES : Manage the Special Programs Unit of the Department. Oversee the implementation of awareness campaigns and programs aimed at the empowerment of Women, Youth, Disabled persons, Children and the Elderly in line with the mandate of the Department. Monitor, advise and advocate for the mainstreaming of programs for the advancement of the designated groups within the Department. Develop and oversee the implementation of the budget of the unit. Responsible for Annual and Operational plans. Represent the unit in all integrated forums aimed at advancing programs for the designated groups. Coordinate and ensure integration and alignment of SPU plans with the broader Departmental plans. (Persons with disabilities are encouraged to apply).

ENQUIRIES : Ms. R. Loots Tel No: 043 492 0949

POST 26/221 : **ASSISTANT MANAGER: SPECIAL PROGRAMMES UNIT REF NO: DSRAC 02/06/2018**

SALARY CENTRE REQUIREMENTS : An all-inclusive remuneration R334 545 (Level 09)
: Sarah Baartman District (Grahamstown)

: A three-year Bachelor Degree/Diploma in Social Science/Marketing/Communication or Equivalent qualification plus 3 years' experience dealing with Special Programmes or Communication/ Marketing environment or Matric plus 10 years' experience dealing with Special Programmes or Communication/Marketing field. Understanding of Government prescripts, Good communication skills, (both verbal and written), interpersonal skills, report writing skills, analytical skills and passion to work with people with disabilities. Must be in possession of a valid code 08 driving licence.

DUTIES : To provide technical assistance to special groups. Develop & implement special programmes and projects. To raise awareness and lobby for special programmes and projects. Promote relations between gender, youth, older persons, children and forums for people with disabilities. Work hand in hand with youth and children advisory councils and HIV& AIDS structures. Perform any related tasks and assignments as may be delegated by the Senior Manager.

ENQUIRIES : Mr V Ketelo Tel No: 046 6034244

POST 26/222 : **SCHOOL SPORT COORDINATOR (CONDITIONAL GRANT) X3 POSTS**

SALARY CENTRE REQUIREMENTS : An all-inclusive remuneration R95 538 (5/8th) in lieu of benefits
: Sarah Baartman District (Grahamstown) Ref No: DSRAC 03/06/2018
: Alfred Nzo District (Mount Ayliff) Ref No: DSRAC 04/06/2018
: Joe Gqabi District (Aliwal North) Ref No: DSRAC 05/06/2018

: A relevant tertiary qualification in Sport Management or Human Movement Science or Education OR Matric with 2 years' experience in the areas of School Sport. Experience in the Sport Development continuum at administration, team management, coaching or technical officiating of schools and community sport in at least one sporting code. Experience of working with Sport and Recreation structure are essential. Good communication and

- organising skills. Ability to work under pressure, advance computer literacy is essential. Must be in possession of a valid code 08 driving licence.
- DUTIES** : Coordinate the implementation of a schools sport league system in terms of the MPP Business Plan. Provide administration support to schools sport code structures with registration of schools, athletes to annual programme. Assist with the development and implementation of an athletes' participation and development plan. Maintain credible records of registered schools, code structures and athletes. Provide support with the preparation and hosting of tournaments, festivals and competitions. Maintain database of resources distributed to schools. Overall administrator of training and development programmes.
- ENQUIRIES** : Sarah Baartman District (Grahamstown): Mr V Ketelo Tel No: 046 6034244
 Alfred Nzo District (Mount Ayliff): Mr Gugwana Tel No: 039 254 0960
 Joe Gqabi District (Aliwal North): Mr Y Dlamkile Tel No: 051 633 2090

DEPARTMENT OF TRANSPORT (GFMS)

- APPLICATIONS** : Applications can be forwarded through the following options: Hand Delivery: Office no 9 at 9 Cotton Road, Westbank, East London, Post to: The Head of Entity, Department of Transport, Private Bag X 0001, Westbank, East London, 5218.
- FOR ATTENTION** : Ms P. Mbewu
- CLOSING DATE** : 13 July 2018
- NOTE** : Applications must be submitted on a Z83 Form, obtainable from any Public Service department or on the internet at <http://www.info.gov.za/documents/forms/employ.pdf> which must be signed (an unsigned Z83 form will disqualify an application) and should be accompanied by a recently updated, comprehensive CV as well as certified copies of all qualification(s) [Matric certificate must also be attached] and ID-document and Driver's license [where applicable]. Non-RSA Citizens/Permanent Resident Permit Holders must attach a copy of his/her Permanent Residence Permit to his/her application. Should you be in possession of a foreign qualification, it must be accompanied by an evaluation certificate from the South African Qualification Authority (SAQA). Failure to submit all the requested documents will result in the application not being considered. Correspondence will be limited to short-listed candidates only. If you have not been contacted within three (3) months after the closing date of this advertisement, please accept that your application was unsuccessful. Suitable candidates will be subjected to a personnel suitability check (criminal record check, citizenship verification, financial/asset record check, qualification/study verification and previous employment verification). Successful candidates will also be subjected to security clearance processes. Where applicable, candidates will be subjected to a skills/knowledge test. Successful candidates will be appointed on a probation period of twelve (12) months. The Department reserves the right not to make appointment(s) to the advertised post(s). Persons with disability are encouraged to apply.

MANAGEMENT ECHELON

- POST 26/223** : **SENIOR MANAGER: INTERNAL AUDIT (REF NO: GFMS 03/06/2018)**
 One year fixed term contract performance based posts
 This is a re-advertisement and those who applied previous are requested not to re-apply
- SALARY** : All-inclusive remuneration package: R948 174 per annum (Level 13). The package includes a basic salary (70% of package) and a flexible portion (30%) that may be structured in terms of the applicable rules. The successful candidate will be subject to security clearance, Competency Assessment and the signing of a performance agreement within three months of appointment.
- CENTRE REQUIREMENTS** : East London
 A B. Com Degree or B. Tech (NQF Level 7) in Accounting/Internal Auditing with 10 years' experience in Audit/ Finance management, of which 5 years must have been at Middle Management level in an internal audit environment. Certified Internal Auditor (CIA) will be an added advantage. Competencies: Strategic capability and leadership. Programme and project management. Problem-solving and analysis. Communication. People management and empowerment.

DUTIES : Manage, coordinate and provide internal audit services. Prepare and execute an Annual Internal Audit Plan. Provide assurance on established internal control procedures. Manage allocated resources of the Unit in line with legislative and policy directives and comply with corporate governance and planning imperatives.

ENQUIRIES : Mrs. P. Mbewu Tel No: 043 731 1249

OTHER POSTS

POST 26/224 : **MANAGER: SCM (REF NO: GFMS 03/06/2018)**

SALARY : R657 558 – R774 576. All-inclusive Package. (Level 11)
CENTRE : East London

REQUIREMENTS : A B. Degree/ National Diploma in Supply Chain Management or Finance. Minimum of 5 years relevant working experience in a Finance environment, of which 2 years must be in Supply Chain Management environment and managing a team at a supervisory level (level 9).

DUTIES : Manage demand management for the entity. Manage acquisition services for the entity. Develop and implement contracts management. Manage SCM team.

ENQUIRIES : Mrs. P. Mbewu Tel No: 043 731 1249

POST 26/225 : **ASSISTANT MANAGER: INTERNAL AUDITING REF NO: GFMS 05/06/2018 (X2 POSTS)**

Component: Internal Audit

SALARY : R337 998 per annum plus 37% in lieu of benefits (Level 10)
CENTRE : East London

REQUIREMENTS : A B. Com degree or B. Tech in Accounting/Internal Auditing with 3-5 years' experience in internal or external auditing. Certified Internal Auditor (CIA) will be added advantage. Competencies: Strategic capability and leadership; Programme and project management; Service delivery innovation; Problem-solving and analysis; Communication.

DUTIES : Conduct special and statutory audits. Prepare and present consolidated factual audit reports, and progress against the annual audit plan in line with the audit cycles as approved by the Audit Committee. Assist with the development, implementation and maintenance of statutory audit methodology.

ENQUIRIES : Mrs. P. Mbewu Tel No: 043 731 1249

POST 26/226 : **ASSISTANT MANAGER: ASSET MANAGEMENT (REF NO: GFMS 02/06/2018)**

(Permanent)

SALARY : R334 545 - R394 065 per annum, (Level 09)
CENTRE : East London

REQUIREMENTS : B Com. Degree or B Tech in Financial Accounting. 4 years relevant experience in financial accounting with at least 1 year experience in asset management in an accrual accounting environment. A valid driver's license. Competencies: Practical knowledge of Accounting Standards. Knowledge of financial system in an accrual environment, PFMA, Analytical thinking skills, attention to detail, Creative thinking.

DUTIES : Manage the maintenance of registers for fixed assets, operating leases and vehicle inventories. Maintenance of finance lease registers and reconciliations. Coordinate logistics management relating to fixed assets and consumables for the Trading Entity. Review of all reconciliations for PPE, Operating leases and Inventory. Promote correct implementation of sound asset management practices. Supervise employees to ensure an effective asset management service and undertake all administrative functions required.

ENQUIRIES : Mrs. P. Mbewu Tel No: 043 731 1249

POST 26/227 : **ASSISTANT MANAGER: HUMAN RESOURCE DEVELOPMENT (REF NO: GFMS 04/06/2018)**

SALARY : R334 545 - 394 065 per annum, plus 37% in lieu of benefits (Level 09)
CENTRE : East London

<u>REQUIREMENTS</u>	:	A B Degree/ National Diploma in Human Resource Management and Development /Management of Training/ Human Resource Management. Certificate in CIP will be an added advantage. 5 years' relevant experience in Human Resource Development Management environment of which 2 years must be at a supervisory level (level 8). A valid Driving license. Competencies: Training and facilitation skills, Computer Literacy, Good Communication (verbal & written), Project Management, Problem Solving, Interpersonal Skills, People management. Knowledge of National and Provincial HRD Strategy, Peral System.
<u>DUTIES</u>	:	Manage and supervise PMDS processes in the Entity. Supervise the implementation of Training and Development of employees. Supervise the implementation of Learnerships and Internship Programmes. Administer the development of Workplace Skills Plan and implementation. Development and implementation of Performance Reward and Recognition programmes. Development of Annual Training Plan. Facilitate employee departmental and compulsory induction programmes. Facilitate the implementation of ABET and TVET Training. Manage resources of the unit (financial and human resources). Provide monthly reports.
<u>ENQUIRIES</u>	:	Mrs. P. Mbewu Tel No: 043 731 1249
<u>POST 26/228</u>	:	<u>ARTISAN FOREMAN GRADE A: FLEET MAINTENANCE (REF NO: GFMS 01/06/2018)</u> (Permanent)
<u>SALARY CENTRE REQUIREMENTS</u>	:	R267 756 - R306 156 per annum (OSD) East London
<u>DUTIES</u>	:	Trade test certificate (Mechanical /Panel beating/Electrical) with 3 years 'relevant experience in a technical workshop environment. Valid code 08 driver's license is essential. Computer Literacy. Competencies: Communication skills (verbal and non-verbal). Report Writing Skills. Computer Skills. Customer Care. Records Management.
<u>ENQUIRIES</u>	:	Managing GFMS Suppliers- (authentication of supplier/merchant services). Administer Maintenance process (Provide specialist and technical design and advisory services). Administer Insurance processes. Mrs. P. Mbewu Tel No: 043 731 1249
<u>POST 26/229</u>	:	<u>ARTISAN FOREMAN GRADE A: FLEET MAINTENANCE REF NO: GFMS 06/06/2018)</u>
<u>SALARY CENTRE REQUIREMENTS</u>	:	R267 756 - R306 156 per annum plus 37% in lieu of benefits (OSD) Mt Ayliff
<u>DUTIES</u>	:	Trade test certificate (Mechanical /Panel beating/Electrical) with 3 years 'relevant experience in a technical workshop environment. Valid code 08 driver's license is essential. Computer Literacy. Competencies: Communication skills (verbal and non-verbal). Report Writing Skills. Computer Skills. Customer Care. Records Management.
<u>ENQUIRIES</u>	:	Managing GFMS Suppliers- (authentication of supplier/merchant services). Administer Maintenance process (Provide specialist and technical design and advisory services). Administer Insurance processes. Mrs. P. Mbewu Tel No: 043 731 1249
<u>POST 26/230</u>	:	<u>STATE ACCOUNTANT: ASSET MANAGEMENT (REF NO: GFMS 07/06/2018)</u>
<u>SALARY CENTRE REQUIREMENTS</u>	:	R226 611 per annum, plus 37% in lieu of benefits (Level 07) East London
<u>DUTIES</u>	:	A B. Com. Degree or B Tech in Financial Accounting. Minimum of 3 years' relevant experience in finance in an accrual environment. Practical knowledge of Accounting Standards. Knowledge of financial system in an accrual environment will be an added advantage. A valid driving license.
<u>ENQUIRIES</u>	:	Maintain the asset registers for fleet assets under finance and operating leases. Maintenance of inventory registers. Manage maintenance of fixed asset register and ordering of assets (office furniture & equipment, computers, vehicle trackers, PPE, etc.). Preparing reconciliations for all categories for PPE, Leases and Inventory. Other asset management administration Mrs. P. Mbewu Tel No: 043 731 1249

<u>POST 26/231</u>	:	<u>PA: OFFICE OF HEAD OF ENTITY REF NO: GFMS 08/06/2018)</u>
<u>SALARY</u>	:	R226 611 per annum, plus 37% in lieu of benefits (Level 07)
<u>CENTRE</u>	:	East London
<u>REQUIREMENTS</u>	:	A B Degree/ National Diploma in Office Management with three year's relevant experience. Competencies: Computer Literacy, language skills, telephone etiquette, report writing skills. Customer orientation. Time Management. Planning and Organising. A valid driving license.
<u>DUTIES</u>	:	Provide a support service to the office of the head. Co-ordinate office administration relating to entity performance. Administer submissions and request information by different stakeholders (internal and external). Co-ordinate governance and oversight reports and ensure timely submission. Provide secretariat duties to EXCO and management structures and track resolutions. Maintain entity project register and follow up on targets. Provide clerical and administrative support service. Scrutinize, re- direct correspondence and follow up on due responses and actions. Manage risk register of the unit. Manage unit budget.
<u>ENQUIRIES</u>	:	Mrs. P. Mbewu Tel No: 043 731 1249
<u>POST 26/232</u>	:	<u>ADMINISTRATION CLERK: FLEET LOGISTICS MANAGEMENT (REF NO: GFMS 09/06/2018)</u>
<u>SALARY</u>	:	R152 862 - R180 063 per annum, plus 37% in lieu of benefits (Level 05)
<u>CENTRE</u>	:	East London
<u>REQUIREMENTS</u>	:	A B Degree/ National Diploma in Commerce with 2 years' experience of which one (1) year must be in a warehousing/fleet environment. Valid code 08 driving license is essential. Competencies: Good communication skills. Team player. Self-management. Problem Solving and Decision Making. Computer Literacy. Driving skills.
<u>DUTIES</u>	:	Receiving of vehicles (new, awaiting repairs, rental, relief and returned non-compliant vehicles). Coordinate and monitor the installation of accessories as per specification with the various accessory suppliers (e.g. decals, e-fuel, tracking system, number plates, sirens, lights, etc.). Dispatching of vehicles to the different users. Stock reconciliation and reporting. Manage the post delivery services and key management of all vehicles.
<u>ENQUIRIES</u>	:	Mrs. P. Mbewu Tel No: 043 731 1249