

PROVINCIAL ADMINISTRATION: LIMPOPO
DEPARTMENT OF PUBLIC WORKS, ROADS AND INFRASTRUCTURE
Department of Public Works, Roads and Infrastructure is an equal opportunity and affirmative action employer.
Women and people living with disabilities are encouraged to apply.

- APPLICATIONS** : Applications quoting the relevant reference number, should be forwarded as follows: Head of Department of Public Works, Roads and Infrastructure Private Bag X9490 Polokwane 0700 or hand delivered at Works Towers Building, No. 43 Church Street, Polokwane, 0699
- CLOSING DATE** : 06 July 2018 @ 16h00
- NOTE** : Applications should be submitted on the Z83 forms, obtainable from any Public Service Department or on the internet at www.gov.za/documents and should be accompanied by a comprehensive Curriculum Vitae, certified copies of qualifications, Identity Document. Certification of documents should not be older than 3 months from the closing date of the applications. Should you be in possession of a foreign qualification, it must be accompanied by an evaluation certificate from the South African Qualifications Authority (SAQA). Failure to submit all the requested documents will result in the application not being considered. Applicants are respectfully informed that correspondence will be limited to short-listed candidates only. If you have not been contacted within 90 days after the closing date of this advertisement, please accept that your application was unsuccessful. Suitable candidates will be subjected to a personnel suitability check (criminal record, credit record checks, qualification verification and employment verification).

OTHER POST

- POST 25/106** : **DATA CAPTURERS REF NO: S4/2/04/2018/01 (X10 POSTS)**
 Directorate: Expanded Public Works Programme
 (Two-year contract)
- SALARY** : R152 862 (Level 05)
- CENTRE** : Head Office, Polokwane
- REQUIREMENTS** : NQF Level 4 Certificate plus 1-2 years' relevant working experience in EPWP data capturing. Be computer literate. Good interpersonal relations. Ability to work under pressure. Driver's license will be an added advantage.
- DUTIES** : The incumbent will be responsible for EPWP raw data collection, cleaning and capturing. Generate system reports when required. Maintain accurate data. Ensure confidentiality on all collected and stored data.
- ENQUIRIES** : Magdeline Mokonyane at 015 284 7353 or Mr. Mathume Mabilo at 015 284 7607 or Mr. Billy Seleka at 015 284 7663 or alternatively contact Mrs Paulina Shai at 015 284 7311 or 064 850 8964.