

DEPARTMENT OF HEALTH

It is the Department's intension to promote equity (race, gender and disability) through the filing of this post with a candidate whose transfer /promotion / appointment will promote representivity in line with the numeric targets as contained in our Employment Equity plan.

- APPLICATIONS** : The Director-General, National Department of Health, Private Bag X828, Pretoria. 0001. Hand delivered applications may be submitted at Reception (Brown application Box), Civitas Building, corner of Thabo Sehume (formerly known as Andries) and Struben streets; Pretoria.
- FOR ATTENTION** : Ms M Shitiba
- CLOSING DATE** : 02 July 2018; 12:00pm Mid-Day
- NOTE** : Applications should be submitted on form Z83 obtainable from any Public Service Department, and should be accompanied by a CV (previous experience must be comprehensively detailed) and certified copies of qualification certificates (including Senior Certificate/Grade 12 certificate regardless of the qualification requirement indicated in the advert), service certificates, including ID and driver's licence. (Certified copies of certificates should not be older than three months) No faxed or e-mailed applications will be considered. Applications received after the closing date and those that do not comply with the requirements will not be considered. It is the applicant's responsibility to have foreign qualifications and national certificates (where applicable) evaluated by the South African Qualification Authority (SAQA). The Department reserves the right not to fill the posts. The successful candidate will be subjected to personnel suitability checks and other vetting procedures. Applicants are respectfully informed that correspondence will be limited to short-listed candidates only. If notification of an interview is not received within three (3) months after the closing date, candidates may regard their application as unsuccessful. The Department will not be liable where applicants use incorrect/no reference number(s) on their applications.

OTHER POSTS

- POST 24/11** : **DEPUTY DIRECTOR: DENTAL THERAPY GRADE 1 (REF NO: NDOH 33/2018)**
Chief Directorate: Health Promotion, Nutrition and Oral Health
Directorate: Oral Health
- SALARY** : Grade 1: R769 026 – R853 509 per annum as per OSD. Originally certified certificates of service must be submitted with the application.
- CENTRE** : Pretoria
- REQUIREMENTS** : A three-year Bachelor's Degree/National Diploma or equivalent NQF 6 qualification in Dental Therapy or Oral hygiene. At least three (3) years appropriate experience in public oral health services after registration with HPCSA, in the relevant profession. Knowledge of financial management, human resources management, experience in project management, Good communication (verbal and written), analytical, planning, organisational, interpersonal relations and computer skills (MS Office packages).
- DUTIES** : Develop policies or strategies for effective oral health service delivery. Facilitate the finalization of a draft Oral Health policy and strategy. Assist with compilation of budgets and expenditure statements for the Directorate. Develop, monitor and evaluate norms and standards for primary oral health services delivery. Visit Provinces, District Health facilities for monitoring. Develop methods/strategies and activities to integrate oral health into general health at primary health level. Organise oral health outreach programmes and contribute in development of School Health policy. Engage in oral health promotion activities, including communication of oral health messages through the development of Information, Education and Communication (IEC) material.
- ENQUIRIES** : Ms TL Moeng-Mahlangu at Tel No: (012) 395 8782

POST 24/12 : **ASSISTANT DIRECTOR GRADE 1: ENVIRONMENTAL HEALTH (REF NO: NDOH 34/2018)**

Chief Directorate: Environmental Health and Port Health Services

SALARY : Grade 1: R459 558 per annum as per OSD. Originally certified certificates of service must be submitted with the application.

CENTRE : Pretoria

REQUIREMENTS : A Bachelor's Degree/National Diploma or equivalent NQF 6 qualification in Environmental Health and current registration with the HPCSA as an Environmental Health Practitioner in good standing (Registration card expiring 31 March 2019, obtainable from the HPCSA, not proof of payment). At least five (5) years' experience in Environmental Health of which three (3) years must be in a supervisory/management position. Knowledge of Environmental/Municipal Health Services and South African legislation related to Environmental/Municipal Health and other relevant Policies and Government plans. Good management, communication (written and verbal), computer (MS Word, MS Powerpoint and MS Excel), financial management, administrative, planning, facilitation, training, research/analysis, investigation and complaints handling skills. Must be willing to travel and work long and irregular hours. A valid driver's license.

DUTIES : Monitor compliance to norms and standards by municipalities. Review Environmental/Municipal Health Services related legislation, policies, guidelines, Norms and Standards documents and relevant monitoring tools. Conduct training and workshops on issues relating to Environmental/Municipal health services to ensure capacity building on any environmental health guidelines, policies and legislation. Facilitate the development of information, education and communication material related to environmental health, including drafting specifications and requirements thereof. Coordinate collaboration with other stakeholders who have the component of environmental health and give technical inputs or comments. Collaborate and engage with internal and external stakeholders on Environment/Municipal Health. Participate in National structures to ensure prioritisation of Environmental/Municipal Health issues and report. Conduct all administrative activities aimed at enhancing provision of environmental health. Generate and maintain a contact list for provinces and municipalities. Manage queries from the national, provincial and local spheres of government including parliamentary questions and the public and provides support where required.

ENQUIRIES : Mr Murdock Ramathuba Tel No: (012) 395 8518

POST 24/13 : **ASSISTANT DIRECTOR GRADE 1: ENVIRONMENTAL HEALTH (PORT HEALTH COASTAL REGION KZN) (REF NO: NDOH 35/2018)**

Chief Directorate: Environmental Health and Port Health Services

Directorate: Port Health

SALARY : Grade 1: R459 558 per annum as per OSD. Originally certified certificates of service must be submitted with the application.

CENTRE : Coastal Region KZN

REQUIREMENTS : A Bachelor's Degree/National Diploma or equivalent NQF 6 qualification in Environmental Health and current registration with the HPCSA as an Environmental Health Practitioner in good standing (Registration card expiring 31 March 2019, obtainable from the HPCSA, not proof of payment). At least five (5) years' experience in Environmental Health of which three (3) years must be in a supervisory/management position. Knowledge of the legislative and policy framework informing this complex area of operation. Technical and practical knowledge of environmental health and port health. Ability to interpret and implement applicable legislation and guidelines. Knowledge of Public Service Regulations, Legislation, PSA, International Health Regulations and the Control of Communicable Diseases. Good management, communication (written and verbal), computer (MS Word, MS Powerpoint and MS Excel), financial management, administrative, planning, interpersonal, research/analysis, leadership and networking skills. Must be willing to travel and work long and irregular hours. A valid driver's license.

DUTIES

: Manage and ensure implementation of the International Health Regulations (2005) and all other port health related legislation. Develop and/or review core capacity action plans to identify challenges and gaps identified in the core capacity assessment process. Ensure Point of Entry complies with requirements of the IHR (2005). Ensure the inspection, monitoring and sampling of imported foodstuffs, cosmetics, disinfection and any other product with health impact. Manage and facilitate the rendering of a comprehensive port health services. Manage and co-ordinate inspection of all imported consignments to ensure compliance to the relevant legislation in place. Control importation of communicable diseases and ensure implementation of a surveillance system for notification of communicable disease. Develop and implement control measures and management of protocols for emerging diseases in respect of international travelers. Ensure a safe environment for travelers using the point of entry. Monitor baggage, cargo containers, conveyance, goods and postal parcels and human remains departing and arriving from affected areas. Manage and supervise staff and resources. Evaluate performance of subordinates. Compile monthly data as per the National indicator report. Management of risk and queries. Minimise risks in issues pertaining work area. Risk assessment and audit queries.

ENQUIRIES

: Ms AP Hargreaves Tel No: (031) 301 0381