

GOVERNMENT COMMUNICATIONS AND INFORMATION SYSTEM

GCIS is an equal opportunity employer and practicing affirmative action employment. It is our intention to promote representivity (race, gender, disability) in the department through filling these posts. The candidature of persons whose appointment/transfer/promotion will promote representivity will receive preference. Applicants with disabilities are welcome to apply.

- APPLICATIONS** : The DG of Government Communication and Information System, Private Bag X 745, Pretoria 0001, or hand deliver to Tshedimoseiso House, 1035 Cnr Francis Baard & Festival streets, Hatfield, Pretoria.
- FOR ATTENTION** : Mr S Matshageng
- CLOSING DATE** : 22 June 2018
- NOTE** : Applications must be submitted on form Z83, obtainable from any Public Service Department or on the internet at www.gov.za/documents. The completed and signed form Z83 should be accompanied by a recently updated, comprehensive CV as well as originally certified copies of all qualification(s) and ID-document. The certification must be within three (3) months. Should you be in possession of a foreign qualification, it must be accompanied by an evaluation certificate from the South African Qualification Authority (SAQA). Applicants who do not comply with the above-mentioned requirements, as well as applications received late, will not be considered. Failure to submit all the requested documents will result in the application not being considered. No faxed, copied or e-mailed application will be considered. Where a driver's license is essential, such a license should be attached. Correspondence will be limited to short-listed candidates only. If you have not been contacted within three (3) months after the closing date of this advertisement, please accept that your application was unsuccessful. "The successful candidate must disclose to the DG particulars of all registerable financial interests, sign a performance agreement and employment contract with the DG within three months from the date of assumption of duty and obtain a top secret security clearance". All appointments are subject to the verification of educational qualifications, previous experience, citizenship, reference checks and security vetting. Following the interview and technical exercise, the selection panel will recommend candidates to attend generic managerial competency assessment. (Criminal record, citizenship, credit record checks, qualification verification and employment verification).

OTHER POST

- POST 23/08** : **DEPUTY DIRECTOR: RISK MANAGEMENT**
Directorate: Strategic Planning, Performance Monitoring and Reporting.
- SALARY** : All-inclusive salary package of R657 558 per annum (Level 11)
- CENTRE** : Pretoria
- REQUIREMENTS** : Applicants should have appropriate three (3) years Bachelor's degree (NQF 7) or National diploma (NQF 6) preferably in Risk management/Auditing or related qualification. Experience: At least four (4) years relevant experience, of which two (2) years should be at salary level nine (9) or (ten) 10. In depth knowledge of the Public Sector Risk Management Framework; ISO 31000, COSO Framework; King Report on Corporate Governance. Understanding of PFMA, Treasury Regulations; Anti-fraud and corruption policies; business continuity strategies and procedures. Experience in identifying new risks and rolling out risk management methodology. A valid driver's licence. Skills: Applied strategic and systems thinking project management, Computer literacy, planning and organisational, analytical, monitoring & evaluation, interpersonal & negotiation, problems solving, customer care skills. Sound understanding of government policy, general knowledge of government mandate and a keen interest in current and government affairs.
- DUTIES** : The successful incumbent will be required to develop, implement and maintain an Enterprise Risk Management (ERM) framework and supporting policies. Develop and facilitate the implementation of a fraud prevention plan and anti-corruption strategy. Facilitate the compilation of Strategic and Operational Risk registers. Develop and implement a business continuity policy for the department. Facilitate

the implementation of risk based combined assurance. Properly and timeously communicate relevant information to equip the relevant stakeholders to identify, assess and respond to risks. Assist in developing and rolling out an on-going risk management awareness programme throughout the department. Provide advice to management on issues related to risk management. Monitor and evaluate the departmental risk profiles and related action plans and report on such. Render administrative support to the Risk Management Committee and coordinate Risk Management Committee meetings. Assist in compiling risk management quarterly reports to the departmental Risk Management Committee and Management Committee. The successful incumbent must be able to work under pressure without constant supervision and be willing to work overtime when required.

ENQUIRIES

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Ms K Sebati; Tel No: (012) 473 0123