

DEPARTMENT OF WOMEN

The purpose of the Department of Women is to lead, coordinate and oversee the transformation agenda on women's socio-economic empowerment, rights and equality through mainstreaming, monitoring and evaluation.

- APPLICATIONS** : The Director-General, Department of Women, Private Bag X931, Pretoria, 0001, or hand delivered at 36 Hamilton Street, Arcadia, Pretoria.
- FOR ATTENTION** : Mr J Mahlangu
- CLOSING DATE** : 15 June 2018 at 16:00
- NOTE** : Applications must be submitted on form Z83, obtainable from any public service department or on the internet at www.gov.za/documents and must be accompanied by a comprehensive CV as well as certified copies of matric certificate, all qualification(s) and ID-document. Non-RSA citizens/ permanent resident permit holders must attach a copy of their Permanent Residence Permit. Should you be in possession of a foreign qualification, it must be accompanied by an evaluation certificate from the South African Qualification Authority (SAQA). Failure to submit all the requested documents will result in the application not being considered. Should you not hear from the Department within three (3) months of the closing date of this advertisement, please consider your application to be unsuccessful. The Department reserves the right not to make appointment(s) to the post(s). All short-listed candidates for senior management posts will be subjected to a technical exercise that intends to test relevant technical elements of the job, the logistics of which will be communicated by the Department. Following the interview and technical exercise, the selection panel will recommend candidates to attend a generic managerial competency assessment (in compliance with the DPSA Directive on the implementation of competency based assessments). The competency assessment will be testing generic managerial competencies using the mandated DPSA SMS competency assessment tools. Designated employees shall be required to disclose their financial interests within 30 days after assumption of duty. Senior managers shall be required to enter into a performance agreement within three (3) months of assuming their duties in the Department. Senior managers shall within one (1) month of the date of their appointment conclude the prescribed contract of employment. If an applicant fails to sign the Z-83 form, that will constitute an automatic disqualification. The Department of Women is an equal opportunity employer. In the filling of these posts, the objectives of section 195 of the Constitution of the Republic of South Africa and the Employment Equity Act, 1998 (Act 55 of 1998) will be taken into consideration. Women and persons with disabilities are encouraged to apply.

MANAGEMENT ECHELON

- POST 22/83** : **CHIEF DIRECTOR: MONITORING AND EVALUATION (REF NO: DOW/003/2018)**
- SALARY** : Inclusive remuneration package of R1 127 334 per annum (Level 14)
- CENTRE** : Pretoria
- REQUIREMENTS** : Appropriate degree in Social, Economic or Development Sciences or relevant NQF 7 qualification. Post-graduate qualification in Public Policy, Planning, Monitoring and Evaluation will be an added advantage. 10 years relevant experience of which at least five should be at a senior management level within the public sector. Proven track record in public policy, government-wide outcome planning, monitoring, reporting and evaluation policies, theories, systems, practices and methods. Strong expertise in evaluation and research methods. Experience in and knowledge of gender-responsive policy, planning, monitoring, evaluation and budgeting as well as international and national women's empowerment and gender equality policies an advantage. Good understanding of government decision-making and procedures. Ability to work across spheres of government and interact at a senior level. Advanced planning, organisational and communication skills. Strong strategic capability and skills in policy analysis, analytical thinking and writing, leadership, programme and project management, financial and people

		management skills. Solution-orientated and ability to work under tight deadlines and manage stressful situations. The successful applicant will be subject to personal security vetting at a top secret level.
<u>DUTIES</u>	:	Develop and coordinate implementation of government-wide, gender-responsive planning, monitoring, reporting and evaluation system towards the achievement of gender equality and women's empowerment goals. Promote gender mainstreaming within government-wide planning, monitoring and evaluation systems. Develop and review country gender indicator framework and data collection instrument/s, baselines and targets in line with relevant global, continental, regional and national frameworks. Develop regular national and sectoral gender performance reviews and reports based on analysis of available evidence, including gender statistics and programme performance information. Develop annual evidence-based gender performance priorities. Develop recommendations on remedial measures and support interventions to improve performance. Promote gender mainstreaming within the National Evaluation System and coordinate relevant evaluations and policy research. Effectively manage the Chief Directorate in line with departmental and public service prescripts.
<u>ENQUIRIES</u>	:	Ms Annette Griessel Tel No: (012) 359 0024
<u>POST 22/84</u>	:	<u>DIRECTOR: OUTREACH (REF NO: DOW/004/2018)</u>
<u>SALARY</u>	:	Inclusive remuneration package of R948 174 per annum (Level 13)
<u>CENTRE</u>	:	Pretoria
<u>REQUIREMENTS</u>	:	Appropriate degree in Social or Development Sciences or relevant NQF 7 qualification. 10 years' operational experience of which at least five years were at a deputy director level within the public service. Proven knowledge of and experience in organising and coordinating public outreach programmes and campaigns, community development, gender activism and advocacy and stakeholder relations. Intimate knowledge of public policy priorities and legislative and policy frameworks and other prescripts applicable to gender and women's empowerment in South Africa. Good understanding of intergovernmental relations, gender machinery, non-governmental organisations, civil society organisations and other stakeholders. Advanced organisational and project management skills. Strong people skills, ability to lead and motivate teams and work in a consultative manner. Excellent analytical thinking and report writing skills. Innovative and solution oriented. The successful applicant will be subject to personal security vetting at a secret level. Must be prepared to travel and work long hours where necessary.
<u>DUTIES</u>	:	Develop, lead and coordinate gender-responsive public outreach and community mobilisation programmes and advocacy campaigns to advance gender equality and women's empowerment. Facilitate stakeholder coordination and outreach across sectors of society. Facilitate and coordinate activities related to National Women's Day, Women's Month and other relevant national campaigns to advance gender equality and women's empowerment. Ensure effective coordination with other government departments and stakeholders. Effectively manage the Directorate in line with departmental and public service prescripts.
<u>ENQUIRIES</u>	:	Ms Annette Griessel Tel No: (012) 359 0024
<u>POST 22/85</u>	:	<u>DIRECTOR: SUPPLY CHAIN MANAGEMENT (REF NO: DOW/005/2018)</u>
<u>SALARY</u>	:	Inclusive remuneration package of R948 174 per annum (Level 13)
<u>CENTRE</u>	:	Pretoria
<u>REQUIREMENTS</u>	:	Appropriate degree in Supply Chain Management or relevant NQF 7 qualification. 10 years related experience in supply chain management or/and related environment at middle management level. Proven ability to analyse, collate and interpret complex and routine supply chain operational matters of the Department and the fiscus. Proven supply chain management experience in Government is essential, including understanding of the public sector procurement. In-depth knowledge of the Public Finance Management Act (PFMA), Treasury Regulations, Preferential Procurement Policy Framework Act (PPPFA), SCM Guidelines, Broad

DUTIES

Based Black Economic Empowerment Act (BBBEEA). Good verbal and written communication and stakeholder liaison skills.

: Effective implementation of supply chain management strategy and plans. Co-ordinate the supply initiatives of the Department in line with its strategic objectives, facilitate allocation and control of finances in line with legislation and regulations such as the PFMA, PPPFA, Treasury Regulations and other prescripts. Ensure the management of assets and contract functions. Monitor and evaluate the performance of suppliers. Ensure Supply Chain comply with the rules, regulations and the payment of invoices within 30 days. Implement and co-ordinate statutory requirements for the Department, such as audits and related matters. Monitor the management and administration of the Departmental Bid Adjudication Committee. Provide for day-to-day Supply Chain activities, ensuring that policies, procedures and systems are developed, adhered and utilised in the production of quality, verifiable, quantifiable accurate supply chain of goods and services. Ensure accurate and timely preparation of supply chain reports to the respective oversight committees. Ensure risk management, compliance with legal and regulatory compliance as required for all supply chain matters of the Department. Manage the Directorate's resources including budget and human capital.

ENQUIRIES

: Ms Desree Legwale Tel No: (012) 359 0350