

## DEPARTMENT OF HEALTH

*It is the Department's intension to promote equity (race, gender and disability) through the filing of this post with a candidate whose transfer /promotion / appointment will promote representivity in line with the numeric targets as contained in our Employment Equity plan.*

- APPLICATIONS** : The Director-General, National Department of Health, Private Bag X828, Pretoria. 0001. Hand delivered applications may be submitted at Reception (Brown application Box), Civitas Building, corner of Thabo Sehume (formerly known as Andries) and Struben streets. Pretoria.
- FOR ATTENTION** : Ms M Shitiba
- CLOSING DATE** : 18 June 2018 at 12:00 Mid-day
- NOTE** : Applications should be submitted on form Z83 obtainable from any Public Service Department, and should be accompanied by a CV (previous experience must be comprehensively detailed) and certified copies of qualification certificates (including Senior Certificate/Grade 12 certificate regardless of the qualification requirement indicated in the advert), service certificates, including ID and driver's licence. (Certified copies of certificates should not be older than three months) No faxed or e-mailed applications will be considered. Applications received after the closing date and those that do not comply with the requirements will not be considered. It is the applicant's responsibility to have foreign qualifications and national certificates (where applicable) evaluated by the South African Qualification Authority (SAQA). The Department reserves the right not to fill the posts. The successful candidate will be subjected to personnel suitability checks and other vetting procedures. Applicants are respectfully informed that correspondence will be limited to short-listed candidates only. If notification of an interview is not received within three (3) months after the closing date, candidates may regard their application as unsuccessful. The Department will not be liable where applicants use incorrect/no reference number(s) on their applications.

## OTHER POSTS

- POST 22/29** : **ENVIRONMENTAL HEALTH PRACTITIONER GRADE 1 (X4 POSTS)**  
Chief Directorate: Environmental Health and Port Health Services  
Directorate: Port Health - SD: Gauteng and SD: NC
- SALARY** : R281 148 per annum as per OSD. Certified copies of original certificates of service must be submitted with the application.
- CENTRE** : Gauteng: Ref No: NDOH 31/2018 (X3 Posts)  
Northern Cape: Ref No: NDOH 32/2018 (X1 Post)
- REQUIREMENTS** : A Bachelor's degree/National Diploma or equivalent NQF 6 qualification in Environmental Health and current registration with the HPCSA as an Environmental Health Practitioner. At least one (1) year experience in environmental health. Technical and practical knowledge of Environmental and Port Health services. Knowledge of the legislative and policy framework related to environmental health. Good communication (verbal and written), administrative, financial management, interpersonal and computer skills (MS Office packages). A valid driver's licence.
- DUTIES** : Monitor and control the spread of communicable diseases; provide free health pratique to international conveyances arriving into the country, monitor passengers arriving from Yellow Fever endemic countries. Monitor and inspect imported consignments detained for port health; inspection, sampling and detaining for assessment any imported foodstuffs, cosmetics, disinfectants, medicaments, tobacco products and hazardous substance for chemical, microbiological, histological, irradiation and labelling purposes. Implement water quality monitoring, sanitation and food safety programs within and around points of entry; ensure that in-flight meals comply with health standards, collect and submit samples of suspected/high risk products to an accredited laboratory. Provide general administrative duties; compile daily, weekly, monthly quarterly and annual statistics for Points of Entry (PoE) operations, ensure proper utilization of resources. Engage with relevant stakeholders; supervise and train community

service EHP's and scanner operators, participate in stakeholders meeting and outbreak response teams.

**ENQUIRIES** : Mr P Jacobs at Tel No: (011) 613-5522/5692

**POST 22/30** : **GENERAL ASSISTANT (REF NO: NDOH 30/2018)**  
 Chief Directorate: Occupational Health and Compensation Commissioner for Occupational Diseases  
 Directorate: Compensation Commission for Occupational Diseases

**SALARY** : R107 886 per annum (plus competitive benefits)  
**CENTRE** : Johannesburg.  
**REQUIREMENTS** : A Senior Certificate (Grade 12) or equivalent NQF 4 certificate. Basic experience in the operation of machines (e.g vacuum cleaner etc). Knowledge of cleaning and preparation of tea or coffee, personal hygiene. Basic communication (verbal and written) and interpersonal skills.

**DUTIES** : Daily cleaning of the floor, mop and detergent/striper of vacuum cleaner. Provide tea, coffee or water. Filling of aqua cooler bottles with water. Assist in mass production/photocopies. Ensure safeguarding of government property (equipment or cleaning material etc). Proper handling of equipment and store equipment after use.

**ENQUIRIES** : Mr S Theka at Tel No: (012) 395 8962  
**NOTE** : Preference will be given to Coloured Male and Female as well as people with disabilities.