

DEPARTMENT OF BASIC EDUCATION

The Department of Basic Education is committed to providing equal opportunities and practicing affirmative action employment. It is our intention to promote representivity (race, gender, disability) in the Department through filling of these posts and candidates whose transfer, promotion, or appointment will promote representivity will receive preference. Preference will firstly be given to excess employees and secondly to current Public Service employees.

- APPLICATIONS** : Submitted via post to: Private Bag X895, Pretoria, 0001 or hand-deliver to: The Department of Basic Education, 222 Struben Street, Pretoria.
- FOR ATTENTION** : Ms N Sathege/Ms M Mahape
- CLOSING DATE** : 18 June 2018
- NOTE** : Applications must be submitted on Form Z83 obtainable from any Public Service Department and must be accompanied by a comprehensive CV and certified copies of ID and qualifications. NB as of 1st July 2006, all new appointments in the public service have to be part of the Government Employee Medical Scheme (GEMS) in order to qualify for a Government Medical Subsidy. Correspondence Will Only Be Entered Into With Short-Listed Applicants. Short-listed candidates will be required to undertake a writing test as part of the interview process. Applications received after the closing date, e-mailed or faxed applications will not be considered. Please visit the Department of Education's website at www.education.gov.za or the Department of Public Service and Administration vacancy circulars at www.dpsa.gov.za. The Department of Basic Education is committed to providing equal opportunities and practising. Affirmative action employment. It is our intention to promote representivity (race, gender, disability) in the Department through the filling of these posts and candidates whose transfer, promotion, or appointment will promote representivity will receive preference. Preference will firstly be given to excess employees and secondly to current Public Service employees. An indication in this regard will facilitate the processing of applications.

MANAGEMENT ECHELON

- POST 22/06** : **DIRECTOR: (REF NO: 141370)**
Branch: Care and Support Services
- SALARY** : All-Inclusive remuneration package of R948 174 per annum
- CENTRE** : Pretoria
- REQUIREMENTS** : Applications are invited from appropriately qualified persons for this senior management position in the Department of Basic Education in Pretoria. The position requires a proactive person with strong conceptual, strategic and operational leadership skills as well as proven management ability. The successful candidate will be responsible for the development, implementation, monitoring and evaluation of policies and programmes to promote and maintain the general health and wellbeing of learners, including addressing the behavioural, social and structural drivers of the HIV and TB epidemics as well as teenage pregnancy amongst learners. We seek an individual with an appropriate and recognised Bachelor's degree or an undergraduate qualification (NQF level 7) as recognized by SAQA in the social or health sciences, public health or education supported by 5 years' experience at middle management/senior level. A relevant postgraduate qualification will be an added advantage. This should ideally be supported by 5 years' experience in education and/or health promotion or public health. In addition, an understanding of current global cutting-edge thinking on school health, health promotion, comprehensive sexual education, adolescent sexual and reproductive health and rights as well as the provision of psychosocial services to children and youth is essential. Excellent communication, inter-personal and writing skills are vital. Candidates should have experience of high-level strategic planning processes, human resource management and financial management. The ability to manage research processes, and/or experience in monitoring and evaluation will be a strong recommendation.

DUTIES

: The successful candidate will be responsible for strategic and operational planning for the Directorate, taking overall responsibility for managing and accounting for projects, including the development of business plans, managing budgets and cash flows, and implementing and monitoring programmes as well as reporting. She/he will: Provide strategic leadership and operational management of the Directorate. Develop and implement an integrated and comprehensive response to the twin epidemics of HIV and TB. Develop a programme of action to prevent and manage teenage pregnancy in the schooling sector Strengthen the Sexual and Reproductive Health and Rights (SRHR) programme for learners in schools (CSE and SRH services) Promote the psychological and social wellbeing of learners Liaise and co-operate with provincial education departments, national government departments, universities, research organizations as well as NGOs and civic organisations. Monitor and evaluate policies and strategies to promote the health and wellbeing of schools. Represent the Directorate, both internally and externally as required. Liaise with and report to project funders. Manage internal and external partnerships.

ENQUIRIES

: Ms M Mahape Tel No: 012 357 3291/ Ms N Sathege Tel No: 012 357 3290

NOTE

: The successful candidate will sign an annual performance agreement, annually disclose his/her financial interests and be subjected to a security clearance. Applicants must have a valid driver's license and be willing to travel extensively. Short-listed candidates may be required to make a presentation to the interview panel, as well as undergo a writing test.