

**PROVINCIAL ADMINISTRATION: FREE STATE
DEPARTMENT OF PUBLIC WORKS AND INFRASTRUCTURE**

Free State provincial Government is an equal opportunity affirmative action employer. It is our intention to promote representativity (race, gender and disability) in the Province through the filling of this post and candidates whose appointment/promotion/transfer will promote representativity will receive preference

- APPLICATIONS** : Head: Public Works and Infrastructure, Human Resources Management Directorate. P.O Box 7551, Bloemfontein 9300 or Applications that are hand delivered must be brought at the Foyer of or Tambo House where they must be placed in the appropriately marked box at: Security Ground Floor, OR Tambo House, St. Andrews Street, Bloemfontein. No applications will be accepted by staff in offices in the building.
- CLOSING DATE** : 08 June 2018 at 16H00
- NOTE** : Applications must be submitted on form Z.83, obtainable from any Public Service Department and must be accompanied by certified copies of qualifications, driver's license, identity document and a CV. Applications received after the closing date and those that do not comply with these instructions will not be considered. The onus is on the applicants to ensure that their applications are posted or hand delivered timeously. Candidates who possess foreign qualifications and/or short courses certificates must take it upon themselves to have their qualifications evaluated by the South African Qualifications Authority (SAQA), and must please attach proof of the level of their qualifications after evaluation. No e-mailed or faxed applications will be considered. Applicants are respectfully informed that if no notification of appointment is received within 4 months of the closing date, they must accept that their application was unsuccessful.

MANAGEMENT ECHELON

- POST 21/54** : **DEPUTY DIRECTOR-GENERAL (REF NO: PWI 18/01)**
Branch: Public Works, EPWP, Property Management and Security Services
- SALARY** : An all-inclusive package of R1 370 973 per annum (Level 15). The remuneration package consists of a basic salary (70%), the Employer contribution to the Government Employee Pension Fund and flexible portion, which may be structured in terms of the rules for the structuring of the flexible portion and which may include a 13th cheque, motor car allowance, home owner's allowance and medical aid assistance.
- CENTRE REQUIREMENTS** : Bloemfontein
: An appropriate under-graduate qualification (NQF level 7) as recognized by SAQA with proven managerial experience. 8-10 years of experience at a senior managerial level. Excellent written and verbal communication skills; Driver license (code 8); Appointment is subject to the following: Performance Agreement, Vetting, SMS Contract, Competency Assessment, and Financial Disclosure. Management Competencies: Proven leadership, strategic planning and management skills and experience. Sound financial planning and management skills. Working knowledge of micro and macro management environment. Project management skills. Advanced skills in writing, communication, facilitation, co-ordination and presentation.
- DUTIES** : Provision of strategic direction and management in the development of capital works infrastructure and maintenance of provincial government building projects. Provision of strategic direction to the expanded public works programmes to facilitate poverty eradication and job creation. Monitoring and evaluating the implementation of strategic and operational plans and other policy interventions in the branch. Monitoring the attainability and sustainability of performance standards as reflected in the departmental strategic thrusts applicable to the branch. Provision of strategic direction on the utilization and development of the branch's human capital. Liaising on strategic level on issues of public works, property management, expanded public works programmes, and security matters. Ensuring that financial resources and

ENQUIRIES
NOTE

- : designated funds from client departments are managed optimally. Overseeing the management of financial, human and other resources in the branch.
- : Ms G. Brown, Head of Department (Tel No: 051 492 3907)
- : Shortlisted candidates will be subjected to a technical exercise that intends to test relevant technical elements of the job, the logistics of which will be communicated.