

**PROVINCIAL ADMINISTRATION: KWAZULU NATAL  
DEPARTMENT OF HEALTH**

*This Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all occupational categories in the department.*

- APPLICATIONS** : Applications to be forwarded to: The Human Resources Department, Greys Hospital Private Bag x 9001, Pietermaritzburg, 3200
- FOR ATTENTION** : Mrs. M. Chandulal
- CLOSING DATE** : 18 May 2018
- NOTE** : Directions To Candidates: The following documents must be submitted: Application for employment form (Z83) which is obtainable at any Government Department OR website; Certified copies of highest educational qualifications and professional registration certificate not copies of certified copies; Curriculum Vitae and certified ID copy NB: Failure to comply with the above instructions will disqualify applicants. The circular minute number / reference must be indicated in the column provided on the form Z83 e.g GS 15/18. Please note due to large numbers of applications we envisage to receive, applicants will not be acknowledged. Communication will only be entered into with candidates that have been short-listed. If you have not heard from us two months after the closing date, please consider your application as being unsuccessful. The appointment is subject to positive outcome obtained from checks (security clearance, credit records, qualifications, citizenship and previous employment verifications and verification from the Company Intellectual Property (CIPC).

**OTHER POSTS**

- POST 18/160** : **CHIEF RADIOGRAPHER (DIAGNOSTIC) GR1: REF NO. GS 15/18**  
Component – Radiology Department
- SALARY** : Grade 1: R414 069 – R459 558 per annum  
Other Benefits: 13<sup>th</sup> cheque, medical aid (optional), home owner allowance, employee must meet prescribed requirements
- CENTRE REQUIREMENTS** : Greys Hospital, Pietermaritzburg  
National Diploma / Degree in Diagnostic Radiography. Certified copy of original registration with the Health Professions Council of South Africa (HPCSA) as a diagnostic radiographer. Certified copy of current registration as a Diagnostic Radiographer (Independent Practice) with Health Professions Council of South Africa (HPCSA) for 2018/2019. Minimum of three years experience working in a computerized radiography department (working in a PACS/RIS environment) after registration with HPCSA as a Diagnostic Radiographer (Independent Practice). Certificates of Service to be attached as proof of experience. Recommendations: Work experience in a specialized field e.g. Mammography, CT, MRI, Cath Lab. Knowledge, Skills and Experience: Expert knowledge of specialized equipment and radiography procedures, including multi slice CT and PACS/RIS applications. Good communication, interpersonal relations and problem solving skills. Sound knowledge of radiation control regulations and health and safety policies. Basic supervisory skills. Computer Literacy.
- DUTIES** : Provide high quality diagnostic radiography service. Observe safe radiation protection standards and ensure health and safety rules and regulations are adhered to. Be actively involved in the Radiation Control Directorate Quality Assurance programme. Participate in a 24 hour roster system which includes nights, weekends, Public Holidays and standby duties. Working knowledge and experience of PMDS and be responsible for the PMDS of staff members as allocated. Provide assistance, supervision and training to junior staff and student radiographers. Promote good health practices and ensure optimal care of the patient. Participate in quality improvement programmes, policy making, in-service training and National Core Standards. Perform reception and administrative duties as required.
- ENQUIRIES** : Mrs Wood Tel No: 033-897 3208

<b><u>POST 18/161</u></b>	:	<b><u>CHIEF RADIOGRAPHER (ULTRASOUND) REF NO: GS 14/18</u></b> Component – Radiology
<b><u>SALARY</u></b>	:	Grade 1: R414 069 - R459 558 per annum Other Benefits: 13 <sup>th</sup> Cheque, Medical Aid (Optional), Home owner Allowance, Employee Must Meet Prescribed Requirements
<b><u>CENTRE REQUIREMENTS</u></b>	:	Greys Hospital, Pietermaritzburg National Diploma in Ultrasound / Bachelor's Degree in Technology: Ultrasound. Certified copy of original registration with Health Professions Council of South Africa as a Radiographer (Ultrasound). Certified copy of current registration with the Health Professions Council of South Africa for 2018/2019 in the category Independent Practice: Ultrasound. A minimum of three years' experience after registration with HPCSA as a Radiographer (Ultrasound). Certificates of service to be attached as proof of experience. Recommendations: Work experience including high risk Obstetric scanning. Experience compiling reports for cases with difficult pathology. Knowledge, Skills and Experience: Excellent knowledge of high risk obstetrics and gynaecology, general, small parts, vascular, musculoskeletal scanning techniques, protocols and procedures. Basic knowledge of equipment use and trouble shooting. Sound report writing and administrative skills and computer literacy. Knowledge of relevant Health and Safety Acts and Infection Control measures. Good communication, interpersonal relations and problem solving skills. Basic supervisory skills.
<b><u>DUTIES</u></b>	:	Provide a high quality ultrasound service in keeping with tertiary status of the hospital. Provide correct interpretation of all ultrasound scans. Compile comprehensive reports as required in the working environment. Provide assistance, supervision and training to junior staff and students. Promote good health practices and ensure optimal care of the patient. Execute all clinical procedures competently to prevent complications. Participate in quality improvement programmes, policy making, in-service training and National Core Standards. Perform reception and clerical duties as required.
<b><u>ENQUIRIES</u></b>	:	Mrs A Cooke Tel No: 033-8973203
<b><u>POST 18/162</u></b>	:	<b><u>CLINICAL PROGRAMME COORDINATOR: GENERAL STREAM: REF NO: AMAJ02/2018 (1 POST)</u></b> Cluster: Healthy Lifestyle Promotion School Health
<b><u>SALARY</u></b>	:	R394 665 per annum Other Benefits: 13 <sup>th</sup> Cheque, Medical Aid (Optional), Housing Allowance: Employee must meet prescribed requirements
<b><u>CENTRE REQUIREMENTS</u></b>	:	Amajuba Health District Office: Newcastle Grade 12 or senior certificate. Diploma / Degree in General Nursing and midwifery. Current registration with SANC receipt in 2018. Minimum of seven (7) years appropriate /recognizable nursing experience after registration as a Professional Nurse with SANC in General Nursing. Valid Driver's license (Code 08), PLUS Proof of current and previous work experience endorsed by Human resources validating the above experience Department or relevant employer. Knowledge, Skills, Training and Competencies Required: The incumbent of this post will report to the Deputy Manager Nursing; and will be responsible to ensure: Report writing abilities. Financial management skills. Empathy and counselling skills and knowledge. Strong interpersonal, communication and presentation skills. Project management skills. Ability to make independent decision. An understanding of the challenge facing the public sector. An ability to provide issues and work related matter and to comply with timeframes. Proven initiative, decisiveness and the ability to acquire new knowledge swiftly.
<b><u>DUTIES</u></b>	:	Establish and maintain linkage between DOH, community, other sectors and government departments. Co-ordinate recruitment of community care givers, Care giver supervisors and signing of contracts. Co-ordinate payment of stipend of community care givers and care giver supervisors. Establish community participation in the program. Co-ordinate and monitor training of facilitators, CCG supervisors and CCGs for quality service delivery. Participate in Operation Sukuma Sakhe (OSS) initiative. Manage and monitor digital Pen project. Co-ordinate and monitor activities of family health teams and CCGs. Participate in

PHC Reviews and Ideal clinic assessment. Attend meeting within and outside the District. Play and advocacy role for DOH in the community. Develop effective intervention strategies for poor performance to achieve good outcome. Update CCG web based data as required. Effectively manage conflict between Care givers and the community for the program to run smoothly. Establish healthy working relationship with institutions, facilities and community structures for quality service delivery.

**ENQUIRIES** : Mrs CM Khumalo Tel No: 034-328 7006  
**APPLICATIONS** :

**FOR ATTENTION** : Mrs. GC Buthelezi  
**NOTE** :

Applications must be submitted on the prescribed Application for Employment form (Z83) which must be originally signed and dated. The application form (Z83) must be accompanied by a detailed Curriculum Vitae, certified copies of certificates, Identity Document and Driver's License (not copies of previously certified copies). The Reference Number must be indicated in the column (Part A) provided thereof on the Z83 form. NB: Failure to comply with the above instructions will disqualify applicants. Faxed and e-mailed applications will not be accepted. Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. Applicants in possession of a foreign qualification must attach an evaluation certificate from the South African Qualifications Authority (SAQA) to their applications. Non- RSA Citizens/Permanent Residents/ Work Permit holders must submit documentary proof together with their applications. All employees in the Public Service that are presently on the same salary level but on a notch/package above of the advertised post are free to apply. Males are encouraged to apply and people with disability also should feel free to apply.

**CLOSING DATE** : 25 May 2018

**POST 18/163** : **DIAGNOSTIC RADIOGRAPHER GR1: REF NO: GS 16/18**  
Component – Radiology Department

**CENTRE** : Greys Hospital, Pietermaritzburg  
**SALARY** : Grade 1: R281 148 - R321 462 per annum  
Grade 2: R331 179 - R378 687 per annum  
Grade 3: R390 123 - R473 445 per annum  
Other Benefits: 13<sup>th</sup> Cheque, Medical Aid (Optional), Home Owner Allowance, Employee Must Meet Prescribed Requirements

**REQUIREMENTS** : National Diploma / Degree in Diagnostic Radiography. Certified copy of original registration with the Health Professions Council of South Africa (HPCSA) as a Diagnostic Radiographer. Certified copy of current registration with HPCSA for 2018/2019 as a diagnostic radiographer (Independent Practice). Certificates of service to be attached as proof of experience. Knowledge, Skills and Experience: Sound knowledge of diagnostic radiography procedures and equipment including CT and PACS/RIS applications. Good communication, interpersonal relations and problem solving skills. Knowledge of radiation control and safety measures. Ability to perform quality assurance tests as stipulated by the Radiation Control Directorate, Computer Literacy. **Grade 1:** None after registration with HPCSA in the relevant profession in respect of RSA qualified employees who performed community service, as required in South Africa. One year experience after registration with HPCSA in the relevant profession in respect of foreign qualified employees, of whom it is not required to perform community service, as required in South Africa. **Grade 2:** Minimum of 10 years experience after registration with HPCSA in the relevant profession in respect of RSA qualified employees who performed community service, as required in South Africa. Minimum of eleven

years experience after registration with HPCSA in the relevant profession in respect of foreign qualified employees, of whom it is not required to perform community service, as required in South Africa. **Grade 3:** Minimum of 20 years experience after registration with HPCSA in the relevant profession in respect of RSA qualified employees who performed community service, as required in South Africa. Minimum of 21 years experience after registration with HPCSA in the relevant community service, as required in South Africa.

**DUTIES** : Provide high quality diagnostic radiographic service observing safe radiation protection standards. Participate in after hours and standby duties which include nights, weekends and Public Holidays. Provide assistance and training to junior staff and student radiographers. Promote good health practices and ensure optimal care of the patient. Perform reception and administrative duties as required. Participate in Quality Assurance and Quality Improvement programmes, in-service training and National Core Standards. Ensure safety health rules and regulations are adhered to.

**ENQUIRIES** : Mrs D Wood: Tel No: 033-897 3208

**APPLICATIONS** : Applications to be forwarded to: The Human Resources Department, Greys Hospital Private Bag x 9001, Pietermaritzburg, 3200

**FOR ATTENTION** : Mrs. M. Chandulal

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