

DEPARTMENT OF SOCIAL DEVELOPMENT

It is our intention to promote representivity (race, gender and disability) in the Public Service through the filling of this post and candidates whose transfer / promotion/ appointment will promote representivity will receive preference.

- APPLICATIONS** : The Director General, Department of Social Development, Private Bag X901, Pretoria, 0001, Physical Address: HSRC Building, 134 Pretorius Street
- FOR ATTENTION** : Ms E Steenkamp
- CLOSING DATE** : 11 May 2018
- NOTE** : Curriculum vitae with a detailed description of duties, the names of two referees and certified copies of qualifications and identity document must accompany your signed application for employment (Z83). In the event of hand delivery of applications, applicants must sign an application register book as proof of submission. All shortlisted candidates for SMS posts will be subjected to a technical exercise that intends to test relevant technical elements of the job, the logistics of which will be communicated by the Department. Following the interview and technical exercise, the selection panel will recommend candidates to attend a generic managerial competency assessment (in compliance with the DPSA Directive on the implementation of competency based assessments). The competency assessment will be testing generic managerial competencies using the mandated DPSA SMS competency assessment tools. The successful candidate will sign an annual performance agreement, complete a financial disclosure form and will also be required to undergo a security clearance. If the candidate is applying for an OSD post, certificates of service must be attached to the CV. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualification Authority (SAQA). Failure to submit the requested documents will result in your application not being considered. Personnel suitability checks will be conducted on short listed candidates and the appointment is subject to positive outcomes of the checks. Correspondence will be limited to shortlisted candidates only. The selection of candidates will be done with due regard to the relevant aspects of the selection process as set out in the Public Service Regulations, 2016 Chapter 4/67. Applications received after the closing date will not be taken into consideration. No faxed or e-mailed applications will be considered. DSD reserves the right to cancel the filling/ not to fill a vacancy that was advertised during any stage of the recruitment process. If you have not been contacted within three months after the closing date of this advertisement, please accept that your application was unsuccessful.

MANAGEMENT ECHELON

- POST 17/39** : **DIRECTOR-GENERAL: SOCIAL DEVELOPMENT REF NO: X1/2018**
(Five-year fixed term contract)
- SALARY** : R1 782 687 per annum plus a 10% non-pensionable HoD allowance. This inclusive remuneration package consists of a basic salary, the states' contribution to the Government Employees Pension Fund and a flexible portion that may be structured i.t.o. the applicable rules. The successful candidate will be required to enter into a performance agreement, sign an employment contract and disclose her/his financial interest within one month of appointment and thereafter on an annual basis.
- CENTRE REQUIREMENTS** : Pretoria, HSRC Building
An undergraduate qualification (NQF level 7) and a Post graduate qualification (NQF level 8) as recognised by SAQA plus 8 – 10 years of experience at senior managerial level of which at least 3 years' experience must be within any organ of State as defined in the Constitution Act 108 of 1996. Knowledge of the Public Service Legislation. Knowledge and understanding of the relevant legal framework. Competencies needed: Strategic capability and leadership. Programme and project management. People management and

empowerment. Financial management. Change management. Knowledge management. Service delivery innovation. Problem-solving and analysis. Client orientation and customer focus. Communication. Attributes: Ability to initiate and support organisational transformation and change. Ability to explore and implement new ways of delivering service. Ability to provide vision, set organisational direction and inspire others to deliver on the organisational mandate. Ability to work together with civil society, business, academia and the international community.

DUTIES

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Oversee the provision and implementation of intergovernmental relations, executive support and special projects, comprehensive social security, non-profitable organisations regulatory services, families and social welfare, community development programmes, social crime prevention, corporate, financial and strategy services, social policy and research programmes as well as rights to persons with disabilities services. Oversee the facilitation of the translation of national and international obligations into empowerment and socio-economic development programmes towards the realization of rights of persons with disabilities and equalization of opportunities. Ensure that policies and legislation are drafted to achieve the strategic priorities set by the Minister of Social Development for the Social Development sector. Ensure that the necessary systems, procedures and capacity are in place for implementation of priorities and attainment of outcomes. Develop effective strategies for the implementation of priorities and attainment of government outcome 12. Provide support to the Provincial Departments, Non-Governmental Organisations, community-based organisations with the implementation of strategies and programmes and other outcomes related to the Department of Social Development. Advise the Minister of Social Development on a range of budgetary matters pertaining to the social development sector. Manage communication and dissemination of information on the social development sector. Oversee the effective management and administration of entities reporting to the Minister. Provide technical support to Minister at meetings, including MINMEC, through preparation of briefing notes and inputs from the Department. Prepare an annual report and accounts for submission to Minister and Parliament.

**ENQUIRIES
NOTE**

: Mr D Chinappan, Tel No: (012) 312-7504
: In terms of the Department's employment equity targets, persons with disabilities are encouraged to apply. Kindly note that the Department of Social Development has taken a decision not to fill vacancies until further notice except the post of Director-General.