

DEPARTMENT OF HUMAN SETTLEMENTS

The Department of Human Settlements is an equal opportunity, affirmative action employer. It is our intention to promote representivity including race, gender and disability through the filling of these positions. To further the objective of representivity within the Department, Males and people with disabilities are encouraged to apply.

- APPLICATIONS** : The Director-General, Department of Human Settlements, Private Bag X644, Pretoria, 0001 or Department of Human Settlements, 260 Justice Mahomed Street, Ruth Mampati Building, Sunnyside, Pretoria, 0002
- FOR ATTENTION** : Ms N Nortman
- CLOSING DATE** : 11 May 2018
- NOTE** : All applicants will be subjected to security clearance processes in accordance with the requirements of the Minimum Information Security Standard, qualification verification and other assessment processes. Should the outcome of these processes not meet the required prescripts, your appointment will NOT be considered. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA). The Department reserves the right not to make appointments. Correspondence will be limited to short-listed candidates only. If you have not been contacted within four (4) months after the closing date of this advertisement, please accept that your application was unsuccessful. It will be expected from the selected candidates to be available for the interviews on a date, time and place as determined by the Department of Human Settlements. Applicants must note that further checks will be conducted once they are short-listed and that their appointment is subject to positive outcomes on these checks, which include security clearance, qualification verification and criminal records. If you apply for more than one position in the Department, please submit separate application forms for each post. Applications must be submitted on form Z83, obtainable from any Public Service department and must be accompanied by a detailed CV, together with certified copies of qualification certificates and your ID/Passport. All copies must be certified in the past 12 months. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualification Authority (SAQA). Failure to submit the required documents will result in your application not being considered. Correspondence will be limited to short-listed candidates only. Please note that the all-inclusive remuneration package consists of a basic salary, the state's contribution to the Government Employee's Fund and a flexible portion in terms of applicable rules. If you have not been contacted within four (4) months after the closing date of this advertisement, please accept that your application was unsuccessful. The Department of Human Settlements reserves the right to cancel the filling/ not to fill a vacancy that was advertised during any stage of the recruitment.

OTHER POST

- POST 17/29** : **DEPUTY DIRECTOR: LEGISLATIVE COMPLIANCE AND MONITORING (3 YEARS CONTRACT) REF NO: DOHS/11/2018**
Branch: Chief Operations Officer
Chief Directorate: Regulatory Compliance
- SALARY** : R657 558. All-inclusive salary package
- CENTRE** : Pretoria
- REQUIREMENTS** : A three-year (3) tertiary qualification in Legal, Compliance or Public Administration with 3 to 5 years' experience on managerial level. Knowledge of Prescripts, Policy and practices applicable to Legislative Compliance. Investigative, Analyses, problem solving skills essential. Good communications skills (both written and verbal). Good planning and research skills. The ability to do quality management during project execution. Good people management skills.

DUTIES

: Introduce measures to monitor the implementation of Human Settlements Legislative Frameworks. Investigate potential areas of compliance, vulnerability and risks with the view to give guidance and support. Investigate alleged violations of Human Settlements regulations and legislation and recommend the implementation of rectifying measures. Analyse the impact of external factors on policy options flowing from the implementation of legislation and regulations and give guidance in respect of the proper implementation thereof.

ENQUIRIES

: Mr P Mveli Tel No: (012) 444-9118

NOTE

: Representivity: Diversity is promoted. Males and People with Disabilities are encouraged to apply