

DEPARTMENT OF SMALL BUSINESS DEVELOPMENT

- APPLICATIONS** : Applications can be submitted by post to: The Registry Office, Department of Small Business Development, Private Bag X672, Pretoria 0001 or hand delivered at Block G – Ground Floor, the dti Campus, corner of Meintjies and Robert Sobukwe Streets, Sunnyside, Pretoria.
- CLOSING DATE** : 30 April 2018 at 16h00. Applications received after the closing date will not be considered.
- NOTE** : Applications must be submitted on a signed and dated Z83 form (unsigned Z83 form will disqualify an application), which can be obtained from any Government institution, and must be accompanied by a comprehensive CV with copies of qualifications (Matric Certificate must also be attached) and ID document and driver's license (where applicable), including the details of at least two contactable referees (should be people who recently worked with the applicant). Background verification, including criminal record and citizenship checks, as well as a competency assessment will form part of the selection process. Department of Small Business Development is committed to the pursuit of diversity and redress. Candidates whose appointment will promote representivity in terms of race, disability and gender will receive preference. It is the applicants' responsibility to have their foreign qualifications evaluated by the South African Qualifications Authority (SAQA). Correspondence will be limited to shortlisted candidates only. If you have not been contacted within 3 months of the closing date of this advertisement, please accept that your application was unsuccessful. The Department reserves the rights not to fill or withdraw any advertised post.

OTHER POST

- POST 15/36** : **DEPUTY DIRECTOR: ENTERPRISE & SUPPLIER DEVELOPMENT. REF NO: ESD 07/18**
This is a re-advertisement and candidates who applied before are encouraged to re-apply.
- SALARY CENTRE REQUIREMENTS** : R657 558 all-inclusive package per annum
: Pretoria
: The successful candidate must possess a B. Degree or National Diploma (NQF 7 – 3 year qualification) in Business Administration, Developmental Studies or Economics. A minimum of six (6) years' functional specialist experience in Enterprise and Supplier Development. Computer literacy and Driver's License.
- DUTIES** : The incumbent is expected to facilitate the creation of an enabling environment for SMMEs through policies, strategies and programmes that support enterprise and supplier development in different industries. Develop small enterprises and suppliers across various industries. Design incentives for small enterprises and suppliers. Develop and monitor the implementation of instruments to support the productivity and growth of small enterprises and suppliers in different industries. Coordinate stakeholders and industry role players to solicit inputs on the implementation of small enterprise and supplier development programmes. Collaborate with the Market Access Unit to ensure that private sector partnerships culminate into enterprise and supplier development. Monitor the implementation and impact of the public procurement programme, especially the set aside policy in the 3 spheres of government. Facilitate enterprise and supplier development initiatives with private sector, international organisations, other governments and other departments. Communicate with external and internal stakeholders. Report on the implementation and impact of the public procurement programme. Manage human resources.
- ENQUIRIES NOTE** : Mr Mciniseli Jele, Tel No: (012) 394-5241
: EE Requirements: Preference will be given to African Male / Coloured Females / White Males and People with a disability.