

## DEPARTMENT OF TRADE AND INDUSTRY

- APPLICATIONS** : Applications can be submitted: By post to the Registry Office, The Department of Trade and Industry, Private Bag x84, Pretoria, 0001; Hand-delivered to the dti Campus, corner of Meintjies and Robert Sobukwe Street, Sunnyside, Pretoria; or go to: <http://www.thedti.gov.za> and click on the "Careers" link to submit online application. Should you have enquiries or experience any problem submitting your application contact the Recruitment Office on 012 394 1809/1835.
- CLOSING DATE** : 13 April 2018
- NOTE** : Applications must be submitted with a completed and signed form Z83, obtainable from any Public Service Department or on the internet at [www.gov.za/documents](http://www.gov.za/documents) or <http://www.thedti.gov.za/careers> **NB:** Shortlisted candidates will be subjected to a technical exercise and the selection panel for MMS and SMS positions will further recommend candidates to attend a generic managerial competency-based assessment. Background verification and security vetting will form part of the selection process and successful candidates will be subjected to security vetting. The dti is committed to the pursuit of diversity and redress. Applications must be submitted on a signed Z83 Form, which can be obtained from the dti's website (<http://www.thedti.gov.za>) and must be accompanied by a comprehensive CV. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA). Applications received after this date will not be considered. Correspondence will be limited to short-listed candidates only. If you have not been contacted within 3 months of the closing date of this advertisement, please accept that your application was unsuccessful. The dti reserves the right not to fill any advertised position(s).

## MANAGEMENT ECHELON

- POST 13/56** : **DIRECTOR: SCIENTIFIC SUPPORT REF NO: ITED/TECH SERV 001**  
Overview: to manage the implementation of South Africa's international Non-proliferation obligations, national policy and legislation on Non-proliferation; and to provide technical support to the South African Council for the Non-Proliferation of Weapons of Mass Destruction (Non- Proliferation Council) in this regards.
- SALARY CENTRE REQUIREMENTS** : All-inclusive Remuneration Package of R948 174 per annum, Level 13  
Pretoria  
Mandatory requirements: An undergraduate qualification (NQF Level 7) in Science or Engineering. 5 years' experience at a middle/senior managerial level in a non-proliferation environment. Key requirements: International non-proliferation treaty exposure. Managerial skills and experience. Experience in multilateral negotiations. Excellent communication abilities. Proven negotiation skills. An ability to interpret the relevant Acts, Regulations and associated technical information. Policy formulation and implementation. Programme and Project Management. Knowledge of international protocols. Strong administrative, financial and people management skills.
- DUTIES** : Manage the process of developing technical evaluation of controlled goods and technologies. Provide technical assistance to other African States Parties with regard to the implementation of international non-proliferation conventions, treaties and regimes. Direct international inspections of South African industry. Ensure effective and efficient technical assessments and evaluations of permit applications. Manage administrative and secretarial support to the South African Council for the Non-Proliferation of Weapons of Mass Destruction. Liaise with industry in order to provide correct and accurate information regarding controlled goods and to proactively ensure compliance with the national policy and legislation. Represent the Council as part of South Africa's delegation to international Non-Proliferation meetings and conferences. Create platforms for continuous engagements with key stakeholders, including divisions within the dti, other Government departments. Work closely with other Government departments involved in non-proliferation issues, including the National Prosecuting Authority, NIA, SASS, DI, DFA, DME, SARS and SAPS. Liaising, consulting and networking with appropriate and relevant stakeholders to provide technical assistance and advice to the Council and the South African industry. Initiate, attend and

participate in meetings with industry associations and export councils to ensure alignment with the work of the unit. Manage strategic planning for the directorate, including budgets and human resource. Provide directorate's inputs for the MTSF, MTEF and Budget Adjustment Estimates. Ensure the maintenance of effective internal administration of the directorate: the filing of all documents, the maintenance of records, approval of procurement and expenditure and all reporting requirements. Provide inputs into reporting structures, departmental reporting structures (including ENE reporting, Annual Reports, MTSF). Manage the review of policies and methodologies and benchmark against international best practice. Provide support with the implementation of programmes.

**ENQUIRIES** : Recruitment Office on 012 394 1809/1835.  
**NOTE** : In terms of the dti's EE requirements, preference will be given to Coloured female and African Male candidates.

#### **OTHER POST**

**POST 13/57** : **ASSISTANT DIRECTOR: NON-PROLIFERATION REF NO: ITED/TECH SERV 006**  
 Overview: To provide support in the implementation of South Africa's international non-proliferation obligations in terms of the national non-proliferation policy and legislation.

**SALARY** : Commencing salary package of R417 552 per annum, (Level 10)  
**CENTRE** : Pretoria  
**REQUIREMENTS** : Mandatory requirements: A three-year National Diploma/B-Degree in Science or Engineering. 3-5 year's relevant experience in a non-proliferation or science environment. Key requirements: Ability to maintain a high level of confidentiality. The successful candidate will be required to undergo a Security Clearance. Sound ability to communicate well, both verbal and written. Good interpersonal skills, Project Management and report writing skills. Creative and innovative thinker. Computer literacy (MS Packages). Ability to work in a co-ordinated team. Knowledge of Public Service Regulation, PFMA, Public Service Act and Non-Proliferation Act. Drivers licence Code 08.

**DUTIES** : Evaluate permit applications with respect to the company's request, as per risk assessments and in line with the non-proliferation legislation. Interpret the Non-Proliferation Act and Regulations and advise industry in this regard. Advise industry with regards to Registration and the permit application process. Facilitate and coordinate the Registration and the permit application process. Engage in continual co-ordination in the Nuclear and Missile Industry. Provide support in liaising, consulting and networking with appropriate and relevant stakeholders including other government departments. Monitor implementation of decisions taken during stakeholder interactions. Establish and maintain collaborative links with counterparts in other government departments and relevant organisations as well as international counterparts. Participate in the inspections. Coordinate logistical arrangements for the Council meetings, where necessary. Assist with the follow-up on decisions taken during the previous meeting. Conduct quality assurance on submissions and permits. Prepare reports to the Council, provide inputs into reports and update reports and other documents, as required. Handle enquiries and requests, as necessary. Align national implementation of the CTBT with the international environment dependant on international decision taken. Prepare and submit declarations to international organizations, where necessary. Convene quarterly (Nuclear Missile Dual Use Committee (NMDUC) Meetings and provide secretarial support to the NMDUC meetings, where necessary. Implement NMDUC decisions and facilitate follow up tasks with the committee members. Convene quarterly meetings and provide secretarial support to the meetings. Process works requests and invoices. Monitoring of the budget. Responding to queries from finance and Treasury. Participate in international conferences, working groups and other meetings related to the CWC and BTWC. Review and evaluate technical documentation related to the CTBTO, NSG and MTCR as received through the international organisations and provide technical evaluation and interpretation, where necessary. Conduct research on development of control lists and harmonised codes. Conduct research on controlled goods in preparation for participation in international meetings and prepare working papers, where necessary.

**ENQUIRIES** : Recruitment Office on 012 394 1809/1835.

**NOTE**

: In terms of the dti's EE requirements, preference will be given to Coloured and White candidates as well as people with disabilities.