

OFFICE OF THE PUBLIC SERVICE COMMISSION

The Office of the Public Service Commission is an equal opportunity, representative employer. It is the intention to promote representivity (race, gender and disability) in the Public Service through the filling of positions. Candidates whose appointment/transfer/promotion will promote representativeness will therefore receive preference. Persons with disability are especially encouraged to apply. An indication of representativeness profile by applicants will expedite the processing of applications.

- APPLICATIONS** : Forward your application, stating the relevant reference number to: The Director-General, Office of the Office of the Public Service Commission, Private Bag X121, Pretoria, 0001 or hand-deliver at ABSA Towers, corner Pretorius and Lillian Ngoyi Streets, Pretoria or you can email your application to recruitment@opsc.gov.za.
- FOR ATTENTION** : Mr M Mabuza
- CLOSING DATE** : 20 April 2018 at 15:45
- NOTE** : Applications must be submitted on Form Z.83 obtainable from any Public Service department and should be accompanied by a recent updated comprehensive CV, certified copies of qualifications, Identity Document and driver's license. Should you be in possession of a foreign qualification(s), it must be accompanied by an evaluation certificate from the South African Qualification Authority (SAQA). The successful candidate will be required to obtain a top secret clearance issued by the State Security Agency. The OPSC will verify the qualifications and conduct reference checking on short-listed candidates. Correspondences will be limited to shortlisted candidates. If you have not been contacted within 3 months of the closing dates of this advertisement, please accept that your application was unsuccessful. Please take note that late applications will not be accepted.

MANAGEMENT ECHELON

- POST 13/40** : **DIRECTOR: PROFESSIONAL ETHICS RESEARCH AND PROMOTION**
REF NO: PERP/03/2018
- SALARY** : All inclusive remuneration package of R948 174 – R1 111 918 per annum. The package includes a basic salary (70% of package), State's contribution to the Government Employees Pension Fund (13% of basic salary) and a flexible portion of 30% that may be structured in terms of applicable rules. The successful candidate will be required to enter into a performance agreement within three months after assumption of duty.
- CENTRE** : Head Office, Pretoria
- REQUIREMENTS** : The Public Service Commission requires the services of a technically experienced person to support it to fulfill its constitutional mandate and for this purpose she/he should have. An appropriate recognised Bachelor's Degree (new NQF level 7) in Law, Social Sciences, Public Management and Administration or Development Management. A post graduate qualification in the above-mentioned fields would be an added advantage. 5-8 years' experience in the field of Ethics and or Anti-corruption of which 5 years' experience should be at a Middle/Senior Management level. Knowledge and experience of Anti-corruption initiatives in the public service. Knowledge of Professional Ethics infrastructure in the public service. Presentation skills. Ability to conduct research to compile reports based on good governance legislation, especially, the extent to which it relates to Professional Ethics. Operational knowledge of MS Office (Word, Excel and Outlook) and Analytical skills for report writing. A Valid driver's license.
- DUTIES** : Manage the promotion of a high standard of Professional Ethics and Anti-Corruption instruments in the public service. Manage the promotion of the Code of Conduct in the public service. Manage the promotion of ethical leadership in the public service. Oversee the research on Anti-Corruption initiatives and Professional Ethics to inform policy development. Monitoring and Evaluation of Anti-Corruption measures. Provide advice and prepare reports on Professional Ethics and Anti-Corruption instruments to key stakeholders, including Parliament. Coordinate in Anti-Corruption workshops and seminars.
- ENQUIRIES** : Mr Itumeleng Mongale Tel: (012) 352 1176