

DEPARTMENT OF COOPERATIVE GOVERNANCE

The vision of the Department of Cooperative Governance is one of having a well-co-ordinated system of Government consisting of National, Provincial and Local spheres working together to achieve sustainable development and service delivery. The Department intends to invest in human capital, increase integrated technical capacity directed at service delivery and promote representivity in the Department through the filling of this post. The candidature of persons whose appointment/transfer/promotion will promote representivity will therefore receive preference.

- APPLICATIONS** : May be posted to URS Response Handling, P O Box 11506, Tiegerpoort, 0056; submitted electronically via email: cogta07@ursonline.co.za ; or via fax: 086 415 5709.
- FOR ATTENTION** : URS Response Handling, Tel. 012 811 1900.
- CLOSING DATE** : 17 April 2018
- NOTE** : The successful candidate will be appointed subject to positive results of the security clearance process and the verification of educational qualification certificates. Applications must be submitted on a signed Z83 Form (application form), obtainable from any Public Service department website, and should be accompanied by a comprehensive CV as well as certified copies of ID, all qualifications and all academic records. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA) and to provide proof of such evaluation. Incomplete applications or applications received after the closing date will not be considered. It is important to note that it is the applicant's responsibility to ensure that all information and attachments in support of the application are submitted by the due date. Due to the large number of responses anticipated, correspondence will be limited to short-listed candidates only. If you have not been contacted within three months of the closing date of the advertisement, please accept that your application has been unsuccessful. Thank you for the interest shown in the Department.

OTHER POST

- POST 12/16** : **RISK OFFICER: INTERNAL AUDIT REF NO: 23746/01**
- SALARY CENTRE** : An all-inclusive remuneration package of R657 558 per annum (Level 11)
: Pretoria
- REQUIREMENTS** : A three-year Bachelor's degree or National diploma in Risk Management / Internal Audit or relevant equivalent qualification. A minimum of 3 to 5 years' experience in Risk Management / Internal Audit. Generic competencies: Service delivery innovation. Problem solving and analysis. Client orientation and customer focus. Facilitation and communication. Honesty and integrity. Computer literacy. Technical competencies: Operational and information technology audits. Risk management and auditing practices. The Public Finance Management Act, Corporate Governance, treasury audits and development of policies and strategies.
- DUTIES** : The incumbent will perform the following duties: Conduct a risk assessment process and resultant risk profile of the Department. Implement risk management, ethics and fraud prevention policies and strategies. Align the risk management process to strategic objectives and business plans of the Department. Monitor and evaluate the status of operational risk management and adherence to risk management processes within the Department. Coordination of ethics and fraud prevention activities and coordination of business continuity management.
- ENQUIRIES** : Ms Nqobile Bembe, Tel. 012 334 0959.