ANNEXURE Q

This department is an equal opportunity, affirmative action employer, whose aim is to produce representivity in all occupational categories in the Department

APPLICATIONS
All applications must be addressed to the Human Resources Manager, and should be placed in the red application box situated next to the ATM in the Admin. building or posted to Private Bag X02, Congella, 4013

CLOSING DATE
16 March 2018

NOTE
An Application for Employment Form (Z83) must be completed and forwarded. This is obtainable from any Public Service Department or from the website www.kznhealth.gov.za. Certified copies of ID documents, Std 10, educational qualifications, certificates of service and professional registration certificates (not copies of certified copies) and proof of current registration must be submitted together with your CV. Original signed letter from your current employer, confirming current and appropriate work experience related to the requirements and recommendations of the advert. People with disabilities should feel free to apply for the posts. The reference number must be indicated in the column provided on the form Z83, e.g. ref APRO/1/2006. Please note that failure to comply with the above instructions will disqualify applicants. Please note that due to the large number of applications we receive, receipt of applications will not be acknowledged. Should you not be advised within 60 days of the closing date, kindly consider your application as unsuccessful. Please note that due to financial constraints, there will be no payment of S&T claims.

MANAGEMENT ECHELON

POST 09/111
MEDICAL SPECIALIST: GRADE 1: REF NO: HRM 17/2018– 01 POST
Directorate: Dept. Of Psychiatry

SALARY
Grade 1: R991 857. – R1 052 712. per annum. (All-inclusive salary package) plus commuted overtime None to less than 5 years actual experience after registration with the HPCSA as a Medical Specialist

CENTRE
King Edward VIII Hospital (KEH)

REQUIREMENTS
MBChB degree or equivalent PLUS registration with the HPCSA as a Medical Specialist PLUS current registration with HPCSA as a Medical Specialist (2017/2018) Knowledge, Skills, Training And Competencies Required: Knowledge of current health and services registration, regulation and policy including medical ethics, epidemiology and statistics, good communication and leadership skills, decision making and clinical competency skills and knowledge essential, sound knowledge of procedures and protocols in Psychiatric set up, sound knowledge of Psychological, emotional and behavioral disorder, participate in on call roster, possess sound/ knowledge of Human Resource Management, budget, program planning, implementation and evaluation, information management and quality assurance programs, have the ability to evaluate technologies and decide on the cost effective implementation thereof, ability and experience in teaching, research and administration

DUTIES
Key performance areas: render Psychiatric services in the Hospital and ensure adherence to professional Medical standards, supervise and provide training to other medical officers, interns and nurses, co-ordinate multi-disciplinary team, ensure that the environment complies with the Health and Safety Act, that staff adhere to the safety precaution and that staff welfare is maintained to attain optimal productivity, formulate and manage protocols in accordance with departmental policies that will have a positive impact on the provision of services and ensure that the staff is aware of these, develop psychiatry services and provide clinical staff with expert advice and opinion with regard to mental health care, co-ordinate and support the mental outreach program, implement fiscal control measures and guidance on quality assurance to comply with the set quality standards.

ENQUIRIES
Dr. S.A. Moodley - 031 3603854
OTHER POSTS

POST 09/112: ASSISTANT MANAGER NURSING (PHC) REF NO. STC 02/2018 NO OF POSTS: 01

SALARY: R546 315. per Annum Other Benefits: 13th Cheque, Medical Aid (optional), Home Owner Allowance (subject to meeting prescribed requirements) plus 8% Rural Allowance

CENTRE: St Chads CHC

REQUIREMENTS:
Senior certificate (Grade 12). Diploma or Degree in Nursing or equivalent qualification that allows registration with South African Nursing Council (SANC) as a Professional Nurse. One (1) year Post Basic Qualification in Clinical Nursing Science, Health Assessment, Diagnosis, Treatment and Care (PHC) Degree or Diploma in Nursing Administration / management accredited with SANC Proof of registration with SANC (2018). Code 08 unendorsed driving license Minimum of ten (10) years appropriate/ recognizable experience in nursing after registration as a Professional Nurse with SANC in General Nursing. At least six (06) years of the period referred to above must be appropriate / recognizable experience after obtaining post basic qualification. At least three (03) years of the period mentioned above must be broad clinical and managerial experience. Certificate of service provided endorsed by human resource section. Recommendation: Computer literacy: MS Office The ideal candidate must possess: In depth knowledge of nursing legislation, related & ethical practice and legislative. Planning, supervisory, organising, leading, delegation, decision making problem solving. Ability to work in multidisciplinary team at all levels. Good communication skills and have good disciplinary and co-ordinating skills. Ability to work and maintain meaningful relationship with a diverse community. Knowledge of Human Resource Management. Knowledge of Public Service Legislation, regulations and policies. Conflict management and report writing. Knowledge of procedures and policies pertaining to nursing. Ability to plan and recognize own work time, and that of support personnel. Knowledge of EPMD, Ideal Clinic and National Core Standards. Demonstrate basic computer literacy as a support tool to enhance service delivery flexibility. In depth knowledge of Operation Sukuma Sakhe.

DUTIES:
Key Performance Areas: Supervision of PHC services within the CHC. Ensure Provision of quality comprehensive health care. Analyse the operational imperatives set in the National PHC package of services, National Health Norms and Standards, provincial strategic plans, policies and guidelines. Monitor PHC outputs and services on a daily basis and monthly basis to review performance. Evaluate PHC services in terms of standard outcomes and priority programs by accurate analyses of data. Ensure implementation of 90 90 90 strategy and Ideal Clinic realization Contribute to the compilation of the operational plan and align with district Office Plan Advocate for the resources at management level and have input into the budget for the facility. Ensure effective, efficient and economical allocation of resources, including Human Resources – EPMS Compile a detailed report after each shift and submit to supervisor. Assist with day night supervision when necessary. Manage complaints. Display a concern for client’s needs, requirements and work as multidisciplinary team to ensure good nursing care that is cost effective, equitable and efficient Monitor and manage absenteeism. Ensure that all systems in the facility are functional on day and night duty services. Ensure effective crisis management in the clinic .Co-ordinate, supervise manage PHC services in the local PHC areas including school health services, mobile services, ward based outreach teams and community based field workers. Work in multidisciplinary team environment to ensure delivery of quality services in the facility. Involvement in Operation Sukuma Sakhe activities. Participate in Nerve Centre, Health Information, DHER, DHP & DOP meeting

ENQUIRIES: Dr S.E. Mnguni Tel: 036 6379600

APPLICATIONS: All applications should be forwarded to: The Human Resources St Chads Community Health Centre, P.O.Box 2238, Ladysmith, 3370, OR Hand Delivered to Corner Helpmekaar and Ezakheni Main Road, Ezakheni 3381.

FOR ATTENTION: Mr S.D. Mdletshe
Applications must be submitted on the prescribed Application for employment form (Z83) which is obtainable at any Government OR from website www.kznhealth.gov.za which must be signed and dated. The application form (Z83) must be accompanied by a detailed Curriculum Vitae, Certified copy of ID document, certified copies of highest educational qualifications (not copies of previously certified copies), registration with council. The reference number must be indicated in the column provided on the form Z83 (Part A). Persons with disabilities should feel free to apply for the post. NB: Failure to comply with the above instructions will disqualify applications. Please note that due to a large of applications received, applications will not be acknowledged. However, every successful applicant will be advised of the outcome of the application in due course. The appointment is subject to positive outcome obtained from the State Security Agency (SSA) to the following checks (security clearance(vetting), credit records, citizenship) qualifications of Educational Qualification by SAQA, verification of previous experience from Employers and Verification form Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after closing date, they must accept that their applications were unsuccessful. Applicants in possession of a foreign qualification must attach an evaluation certificate form the South African Qualification Authority (SAQA) to their application. Non-RSA Citizens/ Permanent Residents/ Work Permit holders must submit documentary proof together with their applications. All employees in the Public Service that are presently on the same salary level but on a notch/package above that of the advertised are free to apply. Please note that no S&T payments will be considered for payment to candidates that are invited for interview.

CLOSING DATE : 20 March 2018

POST 09/113 : OPERATIONAL MANAGER REF NO. EZA E 01/2018 (POSTS: 01)

SALARY : R499 953. per annum Other Benefits: 13th Cheque, Medical Aid (optional), Home Owner Allowance (subject to meeting prescribed requirements) plus 8% Rural Allowance

CENTRE : Ezakheni E Clinic (St Chads CHC)


DUTIES : Key Performance Areas: Promote quality nursing care as directed by the professional scope of practice and standards as determined by the institution. Assist in planning, organizing and monitoring of objectives of the units and departments. Demonstrate understanding of Human Resource and Financial Management and practices and procedures. Supervise staff under your control. Display a concern for patients, promoting and advocating proper treatment and care including awareness and willingness to respond to patients’ needs, requirements and expectations (Batho-Pele) Able to plan and organize own work and that of support personnel to ensure proper nursing care. Manage all resources within units effectively and efficiently to ensure optimal service delivery. Carry out PMDS evaluation of staff, formulate training programmes and participate in the training and development of staff. Ensure that all equipment in the nursing department is adequate, checked and is in working order. Provide a safe, therapeutic and hygienic environment as laid down by the Nursing Act, Occupational Health and Safety Act and all other applicable prescripts. Oversee the functioning of units / wards and report to nursing management. Active
involvement in Operation Sukuma Sakhe. Manage the out-reach services. Conduct facility Nerve Centre and Information Health Meetings.

ENQUIRIES: Ms T.M.Zwane Tel: 036 6379600
APPLICATIONS: All applications should be forwarded to: The Human Resources St Chads Community Health Centre, P.O.Box 2238, Ladysmith, 3370, OR Hand Delivered to Corner Helpmekaar and Ezakheni Main Road, Ezakheni 3381.

FOR ATTENTION: Mr S.D.Mdletshe
NOTE: Applications must be submitted on the prescribed Application for employment form (Z83) which is obtainable at any Government OR from website www.kznhealth.gov.za which must be signed and dated. The application form (Z83) must be accompanied by a detailed Curriculum Vitae, Certified copy of ID document, certified copies of highest educational qualifications (not copies of previously certified copies), registration with council. The reference number must be indicated in the column provided on the form Z83 (Part A). Persons with disabilities should feel free to apply for the post. NB: Failure to comply with the above instructions will disqualify applications. Please note that due to a large of applications received, applications will not be acknowledged. However, every successful applicant will be advised of the outcome of the application in due course. The appointment is subject to positive outcome obtained from the State Security Agency (SSA) to the following checks (security clearance(vetting), credit records, citizenship) qualifications of Educational Qualification by SAQA, verification of previous experience from Employers and Verification form Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after closing date, they must accept that their applications were unsuccessful. Applicants in possession of a foreign qualification must attach an evaluation certificate form the South African Qualification Authority (SAQA) to their application. Non-RSA Citizens/ Permanent Residents/ Work Permit holders must submit documentary proof together with their applications. All employees in the Public Service that are presently on the same salary level but on a notch/package above that of the advertised are free to apply. Please note that no S&T payments will be considered for payment to candidates that are invited for interview.

CLOSING DATE: 20 March 2018

POST 09/114: OPERATIONAL MANAGER NURSING (PHC) REF NO: SAP 02/2018

SALARY: R499 953. - R562 698. per annum Other Benefits: Rural allowance, 13th Cheque, Medical Aid (Optional), Housing Allowance (employee must meet prescribed requirements)

CENTRE: (Kilmun Clinic)

REQUIREMENTS: Senior certificate/Grade 12 or equivalent Qualification Plus Degree / Diploma in General Nursing and Midwifery PLUS Current registration with SANC as a Professional Nurse Plus Post Basic qualification with duration of at least 1 year in curative skills in Primary Health Care accredited with SANC Plus minimum of nine years appropriate/ recognizable nursing experience after registration as professional with the SANC in General Nursing. At least five years of the period referred to above must be appropriate experience/recognizable nursing experience after obtaining the one year post basic qualification in Primary Health Care. Recommendations: Valid driver’s licence. Knowledge, Skills, Attributes and Abilities Demonstrate effective communication with patients, supervisors and other health professionals and junior colleagues including more complex reports when required. Work as part of the multi-disciplinary at unit level to ensure good nursing care by the nursing team. Work effectively, co-operatively amicably at a supervisory level with persons of diverse intellectual, cultural, racial or religious differences. Display a concern for patience promoting, advocating and facilitating proper treatment and ensuring that the unit adheres to the principles of Batho Pele. Demonstrate basic computer literacy as a support tool to enhance service delivery.

DUTIES: Key Performance Areas: Demonstrate an in Depth Understanding Legislations and Related Legal and ethical nursing practices and how this impacts on service delivery. Co-ordinate and monitor the implementation of nursing care plan and evaluate thereof. Ensure clinical nursing practice by the nursing team (unit) in accordance with the scope of practice and nursing standards as determined by the
relevant health facility. Provision of administration services. Maintain a constructive working relationship with nursing and other stakeholders. Promote quality of nursing care as directed by the professional scope of practice and standards as determined by the relevant health facility. Utilise human, material and physical resources efficiently and effectively. Demonstrate a basic understanding of HR and financial policies and practices. Supervise and ensure the provision of an effective and efficient patient care through adequate nursing care. Monitor and evaluate the performance of primary health care services and systems within the designated service area. Ensure and monitor that primary health care within the designated services area are provided with adequate support by multi-disciplinary team attached to the mothering institution. Ensure an integrated approach with the implementation of various primary health care programmes. Critically analyse data according to prescribed modules.

ENQUIRIES
For the Above Post Should Be Directed To: Mrs. N Chiya @ (039)833 8000/8083

FOR ATTENTIONS
Human Resources Section, Hand delivered applications may be submitted to Human Resource Section, St Apollinaris Hospital or be dropped in the application box at Security Department on or before the closing date before 16:00.

APPLICATION
Direct your application quoting the relevant reference number to: The Chief Executive Officer, St. Apollinaris Hospital, Private Bag x206, Creighton, 3263.

NOTE
Applications should be submitted on form Z83 obtainable from any Public Service Department or from the website www.kznhealth.gov.za and should be accompanied by a CV (experience must be comprehensively detailed) and certified copies of qualification certificates plus registration certificates. Certificate of service endorsed by Human Resources. Certified copy of Identity Document. No faxed or e-mailed applications will be considered. The Department reserves the right not to fill the post after advertisement. The appointments are subject to positive outcomes obtained for the Pre-Employment Checks which will be conducted by the Department for the following i.e. Security Clearance/vetting, Security Screening for Criminal Records, Credit Records (Financial, Asset Records, etc), validation/verification of Identity Document (ID), Driver’s Licence, Professional Driving permit (where required), Citizenship/Permanent Residency, Company Intellectual Property Commission (CIPC) - Business Interest/s, verification of Educational Qualifications by the South African Qualifications Authority (SAQA), verification of Employment History/reference checks - previous experience from Employers. Applicants are respectfully informed that correspondence will be limited to short-listed candidates only. “People with disabilities are encouraged to apply and the target group in terms of employment equity target for the advertised post is an African male. The Department will not be liable where applicants use incorrect/no reference numbers on their applications. Short-listed candidates will not be compensated for S & T claims.

CLOSING DATE
16 March 2018

POST 09/115
CLINICAL NURSE PRACTITIONER REF NO. EZA E 02/2018 (POSTS: 01)

SALARY
Grade 1: R340 431.00 - R394 665.00 per annum
Grade 2: R418 701.00 - R514 962.00 per annum
Other Benefits: 13th Cheque, Medical Aid(optional), Home Owner Allowance(subject to employee meeting prescribed requirements) plus 8% Rural Allowance

CENTRE REQUIREMENTS
Ezakheni E Clinic (St Chads CHC)

requirements: Senior certificate/Grade 12 or equivalent qualification. Degree/Diploma in General Nursing and Midwifery. Current registration certificate with SANC as a Professional Nurse in General Nursing and Midwifery(2018),Post Basic Diploma in Clinical Nursing Science, Health assessment, Treatment and care (PHC) with a duration of at least one (1) year. Certificate of Service Endorsed by Human Resource Department. Appropriate/recognisable experience after registration in the Post Basic Qualification is recognised to determine the salary on appointment. Only certificate of service from the previous employer/s is recognised for this purpose. Grade 1 Notch: R340 431.00 - R394 665.00 per annual minimum of four (4) years appropriate/recognizable Nursing experience after registration as Professional Nurse with the SANC in General Nursing plus Clinical Nursing Science. Grade 2: Notch: R418 701.00 - R514 962.00 per annum A minimum of 14 years actual service and/or appropriate/recognizable experience after registration as
Professional Nurse with the SANC in General Nursing. At least 10 years of this period must be appropriate/recognizable experience in PHC after obtaining the relevant 1 year post basic qualification required for the relevant speciality. The ideal candidate must possess: Knowledge and experience of Public Service Policies, Acts and Regulations. Sound Management, negotiation, inter-personal and problem solving skills. Good verbal and written communication skills. Knowledge of Labour Relations and disciplinary procedures. Clinical competencies. Knowledge of nursing care delivery approaches. Analytical thinking, decision-making and conflict management skills.

**DUTIES**

Key Performance Areas: Ensure the provision of nursing care through adequate supervision. Ensure the efficient and effective control of surgical sundries, pharmaceuticals, equipment and miscellaneous stores. Deal with grievances and Labour relation issues in terms of laid down policies/procedures. Ensure the supervision and provision of basic patient needs. Promote preventive and promotive health for clients. Evaluate and follow up patients during clinic visits. Initiate treatment, implementation of programmes and evaluations of patient’s clinical conditions. Attend and participate in doctors’ visits. Co-ordinate between hospital and community. Health education of patients, staff and public. Assessing in-service training needs, planning and implementing of training programs. Assist patients and families to develop a sense of care. Participate in out-reach services.

**ENQUIRIES**

Ms B.A.Mbatha Tel: 036 6379600

**APPLICATIONS**

All applications should be forwarded to: The Human Resources St Chads Community Health Centre, P.O.Box 2238, Ladysmith, 3370, OR Hand Delivered to Corner Helpmekaar and Ezakheni Main Road, Ezakheni 3381.

**FOR ATTENTION**

Mr S.D.Mdletshe

**NOTE**

Applications must be submitted on the prescribed Application for employment form (Z83) which is obtainable at any Government OR from website www.kznhealth.gov.za which must be signed and dated. The application form (Z83) must be accompanied by a detailed Curriculum Vitae, Certified copy of ID document, certified copies of highest educational qualifications (not copies of previously certified copies), registration with council. The reference number must be indicated in the column provided on the form Z83 (Part A).Persons with disabilities should feel free to apply for the post. NB: Failure to comply with the above instructions will disqualify applications. However, every successful applicant will be advised of the outcome of the application in due course. The appointment is subject to positive outcome obtained from the State Security Agency (SSA) to the following checks (security clearance(vetting),credit records, citizenship) qualifications of Educational Qualification by SAQA, verification of previous experience from Employers and Verification form Company Intellectual Property Commission (CIPC).Applicants are respectfully informed that, if no notification of appointment is received within 3 months after closing date, they must accept that their applications were unsuccessful. Applicants in possession of a foreign qualification must attach an evaluation certificate form the South African Qualification Authority (SAQA) to their application. Non-RSA Citizens/ Permanent Residents/ Work Permit holders must submit documentary proof together with their applications All employees in the Public Service that are presently on the same salary level but on a notch/package above that of the advertised are free to apply. Please note that no S&T payments will be considered for payment to candidates that are invited for interview.

**CLOSING DATE**

20 March 2018

**POST 09/116**

**SALARY**

Gr 1- R281 148. per annum
Gr 2 – R331 179. per annum
Gr 3 – R390 123. per annum Other Benefits: 13th Cheque, Medical Aid (optional), Home Owner Allowance (subject to meeting prescribed requirements) plus 12% Rural Allowance

**CENTRE**

St Chads CHC

**REQUIREMENTS**

experience endorsed and stamped by the must be attached. Grade 1: R281 148.00 per annum No experience required after registration with the Health Professions Council of South Africa as Diagnostic Radiographer in respect of qualified South African citizens qualified employees who performed 1(one) year Community Service as required. One (1) year relevant experience after registration as a Diagnostic Radiographer with recognized foreign health professional council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. Grade 2: R331 179.00 per annum A minimum of 10 years relevant experience after registration with the Health Professions Council of South Africa as Diagnostic Radiographer in respect of qualified South African citizens qualified employees who performed 1(one) year Community Service as required.11 years relevant experience after registration as a Diagnostic Radiographer with recognized foreign health professional council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. Grade 3: R390 123.00 per annum A minimum of 20 years relevant experience after registration with the Health Professions Council of South Africa as Diagnostic Radiographer in respect of qualified South African citizens qualified employees who performed 1(one) year Community Service as required.21 years relevant experience after registration as a Diagnostic Radiographer with recognized foreign health professional council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. The ideal candidate must have: Sound knowledge of diagnostic radiography practice and ethos, Sound knowledge of radiation control and safety regulations, Knowledge of relevant Health and Safety Acts, Ability to work independently and in a team, Knowledge of ethical code of conduct, patient’s right and Batho Pele Principles.

**DUTIES**

Key Performance Areas: To provide good quality diagnostic radiography services. Competently execute all clinical procedures to prevent complications. Provide a 24 hour radiographic services. Participate in quality assurance and quality improvement programmes. Promote good health practices and ensure optimal patient’s care. Perform clerical and darkroom duties when necessary. Promote Batho Pele Principles in the execution of duties for effective service delivery. Assist junior staff and student radiographers. Participate in National Standard Programmes.

**ENQUIRIES**

Dr M.J.Hossain Tel: 036 6379600

**APPLICATIONS**

All applications should be forwarded to: The Human Resources St Chads Community Health Centre, P.O.Box 2238, Ladysmith, 3370, OR Hand Delivered to Corner Helpmekaar and Ezakheni Main Road, Ezakheni 3381.

**FOR ATTENTION**

Mr S.D.Mdletshe

**NOTE**

Applications must be submitted on the prescribed Application for employment form (Z83) which is obtainable at any Government OR from website www.kznhealth.gov.za which must be signed and dated. The application form (Z83) must be accompanied by a detailed Curriculum Vitae, Certified copy of ID document, certified copies of highest educational qualifications (not copies of previously certified copies), registration with council. The reference number must be indicated in the column provided on the form Z83 (Part A).Persons with disabilities should feel free to apply for the post. NB: Failure to comply with the above instructions will disqualify applications. Please note that due to a large of applications received, applications will not be acknowledged. However, every successful applicant will be advised of the outcome of the application in due course. The appointment is subject to positive outcome obtained from the State Security Agency (SSA) to the following checks (security clearance(vetting),credit records, citizenship) qualifications of Educational Qualification by SAQA, verification of previous experience from Employers and Verification form Company Intellectual Property Commission (CIPC).Applicants are respectfully informed that, if no notification of appointment is received within 3 months after closing date, they must accept that their applications were unsuccessful. Applicants in possession of a foreign qualification must attach an evaluation certificate from the South African Qualification Authority (SAQA) to their application. Non-RSA Citizens/ Permanent Residents/Work Permit holders must submit documentary proof together with their applications All employees in the Public Service that are presently on the same salary level but on a notch/package above that of the advertised are free to apply.
Please note that no S&T payments will be considered for payment to candidates that are invited for interview.

**CLOSING DATE**: 20 March 2018