

**PROVINCIAL ADMINISTRATION: KWAZULU NATAL  
DEPARTMENT OF HEALTH**

*This Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all occupational categories in the department.*

- APPLICATIONS** : Applications to be forwarded to: The Human Resources Department, Greys Hospital Private Bag x 9001, Pietermaritzburg, 3200
- FOR ATTENTION** : Mrs. M. Chandulal
- CLOSING DATE** : 23 February 2018
- NOTE** : Directions To Candidates: The following documents must be submitted: Application for employment form (Z83) which is obtainable at any Government Department OR website. Certified copies of highest educational qualifications and professional registration certificate- not copies of certified copies. Curriculum Vitae and certified ID copy NB: Failure to comply with the above instructions will disqualify applicants. The circular minute number / reference must be indicated in the column provided on the form Z83 e.g GS 46/17. Please note due to large numbers of applications we envisage to receive, applicants will not be acknowledged. Communication will only be entered into with candidates that have been short-listed. If you have not heard from us two months after the closing date, please consider your application as being unsuccessful. The appointment is subject to positive outcome obtained from checks (security clearance, credit records, qualifications, citizenship and previous employment verifications and verification from the Company Intellectual Property (CIPC).

**MANAGEMENT ECHELON**

- POST 06/120** : **HEAD CLINICAL UNIT (MEDICAL) GRADE 1 REF NO. GS 46/17**  
Component: Gastroenterology  
(RE-Advertisement)
- SALARY** : R1 550 331. – R1 645 464 per annum (All- inclusive package) excluding Commuted Overtime, is payable to the successful candidate who will be required to enter into a permanent employment contract , as well as complete a Performance Agreement with the Manager of the post. Commuted overtime to a maximum of 12 hours per week available provided the prescribed conditions are met.
- CENTRE REQUIREMENTS** : Greys Hospital, Pietermaritzburg  
MBCHB or equivalent plus Registered HPCSA qualification as a specialist in Internal Medicine, Plus Current Registration with the Health Professions Council of South Africa as a Medical Gastroenterologist PLUS 3 years experience after registration with HPCSA as a Medical specialist. Recommendation: Certificate in Gastroenterology (SA) or equivalent qualification (if not trained in South Africa). Experience in managing a gastroenterology unit. Knowledge, Skills, Training and Competency Required: Sound clinical gastroenterology, internal medicine and patient management skills. A working knowledge of human resource management; information management; quality assurance programs; current health and public service legislation, regulations and policy; medical ethics; financial management. Teaching and research experience
- DUTIES** : Participation in tertiary Gastroenterology services (both In-patient and Out-patient) in the Pietermaritzburg Metropolitan Area including Outreach Programs. Clinical responsibility will be in the discipline of Gastroenterology but the incumbent can expect to assist with General Medicine (based on departmental operational need). Performance of procedures in the field of Gastroenterology that include liver biopsy, diagnostic and therapeutic endoscopy (upper and lower GIT), ERCP and other procedures as may be developed. Participation in the after hours service of Greys Internal Medicine and the Gastroenterology service (subject to operational need and annual renewal contract). Management Responsibilities: Development and support of Specialist Gastroenterology Services in the tertiary drainage area of Greys Hospital. Oversight and management of clinical and allied staff in the Gastroenterology Unit. Participate in the management of infrastructure, equipment and consumables in the Gastroenterology Unit. (This includes

liaison with the Dept of Surgery). Participation in and support of hospital administrative and quality control activities in the PMB Departments of Gastroenterology and Internal Medicine. Liaison with the Head Clinical Department in Internal Medicine in Pietermaritzburg and the Head of Gastroenterology in the University of KwaZulu Natal. Liaison with Institutional Management in hospitals in PMB Metro, the uMgungundlovu District and the tertiary drainage area. Training and Research Responsibilities: Participation and support of staff training and development in specialist Gastroenterology services in the PMB Metro and in the tertiary drainage area, including subspecialty Gastroenterology training under the auspices of the Department of Gastroenterology at UKZN Medical School. Participation in and support of the Medical Undergraduate and Postgraduate Training Programs in the PMB Departments of Gastroenterology and Internal Medicine. Participation in and support of clinical research activities in the PMB Departments of Gastroenterology and Internal Medicine

**ENQUIRIES**  
**NOTE**

: Dr K. Rasmussen : 033-897 3289  
: Incumbent to be based at Greys Hospital. Clinical

**POST 06/121**

: **MEDICAL SPECIALIST- (GRADE 1, 2, 3 REF NO: GS 44/17)**  
Component: Dermatology  
PMB Metropolitan Hospitals Complex  
(RE-Advertisement)

**SALARY**

: **Grade 1** – R991 857. – R1 052 712. per annum, all inclusive package consists of 70% basic salary and 30% flexible portion that may be structured in terms of the applicable rules Note: Commuted overtime at all Grades is based on departmental operational needs and is renewed on an annual basis. Experience: Not applicable; Registration with the HPCSA as a Medical Specialist.  
**Grade 2** – R1 134 069. – R1 203 666. per annum, (all inclusive package) consists of 70% basic salary and 30% flexible portion that may be structured in terms of the applicable rules. Experience: 5 Years appropriate experience as a Medical Specialist after registration with the HPCSA as a Medical Specialist.  
**Grade 3-** R1 316 136. – R1 645 464. per annum, all inclusive package) consists of 70% basic salary and 30% flexible portion that may be structured in terms of the applicable rules Plus Commuted overtime. Experience: 10 Years appropriate experience as a Medical Specialist after registration with the HPCSA as a Medical Specialist. Plus commuted overtime which is subject to the needs of the department. Incumbent will have to sign the relevant contract form annually.

**CENTRE**  
**REQUIREMENTS**

: Greys Hospital, Pietermaritzburg  
: MBCHB OR equivalent qualification Plus Current Registration with Health Professions Council of South Africa as a Dermatologist. Knowledge, Skills, Training and Competency Required: Knowledge of appropriate specialist level procedures and protocols within the field of Dermatology. Sound knowledge of Human Resource management. Financial Management – monitoring of expenditure, Essential Drug List, Management functions – policy analysis and implementation, strategic management, project management, information management, total quality management and improvement. Legal aspects, patient care and service delivery, applicable mandatory requirements and Acts, Regulations, Protocols and Guidelines used in Health Services.

**DUTIES**

: Participate in the delivery of in-patient and out-patient dermatology service within the Pietermaritzburg Metropolitan Hospitals Complex based at Grey's hospital : - inter-disciplinary coordination of the management of dermatology patients ;supervision of dermatology medical officers and registrars in the unit ;ensuring the highest standards of clinical, professional, and ethical behaviour; undertake teaching of undergraduate medical students, postgraduate dermatology registrars and medical officers and allied health care personnel; conduct, assist, and stimulate research within the ethical guidelines of the Health Care Act ; Promote education in cancer prevention. Develop management protocols for the dermatology service in accordance with the Hospital and Department policies. Maintain the effective and efficient utilisation of human resources in respect of : - overseeing and supervising dermatology staff in the execution of their duties; training staff and promoting ongoing staff development in accordance with their individual and

departmental development needs; recruiting and selecting staff in accordance with government prescripts; assessing performance of dermatology staff; allocating dermatology personnel to respective wards and call roster Provide measures and guidance on quality assurance to comply with set quality standards Incumbent to provide dermatology outreach services in the Pietermaritzburg Metropolitan Hospitals Complex and Area 2 Foster collaboration with other hospitals within and outside the district; Exercise cost control over the activities of the department in line with the allocated budget; Participate in all academic and clinical meetings of the dermatology Department; Participate in departmental research activities. Accept responsibility for continuous professional development to keep up to date with new developments in the field of expertise and related fields. Any other duties as assigned by the Head of Department.

- ENQUIRIES** : Dr AV Chateau. Tel: 033- 897 3177
- POST 06/122** : **MEDICAL SPECIALIST: GRADE 1: REF NO: HRM 08/2018 – 02 POSTS**  
Directorate: Dept. of Obstetrics and Gynaecology  
(Persons with disabilities are encouraged to apply)
- SALARY** : GR 1: R991 857. – R 1 052 712. per annum. (All inclusive salary package) plus commuted overtime. None to less than 5 years actual experience after registration with the HPCSA as a Medical Specialist
- CENTRE REQUIREMENTS** : King Edward VIII Hospital (KEH)  
: MBCHB degree or equivalent PLUS registration with the HPCSA as a Medical Specialist PLUS current registration certificate as a Medical Specialist with HPCSA (2017/2018). Knowledge, skills, training and competencies required: Clinical knowledge, competencies and skills in Obstetrics and Gynaecology department, sound knowledge of medical ethics, good communication skills, leadership and decision making qualities, ability to diagnose and manage common medical problems, knowledge of current Health and Public Service legislation, regulations and policies, concern for excellence
- DUTIES** : Provide obstetrics and gynaecology services in designation area of responsibility within the accepted guidelines and protocols, provide support for the HOD in O&G in the management of the department, including human and financial resources, perform, interpret and report obstetrics and gynaecology procedures and studies, active participation in continuing medical education programs, participate in the Quality Improvement program in the department, participate in the clinical audit activities within the department, maintain clinical, professional and ethical standards related to obstetrics and gynaecology services rendered, actively participate in the academic under and post graduate teaching in the O&G training program (including clinical teaching), perform and supervise operational research activities in O&G, perform overtime as required in the Department, perform outreach as required by the Department
- ENQUIRIES APPLICATIONS** : Dr. S.A. Moodley - 031 3603854  
: All applications must be addressed to the Human Resources Manager, and should be placed in the red application box situated next to the ATM in the Admin. building or posted to Private Bag X02, Congella, 4013.
- NOTE** : An Application for Employment Form (Z83) must be completed and forwarded. This is obtainable from any Public Service Department or from the website [www.kznhealth.gov.za](http://www.kznhealth.gov.za). Certified copies of ID documents, Std 10, educational qualifications, certificates of service and professional registration certificates (not copies of certified copies) and proof of current registration must be submitted together with your CV. Original signed letter from your current employer, confirming current and appropriate work experience related to the requirements and recommendations of the advert. People with disabilities should feel free to apply for the posts. The reference number must be indicated in the column provided on the form Z83, e.g. ref APRO/1/2006. Please note that failure to comply with the above instructions will disqualify applicants. Please note that the selected candidate will be subjected to a pre-employment screening and verification process including a CIPC (Companies Intellectual Property Commission) screening. Due to the large number of applications we receive, receipt of applications will not be acknowledged. Should you not be advised within 60 days of the closing date, kindly consider your application as unsuccessful. Please note that due to financial constraints, there will be no payment of S&T claims.

**CLOSING DATE** : 26 February 2018