

**PROVINCIAL ADMINISTRATION: KWAZULU-NATAL
DEPARTMENT OF HEALTH**

NOTE : an application for Employment Form (z83) must be completed and forwarded. This is obtainable from any Public Service Department or from the website – www.kznhealth.gov.za. Certified copies of Highest Educational Qualifications and Professional Registration certificates (not copies of certified copies). Updated Curriculum Vitae with certificates of service. Certified copy of Identity Document. Current paid up receipt with the registration body. The Reference Number must be indicated in the column provided on the form Z83, e.g. HRM 01/2018. Failure to comply with the above instructions will disqualify applicants. Please note that due to the large number of applications we envisage to receive, applications will not be acknowledged. However, all applicants will be advised of the outcome of their applications in due course. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, citizenship) verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company intellectual Property Commission (CIPC). (This Hospital is an equal opportunity, affirmative action employer whose aim is to promote representatively in all levels of all occupational categories in the Hospital. Please note that due to financial constraints no S&T claims will be considered for payments to candidates that are invited for the interview.

OTHER POSTS

POST 05/292 : **MEDICAL OFFICER GRADE 1/2 REF NO: HRM 07/2018 – 03 POSTS
DIRECTORATE: DEPT. OF ANAESTHETICS**

SALARY : Grade 1: R736 425. – R 793 341. per annum. (All-inclusive salary package) none to less than 5 years after registration with the HPCSA as an Independent Medical Practitioner
Grade 2: R842 028. – R 920 703. (All-inclusive package) 5 years to less than 10 years' experience after registration with the HPCSA as an Independent Medical Practitioner

CENTRE REQUIREMENTS : King Edward VIII Hospital (KEH)
: MBCHB degree or equivalent qualification PLUS registration certificate with the HPCSA as an Independent Medical Practitioner PLUS current registration with the HPCSA (2018/2019). Recommendation: Diploma in Anaesthesia PLUS 4 years' experience in Anaesthesia at a recognized DA training facility OR completion of 4 registrars time in Anaesthesia and registered for M.Med Anaesthetics and not yet registerable as a specialist (ie. Suitable for end of time registrars) Knowledge, Skills, Training And Competencies Required: Participation in the after-hours call system is essential, sound knowledge and skills associated with the practice of Anaesthetics, ability to diagnose and manage common medical problems including emergencies, demonstrate the ability to work as part of a multidisciplinary team, knowledge of current Health Legislation and policies at Public Institutions

DUTIES : Key performance areas: Clinical responsibility including examine, investigate diagnose and oversee treatment of patients, the incumbent will be expected to rotate through S-block (multidisciplinary anesthesia services), O-block (obstetric) and ICU complexes at King Edward VIII hospital, to perform appropriate pre-operative examination and optimization of patients for planned surgery, to provide safe and appropriate anesthesia during surgery, to participate in post-operative care of patients, Anaesthetists must be prepared for early starts to the working day and potentially late unpredictable finishes to the normal working day, the nature of anesthesia means that frequent weekend shifts are required inside the commuted overtime package, participate in relevant training programs, maintain accurate and appropriate health records in accordance with the legal/ethical considerations and continuity of patient care, undertake continuing medical education and professional development and study professional literature eg. Medical journals, to identify health care needs and communicate these to seniors so that new ideas could be developed on policies/methods/techniques and procedures, to participate in audit and quality control programs and research

to improve the standard of patient care, to participate in departmental administration by ensuring compliance with all departmental rules and regulations with regard to leave, call rosters and rotations, to participate in Outreach services in the drainage area of King Edward VIII Hospital as appropriate to their grade of qualification and experience, to maintain a logbook of clinical duties

ENQUIRIES : Dr. L. Cronje - 031 360 3424
APPLICATIONS : All applications must be addressed to the Human Resources Manager, and should be placed in the red application box situated next to the ATM in the Admin. building or posted to Private Bag X02, Congella, 4013.
CLOSING DATE : 16 February 2018

POST 05/293 : **OPERATIONAL MANAGER: SPECIALITY: GRADE 1: REF NO: HRM 14/2018: 01 POST**
 Directorate: Paediatrics

SALARY : Grade. 1: R499 953. – R562 698. per annum Minimum of 9 years appropriate/recognizable experience as a Professional nurse, at least 5 years of the period referred to must be experience after obtaining the one year post basic qualification in the Specialty Other Benefits: Medical Aid (Optional): Housing Allowance: Employee must meet prescribed requirements.

CENTRE : King Edward VIII Hospital
REQUIREMENTS : Senior certificate(Grade 12), degree/Diploma in General Nursing Science and Midwifery, current registration with South African Nursing Council as Professional nurse and a midwife, current Registration as an Paediatric Nurse, minimum of 9 years appropriate/recognizable experience as a Professional Nurse after registration as Professional nurse. At least 5 years of this period must be appropriate/recognizable experience after obtaining the 1 year post basic qualification in Paediatrics, proof of previous and current experience (certificate of service) and stamped by HR must be attached Knowledge, Skills, Training, And Competencies Required: Knowledge of nursing care processes and procedures, knowledge of nursing statutes and relevant legal framework, operational management, co-ordination, networking liaison skills, good communication, interpersonal relations, problem solving, conflict management skills, planning, organizing, report writing skills, people management and financial management skills

DUTIES : Key Performance Areas: Supervising and ensure the provision of an effective efficient quality patient care, co-ordination of optimal holistic specialized nursing care provided within set standards and a professional/legal framework, manage effectively the utilization and supervision of human, financial, physical and material resources and services, provision of effective support to nursing services, co-ordination of the provision of effective training research, maintain professional growth/ethical standards and self-development, to relieve with duties of the supervisor, to partake in overall specialized unit function, team building, participate in the analysis, formulation and implementation of nursing guidelines practice standards and procedures, maintain constructive working relationships with nursing and other stakeholders ie. Inter-professional and inter-sectorial and multi-disciplinary team work, complete patient related data, co-ordination of national core standards and projects within the department

ENQUIRIES : Mrs. B.B. Khoza – 031 360 3026
APPLICATIONS : All applications must be addressed to the Human Resources Manager, and should be placed in the red application box situated next to the ATM in the Admin. building or posted to Private Bag X02, Congella, 4013
CLOSING DATE : 16 February 2018

POST 05/294 : **CHIEF DIAGNOSTIC RADIOGRAPHER GR1: REF NUMBER GS 2/18**
 Component – Radiography

SALARY : Grade 1 – R414 069. – R459 558. Per Annum Other Benefits: 13th Cheque, Medical Aid (Optional), Home owner Allowance, Employee Must Meet Prescribed Requirements

CENTRE : Greys Hospital, Pietermaritzburg
REQUIREMENTS : National Diploma / Degree in Diagnostic Radiography Certified copy of original registration with the Health Professions Council of South Africa (HPCSA) as a radiographer. Certified copy of current registration as a Radiographer (independent Practice) with Health Professions Council of South Africa

(HPCSA) for 2017/2018. Minimum of three years' experience working in a computerized radiography department (working in a PACS/RIS environment) after registration with HPCSA as a diagnostic Radiographer (Independent Practice) Certificates Of Service To Be Attached As Proof Of Experience Recommendations: Work experience in a specialized field e.g Mammography, CT, MRI, Cath Lab Knowledge, Skills and Experience: Expert knowledge of specialized equipment and radiography procedures, including multi slice CT and PACS/RIS applications Good communication, interpersonal relations and problem solving skills Knowledge of radiation control regulations and health and safety policies Basic supervisory skills. Computer Literacy

DUTIES : Key Performance Areas: Provide high quality diagnostic radiography service. Observe safe radiation protection standards and ensure health and safety rules and regulations are adhered to be actively involved in the Radiation Control Directorate Quality Assurance programme. Participate in a 24 hour roster system which includes nights, weekends, Public Holidays and standby duties. Working knowledge and experience of EPMDS and be responsible for the EPMDS of staff members as allocated. Provide assistance, supervision and training to junior staff and student radiographers. Promote good health practices and ensure optimal care of the patient. Participate in quality improvement programmes, policy making, in-service training and National Core Standards. Perform reception and administrative duties as required.

ENQUIRIES : Mrs. Wood: Telephone No: 033-897 3208
APPLICATIONS : Applications to be forwarded to: The Human Resources Department, Greys Hospital Private Bag x 9001, Pietermaritzburg, 3200

FOR ATTENTION : Mrs. M. Chandulal
NOTE : Directions To Candidates: The following documents must be submitted: a) Application for employment form (Z83) which is obtainable at any Government Department OR website b) Certified copies of highest educational qualifications and professional registration certificate- not copies of certified copies. c) Curriculum Vitae and certified ID copy NB: Failure to comply with the above instructions will disqualify applicants. 2. The circular minute number / reference must be indicated in the column provided on the form Z83 e.g GS 2/18. Please note due to large numbers of applications we envisage to receive, applicants will not be acknowledged. Communication will only be entered into with candidates that have been short-listed. If you have not heard from us two months after the closing date, please consider your application as being unsuccessful. The appointment is subject to positive outcome obtained from checks (security clearance, credit records, qualifications, citizenship and previous employment verifications and verification from the Company Intellectual Property (CIPC

CLOSING DATE : 16th February 2018

POST 05/295 : **PROFESSIONAL NURSE SPECIALTY GRADE 1& 2: REF NO.:HRM13/2018- 02 POSTS**

Directorate: Department Of Trauma
 African male and people with disability are encouraged to apply

SALARY : Grade 1: R 340 431. – R 394 665. per annum Experience: A minimum of 4 years appropriate/recognizable experience in nursing after registration as professional nurse with SANC in general nurse. Plus one year post basic qualification in Trauma specialty.
 Grade 2: R 418 701. – R 514 962. per annum. Experience Minimum of 14 years appropriate/recognizable experience in Nursing after registration as professional nurse with SANC in general nursing, of which 10 years must be appropriate/ recognizable experience in the Trauma specialty.

CENTRE : King Edward VIII Hospital (KEH)
REQUIREMENTS : Matric/Senior Certificate or equivalent qualification. Degree / Diploma in General Nursing. Registration with S.A.N.C. as a General Nurse and Specialty Nurse. One year Post Basic registration Degree/Diploma in Trauma plus 4 years appropriate / recognizable registration experience as a General Nurse. Proof of current registration with SANC. Certificate of service endorsed by HR as a proof of experience. Knowledge, Skills, Training and Competencies Required: Knowledge of nursing care processes and procedures, nursing statutes, and other relevant legal framework. Good communication skills- verbal and written. Co-ordination and liaison skills. Problem solving skills

DUTIES : Assist in planning/organizing and monitoring of objectives of the specialized unit. Provide a therapeutic environment for staff, patients and public. Provide

comprehensive, quality nursing care. Provide direct and indirect supervision of all Nursing Staff/Housekeeping staff and to give them guidance and ensure continuity of patient care on all level. Demonstrate effective communication patient and families with the multi-disciplinary team, other department within the hospital. Assist with allocation/change list, day and night duty rosters and inputs for leave. Assist in record keeping and provide statistical information on training and staffing. To assist in EPMDS evaluation of staff and implement EAP. Assist in orientation, induction and monitoring of all nursing staff. To complete patient related data and partake in research. Promote quality specialized nursing care as directed by scope of practice and standards determined by the relevant specialty. To assist with relief duties of the supervisor and act as junior shift-leader on both day and night shift. To partake in overall specialized unit functions, i.e. team building. Effective and efficient management of all resources. Liaise with professional Nurse in charge in Trauma Unit. Allocation of Staff within the Directorate on rotational basis. To nurse a critically ill patient who is ventilated, on oxylog and on continuous monitoring. To nurse all types of patients regardless of diagnoses according to disease profile within the directorate. To nurse a paediatric ventilated/trauma patient for close monitoring. To lead in resuscitation of critical patients. To be well versed with labour relations procedures. To be well versed with disaster management procedures. To implement national core standards and formulate quality improvement plans and projects to improve quality of care. To be knowledgeable about management of risks in a trauma unit and forensic nursing.

- ENQUIRIES** : Mr. BB Khoza (031) 360 3026
- APPLICATIONS** : hand delivered applications should be posted in to the red box marked applications next to the ATM in the administration building OR posted to Human Resource Manager, King Edward VIII Hospital, Private Bag X02, Congella, 4013
- CLOSING DATE** : 16.February.2018
- POST 05/296** : **PROFESSIONAL NURSE SPECIALTY GRADE 1& 2: REF NO.:HRM12/2018-11 POSTS**
 Directorate: Department of ICU (7 Posts) and Nephrology (04 Posts)
 African male and people with disability are encouraged to apply
- SALARY** : Grade 1): R 340 431. – R 394 665. per annum Experience A minimum of 4 years appropriate/recognizable experience in Nursing after registration as professional nurse with SANC in general nurse. Plus one year post basic qualification in ICU or Nephrology specialty.
 Grade 2: R 418 701. – R 514 962. per annum. Experience A Minimum of 14 years appropriate/recognizable experience in Nursing after registration as professional nurse with SANC in general nursing, of which 10 years must be appropriate/ recognizable experience in the ICU or Nephrology specialty.
- CENTRE REQUIREMENTS** : King Edward VIII Hospital (KEH)
 Degree / Diploma in General Nursing. Registration with S.A.N.C. as a General Nurse and Specialty Nurse. One year Post Basic registration Degree/Diploma in Critical Care/Nephrology plus 4 years appropriate / recognizable registration experience as a General Nurse. Proof of current registration with SANC. Certificate of service endorsed by HR as a proof of experience. Knowledge, Skills, Training and Competencies Required: Knowledge of nursing care processes and procedures, nursing statutes, and other relevant legal framework. Good communication skills-verbal and written. Co-ordination and liaison skills. Problem solving skills
- DUTIES** : Assist in planning/organizing and monitoring of objectives of the specialized unit. Provide a therapeutic environment for staff, patients and public. Provide comprehensive, quality nursing care. Provide direct and indirect supervision of all Nursing Staff/Housekeeping staff and to give them guidance and ensure continuity of patient care on all level. Demonstrate effective communication patient and families with the multi-disciplinary team, other department within the hospital. Assist with allocation/change list, day and night duty rosters and inputs for leave. Assist in record keeping and provide statistical information on training and staffing. To assist in EPMDS evaluation of staff and implement EAP. Assist in orientation, induction and monitoring of all nursing staff. To complete patient related data and partake in research. Promote quality specialized nursing care as directed by scope of practice and standards determined by the relevant specialty. To assist with relief duties of the

supervisor and act as junior shift-leader on both day and night shift. To partake in overall specialized unit functions, i.e. team building. Effective and efficient management of all resources. Liaise with professional Nurse in charge in surgical high care/renal unit. Allocation of Staff within the Directorate on rotational basis. To nurse a critically ill patient who is ventilated, on hemodialysis and on continuous veno venous hemodialysis. To nurse all types of patients regardless of diagnoses according to disease profile within the directorate. To nurse a pediatric ventilated/ high care patient in ICU for close monitoring. Maintain professional growth/ethical standard and self-development. Hemodialysis of patients within the facility (King Edward VIII Hospital)

- ENQUIRIES** : Mr. BB Khoza (031) 360 3026
- APPLICATIONS** : hand delivered applications should be posted in to the red box marked "applications" next to the ATM in the administration building OR posted to Human Resource Manager, King Edward VIII Hospital, Private Bag X02, Congella, 4013
- CLOSING DATE** : 16.February.2018
- POST 05/297** : **PROFESSIONAL NURSE SPECIALITY GRADE 1/2: REF NO: HRM 14/2018: 02 POSTS**
Directorate: Theatre
- SALARY** : Grade. 1: R340 431. – R 394 665. per annum A minimum of 4 years appropriate/recognizable experience in nursing after registration as Professional Nurse with SANC in General Nurse
Grade.2: R418 701. – R 514 962. per annum Minimum of 14 years Appropriate/Recognizable experience in Nursing after registration as professional nurse with SANC in general nursing of which 10 years must be appropriate/recognizable experience in the specialty after obtaining the one year post basic qualification in the relevant specialty Other Benefits: Medical Aid (Optional): Housing Allowance: Employee must meet prescribed requirements.
- CENTRE REQUIREMENTS** : King Edward VIII Hospital
: Matric/Senior Certificate or equivalent qualification, Degree / Diploma in General Nursing, registration with S.A.N.C. as a General Nurse and Specialty Nurse, one year Post Basic registration Degree/Diploma in relevant specialty plus 4 years appropriate / recognizable registration experience as a General Nurse, proof of current registration with SANC, Knowledge, Skills, Training, And Competencies Required: Knowledge of nursing care processes and procedures, nursing statutes, and other relevant legal framework, good communication skills-verbal and written, Co-ordination and liaison skills, problem solving skills
- DUTIES** : Key Performance Areas: Assist in planning/organizing and monitoring of objectives of the specialized unit. Provide a therapeutic environment for staff, patients and public, provide comprehensive, quality nursing care, provide direct and indirect supervision of all Nursing Staff/Housekeeping staff and to give them guidance and ensure continuity of patient care on all level, demonstrate effective communication patient and families with the multi-disciplinary team, other department within the hospital, assist with allocation/change list, day and night duty rosters and inputs for leave, assist in record keeping and provide statistical information on training and staffing, to assist in EPMDS evaluation of staff and implement EAP, assist in orientation, induction and monitoring of all nursing staff, to complete patient related data and partake in research, promote quality specialized nursing care as directed by scope of practice and standards determined by the relevant specialty, to assist with relief duties of the supervisor and act as junior shift-leader on both day and night shift, to partake in overall specialized unit functions, i.e. team building, effective and efficient management of all resources.
- ENQUIRIES** : Mr. B.B. Khoza – 031 360 3026
- APPLICATIONS** : All applications must be addressed to the Human Resources Manager, and should be placed in the red application box situated next to the ATM in the Admin. building or posted to Private Bag X02, Congella, 4013.
- CLOSING DATE** : 16 February 2018

POST 05/298 : **CLINICAL TECHNOLOGIST (CARDIOLOGY/ECHO) GRADE 1/2 REF NO: HRM 15/2018 – 01 POST**
 Directorate: Dept. of Anaesthetics
 People with Disabilities are encouraged to apply

SALARY : Grade 1: R281 148. – R 321 462. per. annum. Plus benefits Medical Aid, Housing Allowance, service bonus No experience after registration with HPCSA as a clinical technologist
 Grade 2: R331 179. – R 378 687. per annum plus benefits Medical Aid, Housing allowance, service bonus 10 years' experience after registration with the HPCSA as a clinical technologist

CENTRE REQUIREMENTS : King Edward VIII Hospital (KEH)
 : Diploma in Clinical Technology (Cardiology), current registration with the HPCSA as a Clinical Technologist (Cardiology) for (2017/2018) Knowledge, Skills, Training And Competencies Required: Thorough knowledge of biomedical apparatus required for duties, candidate must have worked in adult and paediatric units during training, must have good communication skills (verbal and written), she/He must have the ability to work independently and in a team context and also be able to trouble-shoot problem solve medical equipment under pressure

DUTIES : Key Performance Areas: Provide efficient service in Main and Obstetric Theatre complex, ICU and perioperative services including High care areas and other critical domains as required by line-managers, attend ward rounds and meetings in allocated departments, perform procedures such as echocardiography, FATE and FAST scans, 12 lead ECG, provide 24 hour standby service (required to work after hours, weekends and public holidays), participate in the departmental outreach program, academic activities and journal club, support department research, audit and quality improvement projects, support ECHO/FATE workshops and medical staff training, maintenance of equipment

ENQUIRIES APPLICATIONS : Dr. L. Cronje - 031 360 3610
 : All applications must be addressed to the Human Resources Manager, and should be placed in the red application box situated next to the ATM in the Admin. Building or posted to Private Bag X02, Congella, 4013.

CLOSING DATE : 16 February 2018