

DEPARTMENT OF COOPERATIVE GOVERNANCE

The vision of the Department of Cooperative Governance is one of having a well co-ordinated system of Government consisting of National, Provincial and Local spheres working together to achieve sustainable development and service delivery. The Department intends to invest in human capital, increase integrated technical capacity directed at service delivery and promote representivity in the Department through the filling of these posts. The candidature of persons whose appointment/transfer/promotion will promote representivity will therefore receive preference.

- APPLICATIONS** : May be posted to URS Response Handling, P O Box 11506, Tiegerpoort, 0056; submitted electronically via email: cogta01@ursonline.co.za ; or via fax: 086 415 5709. For Attention: URS Response Handling, tel. 012 811 1900.
- CLOSING DATE** : 23 February 2018
- NOTE** : The successful candidate's appointment will be subject to a security clearance process and the verification of educational qualification certificates. Applications must be submitted on a signed Z83 form (application form), obtainable from any Public Service department, and should be accompanied by a comprehensive CV as well as certified copies of ID, all qualifications and all academic records. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA) and to provide proof of such evaluation. Incomplete applications or applications received after the closing date will not be considered. It is important to note that it is the applicant's responsibility to ensure that all information and attachments in support of the application are submitted by the due date. Due to the large number of responses anticipated, correspondence will be limited to short-listed candidates only. If you have not been contacted within three months of the closing date of the advertisement, please accept that your application has been unsuccessful. Thank you for the interest shown in the Department.

OTHER POST

- POST 05/17** : **DEPUTY DIRECTOR: DISASTER RISK MANAGEMENT EDUCATION AND TRAINING (SALARY LEVEL 11)**
- SALARY CENTRE** : An all-inclusive remuneration package of R657 558 per annum.
- REQUIREMENTS** : Pretoria
- : A three-year Bachelor's degree or National diploma in Disaster Risk Management, Development, Education and Training or relevant equivalent qualification. A postgraduate qualification in Disaster Risk Management, Development, Education and Training will be an added advantage. A minimum of 3 to 5 years management experience in the related field. Generic Competencies: Planning and organising, coordination, problem solving and decision making, project management, people management and empowerment, client orientation and customer focus, team leadership, diversity management, communication (verbal and written). Technical Competencies: Computer applications, research planning, execution and report writing, project design and implementation, negotiation, skills development, presentation.
- DUTIES** : The incumbent will perform the following duties: Manage the roll-out of the national education, training and resource analysis for disaster risk management in South Africa. Manage the implementation of the Integrated National Disaster Risk Management Education and Training Framework (NDRMETF) for South Africa. Support sector departments and other role players in promoting education for professionals and practitioners in disaster risk management and related fields. Promote the integration of disaster risk management in the curriculum of primary, secondary schools and tertiary institutions. Develop and oversee implementation of disaster risk management training programmes. Establish and monitor implementation of Quality Assurance mechanisms for Disaster Risk Management, Education and Training programmes. Manage the development and implementation of volunteer, learnership and internship programmes. Establish and manage regional and international education training agreements and advise Top Management on the need for appropriate interventions, where required. Manage the design and implementation of a disaster risk management strategic research agenda.

ENQUIRIES

: Mr David Madurai, tel. 012 848 4652.