

INDEPENDENT POLICE INVESTIGATIVE DIRECTORATE

The Independent Police Investigative Directorate's (IPID) intention is to promote representatively in terms of race, gender and disability within the Department through the filling of posts. Candidates, whose appointment/promotion/transfer will promote the achievement of gender equity within the IPID, will receive preference.

CLOSING DATE : 09 February 2018
NOTE : Applications should be submitted on a Z83 obtained from any Public Service Department accompanied by a comprehensive CV, certified copies of Qualifications and ID. If you have not been contacted within 3 months after the closing date of this advertisement, please accept that your application was unsuccessful, as communication will be made with short listed candidates only. The successful candidate will have to undergo security vetting. His / her character should be beyond reproach. The appointment is subject to security clearance, verification of qualifications and competency assessment to undertake a pre-entry practical exercise as part of the interview process. The Independent Police Investigative Directorate reserves the right not to make an appointment. His/her character should be beyond reproach. Faxed and late applications will not be considered.

MANAGEMENT ECHELON

POST 04/24 : **DIRECTOR: STRATEGY AND PERFORMANCE MONITORING REF NO: Q9/2018/01**

This is a re-advertisement of ref: (Q9/2017/11) and those who previously applied are encouraged to re-apply.

SALARY : R948 174 per annum (Salary level 13). All-inclusive package which includes a basic salary (70% of package) and a flexible portion that may be structured in terms of applicable guidelines. The successful candidate will be required to sign a performance agreement and employment contract. All shortlisted candidates will be subjected to a technical exercise that intends to test relevant technical elements of the job, the logistics of which will be communicated by the Department. Following the interview and technical exercise, the selection panel will recommend candidates to attend generic managerial competency assessments.

CENTRE REQUIREMENTS : National Office Pretoria.
 : An undergraduate qualification (NQF level 7) as recognised by SAQA, Business Administration or related field with 5 years' relevant experience at middle management level. Knowledge and understanding of the Public Finance Management Act, Government Wide Monitoring and Evaluation Framework, Treasury Regulations, Framework for Strategic Plan and Annual Performance Plans, IPID Act and applicable legislation to the Public Service. Skills and Competencies: Strategic capability and leadership, Analytical thinking, Problem Solving and decision making skills, Innovative and creative, People management and empowerment, Project management at strategic level, Financial management, Communication(verbal and written) skills , Presentation and facilitation skills , People development and empowerment, Client Orientation and customer focus, Result- driven, Honesty and Integrity and Computer literacy. A valid driver's license and willingness to travel. Applicant must be willing to work irregular hours and under pressure. An added advantage will be extensive experience in the governance and performance monitoring environment in an entity within the criminal justice system.

DUTIES : Facilitate and coordinate the development of department's strategic plans and annual performance plans. Ensure alignment between strategic plan, annual performance plan, programme's operational plans, Facilitate approval and tabling of strategic plans and annual performance plans to

Parliament within set timeframes, Advice on the alignment of managers performance agreements with the strategic plans and annual performance plans, Coordination of quarterly programme performance information reports and ensure submission to the Executive Management Committee (EXCO), Accounting Officer and Executive Authority. Facilitate the submission of department's performance reports to relevant oversight entities for compliance. Ensure and facilitate compilation and tabling of the department's annual report, Monitor and evaluate attainment of strategic objectives. Quality assurance of all reports and written instruments. Facilitate and coordinate the development of the department's SDIP and monitor implementation thereof. Manage and supervise staff.

**ENQUIRIES
APPLICATIONS**

Ms A Mphago: Tel: (012) 399 0025.
Independent Police Investigative Directorate, Private Bag X 941, Pretoria, 0001 or, hand deliver to City Forum Building, 114 Madiba Street, Pretoria Central
Ms P Hlalele @ (012) 399 0189

FOR ATTENTION

OTHER POSTS

POST 04/25

SENIOR INVESTIGATOR REF NO: Q9/2018/02

SALARY

R281 418. per annum (Salary level 08) .The successful candidate will be required to sign a performance agreement.

**CENTRE
REQUIREMENTS**

(East London) Eastern Cape
To be considered for this position, a candidate must be in possession of a minimum of Grade 12 or equivalent NQF level 4 or a relevant diploma/degree (NQF level 5/6), in law/policing, and should at least have three (3) years proven experience in criminal investigations. Knowledge of criminal law, criminal procedure and law of evidence are essential for consideration. In addition, the candidates must be competent in report writing skills, as well as verbal and written communication skills. He/she must be computer literate and possess a valid unendorsed code 08 driver's licence and be able to drive a motor vehicle. He /she must also be competent and fit to handle a firearm or must be willing to undergo such a test. He/she must be willing to perform standby duties and overtime.

DUTIES:

His/her duties will entail amongst others, supervision of investigators and learner investigator; receipt, registration and allocation of complaints, attendances of crime scenes and post mortems; collection, safeguarding and processing of exhibits at the crime scene; conducting interviews with suspects and witnesses and obtaining affidavits; conducting investigations of complaints of alleged criminality and advising the complainant or his/her next of kin and other relevant stakeholders regarding progress of the investigation; investigate misconduct against members of the police; searches, seizures and collection of evidence etc. compiling investigation reports and memoranda with recommendations to SAPS and referrals to the National Prosecuting Authority (NPA) for consideration to prosecute or take appropriate disciplinary action. Draft and types investigation reports at the conclusion of each investigation. Electronically update the status of each case on the database.

**ENQUIRIES
APPLICATIONS**

Mr Mshumpela Tel No :(043) 706 6500
Post to Independent Police Investigative Directorate, Private Bag X 9085, Eastern Cape, 5200 or, hand deliver to Waverly Office Park, No 3. 33 Philip Frame Road, Chislehurst, Eastern Cape, 5200.

FOR ATTENTION

Ms U Quvile at (043) 706 6500

POST 04/26

SENIOR INVESTIGATOR X2 REF NO: Q9/2018/03

SALARY

R281 418. per annum (Salary level 08) .The successful candidate will be required to sign a performance agreement.

CENTRE

Kwa-Zulu Natal (Durban)

- REQUIREMENTS** : To be considered for this position, a candidate must be in possession of a minimum of Grade 12 or equivalent NQF level 4 or a relevant diploma/degree (NQF level 5/6), in law/policing, and should at least have three (3) years proven experience in criminal investigations. Knowledge of criminal law, criminal procedure and law of evidence are essential for consideration. In addition, the candidates must be competent in report writing skills, as well as verbal and written communication skills. He/she must be computer literate and possess a valid unendorsed code 08 driver's licence and be able to drive a motor vehicle. He /she must also be competent and fit to handle a firearm or must be willing to undergo such a test. He/she must be willing to perform standby duties and overtime.
- DUTIES:** : His/her duties will entail amongst others, supervision of investigators and learner investigator; receipt, registration and allocation of complaints, attendances of crime scenes and post mortems; collection, safeguarding and processing of exhibits at the crime scene; conducting interviews with suspects and witnesses and obtaining affidavits; conducting investigations of complaints of alleged criminality and advising the complainant or his/her next of kin and other relevant stakeholders regarding progress of the investigation; investigate misconduct against members of the police; searches, seizures and collection of evidence etc. compiling investigation reports and memoranda with recommendations to SAPS and referrals to the National Prosecuting Authority (NPA) for consideration to prosecute or take appropriate disciplinary action. Draft and types investigation reports at the conclusion of each investigation. Electronically update the status of each case on the database.
- ENQUIRIES APPLICATIONS** : Ms C Lupke Tel No: 031 310 1300
Post to Independent Police Investigative Directorate, Private Bag X 54303, Durban, 4000 or, hand deliver to 3rd floor, Marine Building, 22 Dorothy Nyembe Street, Durban
- FOR ATTENTION** : MS N Buthelezi
- POST 04/27** : **INVESTIGATOR REF NO: Q9/2018/04**
- SALARY** : R226 611 per annum the successful candidate will be required to sign a performance agreement.
- CENTRE** : Kwa-Zulu Natal (Durban)
- REQUIREMENTS** : A minimum of Grade 12 equivalent NQF level 4 or relevant diploma/degree (NQF level 5/6) in Law or Policing. Knowledge of Criminal Law, Criminal Procedure and Law of Evidence are essential for consideration, A valid Code 08 driver's license and the ability to drive a motor vehicle in that class, Computer literacy, The ability to work under pressure, Competent in interviewing, report writing as well as verbal and written communication, Competent and fit to handle a firearm or willing to undergo such a test, Willingness to be on standby and perform overtime duties, Analytical thinking, problem-solving and decision making skills, Client orientation and customer focus, Results-driven.
- DUTIES** : Key Performance Areas: Receive, register and allocate cases, Attend crime scenes and post-mortems, Collect, safeguard and process exhibits at the crime scene, Conduct interviews with suspects and witnesses and obtaining affidavits, Advise the next of kin or victims and other relevant stakeholders regarding progress of investigations, Manage stakeholders, Conduct investigations of cases of alleged criminality and misconduct against members of the police, as stipulated in Section 28 of the IPID Act, Conduct searches, seizures and collection of evidence, and etcetera, compiling investigation reports and memoranda with recommendations to SAPS and referrals to the National Prosecuting Authority (NPA) for consideration to prosecute or take appropriate disciplinary action. Draft and type investigation reports at the conclusion of each investigation, Update electronically the status of each case on the database.
- ENQUIRIES** : Ms C Lupke Tel No; 031 310 1300

APPLICATIONS : Post to Independent Police Investigative Directorate, Private Bag X 54303, Durban, 4000 or, hand deliver to 3rd floor, Marine Building, 22 Dorothy Nyembe Street, Durban

FOR ATTENTION : Ms N Buthelezi

POST 04/28 : **SENIOR NETWORK CONTROLLER X 2**

SALARY : R183 558. per annum (Salary Level 6). The successful candidate will be required to sign a performance agreement.

CENTRE : KwaZulu-Natal: Durban Q9/2018/05
Western Cape: Bellville Q9/2018/06

REQUIREMENTS : The ideal candidate must have a formal IT qualification in N+, A+, MCSE or A three year degree or NQF level 6 and 1 year working experience in ICT environment. Knowledge of network software and components, knowledge of systems software and components, knowledge of software configurations, knowledge of hardware configurations, knowledge of desktop, server hardware and software, knowledge of government prescripts. Excellent written and oral communication skills, Demonstrated customer service skills and focus, proven ability to manage multiple tasks and projects, ability to think and act tactically. Good interpersonal skills

DUTIES : Link users to the network including mobile network. Network management and troubleshooting. Upgrade of network hardware and software components. Conduct provincial visits. Keep register of all obsolete or equipment identified for disposal. Troubleshoot computer, printer and server problems.

ENQUIRIES : Mr Thabo Tsotetsi @ (012) 399 0000

APPLICATIONS : Independent Police Investigative Directorate, Private Bag X 941, Pretoria, 0001 or, hand deliver to City Forum Building, 114 Madiba Street, Pretoria Central

FOR ATTENTION : Mr Godfrey Dladla