

DEPARTMENT OF COMMUNICATIONS

<u>APPLICATIONS</u>	:	The DG of the Department of Communications, Private Bag X812, Pretoria, 0001 or hand deliver to Tshedimosetso House, 1035 Cnr Francis Baard & Festival Street, Hatfield , Pretoria
<u>FOR ATTENTION</u>	:	Mr A Khameli
<u>CLOSING DATE</u>	:	02 February 2018
<u>NOTE</u>	:	Applications must be submitted on form Z83, obtainable from any Public Service Department or on the internet at www.gov.za/documents . The completed and signed form Z83 should be accompanied by a recently updated, comprehensive CV as well as certified copies of all qualification(s) and ID-document. The certification must be within three (3) months. Should you be in possession of a foreign qualification, it must be accompanied by an evaluation certificate from the South African Qualification Authority (SAQA). Applicants who do not comply with the above-mentioned requirements, as well as applications received late, will not be considered. Failure to submit all the requested documents will result in the application not being considered. Correspondence will be limited to short-listed candidates only. If you have not been contacted within three (3) months after the closing date of this advertisement, please accept that your application was unsuccessful. Suitable candidates will be subjected to a personnel suitability check (criminal record, citizenship, credit record checks, qualification verification and employment verification).

OTHER POST

<u>POST 03/01</u>	:	<u>DEPUTY DIRECTOR: ENTITIES FINANCES REF NO: DD/EO/02/2018</u> Directorate: Entity Oversight
<u>SALARY</u>	:	R657 558 per annum excluding benefits
<u>CENTRE</u>	:	Pretoria
<u>REQUIREMENTS</u>	:	A recognized 3-year degree in finance with a minimum of 2 to 3 years' experience in the financial management environment. Computer literate and be very competent especially on Microsoft excel. The person must have an understanding of the Government budgeting and planning process. The person must have good communications skills and be able to communicate cross sectoral. Thorough knowledge of the Public Finance Management Act and Treasury Regulations; King IV Report on Governance and other governance instruments; funding legislation of the SOCs understanding of the Companies Act.
<u>DUTIES</u>	:	Analyse and monitor the financial performance and positions of entities; Provide recommendations for the improvement of the financial challenges facing the entities of the Department; Analyse the audit reports of entities from the Auditor-General. Monitor the implementation of action plan to address matters raised by the Auditor-General. Liaise with the Internal Audit on operational matters. Monitor and provide guidance on financial compliance. Provide support to entities when applying financial assistance from the National Treasury. Make inputs during the development of Strategic Plans and Annual Performance Plans of entities during the development of such. Must evaluate expenditure reports on monies transferred to entities. Must be able to evaluate transfer request submissions from entities. Co-ordinate and provide support to the CFO Forum that take place between the CFO of the Department and CFOs of the entities. Provide support in the monitoring of the budget of the Branch. Must support the procurement of goods and services for the Branch. Perform any other job/function as may be allocated from time to time.
<u>ENQUIRIES</u>	:	Mr Freddy Mamuremi Tel (012) 473 0409