

**PROVINCIAL ADMINISTRATION KWA-ZULU NATAL
DEPARTMENT OF HEALTH**

Department of Health is an equal opportunity, affirmative action employer, whose aim is to promote representiveness in all occupational categories in the department.

NOTE : An Application for Employment Form (Z83) must be completed and forwarded. This is obtainable from any Public Service Department or from the website www.kznhealth.gov.za. Certified copies of ID documents, Std 10, educational qualifications, certificates of service and professional registration certificates (not copies of certified copies) and proof of current registration must be submitted together with your CV. Original signed letter from your current employer, confirming current and appropriate work experience related to the requirements and recommendations of the advert. People with disabilities should feel free to apply for the posts. The reference number must be indicated in the column provided on the form Z83, e.g. ref APRO/1/2006. Please note that failure to comply with the above instructions will disqualify applicants. Please note that the selected candidate will be subjected to a pre-employment screening and verification process including a CIPC (Companies Intellectual Property Commission) screening. Due to the large number of applications we receive, receipt of applications will not be acknowledged. Should you not be advised within 60 days of the closing date, kindly consider your application as unsuccessful. **Please Note That Due To Financial Constraints, There Will Be No Payment Of S&T Claims.**

OTHER POSTS

POST 01/125 : **MEDICAL SPECIALIST – PULMONOLOGY TRAINING POST (FIXED PERIOD OF THREE (3) YEARS) REFERENCE NO: MEDSPECUL/1/2018**
Department: Pulmonology

SALARY : Grade 1: R 991 857.00 pa (all-inclusive salary package) excluding commuted overtime. The appointment to Grade I requires appropriate qualification plus registration with the Health Professions Council of South Africa as a Specialist Physician. Experience: Not applicable Registrars who have completed their training may also apply on condition that their appointment will be subject to them submitting documentary evidence of registration with the Health Professions Council of South Africa. Registrar who have completed their training may also apply on condition that their appointment will be subjected to them submitting evidence of registration with the health council of South Africa.
Grade 2: R 1 134 069.00 per annum (all-inclusive salary package) excluding commuted overtime. Five (5) years appropriate experience as a Medical Specialist after registration with HPCSA as a Specialist Physician
Grade 3: R 1 316 136.00 per annum (all-inclusive salary package) excluding commuted overtime. Ten (10) years appropriate experience as a Medical Specialist after registration with HPCSA as a Specialist Physician.

CENTRE REQUIREMENTS : Station: Inkosi Albert Luthuli Central Hospital
: MBChB or equivalent, FCP (SA) or equivalent. Current registration with HPCSA as a Specialist Physician. Knowledge, Skills, Training and Competency Required: The candidate must aspire to qualify as a Pulmonologist, and will register as a pulmonology/critical care sub-specialist trainee within 3 months of commencing the post. The candidate will be expected to complete their certification within 3 years of commencement. The candidate must possess knowledge of the ethical and academic basics of research principles and be willing to participate in research projects conducted within the department. The candidate must possess good administrative, decision making and communication skills in order to function in a multi-disciplinary team environment

DUTIES : The candidates duties will include, under the direction of the head of the Department of Pulmonology inter Alia: Regular ward rounds in the wards and ICU. Review and offer a specialist opinion for consults from other departments. Manage patients in the out-patient clinics. Perform bronchoscopy and percutaneous biopsy procedures. Maintain and develop specialist services according to clinical service demands. Provide afterhours cover in adult pulmonology and critical care. Provide

advice to colleagues from other hospitals. Undertake administrative duties at the pulmonology unit and have an input into the unit's administration at Inkosi Albert Luthuli Central Hospital. Undertake postgraduate training and support relevant clinical research and clinical trials in adult pulmonology and critical care at Inkosi Albert Luthuli Central Hospital. Assist with the setting of clinical protocols for management for adult pulmonology and critical care. Assist with the development of clinical audit programmes. Develop measures to ensure quality assurance for the adult pulmonology unit. Participate in academic programmes in the respective clinical department. Participate and contribute to committees that promote clinical governance such as infection control and resuscitation committees. To teach and supervise junior colleagues, as well as actively participate in the undergraduate teaching and examination program as part of the UKZN division of Medicine. Undergraduate bedside teaching and examinations will be conducted by the candidate at regional hospitals.

- ENQUIRIES** : Dr M Suleman: Tel Number 031 2401353
- APPLICATIONS** : All applications must be addressed to the Human Resources Manager, and should be placed in the application box situated at Security at the entrance to the Management Building at IALCH or posted to Private Bag X03 Mayville 4058.
- CLOSING DATE** : 19 January 2018
- POST 01/126** : **MEDICAL SPECIALIST NEUROLOGY X1 THIS IS A CONTRACT POST OF 3 YEARS REF NO.: MEDSPECNEUROLOGY/1/2018**
Department: Neurology Dept.
- SALARY** : Grade1: Medical Specialist R991 857.00 per annum (all-inclusive salary package) excluding Commuted Overtime. Registrars who have completed their training or will have completed their training at the time the post is to be filled may also apply on condition that their appointment will be subject to them submitting documentary evidence of registration or impending registration with the Health Professions Council of South Africa as Medical Specialists. Experience: Not applicable. Salary Grade 2: Medical Specialist R1 134 069.00 per annum (all-inclusive salary package) excluding commuted overtime. Five (50 years appropriate experience as a Medical Specialist after Registration with HPCSA as a Medical Specialist in a normal specialty (Neurology) Salary
Grade 3: Medical Specialist R1 316 136 per annum (all-inclusive salary package) excluding commuted overtime. Ten (10) years appropriate experience as a Medical Specialist after registration with HPCSA as a Medical Specialist in a normal specialty (Neurology)
- CENTRE REQUIREMENTS** : Inkosi Albert Luthuli Central Hôpital
: Current registration as a Specialist in Neurology with the Health Professions Council of South Africa. Must be in possession of an FCN or MMed (Neurology) qualification. Academic Curriculum Vitae stating teaching and research experience as well as listing publications must be provided.
- DUTIES** : The duties will include the care of both inpatients and outpatients, training registrars, training undergraduates and postgraduate students (bedside teaching and formal lectures), on-call duty providing expert opinion when required, maintaining necessary discipline over staff under one's control and conducting, assisting and stimulating research. The incumbent has to maintain satisfactory clinical, professional and ethical standards related to all services provided. Duties also include participating in the Outreach Programme which will require travel to other hospitals in the province. Administrative duties will include participation in the day-to-day running of the ward, outpatient clinics, neurophysiology laboratory, registrar guidance in preparation of case presentation and liaison with other departments in work-related matters. The successful candidate will be expected to develop a special interest in headaches and other Pain Disorders or Neuro-immunology. As part of the candidate's development of the special skill he/she will be required to spend time in an internationally recognized unit. Attendance and participation in the academic programme of the department is a requirement. Participate in overtime services as required by the Department. In the first instance this will be a contractual post for three years subject to satisfactory performance
- ENQUIRIES** : Prof Bhigjee at (031) 2402359.

APPLICATIONS : All applications must be addressed to the Human Resources Manager, and should be placed in the application box situated at Security at the entrance to the Management Building at IALCH or posted to Private Bag X03 Mayville 4058.

CLOSING DATE : 19 January 2018

POST 01/127 : **MEDICAL SPECIALIST X1 REF NO: MEDSPEC OTORHINOLOGY/1/2018**
Department: Otorhinology

SALARY : Grade 1: Medical Specialist- R 991 857.00 per annum (all-inclusive salary package) excluding commuted overtime
Grade 2 Medical Specialist- R 1 134 069.00 per annum (all-inclusive salary package) excluding commuted overtime. Five (5) Years appropriate experience as a Medical Specialist after registration with the HPCSA as a Medical Specialist Otorhinology
Grade3: Medical Specialist– R 1 316 136.00 per annum (all-inclusive salary package) excluding commuted overtime. Experience10 Years appropriate experience as a Medical Specialist after registration with the HPCSA as a Medical Specialist Otorhinology

CENTRE REQUIREMENT : Inkosi Albert Luthuli Central Hospital.
Specialist qualification in Otorhinology – Head and Neck Surgery. Current registration with the Health Professions Council of South Africa as a specialist in Otorhinology. Knowledge, Skills, Training and Competencies: Sound knowledge and experience in Otorhinology. Ability to teach and supervise junior staff. Middle Management Skills. Postgraduate MMed qualification. Good administrative, leadership, decision making and communication skills.

DUTIES : Provide specialist otorhinology – head and neck surgery service to all departments at Inkosi Albert Luthuli. Hospital as well as in the relevant Durban Metropolitan State Hospital. Control and management of these services as delegated. Maintain clinical, professional and ethical standards related to these services. Provide after hour care in accordance with the commuted overtime contract. Training and supervision of registrars in otorhinology working in the department Provide expert opinion where required and consult with specialists on ENT procedures. Provide clinical outreach and training and assistance to DOH hospitals around the province. Participate in the Quality Improvement Programmes of the Department. Maintain necessary discipline over staff under his/her control. Attend to administrative matters as pertains to the unit. Conduct, assist and stimulate research

ENQUIRIES APPLICATIONS : Dr N Rankhetho 031 240 1734
All applications must be addressed to the Human Resources Manager and should be placed in the application box situated at Security at the entrance to the Management Building at IALCH, or posted to Private Bag X03 Mayville 4058.

NOTE : applicable Registrars who have completed their training may also apply on condition that their appointment will be subject to them submitting documentary evidence of registration with the Health Professions Council of South Africa

CLOSING DATE : 19 January 2018

POST 01/128 : **DEPUTY MANAGER NURSING GENERAL STREAM (LEVEL1&2 HOSPITAL) REF NO: ZUL 05/2017**

SALARY : An all-inclusive package of R 756 525.00 per annum. Scale: (R756 525-R851 463)
CENTRE : Zululand Health District office, Ulundi
REQUIREMENTS : An appropriate B Degree/ National Diploma or equivalent qualification in nursing science , plus A minimum of 9 years appropriate/recognizable experience in nursing after registration as professional Nurse with the SANC in General Nursing. At least 5 years of the period referred to above must be appropriate/recognizable experience at management level plus. Current SANC receipt must be attached Plus. Valid code EB Driver's license (code 08) Proof of current or previous work experience endorsed and stamped by Human Resource. Computer certificate: MS Office Software Application (Attach Proof. Qualification in Management will be an added recommendation. Ability to think critically in difficult situations. Sound project management skill. Ability to make independent decision. Strong communication

and presentation skills. Managerial and facilitation skills. An understanding of the challenges facing the public health sector. Ability to translate strategic and transformation objectives into practical planning framework. Ability to prioritize issues and other work related matters and comply with the time frames. Proven initiative decisiveness, dedication and the ability to acquire new knowledge swiftly. Make independent decisions. An understanding of the challenges facing the public sector. An ability to translate information objectives into practical plans. An ability to prioritize issues and other work related matters and to comply with timeframes. Proven initiative decisiveness and the ability to acquire new knowledge swiftly. Computer literacy.

DUTIES

: Provide strategic leadership in the provision of PHC services and Clinical Health Programmes to all levels of the health care system within the District. Develop and cost Health Programs and Primary Health Care Ensure that Health Programs are effectively and efficiently managed. Monitor and evaluate the quality of services in relation to Primary Health Care and Health Programs. Distributes Health Program resource equitably. Actively participate in the program data analysis, interpretation and management thereof. Provide leadership for the Health Programme Management Team in order to ensure the delivery of high quality health care. Ensure good governance in a health programmes and community participation which includes effective functioning Clinic Communities. Monitor implementation of quality clinical client care and management within the district. Monitor staff levels and ensure the effective recruitment of competent personnel and implement retention strategies. Assess Health Programmes services needs for the staff development. Ensure effective and efficient integration of Health Programmes. Convey a clear vision of transformation and oversee the transformation process within the Clinical Health Programme setting. Ensure active participation in all community poverty alleviation activities with specific emphasis in Operation Sukuma Sakhe. Monitor and control the Health Program budget. Ensure effective stakeholder involvement and engagement on health related program. (DAC & DHC).

FOR ATTENTION APPLICATIONS

: Mrs BJ Nene
: KwaZulu-Natal Zululand Health District Office, Private Bag x 81 Ulundi 3838, King Dinuzulu High way LA Building Ground floor Ulundi 3838 Tel-0358740634

NOTE

: Applications must be submitted with a signed and dated Z83 Form, obtainable from any Public Service Department, and must be accompanied by a detailed CV, together with originally certified copies of your qualification including an academic record for all relevant qualification and a Matric certificate. Kindly attach an originally certified copy of a Driver's licence if required and your ID/Passport. Applicants must provide original Service records for all relevant experience, proof of management experience (where it is a requirement), job description for current position and a letter from the respective Human Resources for occupying acting positions. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualification Authority (SAQA). The Department discourages applications that are registered and will not be held responsible for applications sent via registered mail which are not collected from the post office. Candidates will be subjected to the verification of qualifications, reference checks as well as a criminal record check and competency assessment. Person with disabilities should feel free to apply for the post. Please note that due to financial constraints, no subsistence and travelling payment will be considered to candidates that will be invited to the interview.

CLOSING DATE

: 19 January 2017

POST 01/129

: **PHARMACY SUPERVISOR GRADE 1 REF NO: HRM 33/2017 – 01 POST**
Directorate: Dept. Of Pharmacy
People with Disabilities and African females are encouraged to apply

- SALARY** : Grade 1: R736 425.00 – R 781 611.00 per.annum. (All-inclusive salary package)
3 years appropriate/relevant experience after registration as a Pharmacist with SAPC
- CENTRE REQUIREMENTS** : King Edward VIII Hospital (KEH)
: Bachelor of Pharmacy or equivalent qualification PLUS, minimum of three (3) years appropriate/relevant experience after registration as a Pharmacist with the SAPC PLUS current proof of registration with the SAPC as a Pharmacist (certified copies of SAPC certificate and proof of annual payment) PLUS proof of current and previous work experience endorsed by the Human Resource Manager or delegated person (Certificate of service must be attached as proof of experience) Recommendation: A minimum of three (3) years working in a public sector healthcare establishment (hospital/Chc) Knowledge, Skills, Training And Competencies Required: Knowledge of Acts, current Health and Public Service Legislation, regulations and policies and the ability to comply with applicable legislations, understanding and knowledge of policies and procedures including Good Pharmacy Practice, National Drug Policy, Essential Drug List and Standard Treatment Guidelines, good knowledge of the National ARV treatment program, appropriate clinical and theoretical knowledge, sound communication and computer skills, project and time management skills, ability to supervise staff and manage conflict and apply discipline, ability to manage and co-ordinate productivity to improve service delivery, to generate and maintain team spirit, ability to work under pressure, committed to service excellence with good supervisory skills, sound decision making, ethical and innovative skills, computer literacy, good communication and interpersonal skills
- DUTIES** : Key Performance Areas: Provide accurate, efficient, comprehensive and cost-effective Pharmaceutical Services at King Edward VIII Hospital in line with the National, Provincial and District strategies and priorities, Assist with the formulation and implementation of Standard Operating Procedures for Pharmaceutical services and ensure they are in line with current statutory regulations and policy guidelines, Provide leadership, management and support to all staff under his/her supervision, Ensure rational use of resources (human and financial), Provide and supervise training programs (Pharmacist Interns and Pharmacy Support personnel), Assist in co-ordination of activities of Essential Medicines Program including Pharmacy and Therapeutics Committee, Conduct services assessment and implement quality improvement programs, Liaise with other stakeholders within and outside the department of health such as other hospital management teams, Health District Office on Pharmaceutical and management issues, ensure continuous monitoring of morbidity and mortality through clinical audits, assist with translation and operationalize current national, provincial and district strategic plans, ensure that cost effective pharmaceutical service delivery is maintained within the hospital, maintain discipline and deal with grievances and Labor Relations issues in terms of the laid down procedures and policies, provide pharmaceutical advice to patients and professional colleagues, assist in compilation of monthly financial and other reports as required by Pharmacy Manager or her delegate, ensure compliance with policies and procedures relating to cost effective procurement, storage, control and distribution of pharmaceuticals, perform overtime duty when necessary and do call (after hours service), ensure implementation, monitoring and evaluation of EPMDS in the operational area.
- ENQUIRIES APPLICATIONS** : Mrs. S.Q. Matibela 031-3603177
: All applications must be addressed to the Human Resources Manager, and should be placed in the red application box situated next to the ATM in the Admin. Building or posted to Private g X02, Congella, 4013.
- CLOSING DATE** : 12 January 2018
- POST 01/130** : **MEDICAL OFFICER GRADE 1/2 REF NO: HRM 57/2017: 02 POSTS**
Directorate: Dept of Otorhinolaryngology (ENT)

SALARY : Grade 1: R736 425.00 – R 793 341.00 per.annum (All-inclusive salary package) none to less than 5 years actual experience as a Medical officer after registration with the HPCSA as an Independent Medical Practitioner
Grade 2: R 842 028.00 – R 920 703.00 per.annum. (All-inclusive package) 5 to less than 10 years actual experience as a medical officer after registration with HPCSA as an independent Medical Practitioner

CENTRE REQUIREMENTS : King Edward VIII Hospital (KEH)
: MBCHB or equivalent qualification PLUS registration certificate with the HPCSA as an Independent Medical Practitioner PLUS current registration with the HPCSA (2016/2017). Knowledge, Skills, Training and Competencies required: Sound knowledge and experience in Otorhinolaryngology, ability to teach and supervise junior staff and medical students, good communication, decision making and clinical skills, ability to function in a multi-disciplinary team

DUTIES : Key Performance Areas: Provide Otorhinolaryngology service as well as head and neck surgery at King Edward VIII Hospital and at relevant Durban Metropolitan State hospitals, provide after hour care in accordance with the commuted overtime contract, supervision and training of junior staff working in the Department, present at academic meetings in the department, to teach medical students and nursing staff as required, participate in the quality improvement programs of the Department including clinical audits and CPD activities, maintain clinical, professional and ethical standards, assist in unit manager in developing of protocols and clinical guidelines, after hour duties is a requirement

ENQUIRIES APPLICATIONS : Dr. N.M. Rankhethoa – 031 2604292
: All applications must be addressed to the Human Resources Manager, and should be placed in the red application box situated next to the ATM in the Admin. Building or posted to Private Bag X02, Congella, 4013.

CLOSING DATE : 19 January 2018

POST 01/131 : **MEDICAL OFFICER – IALCH X 2 REFERENCE NO.: NEUROLOGY MO/2/2017**
Station: Department Of Neurology

SALARY : Grade 1: Medical Officer –R 736 425per annum (All-inclusive Salary Package) excluding Commuted Overtime Experience: At least 6 months in internal medicine at MO level or above. The appointment to grade 1 requires 1 year relevant experience after registration as a Medical Practitioner with a recognised foreign health professional council in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Salary
Grade 2: Medical Officer – R 842 028 per annum (All-inclusive Salary Package) excluding commuted overtime. Five years appropriate experience as a Medical Officer after Registration with HPCSA as a Medical Practitioner of which at least 6 months must be in internal medicine at MO level or above. The appointment to Grade 2 requires a minimum of six years(6) relevant experience after registration as a Medical Practitioner with a recognised foreign health professional council in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Salary
Grade 3: Medical Officer –R910 716 per annum (All-inclusive Salary Package) excluding commuted overtime. Ten years registration experience as a Medical Officer after Registration with HPCSA as a Medical Practitioner of which at least 6 months must be in internal medicine at MO level or above. The appointment to Grade 3 requires a minimum of 11 years (11) relevant experience after registration as a Medical Practitioner with a recognised foreign health professional council in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa

REQUIREMENTS : Valid current registration with the HPCSA as a Medical Practitioner. Completion of Community Service Commitment appointment. Completion of at least six months of Internal Medicine at level of Medical Officer and above. Possession of the Part 1 of the FCN degree will be considered as an advantage. Candidates must be South African citizens or be in possession of documentary proof of permanent residence. Skills, Knowledge, Training and Competency Required: Sound communication, negotiating, planning, organizing and interpersonal skills.

DUTIES : Provides a holistic inpatient and outpatient care, inclusive of preventive measures, treatment and rehabilitation. Sedates and monitors patients undergoing frightening

or uncomfortable investigations and arranging for further investigations of patients. Attend an ongoing medical management of patients with acute and chronic neurology conditions. Participate in after-hours calls system. Postgraduate education, personal development and participation in all academic meetings. Rotation within the discipline as determined by the head of department.

ENQUIRIES : Prof Al Bhigjee (+27)31-240 2359 / 2363
APPLICATIONS : All applications must be addressed to the Human Resources Manager, and should be placed in the application box situated at Security at the entrance to the Management Building at IALCH or posted to Private Bag X03 Mayville 4058.
CLOSING DATE : 19 January 2018

POST 01/132 : **MEDICAL OFFICER X 2 REFERENCE NO: MONEUROSURG/1/2018**
Department: Neurosurgery

CENTRE : Inkosi Albert Luthuli Central Hospital
SALARY : Grade 1: Medical Officer – R736 425 per annum (All Inclusive Salary Package) excluding Commuted Overtime Experience No experience required from South African qualified employees. One (1) year relevant experience after registration as a Medical Practitioner with a recognised foreign health professional council in respect of foreign qualified employees of whom it is not required to perform Community Service as required in South Africa
Grade 2: Medical Officer –R842 028 per annum (All-inclusive Salary Package) excluding Commuted Overtime Experience: Five (5) years appropriate experience as a Medical Practitioner after registration with HPCSA as a Medical Practitioner. Six (6) years relevant experience after registration as a Medical Practitioner with a recognised foreign health professional council in respect of foreign qualified employees of whom it is not required to perform Community Service as required in South Africa
Grade 3: Medical Officer – R977 199 per annum (All-inclusive Salary Package) excluding Commuted Overtime Experience: Ten (10) years appropriate experience as a Medical Practitioner after registration with HPCSA as a Medical Practitioner. Eleven (11) years relevant experience after registration as a Medical Practitioner with a recognised foreign health professional council in respect of foreign qualified employees of whom it is not required to perform Community Service as required in South Africa

REQUIREMENTS : MBChB Degree. Current registration with the Health Professions Council of SA as a Medical Practitioner. Completion of Community Service .Knowledge, Skills Training and Competencies Required: Candidates must be able to do a detailed clinical assessment of trauma and neurological patients. Ability and knowledge of basic trauma resuscitation, including endotracheal intubation of patients is a requirement. Candidates with basic surgical experience and skills will be at an advantage. Previous surgical experience in a Neurosurgery environment will be an advantage. Good communication skills and courtesy are essential

DUTIES : Active participation in ward rounds, patient management on the wards, assisting in theatre, and doing calls after hours are a basic part of the duties. Candidates are expected, when on call, to field many calls from referring doctors and after discussion with a senior to advise the referring doctors appropriately. They must be able to carry out resuscitation of trauma patients using ATLS principles. . Attendance and participation in the academic programme of the department is a requirement

ENQUIRIES : Dr BC Enicker) – 031 240 16/ 031 26240 1133
APPLICATIONS : All applications must be addressed to the Human Resources Manager, and should be placed in the application box situated at Security at the entrance to the Management Building at IALCH or posted to Private Bag X03 Mayville 4058
CLOSING DATE : 19 January 2018

POST 01/133 : **OPERATIONAL MANAGER: SPECIALITY: REF NO: HRM 52/2017 – 01 POST**
Directorate: Dept. Of Psychiatry
People with Disabilities and African males are encouraged to apply

SALARY : GR 1: R 499 953.00 – R 562 698.00 p.a. Other Benefits: Medical Aid (optional), housing allowance: employee must meet prescribed requirements

CENTRE REQUIREMENTS : King Edward VIII Hospital (KEH)
: Senior certificate (Grade 12), degree/Diploma in General Nursing Science and Midwifery, current registration with South African Nursing Council as Professional nurse and a midwife, current Registration as a Psychiatric Nurse, minimum of 9 years appropriate/recognizable experience as a Professional Nurse after registration as Professional nurse. At least 5 years of this period must be appropriate/recognizable experience after obtaining the 1 year post basic qualification in Psychiatric Nursing Science, Proof of previous and current experience (certificate of service) and stamped by HR must be attached. Recommendations: Nursing Management Will Be An Added Advantage. Knowledge, Skills, Training And Competencies Required: Knowledge of psychiatric Nursing, knowledge and insight into nursing processes and procedures, knowledge of public Service Acts, regulations, prescripts and policies, knowledge of SANC rules and regulations, knowledge of Code of Conduct for Public Service employees, decision making and problem solving skills, skills in organizing, planning and supervising, knowledge of Batho Pele principles and Patients Right Charter, knowledge of National Core Standards, ability to supervise, teach and manage staff, an understanding of the challenge facing Public Health Sector, ability to provide monitoring and coaching to her/his supervisees

DUTIES : Key Performance Areas: Provide effective management and professional leadership ensuring that the unit is organized to provide quality patient care, engage in clinical assessment of Mental Health Care Users in a specialized psychiatric setting, monitor the implementation of nursing process and develop quality improvement programs, manage and monitor human and material resources effectively and efficiently, develop and implement policies, develop operational and procurement plans for the department, provide a safe therapeutic environment as laid down by the Nursing Act, Occupational Health and safety Act and all other applicable prescripts, ensure development and implementation of staff development programs, deal with grievances and staff discipline in terms of laid down policies and procedures, monitor implementation of EPMDS, ensure proper allocation of staff, maintain constructive working relationships with nursing and other stakeholders, promotion of health and wellness programs to increase productivity , promote cost effective utilization of resources according to relevant legislation, responsible for training, monitoring and upgrading skills of health professionals, co-ordinate special projects related to Psychiatry and health promotion in line with health calendar

ENQUIRIES APPLICATIONS : Mr.T.G. Mbanjwa -031 360 3493
: All applications must be addressed to the Human Resources Manager, and should be placed in the red application box situated next to the ATM in the Admin. Building or posted to Private Bag X02, Congella, 4013.

CLOSING DATE : 19 January 2018

POST 01/134 : **PROFESSIONAL NURSE SPECIALITY GRADE 1/2: REF NO: HRM 54/2017: 04 POSTS**
Directorate: Obstetrics & Gynaecology

SALARY : Grade. 1: R 340 431.00 – R 394 665.00 per annum A minimum of 4 years appropriate/recognizable experience in nursing after registration as Professional Nurse with SANC in General Nurse
Grade .2: R 418 701.00 – R 514 962.00 per annum Minimum of 14 years appropriate/recognizable experience in Nursing after registration as professional nurse with SANC in general nursing of which 10 years must be appropriate/recognizable experience in the specialty after obtaining the one year post basic qualification in the relevant specialty Other Benefits: Medical Aid (Optional): Housing Allowance: Employee must meet prescribed requirements.

CENTRE REQUIREMENTS : King Edward VIII Hospital
: Matric/Senior Certificate or equivalent qualification plus degree / Diploma in General Nursing plus one year post basic qualification in Advanced Midwifery, registration with S.A.N.C. as a General Nurse and Advanced Midwifery plus, current South African Nursing Council Receipt Knowledge, Skills, Training, and Competencies Required: Knowledge of nursing care processes and procedures, nursing statutes, and other relevant legal framework eg. Nursing Act, Occupational

		Health and Safety Act, Patient Rights Charter, Batho Pele principles, Public Service regulations, Labour Relations Act, Disciplinary Code and Procedures, Grievance Procedure, good skills in communication, report writing, facilitation, co-ordination, problem solving, planning and organizing, team building, decision making and computer literacy.
<u>DUTIES</u>	:	Key Performance Areas: Diagnose and manage obstetric emergencies in the absence of a doctor ie. Eclampsia APH etc, Identify high risk clients during ante-partum and post-partum periods manage them or refer them according to hospital policy, develop mission and vision and objectives for obstetric unit, develop, implement and review obstetric policies and procedures, conduct Perinatal Mortality reviews or meetings, know South African Nursing Council (SANC) rules and regulations pertaining to obstetrics, develop and implement in service education and quality improvement programs for the obstetrics department, act as an advocate for clients utilizing Batho Pele principles, form part of the multi-disciplinary team, take part in all obstetrics programs ie. PPIP, PMTCT, BBI, BFI and RHC – reproductive health, identify training needs for the personnel, implement EPMDS for the personnel, practice participative management by assisting with relief duties of the supervisor, liaise with all departments within the institution, maintain and monitor stock and supplies, attend meetings held in the institution/outside.
<u>ENQUIRIES</u>	:	Mr. B.B. Khoza – 031 360 3026
<u>APPLICATIONS</u>	:	All applications must be addressed to the Human Resources Manager, and should be placed in the red application box situated next to the ATM in the Admin. Building or posted to Private Bag X02, Congella, 4013.
<u>CLOSING DATE</u>	:	12 January 2018
<u>POST 01/135</u>	:	<u>PROFESSIONAL NURSE SPECIALITY GRADE 1/2: REF NO: HRM 53/2017: 03 POSTS</u> Directorate: Neonatal and Paediatrics
<u>SALARY</u>	:	Grade. 1: R 340 431.00 – R 394 665.00 per annum A minimum of 4 years appropriate/recognizable experience in nursing after registration as Professional Nurse with SANC in General Nurse Grade .2: R 418 701.00 – R 514 962.00 per annum Minimum of 14 years Appropriate/Recognizable experience in Nursing after registration as professional nurse with SANC in general nursing of which 10 years must be appropriate/recognizable experience in the specialty after obtaining the one year post basic qualification in the relevant specialty Other Benefits: Medical Aid (Optional): Housing Allowance: Employee must meet prescribed requirements.
<u>CENTRE</u>	:	King Edward VIII Hospital
<u>REQUIREMENTS</u>	:	Matric/Senior Certificate or equivalent qualification plus Degree / Diploma in General Nursing, registration with S.A.N.C. as a General Nurse and Specialty Nurse, one year Post registration Degree/Diploma in relevant specialty plus 4 years appropriate / recognizable registration experience as a General Nurse, proof of current registration with Sanc Knowledge, Skills, Training, And Competencies Required: Knowledge of nursing care processes and procedures, nursing statutes, and other relevant legal framework, good communication skills-verbal and written, co-ordination and liaison skills, problem solving skills
<u>DUTIES</u>	:	Key Performance Areas: Assist in planning/organizing and monitoring of objectives of the specialized unit, provide a therapeutic environment for staff, patients and public, provide comprehensive, quality nursing care, provide direct and indirect supervision of all Nursing Staff/Housekeeping staff and to give them guidance and ensure continuity of patient care on all level, demonstrate effective communication patient and families with the multi-disciplinary team, other department within the hospital, assist with allocation/change list, day and night duty rosters and inputs for leave, assist in record keeping and provide statistical information on training and staffing, to assist in EPMDS evaluation of staff and implement EAP, assist in orientation, induction and monitoring of all nursing staff, to complete patient related data and partake in research, promote quality specialized nursing care as directed by scope of practice and standards determined by the relevant specialty, to assist with relief duties of the supervisor and act as junior shift-leader on both day and

night shift, to partake in overall specialized unit functions, i.e. team building, effective and efficient management of all resources

ENQUIRIES : Mr. B.B. Khoza – 031 360 3026

APPLICATIONS : All applications must be addressed to the Human Resources Manager, and should be placed in the red application box situated next to the ATM in the Admin. Building or posted to Private Bag X02, Congella, 4013.

CLOSING DATE : 12 January 2018

POST 01/136 : **CLINICAL NURSE PRACTITIONER REFERENCE NO: SAP 07/2017 (1 POST)**

CENTRE : St Apollinaris Hospital (Kilmun Clinic)

SALARY : Grade 1 R340 431.00 - R394 665.00 per annum
Grade 2 R418 701.00 - R514 962.00 per annum Other Benefits Rural allowance, 13th Cheque, Medical Aid (Optional), Housing Allowance (employee must meet prescribed requirements)

REQUIREMENTS : Grade 1: Senior Certificate/Grade 12 or equivalent Qualification. Qualification that allows registration with the SANC as Professional Nurse. Post basic qualification with duration of at least one year in curative skills in Primary HealthCare accredited with SANC. Certificate of Registration. A Minimum of four (4) years appropriate/recognizable experience in nursing after registration as a professional nurse with the SANC in General Nursing. Grade 2_Senior Certificate/Grade 12 or equivalent Qualification. Qualification that allows registration with the SANC as Professional Nurse. Post basic qualification with duration of at least one year in curative skills in Primary Health Care accredited with SANC. Certificate of Registration. Current Registration with S.A.N.C. as a Professional Nurse. A Minimum of fourteen (14) years appropriate/recognizable experience in nursing after registration as a professional nurse with the SANC in General nursing at least ten (10) years of the period referred to above must be appropriate/recognizable experience after obtaining one year post basic qualification in Primary Health Care. Knowledge and skills: Demonstrate effective communication with patients, supervisors and other health professionals and junior colleagues including more complex report when required. Work as part of the multi-disciplinary at unit level to ensure good nursing care by the nursing team. Work effectively, co-operatively amicably at a supervisory level with persons of diverse intellectual; cultural racial or religious differences. Display a concern for patients promoting and advocating and facilitating proper treatment and ensuring that the unit adheres to the principles of Batho Pele. Key Performance Areas: Demonstrate an in depth understanding legislation and related legal and ethical nursing practices and how this impacts on service delivery. Ensure clinical nursing practice by the nursing team (unit) in accordance with the scope of practice and nursing standards as determined by the relevant health facility. Promote quality of nursing care as directed by the professional scope of practice and standards as determined by the relevant health facility. Demonstrate a basic understanding of HR and financial policies and practices. Demonstrate effective communication with patients, supervisors, other health professionals and junior colleagues, including more complex report writing when required.

ENQUIRIES : Mrs PP Gasa at (039) 833 8000/8083

APPLICATION : Direct your application quoting the relevant reference number to: The Chief Executive Officer, St. Apollinaris Hospital, Private Bag x206, Creighton, 3263 for Attention):Human Resources Section, Hand delivered applications may be submitted to Human Resource Section, St Apollinaris Hospital or be dropped in the application box at Security Department on or before the closing date before 16:00.

NOTE : Applications should be submitted on form Z83 obtainable from any Public Service Department or from the website www.kznhealth.gov.za and should be accompanied by a CV (experience must be comprehensively detailed) and certified copies of qualification certificates plus registration certificates. Certificate of service endorsed by Human Resources. Certified copy of Identity Document. No faxed or e-mailed applications will be considered. The Department reserves the right not to fill the post after advertisement The appointments are subject to positive outcomes obtained for the Pre-Employment Checks which will be

conducted by the Department for the following i.e. Security Clearance/vetting, Security Screening for Criminal Records, Credit Records (Financial, Asset Records, etc), validation/verification of Identity Document (ID), Driver's Licence, Professional Driving permit (where required), Citizenship/ Permanent Residency, Company Intellectual Property Commission (CIPC) - Business Interest/s, verification of Educational Qualifications by the South African Qualifications Authority (SAQA), verification of Employment History/ reference checks - previous experience from Employers. Applicants are respectfully informed that correspondence will be limited to short-listed candidates only. "People with disabilities should feel free to apply" The Department will not be liable where applicants use incorrect/no reference numbers on their applications. Short-listed candidates will not be compensated for S & T claims.

CLOSING DATE :

29 January 2018

DEPARTMENT OF SOCIAL DEVELOPMENT

APPLICATIONS :

Direct your application to: The Head of Department, Department of Social Development, Private Bag X9144, Pietermaritzburg 3200. Or Physical Address: 174 Mayors Walk Road, Pietermaritzburg 3200, For Attention: Ms PN Mkhize.

ENQUIRIES :
NOTE :

Ms NG Khanyile (033) 264 5400/06

Applications must be submitted on form Z83 and should be accompanied by a CV and original certified copies of all educational qualifications, Identity document and driver's license required by the post advertised. Applications must be forwarded to relevant address. Applicants must indicate the reference number of the post applied and the Centre on Form Z83. Application forms Z83 (Application for Employment) should be fully completed and signed by the applicant. Under no circumstances will faxed or e-mailed applications be accepted. The Department is an Equal Opportunity Affirmative Action employer. Applicants who will promote the achievement of employment equity targets and who meet minimum appointment requirements will be given preference. The employment is subject to signing of the employment contract and annual performance agreement. The candidates will be required to undergo security clearance, competency based assessment and to disclose financial interests in accordance with relevant prescripts. Failure to comply with any of the above instructions will result in immediate disqualification. If the applicant has not been contacted within three (3) months after the closing date must accept that his/ her application was not successful.

MANAGEMENT ECHELON

POST01/137 :

CHIEF FINANCIAL OFFICER (SALARY LEVEL 14) REF: DSD1/05/2018 HO-
Re-advertisement

SALARY :

R1 127 334 per annum (Inclusive remuneration package, a portion of which may be structured according to the individual's choice at 70/30%)

CENTRE :
REQUIREMENTS :

Head Office: Pietermaritzburg
Qualifications: Bachelor's Degree (NQF 7) in Accounting / Financial Management as recognized by SAQA; A minimum of 5 years' experience at a senior managerial level and in Financial Management; A valid Driver's license. Knowledge: Constitution of the Republic of South Africa; Public Service Act and Regulations; Public Finance Management Act; Treasury Regulations; Labour Relations Act; Research Methodology; Employee Performance Management and Development System; Employment Equity Act; Supply Chain Management Practices and procedures. Skills/Core competencies: strategic capability and leadership; people management and empowerment; programme and project management; financial management; change management; service delivery innovation; problem solving and analysis; client orientation and customer focus; communication; presentation and facilitation skills.

DUTIES :

Ensure effective and efficient management of financial accounting services; Ensure effective provisioning of management accounting services; Manage the provisioning of financial reporting and internal control services; Ensure the provision of supply chain management services; Ensure the provision of

CLOSING DATE

: infrastructure management; Ensure the development and implementation of policies; Manage the resources of Chief Directorate.
19 January 2018