

CIVILIAN SECRETARIAT FOR POLICE SERVICE

The Civilian Secretariat for Police Service calls on all independent suitably qualified and interested persons to serve as member of its Audit and Risk Management Committee for a period of two years

- APPLICATIONS** : Applications, accompanied by a comprehensive Curriculum Vitae, together with original certified qualifications and Identity Document should be forwarded to Private Bag X 922 Pretoria 0001 or hand delivered to 217 Pretoria Street, Van Erkom. Arcade Building 7th floor, Pretoria at the Reception.
- CLOSING DATE** : 22 December 2017, NB: Please ensure that your application reaches this office before 17h00 on week-days.
- NOTE** : Preference will be given to African females and People with Disability.

OTHER POSTS

- POST 49/01** : **AUDIT AND RISK MANAGEMENT COMMITTEE MEMBER REF NO: CSP/30/2017**

- SALARY** : The member will be remunerated in terms of the approved Departmental Arrangement in line with Treasury Regulations. The Audit committee member shall be compensated in accordance with, but not to exceed, the rates as issued annually by the South African Institute of Chartered Accountants (Auditor-General of South Africa) rates.

- CENTRE REQUIREMENTS** : Pretoria
An appropriate Bachelor's Degree qualification. Have an understanding of risk management, financial and accounting management of performance information and reporting, auditing experience, legal information and communication technology, corporate governance, internal controls and knowledge of government legislation. Have the ability to lead and participate in the discussions, have a good understanding of the committee position in the governance structure, have the ability and capability to conduct the Audit and Risk Committee affairs efficiently and effectively. Previous experience in serving in the Risk Management Committee will be an added advantage. Candidate in possession of CRMA/CCSA/CIA will have an added advantage.

- DUTIES** : Provide advice to the accounting officer and management on the adequacy and effective implementation of risk management system in the department. Provide advice and guidance on setting risk appetite and review risk appetite and tolerance levels. Review the departments performance and Annual Financial Systems (AFS), review effectiveness of internal controls and ensure effective corporate governance. Oversee the compliance with the PFMA and other applicable legislation and best practice. Oversee the performance issues, information technology governance as it relates to integrated reporting. Manage the functional performance of internal audit quarterly. Ensure the monitoring of the implementation of a combine assurance from all the assurance providers. Review the plans for both the internal and external audit. The candidate should possess Risk management competencies, Internal and external auditing competencies, Accounting, Legal services, Information and Communication Technology (ICT) and corporate governance competencies.

- ENQUIRIES** : Lerato Maisela Tel no: 012 393 1916

- POST 49/02** : **ASSISTANT DIRECTOR: MONITORING AND EVALUATION REF NO: CSP/31/2017**

- SALARY** : R417 552. (Level 10)
- CENTRE** : Pretoria
- REQUIREMENTS** : Relevant Bachelor's Degree in Social Science or related fields. At least three years' experience in the monitoring and evaluation environment. Proven experience in the development of procedures for data collection and analysis. Knowledge of the policing environment will be an added advantage. Knowledge and experience in monitoring and evaluation tools and systems. Proven Management skill. Good report writing skills. Presentation skills. Computer literacy (MS Word, Excel, Outlook and PowerPoint) and a valid driver's licence.

- DUTIES** : Design tools, guidelines and procedures for assessing police conduct. Develop an annual M&E plan for the sub-directorate. Address complaints against the police and assess the management of complains in the SAPS.

ENQUIRIES

Assess discipline management processes within the SAPS, Assess litigation processes in the SAPS. Monitor the SAPS implementation of recommendation from the Independent Police Investigative Directorate, Portfolio Committee for Police and the Civilian Secretariat for Police Service. Compile timely and appropriate M&E reports.

: Mr Kenneth Shiphamele and Mr Sammy Matsapola Tel No: 012 393 2500/4359