NOTE

The advertisement(s) contained herein is/are meant for the attention/perusal of all interested job seekers, whether they are serving employees/officials of the DOD/Public Service, unemployed persons or persons employed outside the Public Service. Persons not employed by the DOD/Public Service are encouraged to apply for the vacancies advertised in this circular. Applications must be submitted on the prescribed form Z83 (obtainable from any Public Service department), which must be originally signed and dated by the applicant and which must be accompanied by a detailed CV (with full particulars of the applicants’ training, qualifications, competencies, knowledge & experience) and clear certified copies of original educational qualification certificates, ID document and Driver’s license (where applicable). Failure to comply with the above instructions will result in applications being disqualified. Applicants applying for more than one post must submit a separate form Z83 (as well as the documentation mentioned above) in respect of each post being applied for. If an applicant wishes to withdraw an application it must be done in writing. Should an application be received where an applicant applies for more than one post on the same applications form, the application will only be considered for the first post indicated on the application and not for any of the other posts. Under no circumstances will photostat copies or faxed copies of application documents be accepted. The successful candidates will be subjected to Personnel Suitability Checks (criminal record-, citizenship- & financial/asset record checks and qualification and employment verification). Successful candidates will also be subjected to security clearance processes. Applicants who do not receive confirmation or feedback within 3 (three) months after the closing date, please consider your application unsuccessful.

Due to the large volume of responses anticipated, receipt of applications will not be acknowledged and correspondence will be limited to short-listed candidates only. For more information on the job description(s) please contact the person indicated in the post details. Successful candidates will be appointed on probation for the period of twelve (12) months ito the prescribed rules.

OTHER POSTS

POST 48/01: CAMERAMAN, REF: DCC/37/17

SALARY: R226 611 per annum. (Level 7)
CENTRE: Defence Corporation Communication, Erasmuskloof, Pretoria.
REQUIREMENTS: A minimum of Grade 12 or equivalent. Appropriate experience as a photographer and/or camera assistant field will be an advantage. Special requirements (skills needed): Basic digital editing and sound principles. Knowledge of the Audio Visual Production process. Good knowledge of video editing principles. Computer literate (MS Word, MS PowerPoint, MS Excel, Final Cut Pro) and good camera techniques. Analytical, photographic and facilitation skills. Good communication skills (verbal and written). Good interpersonal and problem solving skills. The successful candidate will be expected to work after-hours and on weekends when necessary.

DUTIES: Keep and update video material (clips) for the archives. Ensure good sound quality and lighting on productions and recordings. Video shoot news and other material as required for productions. Maintain equipment and report faults accordingly. Edit and label videos/video material as required for programs. Direct and edit programs/productions when required. Deliver documentation (scripts/shooting text/photos/précis) to designated manager upon completion of editing and adhere to deadlines. Obtain information (proforma/media release) and do the final mixing. Conduct studio work and outside broadcast camera work, as well as setting up equipment during such recordings/shoots. Timeously distribute material/program to the Head Office on operation.

ENQUIRIES: FSgt S.L.L. Mafanya, Tel: (012) 355 6322 / 6345.
APPLICATIONS: Department of Defence, Defence Corporate Communication, Private Bag X161, Pretoria 0001 or may be hand-delivered to the Department of Defence, Armscor Building, Corner Nossob and Boeing Streets, Erasmuskloof, Pretoria.
NOTE: Applications received after the closing date and faxed copies will not be considered
CLOSING DATE: 29 December 2017
POST 48/02 : DRIVER, REF: DLS/39/17/01

SALARY : R127 851 per annum. (Level 4)
CENTRE : Defence Legal Services Division, Pretoria.
REQUIREMENTS : A minimum of Grade 10 (NQF Level 2). A valid B drivers’ license (Code 08) or above. At least five (5) years driving experience. Special requirements (Skills needed): Good driving, communication (verbal/written), problem-solving and Interpersonal skills. Must be reliable and physically fit to perform duties.
DUTIES : Transport and ensure safety of passengers/mail for the Defence Legal Services Division. Ensure effective utilization and maintenance of allocated vehicle(s). Utilise the vehicle according to relevant prescripts. Keep meticulous record of trips. Render logistical support/courier service to the division. Conduct first and last parades on vehicles. Keep records of documents collected and delivered. After hours transportation of Defence Legal Services Division Senior Officers may be required.
ENQUIRIES : Lt Col. E.T. Segoatle, Tel: 012 355 5334 / 5383
APPLICATIONS : Department of Defence, Defence Legal Services, Private Bag X161, Pretoria 0001 or may be hand-delivered to the Department of Defence, Armscor Building, Corner Nossob and Boeing Streets, Erasmuskloof, Pretoria.
NOTE : Applications received after the closing date and faxed copies will not be considered
CLOSING DATE : 26 January 2018

POST 48/03 : MESSENGER, REF: DLS/39/17/02

SALARY : R107 886 per annum. (Level 3)
CENTRE : Defence Legal Services Division, Pretoria.
REQUIREMENTS : A minimum of Grade 10 (NQF Level 2). A valid B drivers’ license (Code 08) or above. Special requirements (Skills needed): Good driving, communication (verbal/written), problem-solving and Interpersonal skills. Must be reliable and physically fit to perform duties.
DUTIES : Fetch post, parcels, Photostats, files, typings and other forms of documentation/articles and deliver them to the relevant role players. Assist with the execution of functions attached to the registration division. Keep a register of received and dispatched documents. Perform other messenger tasks directed.
ENQUIRIES : Lt Col. E.T. Segoatle, Tel: 012 355 5334 / 5383.
APPLICATIONS : Department of Defence, Defence Legal Services, Private Bag X161, Pretoria 0001 or may be hand-delivered to the Department of Defence, Armscor Building, Corner Nossob and Boeing Streets, Erasmuskloof, Pretoria.
NOTE : Applications received after the closing date and faxed copies will not be considered
CLOSING DATE : 26 January 2018

POST 48/04 : FOOD SERVICE AID II (2 POSTS), REF: SAAF/34/17/03

SALARY : R90 234 per annum. (Level 2)
CENTRE : 68 Air School, Pretoria.
REQUIREMENTS : A minimum of Grade 10 or ABET Level 1 – 4. Special requirements/ skills needed: Knowledge of a limited range of work procedures such as planning and organizing, equipment use, training, food preparation, etc. Must be physically fit and healthy.
DUTIES : Rendering assistance with the preparation and serving of food/drinks in all its forms by: Hygienically preparation (i.e. wash, cut and cook) and serving of food. Preparing and serving tea, coffee and drinks. Supplying water on dining tables. Keeping kitchen, dining hall and food storage areas clean and tidy. Removing all kitchen waste. Packing supplies received in the food storage areas. Washing and cleaning up after meals. Setting tables (including decoration thereof). Waiting on tables. Ensure only authorised personnel have access to the kitchen and/or consume meals. Ensure serviceability of equipment and report any defects or shortages. Apply a high standard of hygiene as well as safety measures in work environment.
ENQUIRIES : WO1 M.G. Wakhaba, Tel: (012) 672 5048.
APPLICATIONS : Department of Defence, 68 Air School, P.O. Box 15088, Lyttelton 0140 or may be hand delivered at 68 Air School, Trichardt Road, Lyttelton, 0140.
NOTE : Applications received after the closing date and faxed copies will not be considered
CLOSING DATE : 15 December 2017
POST 48/05: FOOD SERVICE AID II (2 POSTS), REF: SAAF/34/17/04

SALARY: R90 234 per annum (Level 2)
CENTRE: Air Force Base Waterkloof, Pretoria.
REQUIREMENTS: A minimum of Grade 10 or ABET Level 1 – 4. Special requirements/ skills needed: Knowledge of a limited range of work procedures such as planning and organizing, equipment use, training, food preparation, etc. Must be physically fit and healthy.
DUTIES: Rendering assistance with the preparation and serving of food/drinks in all its forms by: Hygienically preparation (i.e. wash, cut and cook) and serving of food. Preparing and serving tea, coffee and drinks. Supplying water on dining tables. Keeping kitchen, dining hall and food storage areas clean and tidy. Removing all kitchen waste. Packing supplies received in the food storage areas. Washing and cleaning up after meals. Setting tables (including decoration thereof). Waiting on tables. Ensure only authorised personnel have access to the kitchen and/or consume meals. Ensure serviceability of equipment and report any defects or shortages. Apply a high standard of hygiene as well as safety measures in work environment.
ENQUIRIES: CO W.L. Maswanganyi, Tel: (012) 672 3064/3.
APPLICATIONS: Department of Defence, Air Force Base Waterkloof, Private Bag X1001, Lyttleton 0140 or may be hand delivered at Air Force Base Waterkloof, Solomon Mahlangu Drive / Trichardt Road, Lyttleton, 0140.
NOTE: Applications received after the closing date and faxed copies will not be considered
CLOSING DATE: 15 December 2017

POST 48/06: FOOD SERVICE AID II (4 POSTS), REF: SAAF/34/17/05

SALARY: R90 234 per annum. (Level 2)
REQUIREMENTS: A minimum of Grade 10 or ABET Level 1 – 4. Special requirements/ skills needed: Knowledge of a limited range of work procedures such as planning and organizing, equipment use, training, food preparation, etc. Must be physically fit and healthy.
DUTIES: Rendering assistance with the preparation and serving of food/drinks in all its forms by: Hygienically preparation (i.e. wash, cut and cook) and serving of food. Preparing and serving tea, coffee and drinks. Supplying water on dining tables. Keeping kitchen, dining hall and food storage areas clean and tidy. Removing all kitchen waste. Packing supplies received in the food storage areas. Washing and cleaning up after meals. Setting tables (including decoration thereof). Waiting on tables. Ensure only authorised personnel have access to the kitchen and/or consume meals. Ensure serviceability of equipment and report any defects or shortages. Apply a high standard of hygiene as well as safety measures in work environment.
ENQUIRIES: Lt Col S.M. Sibiya, Tel: (012) 351 2564 / 2613.Capt T.N. Qwakele, Tel: (012) 351 2773.
APPLICATIONS: Department of Defence, Air Force Mobile Deployment Wing, Private Bag X05, Valhalla 0137 or may be hand delivered at Trichardt Road, Valhalla, 0137.
NOTE: Applications received after the closing date and faxed copies will not be considered
CLOSING DATE: 15 December 2017

POST 48/07: FOOD SERVICE AID II, REF: SAAF/34/17/06

SALARY: R90 234 per annum (Level 2)
CENTRE: Air Force Base Bloemspruit, Free State.
REQUIREMENTS: A minimum of Grade 10 or ABET Level 1 – 4. Special requirements/ skills needed: Knowledge of a limited range of work procedures such as planning and organizing, equipment use, training, food preparation, etc. Must be physically fit and healthy.
DUTIES: Rendering assistance with the preparation and serving of food/drinks in all its forms by: Hygienically preparation (i.e. wash, cut and cook) and serving of food. Preparing and serving tea, coffee and drinks. Supplying water on dining tables. Keeping kitchen, dining hall and food storage areas clean and tidy. Removing all kitchen waste. Packing supplies received in the food storage areas. Washing and cleaning up after meals. Setting tables (including decoration thereof). Waiting on tables. Ensure only authorised personnel have access to the kitchen and/or consume meals. Ensure serviceability of equipment and report any defects or shortages. Apply a high standard of hygiene as well as safety measures in work environment.
ENQUIRIES: WO2 M.P. Mosedi, Tel: (051) 405 6310 / 6316 / 6329.
APPLICATIONS: Department of Defence, Air Force Base Bloemspruit, Private Bag X20608, Bloemspruit 9364 or may be hand delivered at Air Force Base Bloemspruit, Masselpoort Road, 9364.
NOTE: Applications received after the closing date and faxed copies will not be considered.
CLOSING DATE: 15 December 2017

POST 48/08: FOOD SERVICE AID II, REF: SAAF/34/17/07
SALARY: R90 234 per annum (Level 2)
REQUIREMENTS: A minimum of Grade 10 or ABET Level 1 – 4. Special requirements/skills needed: Knowledge of a limited range of work procedures such as planning and organizing, equipment use, training, food preparation, etc. Must be physically fit and healthy.
DUTIES: Rendering assistance with the preparation and serving of food/drinks in all its forms by: Hygienically preparation (i.e. wash, cut and cook) and serving of food. Preparing and serving tea, coffee and drinks. Supplying water on dining tables. Keeping kitchen, dining hall and food storage areas clean and tidy. Removing all kitchen waste. Packing supplies received in the food storage areas. Washing and cleaning up after meals. Setting tables (including decoration thereof). Waiting on tables. Ensure only authorised personnel have access to the kitchen and/or consume meals. Ensure serviceability of equipment and report any defects or shortages. Apply a high standard of hygiene as well as safety measures in work environment.
ENQUIRIES: WO2 C. de Lange, Tel: (012) 351 5148.
APPLICATIONS: Department of Defence, South African Air Force College, Private Bag X1008, Thaba Tshwane 0143 or may be hand delivered at SA Air Force College, Johan Kock Street, Thaba Tshwane, 0143.
NOTE: Applications received after the closing date and faxed copies will not be considered.
CLOSING DATE: 15 December 2017

POST 48/09: GENERAL STORE ASSISTANT, REF: SAAF/34/17/08
SALARY: R90 234 per annum. (Level 2)
CENTRE: 10 Air Depot, Pretoria.
REQUIREMENTS: A minimum of Grade 10 or ABET Level 1 – 4. Special requirements (Skills needed): Good communication (verbal/written) and Interpersonal skills. Must be physically fit to perform duties.
DUTIES: Provide a productive service regarding store equipment. Must be familiar with prescribed Fire Order (DD19) in store. Must be familiar with the use of fire extinguishing apparatus. Ensure that all equipment is received correctly and in good condition. Must be able to complete register for equipment received and issued. Ensure that the description of equipment is the same as the equipment being issued. Execute all ad hoc store tasks as issued by order.
ENQUIRIES: Capt D.J. Daffue, Tel: (012) 684 2227 / 2868.
APPLICATIONS: Department of Defence, 10 Air Depot, Private Bag X1032, Thaba Tshwane 0143 or may be hand delivered at 10 Air Depot, Van Riebeek and Paul Kruger, Thaba Tshwane, 0143.
NOTE: Applications received after the closing date and faxed copies will not be considered.
CLOSING DATE: 15 December 2017

POST 48/10: CLEANER II (2 POSTS), REF: SAAF/34/17/09
SALARY: R90 234 per annum. (Level 2)
CENTRE: Air Force Base Waterkloof, Pretoria.
REQUIREMENTS: A minimum of Grade 10 or ABET Level 1 – 4. Special requirements (Skills needed): Ability to communicate effectively (verbal) in English. Must be physically healthy.
DUTIES: Perform cleaning related duties in offices and other facilities as determined by Supervisor (i.e. sweeping, vacuuming, window cleaning, dusting, polishing furniture and floors). Clean ablution facilities. Report any defects in the work place to immediate supervisor.
ENQUIRIES: CO W.L. Maswanganyi, Tel: (012) 672 3064/3
APPLICATIONS: Department of Defence, Air Force Base Waterkloof, Private Bag X1001, Lyttleton 0140 or may be hand delivered at Air Force Base Waterkloof, Solomon Mahlangu Drive/ Trichardt Road, Lyttleton, 0140.
NOTE : Applications received after the closing date and faxed copies will not be considered

CLOSING DATE : 15 December 2017

POST 48/11 : CLEANER II, REF: SAAF/34/17/10

SALARY : R90 234 per annum. (Level 2)
CENTRE : Air Force Base Ysterplaat, Western Cape.
REQUIREMENTS : A minimum of Grade 10 or ABET Level 1 – 4. Special requirements (Skills needed): Ability to communicate effectively (verbal) in English. Must be physically healthy.
DUTIES : Perform cleaning related duties in offices and other facilities as determined by Supervisor (i.e. sweeping, vacuuming, window cleaning, dusting, polishing furniture and floors). Clean ablution facilities. Report any defects in the work place to immediate supervisor.
ENQUIRIES : WO1 B.A. Jeffe, Tel: (021) 508 6768.
APPLICATIONS : Department of Defence, Air Force Base Ysterplaat, Private Bag X4, Ysterplaat 7425 or may be hand delivered at Air Force Base Ysterplaat, Piet Grobelaar Street, 7425.
NOTE : Applications received after the closing date and faxed copies will not be considered
CLOSING DATE : 15 December 2017

POST 48/12 : GROUNDSMAN II (2 POSTS), REF: SAAF/34/17/11

SALARY : Level 2 (R90 234 per annum).
CENTRE : Air Force Base Makhado, Limpopo.
REQUIREMENTS : A minimum of Grade 10 or ABET Level 1 – 4. Special requirements (Skills needed): Good communication (verbal/written) and Interpersonal skills. Must be physically fit to perform duties.
DUTIES : Cultivate garden areas. Prepare soil for the planting of plants. Maintain flower and other beds by fertilizing, irrigating, weeding and pruning. Mow lawns and cut edges. Load and unload various articles and equipment needed on the grounds. Irrigate lawns. Remove refuge from the terrain. Load refuge on the truck for transportation to refuge dumps or burn refuge. Maintain neatness of unit areas.
ENQUIRIES : WO2 M.J. Mongwe, Tel: (015) 577 2007.
APPLICATIONS : Department of Defence, Air Force Base Makhado, Private Bag X2010, Makhado 0920 or may be hand delivered at Air Force Base Makhado, Koedoe Road, 0920.
NOTE : Applications received after the closing date and faxed copies will not be considered
CLOSING DATE : 15 December 2017

POST 48/13 : GROUNDSMAN II (3 POSTS), REF: SAAF/34/17/12

SALARY : R90 234 per annum (Level 2)
CENTRE : Air Force Base Durban, Kwazulu Natal.
REQUIREMENTS : A minimum of Grade 10 or ABET Level 1 – 4. Special requirements (Skills needed): Good communication (verbal/written) and Interpersonal skills. Must be physically fit to perform duties.
DUTIES : Cultivate garden areas. Prepare soil for the planting of plants. Maintain flower and other beds by fertilizing, irrigating, weeding and pruning. Mow lawns and cut edges. Load and unload various articles and equipment needed on the grounds. Irrigate lawns. Remove refuge from the terrain. Load refuge on the truck for transportation to refuge dumps or burn refuge. Maintain neatness of unit areas.
ENQUIRIES : WO1 P. Thangavalu, Tel: (031) 450 4821. Capt B.M. Lekgokgola, Tel: (012) 450 4883.
APPLICATIONS : Department of Defence, Air Force Base Durban, P.O. Box 1120, Amanzimtoti 4125 or may be hand delivered at Air Force Base Durban next to Old Durban Airport, Isipingo 1120.
NOTE : Applications received after the closing date and faxed copies will not be considered
CLOSING DATE : 15 December 2017

POST 48/14 : GROUNDSMAN II (3 POSTS), REF: SAAF/34/17/13

SALARY : R90 234 per annum. (Level 2)

7
**REQUIREMENTS**

A minimum of Grade 10 or ABET Level 1 – 4. Special requirements (Skills needed): Good communication (verbal/written) and Interpersonal skills. Must be physically fit to perform duties.

**DUTIES**

Cultivate garden areas. Prepare soil for the planting of plants. Maintain flower and other beds by fertilizing, irrigating, weeding and pruning. Mow lawns and cut edges. Load and unload various articles and equipment needed on the grounds. Irrigate lawns. Remove refuge from the terrain. Load refuge on the truck for transportation to refuge dumps or burn refuge. Maintain neatness of unit areas.

**ENQUIRIES**

Mr J. Mapaila, Tel: (015) 799 2826. Capt P. Mona, Tel: (015) 799 2924. FSgt A.M. Hlungwane, Tel: (015) 799 2931

**APPLICATIONS**

Department of Defence, Air Force Base Hoedspruit, Private Bag X504, Hoedspruit 1380 or may be hand delivered at Air Force Base Hoedspruit, Military Road, 1380.

**NOTE**

Applications received after the closing date and faxed copies will not be considered

**CLOSING DATE**

15 December 2017

**POST 48/15**

GROUNDSMAN II (7 POSTS), REF: SAAF/34/17/14

**SALARY**

R90 234 per annum. (Level 2)

**CENTRE**

Air Force Base Waterkloof, Pretoria.

**NOTE**

Applications received after the closing date and faxed copies will not be considered

**CLOSING DATE**

15 December 2017

**POST 48/16**

GROUNDSMAN II (3 POSTS), REF: SAAF/34/17/15

**SALARY**

R90 234 per annum. (Level 2)

**CENTRE**

Air Force Mobile Deployment Wing, Valhalla, Pretoria.

**NOTE**

Applications received after the closing date and faxed copies will not be considered

**CLOSING DATE**

15 December 2017

**POST 48/17**

GROUNDSMAN II (2 POSTS), REF: SAAF/34/17/16

**SALARY**

R90 234 per annum. (Level 2)

**CENTRE**

Air Force Base Ysterplaat, Western Cape.

**NOTE**

Applications received after the closing date and faxed copies will not be considered

**CLOSING DATE**

15 December 2017
truck for transportation to refuge dumps or burn refuge. Maintain neatness of unit areas.

ENQUIRIES: WO1 B.A. Jefferies, Tel: (021) 508 6768.
APPLICATIONS: Department of Defence, Air Force Base Ysterplaat, Private Bag X4, Ysterplaat 7425 or may be hand delivered at Air Force Base Ysterplaat, Piet Grobelaar Street, 7425.
NOTE: Applications received after the closing date and faxed copies will not be considered
CLOSING DATE: 15 December 2017
POST 48/18: GROUNDSMAN II (2 POSTS), REF: SAAF/34/17/17
SALARY: R90 234 per annum. (Level 2)
CENTRE: Air Force Base Langebaanweg, Western Cape.
REQUIREMENTS: A minimum of Grade 10 or ABET Level 1 – 4. Special requirements (Skills needed): Good communication (verbal/written) and Interpersonal skills. Must be physically fit to perform duties.
DUTIES: Cultivate garden areas. Prepare soil for the planting of plants. Maintain flower and other beds by fertilizing, irrigating, weeding and pruning. Mow lawns and cut edges. Load and unload various articles and equipment needed on the grounds. Irrigate lawns. Remove refuge from the terrain. Load refuge on the truck for transportation to refuge dumps or burn refuge. Maintain neatness of unit areas.
ENQUIRIES: WO2 R.D. Fortuin, Tel: (022) 706 2140.
APPLICATIONS: Department of Defence, Air Force Base Langebaanweg, Private Bag X7375, Langebaanweg 7375 or may be hand delivered at Air Force Base Langebaanweg, Langebaanweg, 7375.
NOTE: Applications received after the closing date and faxed copies will not be considered
CLOSING DATE: 15 December 2017
POST 48/19: GROUNDSMAN II (4 POSTS), REF: SAAF/34/17/18
SALARY: R90 234 per annum. (Level 2)
CENTRE: SA Air Force HQ Unit, Pretoria.
REQUIREMENTS: A minimum of Grade 10 or ABET Level 1 – 4. Special requirements (Skills needed): Good communication (verbal/written) and Interpersonal skills. Must be physically fit to perform duties.
DUTIES: Cultivate garden areas. Prepare soil for the planting of plants. Maintain flower and other beds by fertilizing, irrigating, weeding and pruning. Mow lawns and cut edges. Load and unload various articles and equipment needed on the grounds. Irrigate lawns. Remove refuge from the terrain. Load refuge on the truck for transportation to refuge dumps or burn refuge. Maintain neatness of unit areas.
ENQUIRIES: Lt Col N.G. Nefale, Tel: (012) 312 1366. Ms M.L. Ragophala, Tel: (012) 312 2879
APPLICATIONS: Department of Defence, South African Air Force Headquarters, Private Bag X199, Pretoria 0001 or may be hand delivered at South African Air Force Headquarters Unit, Dequar Road, Pretoria.
NOTE: Applications received after the closing date and faxed copies will not be considered
CLOSING DATE: 15 December 2017 (Applications received after the closing date and faxed copies will not be considered).