

DEPARTMENT OF PUBLIC WORKS



The Department of Public Works is an equal opportunity, affirmative action employer. The intention is to promote representativity in the Public Service through the filling of these posts and with persons whose appointment will promote representativity, will receive preference.

NOTE : An indication by candidates in this regard will facilitate the processing of applications. If no suitable candidates from the unrepresented groups can be recruited, candidates from the represented groups will be considered. People with disabilities are encouraged to apply. Applications must be submitted on a signed Form Z83, obtainable from any Public Service department and must be accompanied by a comprehensive CV, recently certified copies of qualifications and an Identification Document. Applications not complying with the above will be disqualified. Should you not have heard from us within the next month, please regard your application as unsuccessful. Note: It is the responsibility of all applicants to ensure that foreign and other qualifications are evaluated by SAQA. Recognition of prior learning will only be considered on submission of proof by candidates. Kindly note that appointment will be subject to verification of qualifications and a security clearance. Faxed, e-mailed or late applications will not be accepted. People with disabilities are encouraged to apply

OTHER POSTS

POST 47/29 : **DEPUTY DIRECTOR: PROJECT MANAGEMENT - SMALL HARBOURS AND STATE COASTAL PROPERTY REF NO: 2017/214**
(24 months contract)

SALARY : All-inclusive salary package of R779 295 per annum
CENTRE : Head Office
REQUIREMENTS : A three year tertiary qualification in the Built Environment, (Post Graduate Degree as an added advantage). Relevant middle management experience in Project Management with mandatory experience in the marine industry. Valid driver's license. Knowledge: Construction Project Management, Quantity Surveying, Built Environment, Government Regulatory Framework, Infrastructure Development Management System (IDMS), GIAMA, PFMA and Client Relations. Skills: Strategic capability and leadership; Programme and project management; Information and Knowledge management; Problem solving and change management; Client orientation and customer focus; Financial management; High Level of Communication (verbal and written); Advanced Computer literacy; Stakeholder management; Planning and coordination; Presentation and facilitation skills; Quality management skills; Ability to work effectively and efficiently under pressure; Ability to meet tight deadlines whilst producing excellent results; People orientated; Willingness to adapt to a tight work schedule in accordance with professional requirements; Required to travel extensively and working abnormal hours.

DUTIES : Programme Manage the current repair and maintenance programme to the 12 Proclaimed Fishing Harbours in the Western Cape, Development of Gantt Charts to track progress and develop baselines, Baselines to be tracked in accordance with the allocated budget, drafting of contractual documents including but not limited to Memoranda of Agreements/Understanding, Service Level Agreements and Project Execution Plans. Thorough understanding of municipal Integrated Development Plans as well as Spatial Development Frameworks in order to guide development along the coastal municipalities. Investigate economic opportunities within the harbours for further development, develop Infrastructure Project Management Plans (IPMPs) in accordance with the IDMS Framework, ensuring the complete roll-out of the Spatial and Economic Development Frameworks for all the proclaimed fishing harbours, General and Ad-hoc project management related tasks, Management and development of un-proclaimed harbours and state coastal owned properties for economic development, manage the Small Harbours and State Coastal Property Development Unit's National Priority Projects for the

building of new harbours. Manage the units' participation in Operation Phakisa: Ocean Economy.

ENQUIRIES : Mr. Dhaya Govender, (012) 406 2195

APPLICATIONS : The Director-General, Department of Public Works Private Bag X65, Pretoria, 0001 or Hand delivered at, Corner Madiba (Vermeulen) and Bosman Street, Central Government Offices Building, Pretoria,

FOR ATTENTION : Ms N.P Mudau

CLOSING DATE : 08 December 2017

POST 47/30 : **DEPUTY DIRECTOR: PROPERTY INVESTMENT AND LEASING - SMALL HARBOURS AND STATE COASTAL PROPERTY REF NO: 2017/215**
(24 months contract)

SALARY : All-inclusive salary package of R779 295 per annum

CENTRE : Head Office

REQUIREMENTS : A three year tertiary qualification or equivalent in the Built Environment or Engineering Field. Relevant middle management experience in Real Estate Management, Leasing Management, Property Investment, Contracts Management, Commercial Management, Financial Management and Tender Administration. Valid driver's license. Knowledge: Real Estate Management, Property Finance Management, Commercial Management, Property Investment Management, Contract Management, Lease Management, Property Marketing and Stakeholder Management. Skills: Strategic capability and leadership; Programme and project management; Information and Knowledge management; Problem solving and change management; Client orientation and customer focus; Financial management; High Level of Communication (verbal and written); Advanced Computer literacy; Stakeholder management; Planning and coordination; Presentation and facilitation skills; Quality management skills; Ability to work effectively and efficiently under pressure; Ability to meet tight deadlines whilst producing excellent results; People orientated; Willingness to adapt to a tight work schedule in accordance with professional requirements and required to travel extensively.

DUTIES : Manage the letting out of state owned coastal property for revenue generation, to promote job creation and economic development in line with national government priorities. Develop new lease agreements which will allow for market related rentals. Ensure lease agreements are renewed timeously to prevent any job losses. Approve lease agreements that will ensure job creation and economic development without jeopardizing revenue generation for the state. Ensure 80% of contracts renewed or terminated within the prescribed timeframes. Ensure 10% increase in revenue through rentals of harbour related properties, availing of land for Operation Phakisa Aquaculture Projects, Manage the units' participation in Operation Phakisa. This includes ensuring that property inspections are conducted, conducting quality checks on inspection reports, receiving and facilitating the processing of property investment proposals, property performance monitoring and reporting and the overall management of the lease administration process.

ENQUIRIES : Mr. Dhaya Govender, (012) 406 2195

APPLICATIONS : The Director-General, Department of Public Works Private Bag X65, Pretoria, 0001 or Hand delivered at, Corner Madiba (Vermeulen) and Bosman Street, Central Government Offices Building, Pretoria,

FOR ATTENTION : Ms N.P Mudau

CLOSING DATE : 08 December 2017

POST 47/31 : **TOWN AND REGIONAL PLANNER (PRODUCTION) GRADE A, REF NO: 2017/218**

SALARY : All-inclusive salary package of R 549, 639 per annum

CENTRE : Head Office

REQUIREMENTS : A degree in Urban / Town and Regional Planning or equivalent qualification. Relevant post qualification professional experience required. Valid driver's licence. Compulsory registration with the South African Council for Planners (SACPLAN) as a Professional Planner. Technical competencies: Programme and project

<u>DUTIES</u>	: management; T&R principles and methodologies; Research and development; Computer-aided applications; T&R knowledge of legal compliance; Creating high performance culture; Technical consulting; Professional judgement; Generic competencies: Decision making; Team leadership; Analytical skills; Creativity; Self-management; Financial management; Customer focus and responsiveness; Communication skills; computer literacy; Delegation and development of others; Planning, organising and execution; Ability to manage conflict; Problem solving and analysis; Insight; People management skills; Change management.
<u>ENQUIRIES APPLICATIONS</u>	: Leading the team of professionals from different fields and technical staff from Dept. of Public Works and private company to marshal and implement property development; Provide professional town and regional planning advice and services in terms of professional qualifications and experience; rapid and punctual delivery of land for the construction of new accommodation for national departments in line with Site Delivery Programme linked to land acquisition and disposal; conduct research with regards to international best practice; process and guideline development; verify and interpret client department needs, preferences and space norms, community involvement and stakeholder support; Project manage the location, audit/analysis, approval and preparation and clearance of sites for development; applying quality control, verifying timely site delivery and proactively remove constraints that restrain site clearance progress; reviewing and formulating SLAs and MoUs with other state organs/parastatals and other SOSs; providing professional and technical support to implementation teams at head office or regional level; provide general and financial management, allocation of budget, payment of consultants, expenditure and human resources; facilitating and co-ordinating projects for site delivery best practice, coaching and managing private consultants, officials regarding governmental, and SOSs/NGOs ; Developing, implementing and maintaining the Strategic development plans ; Implementation of relevant government policies, legislations, Acts and Regulatory Laws in property development; retrospectively evaluate projects and verify compliance with legal and development conditions; timely progress reporting and effective briefing of client; understanding the needs of the clients; prepare terms of reference, brief consultants, scrutinise development conditioned; executing land availability negotiations and entering into service-level agreements with service providers; namely, Ingonyama Trust Board, Communal and Traditional land owners, parastatal and etc.; Resolve environmental impact, traffic engineering, heritage impact, land use, site demarcation and site development plan issues; Resolve economic development and planning -related matters that affect the South African Provinces; provide comprehensive reports and conduct public participation processes with all the stakeholders. Mentor, train and develop candidate town and regional planners.
<u>FOR ATTENTION CLOSING DATE</u>	: Mr Malusi Ganiso, Tel No: 012 406 1035 : The Director-General, Department of Public Works Private Bag X65, Pretoria, 0001 or Hand delivered at, Corner Madiba (Vermeulen) and Bosman Street, Central Government Offices Building, Pretoria, : Ms N.P Mudau : 08 December 2017
<u>POST 47/32</u>	: <u>SENIOR ARCHITECTURAL TECHNOLOGIST (PRODUCTION) GRADE A, REF NO: 2017/217</u>
<u>SALARY CENTRE REQUIREMENTS</u>	: All-inclusive salary package of R 323 259 per annum : Johannesburg Regional Office : An appropriate Bachelor of Technology in Architecture (B-Tech) or equivalent qualification. Relevant post qualification Architectural Technologist required. Valid Driver's Licence. Compulsory registration with the South African Council for the Architectural Profession (SACAP) as Senior Architectural Technologist. Technical competencies: Architectural planning; Research and developing; Computer-aided architectural drafting; Knowledge of legal compliance; Technical report writing; Networking; Professional judgement; Checking of drawings. Generic competencies: Problem solving and analysis; Decision making; Team work; Creativity; Self-Management; Customer focus responsiveness; Communication; Computer skills; Planning and organising; People management. Knowledge and

		skills: Standard architectural functions and technical norms. In-depth understanding of architectural work stages. Understanding of basic architectural design principles and strategies. Problem solving; Decision making; Communication; Interpersonal, Report writing, Presentation Computer literacy; Ability to design layout and drafting of plans and Negotiation skills.
<u>DUTIES</u>	:	Manage and assist in the execution of Architectural services. Checking of drawings and making technical comments. Monitoring and evaluation of architectural designs. Manage administrative and related functions. Research and development for the improvement of architectural functions. Site supervision and construction management. Production of technical architectural drawings. Technical inputs for other professionals involved in a project. Provide technological advisory services: support Architects and associates in site surveying, preparing measured drawings of existing buildings, collecting of practical information relating to the proposed project and prepare presentation drawings and models of the design; Detail design, landscape design and preparation of working drawings that will serve as legal instructions to the building contractor and in the process supervise building to ensure that the building is built according to the working drawings and other legal documents; Evaluate existing technical manuals, standard drawings and procedures to incorporate new technology; Solve broadly defined technological challenges through application of proven techniques and procedures; Develop, maintain and manage current technologies; and Identify and optimize technical solutions by applying architectural principles. Perform administrative and related functions: - compile and submit monthly and quarterly reports; Provide inputs to the operational plan; and Develop, implement and maintain databases; Research and development: Keep up with new technologies and procedures; Research/literature studies on technical architectural technology to improve expertise; and to liaise with relevant boards/councils on architectural - related matters.
<u>ENQUIRIES</u>	:	Mr Vusi Phailane Tel No :(011) 713 6149
<u>APPLICATIONS</u>	:	The Regional Manager, Department of Public Works, Private Bag X3, Braamfontein, 2017.
<u>FOR ATTENTION</u>	:	Mr M Mudau
<u>CLOSING DATE</u>	:	08 December 2017
<u>POST 47/33</u>	:	<u>ENGINEERING TECHNICIAN (PRODUCTION) GRADE A (2 POSTS), REF NO: 2017/216</u>
<u>SALARY</u>	:	All-inclusive salary package of R 274, 440 per annum
<u>CENTRE</u>	:	Head Office
<u>REQUIREMENTS</u>	:	A three year tertiary qualification in Engineering or equivalent qualification. Relevant post qualification technical experience. Valid driver's licence. Compulsory registration with the Engineering Council of South Africa (ECSA) as a Professional Engineering Technician. Registration. Technical competencies: Project management, Technical design and Analysis knowledge, Research and development, Computer-aided engineering applications; Knowledge of legal compliance; Technical report writing; Technical consulting; Generic competencies: Problem solving and analysis; Decision making; Team work; Creativity; Customer focus and responsiveness; Communication; Computer skills; People management; planning and organising; Change management; People management.
<u>DUTIES</u>	:	Render technical services: Assist Engineers, Technologists and associates in field, workshop and technical office activities. Promote safety in line with statutory and regulatory requirements; evaluate existing technical manuals, standard drawings and procedures to incorporate new technology; and Produce technical designs with specifications and submit for evaluation and approval by the relevant authority. Perform administrative and related functions:-Provide inputs into the budgeting process as required; Compile and submit reports as required; Provide and consolidate inputs to the technical/engineering operational plan; Develop, implement and maintain databases; and Supervise and control technical and related personnel and assets. Research and development:-Continuous professional development to keep up with new technologies and procedures;

ENQUIRIES
APPLICATIONS

Research/literature studies on technical engineering technology to improve expertise; and Liaise with relevant bodies/councils on engineering-related matters.
: Ms Nancy Makhado, Tel No: 012 406 1346
: The Director-General, Department of Public Works Private Bag X65, Pretoria, 0001 or Hand delivered at, Corner Madiba (Vermeulen) and Bosman Street, Central Government Offices Building, Pretoria,
: Ms N.P Mudau
: 08 December 2017

FOR ATTENTION
CLOSING DATE